

ROCHESTER BOARD OF EDUCATION
Excellence in Student Achievement Committee Meeting of the Whole
August 12, 2014 at 7:00 p.m.

MINUTES

Attending: Commissioners: Malik Evans (Chair), Mary Adams, Cynthia Elliott, Van White (President). **District Staff:** Adele Bovard, Ray Giamartino, Caterina Leone-Mannino, Christiana Otuwa. **Parent Representative:** Toyin Anderson.

- I. Commissioner Evans called the meeting to order at 7:10p.m. Motion made by Commissioner Evans to approve the June 2014 minutes: seconded by Commissioner Elliott.

- II. **Proposal for 2014-15 East High Student and Family Support Center.** Board President White reviewed the proposal for the Center for Youth, community agency, to operate a student and family center at East High School. The proposal is outlined in the 2014 East High Proposal document, located on BoardDocs. A resolution or an amendment to resolution 2014-15: 77 will be necessary to accept this proposal at the business meeting on August 21, 2014.

- III. **School Year (2013-14) Review.** Presentation was made by Outside Educational Experts (OEE) and RCSD staff, Ms. Caterina Leone-Mannino, Executive Director of School Innovation. The OEE(s) were Mr. Dan Lowengard, Ms. Ellen O'Donnell, Mr. Mike Melamed, and Mr. William Scott. The presentation included the six tenets that framed the final report. The presentation is available on BoardDocs. Key points from the presentation:
 - Overview of typical visits and the deliverable report.
 - Six tenets:
 - District and Leadership Capacity
 - School Leadership Practices and Decisions
 - Curriculum Development and Support
 - Teacher Practices and Support
 - Student Social and Emotions Health
 - Family and Community Engagement.
 - Continuous Improvement Cycle – all recommended actions to the schools are continuous and moving forward, giving the school flexibility to adjust to challenges or changes.
 - A summary of school visits, strengths and areas for growth.
 - Action plan to move forward.
 - Ms. Adele Bovard, Deputy Superintendent of Administration and Dr. Christina Otuwa, Deputy Superintendent of Teaching and Learning provided an overview of the District's opportunity for growth and the next steps in the process.

Questions:

Commissioner Evans: What needs to be done to make this living document cascade down to impact the students within this District.

Mr. Lowengard: The SCEPs need to be usable and the Principals need to make them implacable to teachers. An environment where teachers are not isolated but collaborate with each other, that shows and practices cultural shifts and makes the process a mandatory practice is essential.

Commissioner Elliott: Where does the process break down? Teachers are provided with adequate professional development, but it may not be mandatory. Why is there resistance? Ms. Bovard stated the need to evaluate staff and enforce standards and provide coaching. Dr. Owtura: Experts in

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urban school teaching and training to those who do not have this experience are needed to work with the students. Mr. Scott stated that collaboration, among the teachers is important.

Commissioner Adams: Can APPR be tailored to meet the individual professional development of teachers? Mr. Lowengard: Yes it can and should include Danielson rubric.

Ms. Anderson: How/when will this information in the OEE report be disseminated to the schools. Who's responsible for doing this?

Dr. Ottuwa: The school leaders as well as Central Office need to have a presence in the schools.

Board President White stated that it is important to build relationships, monitor and coach. He also stated that it is also important to articulate the vision of the District.

IV. School Comprehensive Education Plans (SCEP) for the East High 2014-15 school year

The committee discussed additional information related to resolution no 2014-15: 77, for East High to support the enrolled students during the 2014-15 school year. The resolution currently includes mandatory professional development time for teachers, expanded learning time for students, and dedicated time to engage the parents on the new plan for the school.

Board President White introduced the following provisions to be added to the resolution:

- Assistant Principal
- Library Media Specialist
- Teacher for Teaching and Learning Institute
- School Assistants
- Student and Family Support Center program from Center for Youth (see proposal from ESA meeting on 8/12/2014)

Commissioner Evans stressed the importance of including the additional items identified above, in a resolution for consideration, at the August 21, business meeting. The current resolution, East High resolution no 2014-15: 77, will need to be updated or a new resolution will need to be created.

V. School Comprehensive Education Plans (SCEP) for elementary and secondary schools. Each Commissioner was provided access to the SCEPS. There are a total of 54 SCEPs in various stages of completion. The ESA Committee decided that each Commissioner would review the SCEPS of the schools in which they have liaison's assignments. A special meeting will then be held to determine if the SCEPS are complete, acceptable to sign, and submit to NYSED.

VI. School Reform Plans for Schools 41, 44 and NORTHEAST College Preparatory. Ms. Leone-Mannino will provide access to these documents, as they are completed. After reviewed by Commissioners, the plans will be decided if they are acceptable to sign and submit to NYSED.