

**Rochester Board of Education**  
**Finance Committee**  
**Minutes**  
**June 12, 2007**

**Attendance**

Commissioners Evans, Brennan, Thompson (arrived 5:55 p.m.), Powell (arrived 6:35 p.m.); Board Staff Linda Dunsmoor; Chief Financial Officer James Coney; Budget Director Vern Connors; Chief Information Officer Ford Green; Director of Instructional Technology Tim Cliby; Director of Purchasing Gary Smith; Andrew Wheatcraft of Facilities; Principal Management Analyst Cathy Peets, Assistant to the Chief Financial Officer Shanai Lee.

Commissioner Evans convened the meeting at 5:31 p.m. and noted that Commissioner Powell was enroute from Albany.

**Minutes**

Motion to adopt the May 16, 2007 minutes by Commissioner Brennan. Second by Commissioner Evans. Approved without objection.

**Discussion of Monthly Financial Reports**

Of the approximately \$2.2 million spent or encumbered for textbooks, half is for new adoptions and half is for replacement of lost or missing textbooks. Professional development incentives are paid at the end of the year and it is anticipated that the line will be used up at that time.

Motion to forward the monthly financial reports (as of May 31, 2007) to the full Board of Education by Commissioner Brennan. Second by Commissioner Evans. Approved without objection.

**Discussion of Resolutions**

***Information Technology***

Oracle USA has purchased PeopleSoft; the resolution funds use of Oracle database licenses for the district's business software. Follett, Achieve 3000, CTB McGraw Hill, Learning Learning and Compass Learning are renewals for various products that provide instructional support. Commissioners Thompson and Evans discussed at what point products such as this should come to Quality Assurance for review because of the impact on academic achievement. QA could be involved in an evaluation process and when the District is considering a new package; this would be supplemental review and would not supplant the financial discussion.

Motion to forward Information Technology resolutions to full Board of Education for consideration by Commissioner Brennan. Second by Commissioner Evans. Approved without objection.

***Procurement and Supply***

Panther Graphics will print the 2007-08 district calendar and bid on the job as a result of district outreach. Commissioner Thompson noted that if the district makes known what types of services and supplies it purchases, that could spur local individuals and firms to provide the services. Commissioner Evans emphasized that the Board wants to work with local contractors and purveyors as much as possible and asked that firm addresses be supplied with resolutions.

Motion to forward Procurement and Supply resolutions to full Board of Education for consideration by Commissioner Brennan. Second by Commissioner Evans. Approved without objection.

***Facilities***

Day Automation Systems is the firm authorized to provide maintenance services for the district's energy management system. The district will rehabilitate several gymnasium floors over the summer; the need outstrips department capacity.

Motion by Commissioner Brennan to forward Facilities resolutions to full Board of Education for consideration. Second by Commissioner Powell. Approved without objection.

***Other***

Commissioner Evans again asked when programming or technology with a direct impact on the classroom is reviewed by Quality Assurance. Chairwoman Powell said that should be done when contracts are renewed, not extended.

Motion by Commissioner Brennan to forward Other resolutions to full Board of Education for consideration. Second by Commissioner Powell. Approved without objection.

***Adjournment***

Motion to adjourn by Commissioner Brennan. Second by Commissioner Powell. Adopted without objection at 7 p.m