

APPROVED BY COMMITTEE

Rochester Board of Education

Finance Committee

November 20, 2007

5:30 p.m.

Conference Room 3A

Minutes

Attendance: Commissioners Powell (Chair), Evans and Elliott, District Staff V. Carfagna, V. Connors, G. Smith, F. Greene, T. Keysa and Board Staff H. Washington

Chairwoman Powell convened the meeting at 5:35 p.m.

I. Minutes

Motion to approve October Finance Committee Meeting Minutes made by Commissioner Elliott. Seconded by Commissioner Evans. **Adopted 3-0**

II. October Monthly Financial Reports

The Committee discussed the Available Funds Financial Analysis, Available Funds Report, Grant Revenue Summary, Cash Balance Summary, Revenue Summary and three Board resolutions to amend the 2007-2008 Budget by \$2.163 million.

V. Connors noted that the District receives text book aid for all students that are City residents, regardless of whether the students attend City, parochial or private schools. V. Carfagna noted that there is a correction on the Available Funds Financial Analysis; there was a significant increase in Professional & Technical Services expenditures. The report indicated that the expenditures decreased.

Motion to accept and recommend approval of October Financial Reports to the full Board by Commissioner Elliott. Seconded by Commissioner Evans. **Adopted 3-0**

III. Student Activity Funds Report

The Committee discussed the 1ST Quarter Financial Activity Report.

Motion to accept and recommend approval of the Student Activity Funds Report to the full Board by Commissioner Evans. Seconded by Commissioner Elliott. **Adopted 3-0**

IV. Reviewed Proposed Resolutions for November 2007 Board Business Meeting

The Committee discussed Information Technology, Procurement & Supply, Educational Facilities and Other resolutions.

Commissioner Elliott noted that she asked Dr. Cala to look into the Food Service Contract and expressed concern about the quality of the menu, its nutritional value and whether it contributes to childhood obesity. V. Carfagna noted that he has requested other menu options from the Food Service Vendor and stated that the Berkley Public Schools has a good lunch program.

Commissioner Elliott would like the District to give persons of color more opportunities to compete for insurance contracts with the District.

Commissioner Elliott has expressed concern regarding MWBE general contractors not doing the majority of the work, when they are awarded contracts.

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Commissioner Evans noted that he visited School #20 and Marshall and noticed that buildings were cold.

Commissioner Powell expressed concern regarding a complaint received regarding excessive water running off the old Mapledale Party House onto a neighboring property.

Action Item:

V. Carfagna will report back to the Committee other menu options available and any additional cost associated with changing the menu.

V. Carfagna will work on establishing a policy that requires MWBE general contractors to do a greater percentage of the work in order for a bid to be awarded.

H. Washington will work with Communications to establish public hearing dates for the Budget process between March 18th and May 1st.

T. Keysa will provide a written explanation of SEQR.

T. Keysa will look into the temperature settings at School # 20 and Marshall.

Motion to advance the following resolutions to the Board for consideration made by Commissioner Evans. Seconded by Commissioner Elliott. **Adopted 3-0**

a. INFORMATION TECHNOLOGY

- 1. Western New York Regional Information Center**

b. PROCUREMENT & SUPPLY

- 1. Water Wise of America, Inc.**
- 2. Rochester Store Fixture Co., Inc.**
- 3. Ron Cicero Music**

c. FACILITIES

i. Service Contracts

- 1. T.E.S. Environmental Corp.**
- 2. Sinisgalli**

ii. Final Payments

- 1. LeClaire-Fleming Mechanical Contractors, Inc.**
- 2. Steve General Contractor, Inc.**
- 3. Steve General Contractor, Inc.**
- 4. Steve General Contractor, Inc.**
- 5. Steve General Contractor, Inc.**
- 6. T.E.S. Environmental Corp.**
- 7. Unified Mechanical Contractors, Inc.**

iii. Lease Agreement

- 1. Temple B'rith Kodesh**

iv. Roof Repair

- 1. Elmer W. Davis, Inc.**

v. NY State Education Department

vi. Improvement Project

d. OTHER

i. Insurance

- 1. Lawley Andolina Verdi, LLC**

VI. Discuss scheduling a Committee of the Whole to review Budget Amendments and Vote on Resolution

A Finance Committee of the Whole meeting will be held on November 28th at 5:30 p.m. to discuss the Amended Budget Supplement Book. Board members will be asked to submit questions regarding the Budget Supplement Book, by Monday, November 26th.

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Action Item:

H. Washington will notify Administration and Board members of the Finance Committee Meeting of the Whole and the request to submit questions in advance of the meeting.

VII. Next Meeting – December 13, 2007 at 5:30 p.m.

Adjournment: Motion by Commissioner Evans. Seconded by Commissioner Elliott at 7:30 p.m.

Prepared by H. Washington