

Rochester Board of Education

Finance Committee

February 21, 2008

5:30 p.m.

Conference Room 3A

Minutes

Attendance: Commissioners Powell (Chair), Elliott and White, Commissioner Williams (not a committee member) District Staff V. Carfagna, V. Connors, G. Smith, F. Greene, T. Keysa, S. Lee, S. McKeown and Board Staff H. Washington

Chairwoman Powell convened the meeting at 5:35 p.m.

I. Minutes for December and January

Motion to approve December minutes, which includes a transcript of the Finance Committee Meeting and to resubmit the January minutes with a transcript was made by Commissioner White. Seconded by Commissioner Elliott. **Adopted 3-0**

II. January Monthly Financial Reports

The Committee discussed the Available Fund Financial Analysis, Available Funds Report, Revenue Summary Report, Grant Revenue Summary Report, Cash Balance Report and General Ledger Summary and the Budget Amendments.

Motion to accept and recommend approval of January Financial Reports to the full Board by Commissioner White. Seconded by Commissioner Elliott. **Adopted 3-0**

III. Reviewed Proposed Resolutions for February 2008 Board Business Meeting

The Committee discussed Information Technology, Procurement and Supply, Educational Facilities and Other resolutions.

Commissioner Powell noted that resolution #532 on budget amendments included three different resolutions and recommended that the resolution be renumbered #532 A, B & C.

Motion to change the three resolutions included in #532 to #532A, 532B and #532C was made by Commissioner White. Seconded by Commissioner Elliott. **Adopted 3-0**

a. INFORMATION TECHNOLOGY

F. Greene noted that the updates to the PeopleSoft Financial System will allow the District to have a month end closing. V. Connors pointed out that the contract expired on 1/31/08 and that work should have been completed by that date, but it was not completed. The purpose of the extension was to allow the additional time to complete the work and for compliance. Commissioner Powell pointed out that the contract will not be paid, if the dates do not match in the system and that the vendor will not be paid more than the original contract amount.

1. **Oracle, USA Inc. – Motion** by Commissioner White. Seconded by Commissioner Powell. Commissioner Elliott dissented. **Adopted 2-1**

b. PROCUREMENT & SUPPLY

DRAFT: NOT APPROVED BY COMMITTEE

1. **Football Equipment & Helmets – Motion** by Commissioner Elliott. Seconded by Commissioner White. **Adopted 3-0**

c. **FACILITIES**

- i. **Final Payments – Motion** by Commissioner White. Seconded by Commissioner Elliott. All facilities final payment resolutions were **Adopted 3-0**

1. **Blackmon-Farrell Electric, Inc.**
2. **Eastcoast Electric, LLC**
3. **Kuitems Construction, Inc.**
4. **Lloyd Mechanical Co., LLC**
5. **Lozier Environmental Consulting, Inc.**
6. **Monroe Piping & Sheet Metal, LLC**
7. **Postler & Jaeckle Corp. – Resolution 2006-07: 661**
8. **Postler & Jaeckle Corp. – Resolution 2006-07: 667**
9. **Steve General Contractor, Inc. – Resolution 2006-07: 663**
10. **Steve General Contractor, Inc. – Resolution 2004-05: 589**
11. **Steve General Contractor, Inc. – Resolution 2005-06: 719**
12. **Steve General Contractor, Inc. – Resolution 2004-05: 694**
13. **Testa Construction**

- ii. **Service Contracts**

Commissioner White congratulated the Administration for awarding a minority vendor a significant contract, but was concerned about the number of City residents that were hired. Commissioner Elliott suggested that all of the vendors and the criteria be reviewed and would prefer that all of the staff live in the City. Commissioner Williams noted the constraints of a bid process. V. Connors noted that contracts are awarded to the lowest responsible bidder. Commissioner Powell recommended using a detailed survey of companies in the area who hire minorities. Commissioner Elliott suggested that policies be devised and there be a dialogue regarding using City residents. T. Keysa stated that unions have to be included in the process, because 90% of the jobs and 90% of the dollars go to union contracts.

V. Connors noted that unions currently administer apprenticeship programs and that a pre-apprenticeship program does not currently exist. Commissioner Elliott mentioned that a meeting took place recently to discuss an apprenticeship program at Edison and that she would like a discussion at greater length on apprenticeship programs. Commissioner Powell supports having a conversation on what metrics should be used. Commissioner White recommended having a joint-session with CIGR to discuss a pre-apprenticeship program. Commissioner Williams noted that Ken Warner has had discussions with the Superintendent regarding the apprenticeship program.

Motion to approve both service contracts was made by Commissioner Elliott. Seconded by Commissioner White. **Adopted 3-0**

1. **BAAR Environmental – Asbestos Abatement**
2. **Steve General Contractor, Inc. – General Carpentry**

- iii. **Projects - Renovations**

1. **School No. 9 – Motion** by Commissioner Elliott. Seconded by Commissioner White. **Adopted 3-0**
2. **School No. 12 and 19 - Motion** by Commissioner Elliott. Seconded

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by Commissioner White. **Adopted 3-0**

3. **School No. 17 - Motion** by Commissioner Elliott. Seconded by Commissioner White. **Adopted 3-0**
4. **Jefferson High School - Motion** by Commissioner Elliott. Seconded by Commissioner White. **Adopted 3-0**
5. **John Marshall High School - Motion** by Commissioner Elliott. Seconded by Commissioner White. **Adopted 3-0**
 - a. **Thomas P Ryan / School No. 33 – Motion** to table resolution until 2/28/08, because of the link between the swing space/lease agreement and moving forward with construction was made by Commissioner Elliott. Seconded by Commissioner White. **Adopted 3-0**

iv. **Lease Agreement**

Commissioner Elliott would prefer a 5 year lease agreement.

Commissioner White would like Administration to renegotiate at a lower rate for the lease agreement.

1. **Genesee Valley Real Estate Company - Motion** to table resolution until 2/28/08 made by Commissioner Elliott. Seconded by Commissioner White. **Adopted 3-0**

v. **Other**

1. **New York State Education – Motion** by Commissioner Elliott. Seconded by Commissioner White. **Adopted 3-0**

d. **OTHER**

Commissioner Elliott does not like the idea of having police officers present in the schools and the message that it sends; and that they have taken liberties, giving children records when kids are just being kids. She hopes that hiring of James Sheppard will develop and enhance security.

1. **City of Rochester – Motion** by Commissioner White. Seconded by Commissioner Powell. Commissioner Elliott dissented. **Adopted 2-1**
2. **Harris Beach, LLP- Motion** by Commissioner Elliott. Seconded by Commissioner White. **Adopted 3-0**

IV. New Business

Commissioner Powell mentioned that Rosemary Rivera would like to increase the public's awareness on the Contract of Excellence. Commissioner Powell recommended that the Finance Committee co-sponsor a public forum to discuss the Contract of Excellence. The forum will be facilitated by the Freedom School Students. V. Connors suggested that an overview of how it currently fits into the Budget be a part of the forum.

Commissioner White suggested that we set up a meeting at a church or community organization to explain to the public the different opportunities for M/WBE vendors to do business with the District. Commissioner Elliott recommended that the Committee submit a speaking out piece to the newspaper regarding the Board's goal to increase contracts with minority vendors.

Action Items:

H. Washington will provide a transcript of the January minutes.

H. Washington will provide clarification on whether Lori Thomas or Valerie Johnson raised the issue on textbooks at the January meeting.

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The Administration will renumber resolution number 532 and provide updated copies to the Board.

H. Washington will draft a memo to chair of CIGR on a joint session to discuss a pre-apprenticeship program.

H. Washington will prepare a speaking out piece for the Board on increasing contracts with M/WBE vendors.

H. Washington will set up a community meeting to discuss M/WBE.

V. Next Meeting – March 20, 2008 at 5:30 p.m.

Adjournment: Motion by Commissioner White. Seconded by Commissioner Elliott at 8:40 p.m.

Prepared by H. Washington