

ROCHESTER BOARD OF EDUCATION

Finance Committee

January 15, 2009 at 5:30 p.m.

MINUTES

Attendance: Commissioner Powell, Chair and Commissioner White; John Scanlan, James Fenton, Vern Connors, Gary Smith, Shanai Lee, Tim Cliby, Joyce Martelli, Parent Representative: Felix Jacobs; Board Staff: Hazel Washington

Absent: Commissioner Williams

Commissioner Powell called the meeting to order at 5:35 p.m.

Agenda Items:

I. Questions/Answers Session

None

II. Minutes

Motion to approve December Finance Committee Meeting Minutes was made by Commissioner White. Seconded by Commissioner Powell. **Adopted 2-0**

III. Receive and Review December Monthly Financial Reports

The Committee reviewed the Available Funds Report, the Available Funds Financial Analysis, and the Cash Balance Report.

Motion to approve December Financial Reports made by Commissioner White. Seconded by Commissioner Powell. **Adopted 2-0**

IV. Review of Proposed Resolutions for January 22, 2009 Board Business Meeting

The Committee reviewed Procurement and Supply, Facilities, Instructional Technology, and Office of Administration resolutions.

Motion to advance to the Board the following resolutions for consideration was made by Commissioner White. Seconded by Commissioner Powell. **Adopted 2-0**

A. **PROCUREMENT AND SUPPLY**

1. Durham School Services, LP and First Student
2. Corr Distributors, Inc.
3. Eltrex Industries, Inc.

In the discussion on Procurement and Supply's transportation contract, John Scanlan pointed out that transportation has not been bid out in 24 years. One-half of transportation costs are for charter and private schools.

Staggering start times for schools will save the District \$5 million. Zone Chiefs will help decide which schools will start earlier.

Syracuse and Buffalo do not have their own fleet of buses. The District's current fleet includes 86 buses and 92 drivers. The District will review the cost efficiencies of owning our own fleet of buses. We will be looking to improve efficiency in other areas and also to collaborate with other government entities to consolidate services and save money. Commissioner White thanked staff for their work to improve safety and cost efficiency.

B. **FACILITIES**

Final Payments

1. Jade Enterprises of Rochester, Inc. – Resolution No. 2007-08:579
General construction work at John Marshall High School
2. Jade Enterprises of Rochester, Inc. – Resolution No. 2007-08:629
General construction work at SOTA
3. Steve General Contractor, Inc.

Contract

4. GPD90, LLC

Agreement

5. City of Rochester – Adams Street, Flint Street, and South Avenue Recreation Centers

Lease

6. Sacred Heart Cathedral

C. **INSTRUCTIONAL TECHNOLOGY**

1. Scientific Learning
2. Monroe #1A BOCES

D. **OFFICE OF ADMINISTRATION**

1. Rochester Institute of Technology

MISCELLANEOUS:

The first draft of the Budget Calendar was distributed to the committee.

Action items:

John Scanlan will follow up with Legal to see what steps need to be taken to eliminate the possibility for people who default on contracts from rebidding.

John Scanlan will follow up to make sure that responsible bidders' contracts include a protocol or checklist to make sure that there are no outstanding EEO issues.

John Scanlan will provide a quarterly update at the March meeting on change orders.

The Committee will discuss the Budget Calendar at the next meeting.

V. **Next Meeting – February 19th, 2009 at 5:30 p.m.**

Adjournment

MOTION made by Commissioner White at 7:12 p.m.; seconded by Commissioner Powell. **Adopted 2-0**