

**Rochester Board of Education  
Finance Committee  
October 21, 2010  
Immediately following Policy Committee Meeting**

**MINUTES**

**Attendance:** Commissioners Cruz and White. Commissioner Powell absent due to attendance at New York State School Boards Association meeting in New York City. Parent Representative: Betsy Rice. District Staff: Vern Connors and Jerome Underwood. Board Staff: Debra Flanagan

Commissioner Cruz convened the meeting at 5:41 p.m.

**I. Review and Approve Minutes of September 16, 2010 Finance Committee Meeting**

**Motion** by Commissioner White to approve the minutes of the September 16<sup>th</sup> Finance Committee meeting. **Adopted 2-0, with concurrence of parent representative.**

**II. Review and Approve September 2010 Financial Report**

Vern Connors reported that there are no major changes in the September 2010 Financial Report. He stated that the first set of amendments to the 2010-11 budget will be presented in November.

Commissioner White asked about the Title IIA grant shown in the Grant Revenue Summary. Mr. Connors replied that this is a formula grant that the District receives each year, and is based on total student enrollment and the number of students eligible for the free- and reduced-price meal program. He stated that these funds are used for recruitment and professional development.

Commissioner White requested information as to the amount specifically allocated under this grant for recruitment.

**Action Item: Mr. Connors will report to the Finance Committee regarding the amount of the Title IIA grant used for recruitment.**

Parent Representative Betsy Rice noted that total revenue received by RCSD at this point is \$54.64m and total expenses amount to \$88.696m. She asked how the District covers this \$34m gap. Mr. Connors replied that the gap is funded from accumulated cash from last year, which is essential to accommodate the irregular flow of revenue to the District. He explained that without the cash balance at the end of the previous year, the District would have to issue revenue anticipation notes and incur additional costs. With delays and reductions in NYS aid, Mr. Connors reported that the cash balance is monitored even more closely at this time.

Commissioner Cruz pointed out that expenditure commitments for textbooks are lower than for the same time last year. Mr. Connors stated that the District is a bit behind this year in textbook

adoptions and replacements, noting that new textbook adoptions involve a professional development component which requires additional time.

**Motion** by Commissioner White to approve the September 2010 Financial Report. **Adopted 2-0, with concurrence of parent representative.**

### **III. Review of Proposed Resolutions for October 28, 2010 Board Business Meeting**

#### **A. INFORMATION MANAGEMENT & TECHNOLOGY**

##### **1. The Imminent Group, Inc. - (Resolution No. 2010-11: 338)**

Commissioner White inquired as to one of the components of this contract to develop a 2012 Equitable Student Funding prototype. Mr. Connors explained that this is a tool used to calculate the amount of funding for each school in the 2011-12 budget. In the upcoming budget year, budget allocations to schools will be tied to student data (i.e. Title I, IDEA) and a determination will be made as to the percent of the budget to include in these weighted student funding formulas and the final amount to allocate to each school. He stated that this prototype will reduce the degree of data manipulation for annual updates in preparation of the budget.

**Motion** by Commissioner White to approve above Information Management & Technology resolution. **Adopted 2-0, with concurrence of parent representative.**

#### **B. FACILITIES**

##### **Contracts:**

##### **1. DG&M Agency, Inc. – mandated boiler inspection under insurance plan (Resolution No. 2010-11: 339)**

Jerome Underwood explained that an audit recommended that the District obtain additional insurance coverage for boilers. One of the requirements under the insurance plan and by New York State is for routine boiler inspections. Mr. Underwood stated that the resolution is to contract with DG&M Agency to perform the necessary inspections.

**Motion** by Commissioner White to approve above Facilities contract. **Adopted 2-0, with concurrence of parent representative.**

##### **Final Payments:**

- 1. Fibertech Environmental Services, Inc. – asbestos abatement for renovations to School No. 5 – (Resolution No. 2010-11: 318)**
- 2. John W. Danforth Company – plumbing work for renovations to School No. 4 – (Resolution No. 2010-11: 319)**
- 3. John W. Danforth Company – HVAC work for renovations to School No. 4 – (Resolution No. 2010-11: 320)**
- 4. McMullen-Bishop Inc. – electrical work for renovations to Edison Educational Campus – (Resolution No. 2010-11: 321)**

**5. Steve General Contractor, Inc. – general construction work for renovations to Schools No. 20, 23, 25, 41, and 44 – (Resolution No. 2010-11: 322)**

**Motion** by Commissioner White to address all above final payment resolutions for Facilities as a group. **Adopted 2-0, with concurrence of parent representative.**

**Motion** by Commissioner White to approve all above final payment resolutions for Facilities. **Adopted 2-0, with concurrence of parent representative.**

**Maintenance Services:**

**6. Home Guard Environmental Services, Inc. – asbestos abatement – (Resolution No. 2010-11: 323)**

**7. Kircher Construction, Inc. – demountable partition work – (Resolution No. 2010-11: 324)**

**Motion** by Commissioner White to address all above Facilities maintenance service resolutions as a group. **Adopted 2-0, with concurrence of parent representative.**

**Motion** by Commissioner White to approve all above Facilities maintenance service resolutions. **Adopted 2-0, with concurrence of parent representative.**

Commissioner White asked the reason for the recent increase in the number of M/WBE contracts. Mr. Underwood replied that many have been working to promote this initiative throughout the District and the Board's M/WBE event conducted last week also encouraged greater participation.

Commissioners White and Cruz commended Mr. Underwood for his sustained efforts to reduce barriers to M/WBE participation and to reach out to these potential contractors.

**Other:**

**8. SEQRA – New York State Environmental Quality Review – (Resolution No. 2010-11: 325)**

Mr. Underwood explained that the Board is required to certify the environmental impact of the District's construction projects to the State. He described three levels of environmental impact:

Type I: project has significant environmental impact and a draft is required to be submitted to the State

Type II: no sensitive environmental areas are affected

Type III: no environmental impact at all

Mr. Underwood noted that the vast majority of the District's projects are of the Type II category, which is reflected in this resolution.

**Motion** by Commissioner White to approve above SEQRA resolution. **Adopted 2-0, with parent concurrence.**

**Motion** by Commissioner White to adjourn. **Adopted 2-0, with concurrence of parent representative.**

Meeting adjourned at 6:54PM.

**Next Meeting: November 9<sup>th</sup>, immediately following the Policy Committee meeting**