

**Rochester Board of Education  
Finance Committee  
July 16, 2015**

**Attendance:** Commissioner Cruz (Chair); Commissioners Evans and Powell.

District Staff: Everton Sewell, Budget Director

Board Staff: Debra Flanagan.

Commissioner Cruz convened the meeting at 6:03PM.

**I. Review and Discuss Minutes of June 11, 2015 and June 18, 2015 Finance Committee Meetings**

**Motion** by Commissioner Powell to approve the minutes of the June 11<sup>th</sup> and June 18<sup>th</sup> Finance Committee meetings. Seconded by Commissioner Evans. **Adopted 3-0.**

**II. Review and Discuss Quarterly Change Order Report for April to June 2015**

**Motion** by Commissioner Powell to approve the Quarterly Change Order Report for April to June 2015. Seconded by Commissioner Evans. **Adopted 3-0.**

**III. Review Resolutions in Preparation for July 23, 2015 Board Business Meeting**

**A. PROCUREMENT & SUPPLY**

- 1. Lift Bridge Book Shop – contract extension to purchase paperback and hardcover books for various District locations – Resolution No. 2015-16: 65**

**Motion** by Commissioner Powell to approve above Procurement resolution. Seconded by Commissioner Evans. **Adopted 3-0.**

**B. FACILITIES**

**Contracts:**

- 1. Archie Donoughe Sanding, Inc. – contract extension for wood floor refinishing at various District schools – Resolution No. 2015-16: 66**
- 2. GP Land & Carpet Corp. – contract extension for maintenance of resilient flooring at various District schools – Resolution No. 2015-16: 67**

Commissioner Powell inquired about the type of material in “resilient flooring”. Mike Schmidt replied that it is a synthetic material that is extremely durable and often used in high-traffic areas.

**Motion** by Commissioner Powell to address above contract resolutions as a group. Seconded by Commissioner Evans. **Adopted 3-0.**

**Motion** by Commissioner Powell to approve above contract resolutions. Seconded by Commissioner Evans. **Adopted 3-0.**

**Final Payments:**

3. **Lloyd Mechanical Co., LLC – final payment for mechanical work for renovations to Dr. Freddie Thomas Learning Center – Resolution No. 2015-16: 68**
4. **Pipitone Enterprises, LLC – final payment for HVAC work for renovations to School No. 20 – Resolution No. 2015-16: 69**
5. **Eastcoast Electric, LLC – final payment for electrical work for renovations to School No. 8 – Resolution No. 2015-16: 70**
6. **WYCO Mechanical, LLC – final payment for plumbing work for renovations to School No. 19 – Resolution No. 2015-16: 71**
7. **Lloyd Mechanical Co., LLC – final payment for HVAC work for renovations to School No. 52 – Resolution No. 2015-16: 72**

**Motion** by Commissioner Powell to address above final payment resolutions as a group. Seconded by Commissioner Evans. **Adopted 3-0.**

**Motion** by Commissioner Powell to approve above final payment resolutions. Seconded by Commissioner Evans. **Adopted 3-0.**

**New Contracts:**

8. **Hunt Engineers, Architects & Land Surveyors, P.C. – contract for architectural/engineering services for a capital improvement project at School No. 3 – Resolution No. 2015-16: 73**
9. **IBC Engineering, PC – contract for architectural/engineering services for Phase VI of the District-wide Security Upgrade Project – Resolution No. 2015-16: 74**
10. **Labella Associates, D.P.C. – contract for architectural/engineering services for a capital improvement project at Dr. Martin Luther King, Jr. School No. 9/Clinton-Baden Community Center – Resolution No. 2015-16: 75**

- 11. Labella Associates, D.P.C. – contract for architectural/engineering services for a capital improvement project at Kodak Park School No. 41 – Resolution No. 2015-16: 76**
- 12. Labella Associates, D.P.C. – contract for architectural/engineering services for a capital improvement project at the Edison Educational Campus – Resolution No. 2015-16: 77**
- 13. Popli, Architecture + Engineering & L.S., D.P.C. (dba “Popli Design Group”) – contract for architectural/engineering services for a capital improvement project at Theodore Roosevelt School No. 43 – Resolution No. 2015-16: 78**
- 14. Popli, Architecture + Engineering & L.S., D.P.C. (dba “Popli Design Group”) – contract for architectural/engineering services for a capital improvement project at the Jefferson Educational Campus – Resolution No. 2015-16: 79**
- 15. Popli, Architecture + Engineering & L.S., D.P.C. (dba “Popli Design Group”) – contract for architectural/engineering services for a capital improvement project at the 835 Hudson Avenue Service Center – Resolution No. 2015-16: 80**
- 16. Popli, Architecture + Engineering & L.S., D. P.C. (dba “Popli Design Group”) – contract for architectural/engineering services for a capital improvement project at the School Without Walls Commencement Academy – Resolution No. 2015-16: 81**
- 17. Popli, Architecture + Engineering & L.S., D.P.C. (dba “Popli Design Group”) – contract for architectural/engineering services for a capital improvement project at Wilson Commencement Academy – Resolution No. 2015-16: 82**
- 18. Popli, Architecture + Engineering & L.S., D.P.C. (dba “Popli Design Group”) – contract for architectural/engineering services for a capital improvement project at the Charlotte Educational Campus – Resolution No. 2015-16: 83**
- 19. SWBR Architecture, Engineering & Landscape Architecture, P.C. – contract for architectural/engineering services for a capital improvement project at Charles Carroll School No. 46 – Resolution No. 2015-16: 84**
- 20. SWBR Architecture, Engineering & Landscape Architecture, P.C. – contract for architectural/engineering services for a capital improvement project at the Franklin Educational Campus – Resolution No. 2015-16: 85**

21. **Watts Architecture & Engineering, P.C. – contract for architectural/engineering services for a capital improvement project at George Mather Forbes School No. 4 – Resolution No. 2015-16: 86**
22. **Young Architectural LLC (dba “Young + Wright Architectural”) – contract for architectural/engineering services for a capital improvement project at 107 North Clinton Avenue – Resolution No. 2015-16: 87**
23. **Young Architectural LLC (dba “Young + Wright Architectural”) – contract for architectural/engineering services for a capital improvement project at Dr. Walter Cooper Academy School No. 10 – Resolution No. 2015-16: 88**

Commissioner Powell pointed out that the above Facilities resolutions for contracts to perform architectural/engineering work are to design capital improvement projects approved in the 2015-16 RCSD budget, in preparation for the actual work to be performed in the summer of 2016. She observed that the Popli Design Group was selected for a number of these contracts, and requested additional information about this firm. Everton Sewell replied that Popli Design Group is an M/WBE (Minority/Woman-Owned Business) firm that has recently been responding to the District’s Requests for Proposal for a number of projects to improve/renovate buildings. Mr. Schmidt added that Popli Design Group is specifically a minority-owned business, and the District is pleased to add them to the pool of architects and engineers performing design work to renovate/improve facilities.

**Motion** by Commissioner Powell to address above Facilities new contract resolutions as a group. Seconded by Commissioner Evans. **Adopted 3-0.**

**Motion** by Commissioner Powell to approve above Facilities new contract resolutions. Seconded by Commissioner Evans. **Adopted 3-0.**

#### **IV. Follow-Up Items:**

1. Summary/Overview Report and Review of Bids Received to RFP for Workers’ Compensation Program: Chris Hoch will present in August 20<sup>th</sup> meeting.

Commissioner Cruz noted that Committee members had requested a summary/overview of the District’s Workers’ Compensation Program and of the bids received in response to the Request for Proposal (RFP). He announced that this will be addressed in the August 20<sup>th</sup> Finance Committee meeting, as the staff member to present this information is currently on vacation.

**Motion** by Commissioner Powell to adjourn. Seconded by Commissioner Evans. **Adopted 3-0.**

Meeting adjourned at 6:09PM.

