

Board Governance Committee

June 26, 2007

6:30 p.m.

Conference Room 3A

MINUTES

**Attendance:**

Chairwoman Elliott, Commissioner White, Commissioner Powell (arrived 7 p.m.), Board Staff L. Dunsmoor.

Chairwoman Elliott convened the meeting at 6:40 p.m.

**Agenda Items:**

1. Motion to approve minutes of May 30, 2007 by Commissioner White. Second by Chairwoman Elliott. Adopted 2-0.

2. Motion to refer proposed Personnel Committee to Policy Committee by Commissioner White. Second by Chairwoman Elliott. Adopted 2-0.

**Action:** L. Dunsmoor to provide Policy Committee with “Vision Statement” of proposed committee and include information in Governance Board Report for June 28 Business Meeting.

3. Committee Reconfiguration

Chairwoman Elliott suggested that the Board’s standing committees reflect the resolutions acted on by the Board at Business Meetings: Facilities, Instructional Technology, Human Resources, etc. She brought the idea up as a discussion item and potential future action. Commissioner White noted that a couple of the standing committees are “catch-alls,” and he can see how items get lost in committee. While there is merit to the proposal, there may not be enough commissioners to cover all the topics. He noted that “Safety” likely merits its own committee but is not reflected in the resolutions. Chairwoman Elliott pointed out that other Boards meet twice a month; it could be useful to have special meetings to discuss topics such as safety in order to harness the synergy of the full Board.

**Action:** Committee Reconfiguration to be included on next Board Governance Committee agenda.

4. Supervision/Evaluation of Board Staff

Board staff members have not been evaluated in recent memory. Commissioner White said the Audit team feels isolated from the rest of the Board staff. Full staff should be invited to the next Board Governance meeting for a discussion of roles/responsibilities.

**Action:** L. Dunsmoor to provide committee members with copies of job descriptions for all Board Staff members and examples of evaluations used previously.

5. Other

The committee briefly discussed the Board’s annual goals.

**DRAFT; NOT APPROVED BY COMMITTEE**

**Action:** L. Dunsmoor to provide committee with summarized information of how establishing the annual goals has been accomplished in the past.

Motion to adjourn by Commissioner White. Second by Commissioner Powell. Adopted 3-0 at 7:25 p.m.