

Board Governance Committee
November 26, 2007
6:30 p.m.
Conference Room 3A

MINUTES

Attendance: Commissioner Elliott (Chair), Commissioner Powell, Commissioner White, Board Staff H. Washington, District Staff K. Dyce-Faucette.

Chairwoman Elliott convened the meeting at 6:43 p.m.

Agenda Items:

Motion to approve minutes from October 22nd by Commissioner White. Second by Commissioner Powell. **Adopted 3-0.**

Evaluation of Board Staff:

Commissioner White suggested that one person be responsible for meeting with Board staff to discuss evaluations. Commissioner Powell suggested that the aggregated results be shared with employees has concerns about staff being evaluated by numerous supervisors. Commissioner Elliott prefers the human interaction with staff and would like to participate in the evaluation meetings. Commissioner White thought that it would be ideal to have a Chief of Staff position to handle evaluations and recommended that the committee chairs participate in the process. Commissioner Powell does not want to participate in any additional meetings and would like to move forth on salary compensation in January.

Motion by Commissioner Powell to bestow the authority on the Chair of Governance to set-up and attend meetings with staff to discuss evaluations. Seconded by Commissioner White.

Action Items:

Commissioner Elliott & H. Washington will set-up meetings with Board staff to discuss evaluations during the 2nd week of December.

H. Washington will summarize scores and comment of staff evaluations and provide a copy to all Board members and to Board staff.

H. Washington will request the current salaries of Board staff, guidance of how merit increases were determined in the past, a comparison of District salaries to Board staffs' salaries from Human Resources.

H. Washington will check with NSBA to see if they have additional information on merit increases.

Board Self-Evaluations:

Board self-evaluations have not been completed by all of the Board members.

Action Item:

H. Washington will remind Board members that Board self-evaluations need to be completed.

Board Retreat:

The Board retreat that was scheduled for December 8th has been cancelled.

Resolution to Appoint Board Staff

Board staff is currently members of the SEG group. SEG is the only non-union employee class. Commissioner White stated that Board members do not legally have authority over Board's staff if they are a part of the SEG group.

Action Items:

H. Washington will check with J. Giuffrida for clarification on why she recommended that Board staff appointments be adopted by resolution.

H. Washington will ask for a legal opinion on whether the Board staff should be a part of the SEG group.

New Board Members Orientation:

Commissioner White suggested that new Board members be invited to as many meetings as possible to begin learning what the Board does prior to them taking office. Commissioner Powell suggested that a video presentation of previous meetings be put together to assist with orientation and used T. Keysa's presentation on CIP as an example of a training tool. Commissioner White recommended a training session on Robert's Rules. Copies of Robert's Rules, School Law and the Sunshine Laws have been ordered for the new Board members. Commissioner Powell suggested that a table be set-up for the new Board members at the next Business meeting.

Action Item:

Commissioner Elliott will contact the new Board members to check their availability for the orientation.

Motion to adjourn by Commissioner White. Second by Commissioner Powell.

Adopted 3-0 at 8:06 p.m.

Next meeting date TBD.

Prepared by H. Washington