

APPROVED BY COMMITTEE

**Board Governance Committee
August 25, 2008
6:00 p.m.
Conference Room 3A
MINUTES**

Attendance: Commissioner Elliott (Chair), Commissioners Brennan, and Campos, Board Staff: H. Washington

Chairwoman Elliott convened the meeting at 6:00 p.m.

I. Approval of July 28th and August 12th Minutes

Motion to approve minutes for July 28th and August 12th was made by Commissioner Brennan. Seconded by Commissioner Elliott. **Adopted 3-0**

II. Debriefing of Board Retreat

Commissioner Brennan stated that the retreat was helpful, a lot of ground was covered and that it gave him a clear direction of the Superintendent's goals. Commissioner Elliott said that the retreat went well and that it was good for all of the Board members and the Superintendent to come together to listen to each other. She also thought that it was a good idea for the Superintendent to share his goals with the Board. Commissioner Campos said that the retreat was a great way to set the direction for the Superintendent and it will assist him with understanding the Board's priorities.

Commissioner Campos also reiterated the action items from the retreat. Among those items was to contact organizations that the Board is a member of to see if they can assist the Board with restructuring. The Special Assistant needs to contact the State Education Department to confirm the deadline for placing the Superintendent's evaluation tool on file. Commissioner Campos also briefly described the model that the Superintendent has recommended using for his evaluation.

Commissioner Brennan supports meeting regularly with the Superintendent to discuss his performance. Both Commissioners Campos and Elliott recommended that the Board meet with the Superintendent at least 3 to 4 times year. Commissioner Elliott suggested that we review the Superintendent's contract at the next meeting and that the Board review goals again at the next retreat.

Motion to accept the performance appraisal that was modified by the Board and the Superintendent to evaluate the Superintendent was made by Commissioner Brennan. Seconded by Commissioner Campos. **Adopted 3-0**

III. August Gathering

Commissioner Elliott noted that the Gathering between the Union Presidents, the Superintendent, District Chiefs and the Board will be held on August 27th. She said that she would like to start the school year on the same page and that the Leadership should come together where we can.

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Commissioner Campos suggested that topics of discussion at the Gathering include what works well, financial crisis, scarce resources, what we can do better, and the future of the District. Commissioner Brennan suggested that the safety of students be discussed at the Gathering. Commissioner Elliott suggested that the group define parent involvement, the role of parents and the economy. The Committee decided that the agenda will include what each leader hopes to accomplish, the most pressing issue that they face now, our current state, what we can do better, the financial crisis and the future. Commissioner Elliott suggested that a joint speaking out piece be done as a result of the Gathering.

IV. Committee of the Whole Meeting

The Committee recommended that a committee of the whole meeting be scheduled in September to address the Board's goals and the Superintendent's evaluation tool. They also recommended that a committee of the whole meeting be scheduled for October to address the committee structure.

V. September Retreat

The Committee recommended that a Board retreat be held on one Saturday in September to finalize the Board's goals and the Superintendent's evaluation tool.

VI. Board Staff Evaluations

Commissioner Elliott suggested that all of the staff be evaluated and recommended that the Special Assistant check with the Monroe County School Board Association for an evaluation tool for the Auditor General.

Action Item

The Committee will review the Superintendent's contract at the next meeting and H. Washington will e-mail the Committee the stipulations of the contract.

H.Washington will set up a retreat in September.

H.Washington will set up a Board Governance Committee of the Whole meeting in September.

H. Washington will set up a meeting with the Superintendent and the Board in October to discuss his evaluation.

H.Washington will look for another evaluation tool to evaluate the Auditor General.

Motion to adjourn at 7:08 p.m. was made by Commissioner Brennan. Seconded by Commissioner Campos. **Adopted 3-0**

II. Next meeting date: September 22nd @ 6:00 p.m.

Prepared by H. Washington