

Rochester Board of Education
Board Governance Committee
March 8, 2010
Minutes

Attendance:

Commissioners Campos and Cruz; Board Staff Ms. Lee.

Chairwoman Campos convened the meeting at 5:36 p.m.

Agenda Item I: Approve February 2010 Minutes

Motion by Commissioner Cruz to approve the February 4, 2010 Governance Committee Meeting minutes. Adopted 2-0 with Commissioner Williams absent.

Agenda Item II: Discuss Proposed 2010 Board Deliverables

Chairwoman Campos opened the discussion stating the importance of Board goals and deliverables. The Committee recommended that the goals, which are in alignment District's 2008-2013 Strategic Plan and focused in the areas of: 1) Academic Achievement, 2) Fiscal Oversight and Accountability, 3) Staff Development and Training, 4) School Safety and Environment, and 5) Customer Service/Parental and Community Involvement be forwarded to the Board's committees so that milestones can be developed by May 2010.

ACTION: Ms. Lee will forward the proposed goals and deliverables to the Board's committee liaisons for further review and milestone development.

Agenda Item III: Discuss Key Dates

The Committee discussed and proposed dates for the Superintendent's evaluation and contract review and upcoming Board retreats. The Committee recommends that the Superintendent's evaluation be added to the agenda of the next Board retreat which is tentatively scheduled for June 5th.

Agenda Item IV: Effective Governance Model

The Committee discussed and compiled a proposed schedule for meetings of the full Board and Committees. The proposed schedule was compiled in attempt to standardize the Board's monthly meeting schedule.

The proposed schedule presents the following:

- 1st Thursday of the month – Open Meeting Date
- 2nd Thursday of the month – Monthly Agenda Review/Work Session
- 3rd Tuesday of the month – Committee Meetings
- 3rd Thursday of the month – Committee Meetings
- 4th Thursday of the month – Monthly Business Meeting

It is suggested that two or more of the Board's committees meet on the 3rd Tuesday and 3rd Thursday of every month, to allow for at least four committee meetings every month. assuming that every committee will not meet every month

ACTION: The Committee asks that Commissioners provide feedback on the proposed model to our staff liaison by Tuesday, April 13th.

Agenda Item V: Proposal for Governance Team Leadership Development Program

The Committee reviewed and discussed the attached proposal for a Board Governance Team Leadership Development Program, administered by New York State School Boards Association. The program is usually facilitated in a board retreat and can be customized to deal the Board's most pressing issues, suggested topics are as follows:

- Governance Team Performance Review/Setting Priorities
- Governance Team Roles and Responsibilities
- Developing Your Communications Plan
- Running Effective School Board Meetings
- Fiscal Management in Hard Times

ACTION: The Committee asks that the full Board suggest topics of interest to cover at the proposed Board reform training sessions by Friday, March 19th.

Agenda Item VI: Questions and Answers

NONE

Agenda Item VII: Next Meeting

The next meeting is scheduled for Wednesday, April 14th at 5:00 p.m.

Motion to adjourn by Commissioner Cruz, second by Chairwoman Campos. Adopted 2-0 with Commissioner Williams absent at 6:24 p.m.