

Rochester Board of Education
Board Governance Committee
April 14, 2010
Minutes

Attendance:

Vice President Campos and Commissioner Cruz; Chief of Staff Kim Dyce-Faucette; Board Staff Ms. Lee. Chairwoman Campos convened the meeting at 5:00 p.m.

Agenda Item I: Approve March 2010 Minutes

Motion by Commissioner Cruz to approve the March 8, 2010 Governance Committee Meeting minutes. Adopted 2-0 with Commissioner Williams absent.

Agenda Item II: Discuss Proposed 2010 Board Deliverables

Chairwoman Campos opened the discussion stating the importance of Board goals and deliverables. The Committee recommended that the goals, which are in alignment District's 2008-2013 Strategic Plan and focused in the areas of: 1) Academic Achievement, 2) Fiscal Oversight and Accountability, 3) Staff Development and Training, 4) School Safety and Environment, and 5) Customer Service/Parental and Community Involvement, be forwarded to the Board's committees so that milestones can be developed by May 2010.

ACTION: Chairwoman Campos will present the Board's 2010 Deliverables at an upcoming Business Meeting, and request a motion to accept the Deliverables.

Agenda Item III: Receive Update on Effective Governance Model

The Committee discussed and compiled a proposed schedule for meetings of the full Board and Committees. The proposed schedule was compiled in attempt to standardize the Board's monthly meeting schedule.

The proposed schedule presents the following:

- 1st Thursday of the month – Open Meeting Date
- 2nd Thursday of the month – Monthly Agenda Review/Work Session
- 3rd Tuesday of the month – Committee Meetings
- 3rd Thursday of the month – Committee Meetings
- 4th Thursday of the month – Monthly Business Meeting

The proposed calendar suggests that two or more of the Board's committees meet on the 3rd Tuesday and 3rd Thursday of every month, to allow for at least four committee meetings every month. Given that two of the primary responsibilities of the Board are to provide fiscal oversight and accountability and ensure that all students are academically prepared to succeed, members of the Governance Committee suggested that the Policy, Finance, and Excellence in Student Achievement Committees meet monthly. The Committee advanced the Effective Governance Model to the full Board for consideration.

ACTION: Chairwoman Campos will present the Effective Governance Model to full Board at the April Business Meeting, and request a motion to accept the Model.

Agenda Item IV: Discuss Proposal for Governance Team Leadership Development Program

The Committee reviewed and discussed the attached proposal for a Board Governance Team Leadership Development Program, administered by New York State School Boards Association.

The program is usually facilitated in a board retreat and can be customized to deal the Board's most pressing issues, suggested topics are as follows:

- Governance Team Performance Review/Setting Priorities
- Governance Team Roles and Responsibilities
- Developing Your Communications Plan
- Running Effective School Board Meetings
- Fiscal Management in Hard Times

The Committee reviewed and discussed **Resolution No. 2009-10: 934** that authorizes the Board to obtain customized leadership development from New York State School Boards Association.

By Member of the Board

RESOLVED, That the Board of Education hereby authorizes entering into an Agreement with the New York State School Boards Association, 24 Century Hill Drive, Suite 200, Latham, New York, to provide customized leadership development to the Board of Education, for the period of May 26, 2010, or as soon thereafter as the Agreement is fully executed, through June 30, 2011, for a sum not to exceed Ten Thousand Dollars (\$10,000), funded by Grants and/or the Board of Education, contingent upon grant funding and Budget Appropriations, and contingent upon the form and terms of the Agreement having been approved by Counsel to the Board of Education.

Seconded by Member of the Board

ACTION: The Committee advanced **Resolution No. 2009-10: 934** to the full Board for consideration.

Agenda Item V: Questions and Answers

The Committee reviewed and discussed **Resolution No. 2009-10: 823** that authorizes the Board to enter into agreement with Brown & Hutchinson for the negotiation of the superintendent's contract.

By Member of the Board

Whereas, the Board of Education of the Rochester City School District desires to authorize an agreement with the law firm of Brown & Hutchinson (M/WBE – African American) for the purpose of obtaining legal advice, assistance or representation for the Board related to the negotiation and drafting of an employment agreement with the Superintendent of Schools, and for such additional legal matters as the Board may request from time to time, it is therefore

*RESOLVED, that the President of the Board is hereby authorized to establish a contractual relationship and consult with the law firm of **Brown & Hutchinson**, 2 State Street, Suite 925, Rochester, New York, upon such terms and conditions as he deems to be in the School District's best interests, for the period of April 30, 2010 through June 30, 2011, at an hourly rate not to exceed Two Hundred Dollars (\$200.00) and within the amounts made available for professional services in the annual budget of the Board of Education.*

Seconded by Member of the Board

ACTION: The Committee advanced **Resolution No. 2009-10: 823** to the full Board for consideration.

Agenda Item VI: Next Meeting

The next meeting was not scheduled.

Motion to adjourn by Commissioner Cruz, second by Chairwoman Campos. Adopted 2-0 with Commissioner Williams absent at 5:43 p.m.