

Rochester Board of Education
Board Governance Committee
September 16, 2010
Minutes

Attendance:

Vice President Campos and Commissioners Cruz and Powell; Chief of Staff Kim Dyce-Faucette; Board Staff Ms. Lee.

Chairwoman Campos convened the meeting at 4:00 p.m.

Agenda Item I: Approve July 2010 Minutes

Motion by Commissioner Cruz to approve the July 15, 2010 Board Governance Committee Meeting minutes. Adopted 2-0 with Commissioner Williams absent.

Agenda Item II: Discuss Superintendent's Evaluation

The Committee reviewed and is forwarding with recommendation the Superintendent's evaluation tool for the performance during the 2009/10 fiscal year. The evaluation tool addresses the Superintendent's performance in the following areas:

- Financial Management
- Human Resources Management
- Organizational Effectiveness
- Communication and Collaboration
- Community Involvement/Partnerships and Volunteers
- Personal Characteristics

The Committee also reviewed and is forwarding with recommendation the Superintendent's goals for the 2009/10 academic year. These goals have been adopted as a part of the 2008-2013 Strategic Plan, with input from staff, parents, and community members of the District and are aligned to the current initiatives and strategies of the District.

ACTION: Chairwoman Campos will request a motion to accept the Superintendent's Evaluation Tool and goals for the 2009/10 academic year at the September 2010 Business Meeting.

Agenda Items III and IV: Staff Evaluation Tool and Board Self Evaluation Tool

The Committee discussed and reviewed draft Board staff and Board self-evaluation tools, the Committee will forward recommended tools to the full Board for consideration at the October Business Meeting. Chairwoman Campos asked that staff evaluation tools be developed that are specific to the roles and responsibilities of the Board staff.

ACTION: Ms. Lee will develop staff evaluation tools for proposal at the October 2010 Committee Meeting, and acceptance at the October 2010 Business Meeting.

ACTION: Ms. Lee will research evaluation tools that can be used in the Board Self Evaluation Process for proposal at the October 2010 Committee Meeting, and acceptance at the October 2010 Business Meeting.

Agenda Item V: Discuss Upcoming Outreach Events

The Committee discussed 2nd Annual Reach-Out event scheduled for Monday, October 4th at East High School (6:30 – 8:30pm). Chairwoman Campos noted that the purpose of the Reach-Out is to allow students, parents and members of the community to hold one-on-one conversations with the Board members, Superintendent, and representatives of District departments. This event provides an opportunity for the Board and members of the District's administrative staff to be available to students, parents and community members in order to build the strong relationships needed to support our students.

The Committee also discussed planning for the upcoming State of Our Schools event. Chairwoman Campos noted that the event should highlight the progress that the District has made in following the 2008-2013 Strategic Plan. Ms. Lee stated that she and Tom Petronio, Chief of Communications, have begun to discuss the logistics of the event and will provide an update to the Committee at the November 2010 meeting.

Chairwoman Campos also mentioned the Board retreat held on August 28, 2010, and noted that the Board discussed strategies to effectively engage our students, parents, and community stakeholders.

Agenda Item VI: Next Meeting

The next meeting is tentatively scheduled for Thursday, October 21st at 5:00 p.m.

Motion to adjourn by Commissioner Cruz, second by Chairwoman Campos. Adopted 2-0 with Commissioner Williams absent at 4:45 p.m.