

Rochester Board of Education
Board Governance Committee
January 13, 2011
Minutes

Attendance:

Commissioner Campos and Commissioner Cruz; Chief of Staff Kim Dyce-Faucette; Board Staff Ms. Lee.

Chairwoman Campos convened the meeting at 4:45 p.m.

Agenda Item I: Approve November 2010 Minutes

Motion by Commissioner Cruz to approve the November 9, 2010 Board Governance Committee Meeting minutes. Seconded by Chairwoman Campos. Adopted 2-0 with Commissioner Williams absent.

Agenda Item II: Discuss Board Staff Evaluation Tool

The Committee discussed staff evaluations and directed Ms. Lee to distribute past evaluations to the Board's staff. The Committee agreed to continue the discussion of staff evaluations at an upcoming Committee meeting.

ACTION: Chairwoman Campos directed Ms. Lee to distribute past evaluation to the Board's staff.

Agenda Items III: Discuss BoardDocs

The Committee reviewed an evaluation of electronic document software recommending Emerald Data Solutions' BoardDocs as the District's electronic document management solution. Ms. Lee and Gary Smith, Director of Procurement and Supply, presented information highlighting the features, costs and service highlights of BoardDocs.

ACTION: Chairwoman Campos requested that the information presented to the Committee be forwarded to the full Board for review. She also asked Ms. Lee to arrange a software demonstration for the March 3, 2011 Special Meeting of the full Board.

Agenda Item IV: Discuss Board Self Evaluation Tool

The Committee decided to postpone the discussion of the Board's self-evaluation tool. The Committee will consider proposed tools at an upcoming meeting.

Agenda Item V: Discuss Upcoming Outreach Events (State of Our Schools)

The Committee continued discussions on the State of Our School Program scheduled for January 20, 2011 at 6:30 p.m. The Board's staff along with members of the Communications department are working to coordinate the event. Chairwoman Campos explained that the presentation should provide data showing progress that the District has achieved in student performance and school operations as well as challenges faced.

Motion to adjourn by Commissioner Cruz, seconded by Chairwoman Campos. Adopted 2-0 with Commissioner Williams absent at 5:30 p.m.