

**Rochester Board of Education**  
**Board Governance Committee**  
**March 17, 2011**  
**Minutes**

**Attendance:**

Vice President Campos and Commissioners Cruz and Powell; Chief of Staff Kim Dyce-Faucette; Board Staff Ms. Lee.

Chairwoman Campos convened the meeting at 4:10p.m.

**Agenda Item I: Approve January 13, 2011 Minutes**

Motion by Commissioner Cruz to approve the January 13, 2011 Board Governance Committee Meeting minutes. Adopted 2-0 with Commissioner Williams absent.

**Agenda Item II: Discuss Superintendent's Evaluation**

The Committee discussed developing the evaluation tool for reviewing the Superintendent's performance over the past fiscal year. The Committee proposed that the tool be tailored around the goals and objectives presented in the 2008-2013 Strategic Plan. The Committee will work to schedule a retreat in the Spring/Summer (May/June) to further discuss and finalize the Superintendent's performance evaluation process.

**Agenda Items III: 2011/12 Board Goals**

The Committee discussed the development of the Board's 2011/12 goals. The Committee requested that all of the Board's committees review the 2010/11 Workplan, provide a status on progress that has been made in meeting the objectives articulated for the year, and develop objectives for the 2011/2012 fiscal year that align with the needs of our students and the operations of the District.

**ACTION:** Ms. Lee will request that the Board's committee liaisons provide a status on progress that has been made in meeting the objectives articulated for the year and develop objectives for the 2011/2012 fiscal year.

**Agenda Item IV: BoardDocs**

The Committee discussed logistics around the implementation of BoardDocs, including contract review, administration, and training for the system. Because of the aggressive Board calendar during the budget season, the Committee proposed that the system be implemented in May.

**Agenda Item V: Other**

The Committee also discussed the evaluation of the Board's staff and will begin meeting with individual members of the Board's staff in May.

**Agenda Item VI: Next Meeting**

The next meeting is tentatively scheduled for Thursday, May 19<sup>th</sup> at 4:30 p.m.

Motion to adjourn by Commissioner Cruz, second by Chairwoman Campos. Adopted 2-0 with Commissioner Williams absent at 4:38 p.m.