

Rochester Board of Education
Board Governance Committee
August 16, 2012
Minutes

Attendance:

Commissioner Campos, Vice President Cruz, and Commissioner Powell and Board Staff Ms. Lee.

Commissioner Campos convened the meeting at 6:42 p.m.

Agenda Item I: Approve Minutes from July 2012 Meeting

Minutes from the July 26, 2012 were approved 2-0 with Commissioner Powell absent.

Agenda Item II: Superintendent Evaluation

The Committee discussed the proposed evaluation tool for the Superintendent's annual performance appraisal. The tool serves to assess performance in financial management, human resources management, organizational effectiveness, communication and collaboration, community involvement and partnerships, and personal characteristics. Chairwoman Campos noted that she has spoken with Dr. Vargas and requested that he provide feedback on the proposed evaluation tool and goals for 2012-2013.

ACTION: Chairwoman Campos requested that Dr. Vargas present goals for 2012-13 along with accomplishments for 2011-12 and approve the goals and performance standards articulated in the proposed evaluation tool by August 24, 2012.

Commissioner Powell arrived at 6:55 p.m.

Agenda Items III: Calendar

The Committee discussed adding monthly meetings of the Committee to the Board's calendar on the 3rd Thursday.

ACTION: Chairwoman Campos will present the proposed calendar to the full Board for acceptance at the August Business Meeting.

Agenda Item IV: Communication Protocols

The Committee discussed methods to engage the Superintendent and the leadership team on topics of interest and concern to the District's students, families and staff. Chairwoman Campos suggested that the Board's monthly Special Meetings be used to receive information on recent and developing initiatives impacting the District's programming and offerings.

ACTION: Chairwoman Campos requested that the Board be polled to determine topics of interest for presentations by the Administration.

Agenda Item V: Bylaws

Commissioner Powell suggested that language referring to the deadlines for resolutions to be considered by the Board be incorporated in the Board's Bylaws to emphasize the importance of adhering to the deadlines so that the Board will have sufficient time to review the proposed resolutions. Vice President Cruz suggested that the Superintendent's evaluation include a clause to assess how staff is held accountable to the Board's adopted policies and established protocols, such as deadlines for resolutions.

ACTION: Chairwoman Campos requested that Ms. Lee draft language to be incorporated in the Board's Bylaws to emphasize the importance of adhering to the deadlines for resolutions to be considered by the Board.

Agenda Item VI: Next Meeting

The next Committee meeting is scheduled for Thursday, September 13, 2012.

The meeting was adjourned at 7:10 p.m.