

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, May 12, 2025

Administration Building of Galena Park Independent School District

14705 Woodforest Blvd.

Houston, TX 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, May 12, 2025 with the following members present: President, Norma Hernandez; Vice President, Ramon Garza; Secretary, Linda Clark Sherrard; Trustees: Adrian Stephens, Noe Esparza, Jose Jimenez, Amanda Erebia and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes.

EXECUTIVE SESSION: At 5:10 p.m., the Board met in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. Section 551.071 Attorney/Client Consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.**
- B. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee.**
 - 1. Consider Board Member responsibilities.
 - 2. Consider Superintendent responsibilities.
 - 3. Discussion of intruder detection audits.
 - 4. Consider approval of the employment of contractual personnel as presented.
 - 5. Discussion on Teacher/Employee Retention & Recruitment Plan - 401(a) Plan with Chris Jamail, with TCG, a HUB International Company.
 - 6. Consider approval of the list of Chapter 21, List 1 probationary and term contract recommendations beginning in 2025-2026 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations.
 - 7. Consider approval of the list of Chapter 21, List 2 term contract recommendations beginning in 2025-2026 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations.
 - 8. Consider approval of the list of Non-Chapter 21, List 1 probationary and term contract recommendations beginning in 2025-2026 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations.
 - 9. Consider approval of the list of Non-Chapter 21, List 2 term contract recommendations beginning in 2025-2026 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations.

At 6:00 p.m., Mrs. Hernandez announced that Executive Session was adjourned, and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mrs. Hernandez called for a motion to approve the employment of contractual personnel.

A motion was made by Noe Esparza and seconded by Adrian Stephens. The motion passed with a vote of 7-0-0.

Mrs. Hernandez called for a motion to approve the list of Chapter 21, List 1 probationary and term contract recommendations beginning in 2025-2026 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations.

A motion was made by Adrian Stephens and seconded by Jose Jimenez. The motion passed with a vote of 7-0-0.

Mrs. Hernandez called for a motion to approve the list of Chapter 21, List 2 term contract recommendations beginning in 2025-2026 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations.

A motion was made by Amanda Erebia and seconded by Adrian Stephens. The motion passed with a vote of 4-0-3.

Mrs. Hernandez called for a motion to approve the list of Non-Chapter 21, List 1 probationary and term contract recommendations beginning in 2025-2026 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations.

A motion was made by Jose Jimenez and seconded by Amanda Erebia. The motion passed with a vote of 7-0-0.

Mrs. Hernandez called for a motion to approve the list of Non-Chapter 21, List 2 term contract recommendations beginning in 2025-2026 and authorize the Assistant Superintendent for Human Resource Services to notify the related employees of the contract recommendations.

A motion was made by Amanda Erebia and seconded by Noe Esparza. The motion passed with a vote of 6-0-1.

REGULAR MEETING: At 6:05 p.m., Mrs. Hernandez called the meeting to order. Linda Sherrard opened the meeting with a prayer, North Shore Middle School Army LOTC color guard presented the pledges to the American and Texas flags.

PUBLIC COMMENT ITEMS:

- A. **Public Comment for Posted Agenda Items**
There were no public comments for posted agenda items.
- B. **Public Comment for Non-Agenda Items**
There were no public comments for non-agenda items.

RECOGNITION: Dr. Moore and Noe Esparza recognized the following:

A. Student:

1. Galena Park ISD will recognize North Shore Senior High School seniors James Tamez and Jacob Tijerina for successfully advancing to and competing in the 2025 Texas Future Business Leaders of America State Leadership Conference.
2. Galena Park ISD will recognize Galena Park High School junior Future Farmers of America student, Lluvia Herrera, for advancing to sale at the Houston Livestock Show and Rodeo Market Steer Show.
3. Galena Park ISD will recognize Alma Villegas, a Galena Park High School junior, for earning a national Gold Medal in the 2024-2025 Scholastic Art & Writing Awards.
4. Galena Park ISD will recognize Pyburn Elementary School fourth grader Gia Tamez, Woodland Acres Elementary School Kindergartener Luke Membreno Valdez, and Woodland Acres Elementary School fifth grader Sophia Lloyd for being selected by the Texas Art Educators Association Texas Elementary Art Meet as the "Top of TEAM."
5. Galena Park ISD will recognize five students who were selected to participate as members of the 2025 Texas Music Educators Association All-State music performing groups:
 - Galena Park High School:
 - Daniel Almanza Torres, 5A Symphonic Band (Bb Clarinet)
 - North Shore Senior High School:
 - Gabriel Marquez, Concert Band (French Horn)
 - Diego Palacios, Philharmonic Orchestra (Cornet/Trumpet) - 2 year All-State member
 - James Santos, Symphony Orchestra (Tenor Trombone)
 - Alejandro Torres, Jr., Philharmonic Orchestra (Tenor Trombone) - 2 year All-State member
6. Galena Park ISD will recognize twenty-four second graders from across the District who scored in the 98th percentile or higher on the quantitative section of the Cognitive Abilities Test, placing them in the top 2% nationwide. The following young scholars were recognized by National Math Stars:
 - Cimarron Elementary School
 - Mario Murcia
 - Cloverleaf Elementary School
 - Liam Alfaro Guzman
 - Alejandro Rivera Gonzalez
 - Galena Park Elementary School
 - Luis Badillo
 - Jacob Bendorf
 - Mikaela Trevino
 - Havard Elementary School
 - Joylon Faleiro
 - Cristian Olivares
 - Diego Ramos

- Robert Rodriguez
MacArthur Elementary School
- Alejandro Aguilar
Jonathan De Los Santos
Normandy Crossing Elementary School
- Darickson Corona Noy
Eduardo Rodriguez Gonzalez
North Shore Elementary School
- Jacob Duran
Purple Sage Elementary School
- Alan Lazalde
Pyburn Elementary School
- Aniyah Romero
Sam Houston Elementary School
- Abraham Montes
Ezequiel Rangel
Jose Saavedra Castro
- Elena Vega
Tice Elementary School
- Ian Arriaga
Williamson Elementary School
- Luke Robles Pena
Woodland Acres Elementary School
- Joel Zemeño

BOARD COMMENTS: Linda Sherrard and the board thanked Elizabeth Valdez for all that she does as the board secretary. Ramon Garza congratulated the graduating seniors. Jose Jimenez thanked the principals for everything that they do.

REPORTS: Mrs. Hernandez introduced Ed Martir, Director for Facility Planning & Construction, provided a 2016 and 2024 Bond Program and Facilities Construction update.

NEW BUSINESS – ACTION:

The official canvass reports including precinct returns have been presented to the Board of Trustees showing the results for the May 3, 2025, Galena Park ISD Trustee Election for Position 3 and Position 4.

For Position 3:
The total number of votes for Linda Clark Sherrard was 502.
Mrs. Sherrard ran unopposed and is declared winner for Position 3.

For Position 4:
The total number of votes for Wanda Heath Johnson was 300.
The total number of votes for Ramon Garza was 548.
Mr. Garza received the plurality votes and is declared winner for Position 4.

Let the minutes reflect the completion of this canvass in an open and timely posted meeting of the Board of Trustees to certify Mrs. Linda Clark Sherrard as the winner for Position 3, and Mr. Ramon Garza the winner for Position 4.

Mrs. Hernandez asked the Board if there was a motion to approve the renewal of Property/Windstorm/Terrorism Insurance for the period of June 1, 2025, through June 1, 2026, from McGriff MMA via OMNIA/NCPA Contract Number 09-08 for the premium of \$3,434,880.

A motion was made by Linda Sherrard and seconded by Amanda Erebia to approve the renewal of Property/Windstorm/Terrorism Insurance, as presented. The motion passed with a vote of 6-0-1.

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Mrs. Hernandez stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mrs. Hernandez asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

A. General Consent Agenda:

1. Consider approval of the minutes for the Board Workshop and Regular Meeting held on April 14.
2. Consider approval of the 2025-2026 Early Head Start Federal Non-Competing Baseline Refunding Application submission, which includes Board Approval Letter and United States Department of Health and Human Services Certifications and Assurance.

A motion was made by Noe Esparza and seconded by Ramon Garza to approve the General Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mrs. Hernandez asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

A. Construction Consent Agenda:

1. Consider approval of the District Administration Building Main Lobby Reception Security Vestibule (Lifecycle Project L249) by Agile OFIS Solutions, LP, with DIRT Environmental Solutions via Region 4 ESC/OMNIA Partners contract #R221101 for an estimated amount of \$130,000.
2. Consider approval of the Job Order Contract to Sitek Omni Services LLC., for demolition of Dement Fieldhouse, via Region 5 ESC: #20240403, for an estimated amount of \$64,400, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.
3. Consider approval of the award of CSP 25-400 for the North Shore Ninth Grade Center Renovations (Project L225.003.1-2025) to Millennium Project Solutions, for an estimated amount not to exceed \$3,478,000.00, including a \$150,000.00 owner's contingency, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected company.
4. Consider approval of, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with Sitek Omni Services, LLC., via Region 5 ESC Contract #20240404, for an estimated amount of \$114,400.

A motion was made by Ramon Garza and seconded by Jose Jimenez to approve the Construction Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mrs. Hernandez asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

A. Financial Consent Agenda:

1. Consider approval of the purchase of perforated graphics/window vinyl for the period of May 22, 2025, through December 31, 2025, from Sign Champ, Inc. via Buyboard 716-23 at an estimated amount of \$80,000.
2. Consider approval of the purchase of printer/copier paper to be used for all District printing and copying needs from Western-BRW Paper Co., Inc. (dba Bosworth Papers) through Choice Partners contract #25/010SG-01 at an estimated amount of \$210,000 for the period of June 1, 2025, through August 31, 2026.
3. Consider approval of the purchase for the 3-year license for SysCloud for the term of May 13, 2025, through May 31, 2028, from CDW Government via TIPS 230105 at an estimated amount of \$233,300.
4. Consider approval of the renewal of Skyward for the term of July 1, 2025, through June 30, 2026, from Skyward, Inc. via Region 19 Contract # 24-7490 at an estimated amount of \$196,000.
5. Consider approval of the purchase for the renewal of ClassLink software for the term of May 13, 2025, through July 31, 2026, from ClassLink, Inc. via TIPS 230105 estimated amount of \$74,000.
6. Consider approval of the purchase for the servers for the term of May 13, 2025, through August 31, 2025, from Dell Technologies via TX DIR-TSO-3763 at an estimated amount of \$140,000.
7. Consider approval of the purchase of Chromebooks and management licenses for the term of May 13, 2025, through August 31, 2025, from CDW Government, Inc. via TIPS 230105 at an estimated amount of \$319,400.
8. Consider approval of award RFP 25-002 Bank Depository and delegate authority to the Superintendent, or designee, to execute a contract for the period of September 1, 2025, through August 31, 2027, from Wells Fargo Bank, N.A.
9. Consider approval of the purchase of i-Ready Toolbox for reading and writing for the term of July 1, 2025, through June 30, 2026, from Curriculum Associates via Buyboard Contract #748-24 at an estimated amount of \$101,500.

10. Consider approval of the purchase of Stemscopes Math for the term of July 1, 2025, through June 30, 2026, from Accelerate Learning, Inc. via the State Board of Education Instructional Materials Allotment at an estimated amount of \$275,000.
11. Consider approval of the purchase of instructional supplies for the term of July 1, 2025, through June 30, 2026, from Studies Weekly, Inc. (American Legacy Publishing) via EPIC 6, contract 13.24 at an estimated amount of \$224,950.
12. Consider approval of renewal subscription to SchoolStatus, LLC for the term of September 1, 2025, through August 31, 2026, via TIPS Contract # 220105, at an estimated amount of \$120,000.
13. Consider approval of award RFP 25-015 for Asphalt Work for Paving for the period of July 1, 2025, through June 30, 2026, from Brooks Concrete Inc., and M & J International Purchasing Co. Inc., at an estimated amount of \$350,000.
14. Consider approval to award renewal 2 of 4 of RFP 23-014 Electrical Services for the period of July 1, 2025, through June 30, 2026, from Consolidated Electrical Distributors, Inc., for an estimated expenditure of \$400,000.
15. Consider approval of the proposed Budget Amendments for the month of April 2025.

A motion was made by Noe Esparza and seconded by Amanda Erebia to approve the Financial Consent Agenda as presented. The motion passed with a vote of 7-0-0.

INFORMATION: The following documents were presented for information:


A. Wanna Giacona, Chief Administrative Officer, presented:

1. Early Head Start Policy Council Meeting Minutes - March 2025
2. Early Head Start 2024-2025 Self-Assessment and Action Plan
3. Early Head Start Update and Fund 205 Expenditure Report Summary - March 2025

B. Ben Pape, Chief Financial Officer presented:

1. Tax Collection Report - March 2025
2. 2016 Bond Program Financial Report as of March 31, 2025
3. 2024 Bond Program Financial Report as of March 31, 2025
4. Quarterly Investment Report for the period of December 1, 2024, through February 28, 2025

There being no other business before the Board at this time, the meeting was adjourned at 6:37 p.m.


Norma Hernandez, President

ATTEST:


Linda Clark Sherrard, Secretary