

## CLASS AUDITS AGREEMENT FORM

Students may choose to audit a class for the purpose of enrichment. That is, students may attend a class but will not receive credit.

The audit agreement is made between the student and teacher once the semester has begun but not later than the end of the third week. Teachers are not required to accept auditors. If an audit agreement is made, teachers are not required to evaluate student work or progress. Although the student is not considered part of the class load, the student is expected to conform to all regular attendance and class management procedures and policies. The course will be entered on the student schedule, but schedule changes will not be made to accommodate audits. The teacher, for any reason, may terminate the agreement at any time.

In order for the audit to appear on the permanent record, the student must notify his/her counselor and teacher at the time the agreement is made. The teachers verify audits at the end of each semester.

DATE DUE: Last day of the 3<sup>rd</sup> week of the semester      LOCATION: A233

NAME \_\_\_\_\_ DATE \_\_\_\_\_

ID NUMBER \_\_\_\_\_ SEMESTER (1) (2)

COURSE TO BE TAKEN AS AN AUDIT \_\_\_\_\_

PERIOD \_\_\_\_\_ TEACHER \_\_\_\_\_

An agreement that the above course to be taken on an audit basis has been enacted.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
Counselor

\_\_\_\_\_  
Department Chair

\_\_\_\_\_  
Assistant Principal