



# BAKER COUNTY SCHOOL DISTRICT

Committed to Excellence

Finance and Support Services

392 South Boulevard East

Maccleddy, FL 32063

(904) 259-0449

www.bakerk12.org

**Wyatt Milton, Superintendent**

DATE: May 14, 2025  
TO: Wyatt Milton, Superintendent  
FROM: Teri Ambrose, Executive Director for Support Services  
RE: 2025-2026 Beginning and ending dates and work calendars for 186, 187, 191, & 193 day personnel

**PRESENTED AND  
APPROVED  
IN OPEN BOARD  
MEETING  
JUNE 2, 2025  
MIN BOOK #40**

Please request Board approval of the beginning and ending dates for the 2025-2026 fiscal year for non-instructional personnel working 186, 187, 191 & 193 day contracts.

At the request of the Associate Superintendent for Human Resources, the work calendars needed to be adjusted and re-worked to include training days for the personnel listed above. The work calendars were originally approved on April 7, 2025.

All personnel must begin and end working on the assigned dates to receive their full salary for the 2025-2026 school year.

<u>POSITION</u>	<u>CONTRACT DAYS (INCLUDES PAID HOLIDAYS)</u>	<u>BEGINNING DATE</u>	<u>ENDING DATE</u>
Bus Drivers/Aides	186	07/31/25	05/25/26
Instructional Assistants	187	07/31/25	05/25/26
Nutrition Service - Part Time	186	08/04/25	05/25/26
Nutrition Service - Full Time	191	08/04/25	05/27/26
Nutrition Service - Managers	193	08/01/25	05/27/26

**PLEASE SEE ATTACHED INDIVIDUAL WORK CALENDARS FOR ACTUAL WORKING DAYS.**

All non-instructional personnel have six (6) paid holidays: Labor Day – Sept. 1, Thanksgiving – Nov. 27, Christmas – December 25, New Years – Jan. 1, M.L. King Jr. Day – Jan. 19, and Memorial Day – May 25.

If you have any questions, please let me know. Thank you for your assistance in this matter.

**"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"**

#### DISTRICT SCHOOL BOARD MEMBERS

Tiffany McInarnay  
District 1

Jack Baker, Jr.  
District 2

Clayton Lyons, Jr.  
District 3

Mandi Canaday  
District 4

Amanda Hodges  
District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

# 2025/26 School Year Calendar for 186 Day Employees (Transportation)

July 2025				
Mo	Tu	We	Th	Fr
	X	X	X	X
X	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

August 2025				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

September 2025				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

October 2025				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November 2025				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

December 2025				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

January 2026				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

February 2026				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

March 2026				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

April 2026				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May 2026				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29



Paid Holidays	
Labor Day	New Year's Day
Thanksgiving Day	MLK Jr. Day
Christmas Day	Memorial Day

186 Contractual Dates
First Day: 7/31/2025
Last Day: 5/25/2026

Important Days	
Thursday, 7/31/25	First Day of Work
Tuesday - Friday, 8/5/25 - 8/8/25	No Work
Monday, 8/11/25	Student's First Day
Monday, 9/1/25	No Work - Labor Day
Friday, 9/19/25	No Work - Prof Development #2
Monday, 10/13/25	No Work - Planning Day #1
Tuesday, 11/11/25	No Work - Veteran's Day
Monday - Friday, 11/24/25 - 11/28/25	No Work - Thanksgiving Break
Monday - Friday, 12/22/25 - 1/2/26	No Work - Christmas Break
Monday, 1/5/26	No Work - Planning Day #2
Monday, 1/19/26	No Work - Martin L. King Jr. Day
Monday, 2/16/26	No Work - President's Day
Friday, 3/13/26	No Work - Planning Day #3
Friday, 4/3/26	Early Dismissal
Monday - Friday, 4/6/26 - 4/10/26	No Work - Spring Break
Friday, 5/22/26	Student's Last Day
Friday, 5/22/26	Last Day of Work
Monday, 5/25/26	No Work - Memorial Day

Pay Date	Pay Check #	Pay Date	Pay Check #
Friday, 8/15/25	1*	Friday, 2/13/26	14
Friday, 8/29/25	2	Friday, 2/27/26	15
Friday, 9/12/25	3	Friday, 3/13/26	16
Friday, 9/26/25	4	Friday, 3/27/26	17
Friday, 10/10/25	5	Friday, 4/10/26	18
Friday, 10/24/25	6	Friday, 4/24/26	19
Friday, 11/07/25	7	Friday, 5/08/26	20
Friday, 11/21/25	8	Friday, 5/22/26	21
Friday, 12/05/25	9	Summer Check #1	22
Friday, 12/19/25	10	Summer Check #2	23
Friday, 1/02/26	11	Summer Check #3	24
Friday, 1/16/26	12	Thursday, 6/04/26	25
Friday, 1/30/26	13	* No insurance or annuities deducted	

July 2025				
Mo	Tu	We	Th	Fr
	1	2	3	4
5	6	7	8	9
10	11	12	13	14
15	16	17	18	19
20	21	22	23	24
25	26	27	28	29
30	31			

August 2025				
Mo	Tu	We	Th	Fr
				1
4	5	6 *	7 *	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

September 2025				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

October 2025				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November 2025				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

December 2025				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

January 2026				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

February 2026				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

March 2026				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

April 2026				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May 2026				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29



<b>187 Contractual Dates</b>
First Day: 7/31/2025
Last Day: 5/25/2026

Pay Date	Pay Check #	Pay Date	Pay Check #
Friday, 8/15/25	1*	Friday, 2/13/26	14
Friday, 8/29/25	2	Friday, 2/27/26	15
Friday, 9/12/25	3	Friday, 3/13/26	16
Friday, 9/26/25	4	Friday, 3/27/26	17
Friday, 10/10/25	5	Friday, 4/10/26	18
Friday, 10/24/25	6	Friday, 4/24/26	19
Friday, 11/07/25	7	Friday, 5/08/26	20
Friday, 11/21/25	8	Friday, 5/22/26	21
Friday, 12/05/25	9	Summer Check #1	22
Friday, 12/19/25	10	Summer Check #2	23
Friday, 1/02/26	11	Summer Check #3	24
Friday, 1/16/26	12	Thursday, 6/04/26	25
Friday, 1/30/26	13	* No insurance or annuities deducted	

# 2025/26 School Year Calendar for 193 Day Employees (Nutrition Services Manager)



August 2025				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

September 2025				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

October 2025				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November 2025				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

December 2025				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

January 2026				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

February 2026				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

March 2026				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

April 2026				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May 2026				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29



Important Days	
Monday, 8/1/25	First Day of Work
Monday, 8/11/25	Student's First Day
Monday, 9/1/25	No Work - Labor Day
Monday, 10/13/25	No Work - Planning Day #1
Tuesday, 11/11/25	No Work - Veteran's Day
Monday - Friday, 11/24/25 - 11/28/25	No Work - Thanksgiving Break
Monday - Friday, 12/22/25 - 1/2/26	No Work - Christmas Break
Monday, 1/19/26	No Work - Martin L. King Jr. Day
Monday, 2/16/26	No Work - President's Day
Friday, 3/13/26	No Work - Planning Day #3
Friday, 4/3/26	Early Dismissal
Monday - Friday, 4/6/26 - 4/10/26	No Work - Spring Break
Friday, 5/22/26	Student's Last Day
Monday, 5/25/26	No Work - Memorial Day
Wednesday, 5/27/26	Last Day of Work

Pay Date	Pay Check #	Pay Date	Pay Check #
Friday, 8/15/25	1*	Friday, 2/13/26	14
Friday, 8/29/25	2	Friday, 2/27/26	15
Friday, 9/12/25	3	Friday, 3/13/26	16
Friday, 9/26/25	4	Friday, 3/27/26	17
Friday, 10/10/25	5	Friday, 4/10/26	18
Friday, 10/24/25	6	Friday, 4/24/26	19
Friday, 11/07/25	7	Friday, 5/08/26	20
Friday, 11/21/25	8	Friday, 5/22/26	21
Friday, 12/05/25	9	Summer Check #1	22
Friday, 12/19/25	10	Summer Check #2	23
Friday, 1/02/26	11	Thursday, 6/04/26	24
Friday, 1/16/26	12	Thursday, 6/18/26	25
Friday, 1/30/26	13	* No insurance or annuities deducted	

Paid Holidays	
Labor Day	New Year's Day
Thanksgiving Day	MLK Jr. Day
Christmas Day	Memorial Day

193 Contractual Dates	
First Day: 8/1/2025	
Last Day: 5/27/2026	

# 2025/26 School Year Calendar for 186 Day Employees (Nutrition Services Part Time)



August 2025				
Mo	Tu	We	Th	Fr
				X
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

September 2025				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

Important Days	
Monday, 8/4/25	First Day of Work
Thursday - Friday, 8/7/25 - 8/8/25	No Work
Monday, 8/11/25	Student's First Day
Monday, 9/1/25	No Work - Labor Day
Friday, 9/19/25	No Work - Prof Development #2
Monday, 10/13/25	No Work - Planning Day #1
Tuesday, 11/11/25	No Work - Veteran's Day
Monday - Friday, 11/24/25 - 11/28/25	No Work - Thanksgiving Break
Monday - Friday, 12/22/25 - 1/2/26	No Work - Christmas Break
Monday, 1/5/26	No Work - Planning Day #2
Monday, 1/19/26	No Work - Martin L. King Jr. Day
Monday, 2/16/26	No Work - President's Day
Friday, 3/13/26	No Work - Planning Day #3
Friday, 4/3/26	Early Dismissal
Monday - Friday, 4/6/26 - 4/10/26	No Work - Spring Break
Friday, 5/22/26	Student's Last Day
Friday, 5/22/26	Last Day of Work
Monday, 5/25/26	No Work - Memorial Day

October 2025				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November 2025				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

December 2025				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

January 2026				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

February 2026				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

March 2026				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

April 2026				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May 2026				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29



Paid Holidays	
Labor Day	New Year's Day
Thanksgiving Day	MLK Jr. Day
Christmas Day	Memorial Day

186 Contractual Dates	
First Day:	8/4/2025
Last Day:	5/25/2026

Pay Date	Pay Check #	Pay Date	Pay Check #
Friday, 8/15/25	1*	Friday, 2/13/26	14
Friday, 8/29/25	2	Friday, 2/27/26	15
Friday, 9/12/25	3	Friday, 3/13/26	16
Friday, 9/26/25	4	Friday, 3/27/26	17
Friday, 10/10/25	5	Friday, 4/10/26	18
Friday, 10/24/25	6	Friday, 4/24/26	19
Friday, 11/07/25	7	Friday, 5/08/26	20
Friday, 11/21/25	8	Friday, 5/22/26	21
Friday, 12/05/25	9	Summer Check #1	22
Friday, 12/19/25	10	Summer Check #2	23
Friday, 1/02/26	11	Summer Check #3	24
Friday, 1/16/26	12	Thursday, 6/04/26	25
Friday, 1/30/26	13	* No insurance or annuities deducted	



# 2025/26 School Year Calendar for 191 Day Employees (Nutrition Services Full Time)



August 2025				
Mo	Tu	We	Th	Fr
				X
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

September 2025				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

Important Days	
Monday, 8/4/25	First Day of Work
Thursday, 8/7/25	No Work
Monday, 8/11/25	Student's First Day
Monday, 9/1/25	No Work - Labor Day
Monday, 10/13/25	No Work - Planning Day #1
Tuesday, 11/11/25	No Work - Veteran's Day
Monday - Friday, 11/24/25 - 11/28/25	No Work - Thanksgiving Break
Monday - Friday, 12/22/25 - 1/2/26	No Work - Christmas Break
Monday, 1/19/26	No Work - Martin L. King Jr. Day
Monday, 2/16/26	No Work - President's Day
Friday, 3/13/26	No Work - Planning Day #3
Friday, 4/3/26	Early Dismissal
Monday - Friday, 4/6/26 - 4/10/26	No Work - Spring Break
Friday, 5/22/26	Student's Last Day
Monday, 5/25/26	No Work - Memorial Day
Wednesday, 5/27/26	Last Day of Work

October 2025				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November 2025				
Mo	Tu	We	Th	Fr
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

December 2025				
Mo	Tu	We	Th	Fr
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

January 2026				
Mo	Tu	We	Th	Fr
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

February 2026				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

March 2026				
Mo	Tu	We	Th	Fr
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

April 2026				
Mo	Tu	We	Th	Fr
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May 2026				
Mo	Tu	We	Th	Fr
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29



Paid Holidays	
Labor Day	New Year's Day
Thanksgiving Day	MLK Jr. Day
Christmas Day	Memorial Day

191 Contractual Dates	
First Day:	8/04/2025
Last Day:	5/27/2026

Pay Date	Pay Check #	Pay Date	Pay Check #
Friday, 8/15/25	1*	Friday, 2/13/26	14
Friday, 8/29/25	2	Friday, 2/27/26	15
Friday, 9/12/25	3	Friday, 3/13/26	16
Friday, 9/26/25	4	Friday, 3/27/26	17
Friday, 10/10/25	5	Friday, 4/10/26	18
Friday, 10/24/25	6	Friday, 4/24/26	19
Friday, 11/07/25	7	Friday, 5/08/26	20
Friday, 11/21/25	8	Friday, 5/22/26	21
Friday, 12/05/25	9	Summer Check #1	22
Friday, 12/19/25	10	Summer Check #2	23
Friday, 1/02/26	11	Summer Check #3	24
Friday, 1/16/26	12	Thursday, 6/04/26	25
Friday, 1/30/26	13	* No insurance or annuities deducted	