Mounds View PUBLIC SCHOOLS

2025-2026 TrueTime Payroll Dates and Timing

Period Worked	**Employee Deadline** Submit TrueTime timesheet(s) to Supervisor **within 3 business days** after period worked ends	Final Supervisor Approval	Pay Date
June 16-30	***WAIT to submit week of 6/30-7/6 until FY '25-26 announcement.***	July 9, 2025	July 15, 2025
July 1-15	July 21, 2025	July 24, 2025	July 31, 2025
July 16-31	August 5, 2025	August 8, 2025	August 15, 2025
Aug 1-15	August 20, 2025	August 22, 2025	August 29, 2025
Aug 16-31	September 3, 2025	September 8, 2025	September 15, 2025
Sept 1-15	September 19, 2025	September 24, 2025	September 30, 2025
Sept 16-30	October 3, 2025	October 8, 2025	October 15, 2025
Oct 1-15	October 21, 2025	October 24, 2025	October 31, 2025
Oct 16-31	November 4, 2025	November 7, 2025	November 14, 2025
Nov 1-15	November 19, 2025	November 21, 2025	November 28, 2025
Nov 16-30	December 3, 2025	December 9, 2025	December 15, 2025
Dec 1-15	December 17, 2025	December 22, 2025	December 31, 2025
Dec 16-31	January 6, 2026	January 8, 2026	January 15, 2026
Jan 1-15	January 21, 2026	January 23, 2026	January 30, 2026
Jan 16-31	February 5, 2026	February 9, 2026	February 13, 2026
Feb 1-15	February 19, 2026	February 23, 2026	February 27, 2026
Feb 16-28	March 4, 2026	March 9, 2026	March 13, 2026
Mar 1-15	March 23, 2026	March 25, 2026	March 31, 2026
Mar 16-31	April 7, 2026	April 9, 2026	April 15, 2026
Apr 1-15	April 21, 2026	April 24,2025	April 30, 2026
Apr 16-30	May 6, 2026	May 11, 2026	May 15, 2026
May 1-15	May 19, 2026	May 21, 2026	May 29, 2026
May 16-31	June 3, 2026	June 8, 2026	June 15, 2026
June 1-15	June 17, 2026	June 23, 2026	June 30, 2026

**Employee TrueTime Submission and Supervisor Approval deadlines must be met to ensure processing for the corresponding payroll date.*