

## Members 2024-2025

Teacher Center Director  
Nicole Barry

Administration  
Heather Clayton

Administration  
Shawn Clark

Allen Creek  
Emily Odhiambo

Allendale Columbia  
Kristen McKenzie

Barker Road  
Kristin O'Dell

Board of Education  
Emily Kay

Business Representative  
Vince Blasio

Calkins Road  
Toni Baller

Jefferson Road  
Jeannine Galusha

Mendon Center  
Danielle de Manincor

Mendon High  
Shari Ebert

Park Road  
Jackie Bowser

PDAA  
Laura Hefner

PDTA  
Jessica Sabbour

PTSA  
TBD

St. John Fisher  
Angela Clark-Taylor

St. Louis School  
Ann Marie Deutsch

Sutherland High  
Nicky Hastings

Thornell Road  
Radhika Ramesh

## Pittsford Teacher Center Policy Board Meeting Minutes October 2, 2024

Members Present	Nicole Barry, Jessica Sabbour, Janine Galusha, Danielle De Manincor, Emily Kay, Vince Blasio, Emily Odhiambo, Kristen McKenzie, Nicole Hastings, Radhika Ramesh, Toni Baller, Shawn Clark, Heather Clayton, Kristin O'Dell, and Shari Ebert
Members Not Present	Ann Marie Deutsch
Welcome New Members and Approval of Minutes	The minutes from the June 5, 2024 meeting were reviewed. Jeannine Galusha made a motion to approve the minutes, Danielle de Manincor seconded the motion, and the June 5, 2024 minutes were approved unanimously.
Open Meeting Law	Nicole gave a brief presentation on the Open Meeting Law, which governs how we run our meetings. She noted the law's importance in protecting the Committee and building public trust in the decisions of the Policy Board, and pointed out two relevant requirements: <ul style="list-style-type: none"> <li>that our meeting dates and minutes are posted publicly, which they are on our District website, and</li> <li>the quorum requirement that attendance needs to be <i>over</i> 50% of members in attendance (not including the Director) in order to vote and the importance of posting</li> </ul>
Budget Status Report	Nicole gave a status report on the budget.  Nicole Hasting asked about BOCES services, what is included?  Kristin O'Dell asked about the negative balance in the Travel and Conf budget code which Nicole explained is a result of Nicole's fall conference not yet being processed.
Fall Catalog	A handout was reviewed showing all the current offerings in the fall catalog, including more AI classes, PEOP and PARA Academies, and Adobe Express. We are offering the popular SEL series again, and also opening it up to the para staff.  Jackie asked if there is a para mentoring program; yes, there is and Nicole is working on expanding it.  Toni asked if Collegial Circle statistics are shared out and Danielle offered to look at that and share the data.  In comparison to last fall, this year's catalog is more robust.

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Also noted were the asynchronous book studies which are being run through Teams.

### Summer Professional Learning Update

Nicole distributed a summer catalog summary which the committee then reviewed, and noted the following:

- The SEL series was extremely popular, well attended and took more time to complete than anticipated
- Asynchronous classes were well attended
- Technology offerings were very popular again, with the inclusion of several AI classes
- Changes become necessary as classes don't have enough registrations (cancel, or change to asynchronous)

Nicole was asked how many people completed their 12-hour requirement over the summer, and that number is 386 out of approx. 800 teachers.

### Next Meeting Agenda

Nicole will gather data for the next meeting, including data on Collegial Circles 23/24 and 24/25, Individual Initiatives 23/24 and 24/25, as well as comparing 23/24 Fall Catalog to 24/25 Fall Catalog.

The meeting adjourned at

*Notes taken by Jacki Bowser (thank you!) and minutes prepared by Cindy Craig*

