

**Contact:**

Ruth Floyd, Executive Director of Business Services
Stanwood-Camano School District
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TO: Board of Directors
FROM: Ruth Floyd, Executive Director of Business Services
SUBJECT: Small Works Roster Approval - Resolution No. 2024/2025-011
DATE: June 17, 2025
TYPE: Action Needed

In September 2018, ten local school districts including Stanwood-Camano entered into an interlocal agreement to utilize one small works roster managed by Mount Vernon School District. Due to changes in state law and the ability for school districts to join a statewide small works roster, Mount Vernon School District has elected to discontinue management of their roster and terminate the 2018 interlocal agreement effective June 30, 2025.

The attached resolution will authorize the District to use the statewide small works roster administered by the Municipal Research and Services Center (MRSC) and repeal the interlocal agreement with Mount Vernon School District as of July 1, 2025.

Recommendation: It is recommended that the Board approve Resolution No. 2024/2025-011, authorizing use of the Municipal Research and Services Center (MRSC) small works roster and repealing the September 1, 2018 interlocal agreement with Mount Vernon School District as of July 1, 2025.

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and is prepared for the future of their choice

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STANWOOD-CAMANO SCHOOL DISTRICT NO. 401
RESOLUTION NO. 2024/2025-011
MUNICIPAL RESEARCH SERVICES
CENTER SMALL WORKS ROSTER

A RESOLUTION of the Board of Directors of Stanwood-Camano School District No. 401, Snohomish County, Washington, establishing authority to use the statewide small works roster administered by the Municipal Research Services Center.

WHEREAS, the provision of RCW 39.04.151-152 allows the District to award certain contracts using a small works roster process; and

WHEREAS, the provision of RCW 39.04.151(2) directs and authorizes the Municipal Research Services Center of Washington (“MRSC”) to develop a statewide small works roster; and

WHEREAS, the provision of RCW 39.04.151(4) requires the District to adopt a resolution to use the MRSC small works roster;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Board of Directors of Stanwood-Camano School District No. 401, Snohomish County, Washington, does hereby certify that the Board authorizes the District to use the statewide small works roster administered by MRSC and established pursuant to RCW 39.04.151(2);

BE IT FURTHER RESOLVED, that the interlocal agreement with Mount Vernon School District dated September 1, 2018, allowing utilization of the Mount Vernon Small Works Roster in accordance with the Interlocal Cooperation Act is hereby repealed as of July 1, 2025, and replaced with this Resolution.

ADOPTED by the Board of Directors of Stanwood-Camano School District No. 401, Snohomish County, Washington at the regular meeting thereof held this 17th day of June 2025.

Dated this 17th day of June, 2025.

STANWOOD-CAMANO SCHOOL DISTRICT NO.401
SNOHOMISH AND ISLAND COUNTIES,
WASHINGTON

President and Director

Vice President and Director

Director

Director

Director

ATTEST:

Ryan Ovenell, Superintendent and
Secretary to the Board of Directors

Administration

June 3, 2025

Re: Small Works Roster Interlocal Agreement

Participating Districts,

On September 1, 2018, all 10 of our Districts entered into an Interlocal Agreement to adopt and utilize one Small Works Roster that is currently managed by the Mount Vernon School District. Since that time, RCW 39.04.151 authorized the Municipal Research Service Center (MRSC) to develop a statewide Small Works Roster. This statewide roster is now available for school district use, as long as it is the only Small Works Roster used by any participating District.

As a result, the Mount Vernon School District will be joining the MRSC Small Works Roster and will be terminating the Interlocal Agreement effective June 30, 2025.

In an effort to make this transition as smooth as possible, we will be contacting the vendors on our list to notify them of the change. We have cross-referenced the vendors on both rosters and identified only 2 that are on our roster and not the MRSC roster. We will encourage these 2 vendors to consider joining the MRSC Small Works Roster.

Let me know if you have any questions.

Sincerely,



Dr. Victor Vergara, Ed.D
Superintendent
Mount Vernon School District

Sent to:

Burlington-Edison School District – Chris Pearson, Valori Vargas
Oak Harbor School District – Michelle Kuss-Cybula, Amber Porter
Sedro-Woolley School District – Brian Isakson, Amy Wepler
Stanwood-Camano School District – Ryan Ovenell, Ruth Floyd
Concrete School District – Carrie Crickmore, Lisa Fenley
Conway School District – Jeff Cravy, Angela Pederson
Coupeville School District – Shannon Leatherwood, Brian Gianello
LaConner School District – Dave Cram
Anacortes School District – Justin Irish, Mike Sullivan