

COPY

**FINAL EXPENDITURE REPORT FOR A
FEDERAL OR STATE PROJECT
FS-10-F Long Form (03/15)**

☐ = Required Field

Local Agency Information

Funding Source:	ARP ESSER 3	
Report Prepared By:	ASHLEY BURHANS	
Agency Name:	MILLBROOK CENTRAL SCHOOL DISTRICT	
Mailing Address:	PO BOX AA	
	Street	
	MILLBROOK	NY 12545
	City	State Zip Code
Telephone # of Report Preparer:	845 677 4200 X1103	County: DUTCHESS
E-mail Address:	ASHLEY.BURHANS@MILLBROOKCSD.ORG	

INSTRUCTIONS

- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
- Agencies should use only the FS-10-F Long Form to report actual project expenditures.
- Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
- The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
- For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

Subtotal - Code-15			\$332,126
Name	Position Title	Beginning and End Dates of Work	Salary Paid
Adlarondo, Giselle	Teacher	7/1/22-6/30/2023	\$2,000
Anson, Leslie	Teacher	7/1/22-6/30/2023	\$4,250
Bopp, Samantha	Teacher	7/1/22-6/30/2023	\$4,700
Herzegovitch, Laura	Teacher	7/1/22-6/30/2023	\$4,600
Peek, Adam	Teacher	7/1/22-6/30/2023	\$3,600
Thorbjornses, Mariah	Teacher	7/1/22-6/30/2023	\$1,000
Trautmann, kerianne	Teacher	7/1/22-6/30/2023	\$4,450
Williams, Devon	Teacher	7/1/22-6/30/2023	\$3,900
Eaton, Kelly	Teacher	7/1/22-6/30/2023	\$73,142
Eaton, Kelly	Teacher	9/1/2023-6/30/2024	\$75,566
Holsborg, Samantha	Supervisor Student Srvcs	7/1/22-6/30/2023	\$92,000
Brown, Gabriella	Teacher	9/1/2023-6/30/2024	\$805
Hicks, Erin	Teacher	9/1/2023-6/30/2024	\$1,380
Pruner	Teacher	9/1/2023-6/30/2024	\$614
Anson, Leslie	Teacher	7/1/2024-9/13/2024	\$2,600
Bopp, Samantha	Teacher	7/1/2024-9/13/2024	\$4,750
Godoy, Alejandra	Teacher	7/1/2024-9/13/2024	\$2,000
Hale, Samantha	Teacher	7/1/2024-9/13/2024	\$4,600
Herzegovitch, Laura	Teacher	7/1/2024-9/13/2024	\$4,400
Hobson, Joann	Teacher	7/1/2024-9/13/2024	\$3,800
Kelly, Loren	Teacher	7/1/2024-9/13/2024	\$1,463
LaPolla Lyndsey	Teacher	7/1/2024-9/13/2024	\$3,981
Makow, Raina	Teacher	7/1/2024-9/13/2024	\$4,600
Peek, Adam	Teacher	7/1/2024-9/13/2024	\$4,200
Quattrone, Michelle	Teacher	7/1/2024-9/13/2024	\$3,250
Rodriguez, Alexandra	Teacher	7/1/2024-9/13/2024	\$5,804
Rosenzweig, Cynthia	Teacher	7/1/2024-9/13/2024	\$4,600
Suriano, Alessandra	Teacher	7/1/2024-9/13/2024	\$3,718
Thorbjornses, Mariah	Teacher	7/1/2024-9/13/2024	\$1,800
Williams, Devon	Teacher	7/1/2024-9/13/2024	\$4,400
Hicks, Erin	Teacher	7/1/2024-9/13/2024	\$153

SALARIES FOR SUPPORT STAFF

Subtotal - Code 16			\$30,000
Name	Position Title	Beginning and End Dates of Work	Salary Paid
Monahan, Raina	Nurse	9/1/2021 - 6/30/2022	\$5,000
Seipp, Maureen	Nurse	9/1/2021 - 6/30/2022	\$5,000
Wertz, Sarah	Nurse	9/1/2021 - 6/30/2022	\$5,000
Wurster, Allison	Nurse	9/1/2021 - 6/30/2022	\$5,000
Zengen, Juliana	Nurse	9/1/2021 - 6/30/2022	\$5,000
Sullivan, Mellissa	Nurse	9/1/2023-6/30/2024	\$5,000

PURCHASED SERVICES

Subtotal - Code 40			\$211,680
Encumbrance Date	Provider of Service	Check or Journal Entry #	Amount Expended
2/1/2022	Great Minds PBC	7823	\$4,500
10/25/2022	Great Minds PBC	7958	\$3,900
3/20/2023	Education Elements	7942	\$52,500
1/6/2023	Mindful Yoga with Liz	7934	\$1,200
1/6/2023	Mindful Yoga with Liz	7947	\$1,200
1/6/2023	Mindful Yoga with Liz	8007	\$3,000
1/6/2023	Mindful Yoga with Liz	8020	\$1,200
12/5/2023	Mindful Yoga with Liz	8112	\$1,550
4/24/23	J. Chad Professional Training	8001	\$210
4/24/23	J. Chad Professional Training	8090	\$1,890
8/30/2022	Branching Minds	67126	\$13,690
8/28/23	Hazelden	8089	\$9,090
8/24/23	Meghan M Hargrave LLC	8111	\$10,582
8/24/23	Meghan M Hargrave LLC	8118	\$7,154
10/6/23	Great Minds PBC	69070	\$456
8/17/23	Great Minds PBC	68793	\$772
12/20/23	Gerrit Jones-Rooy	8119	\$2,291
11/30/2023	Mindful Yoga with Liz	8124	\$800
11/30/2023	Mindful Yoga with Liz	8132	\$1,550
11/30/2023	Mindful Yoga with Liz	8137	\$1,450

11/30/2023	Mindful Yoga with Liz	8161	\$1,450
11/30/2023	Mindful Yoga with Liz	8179	\$1,450
11/30/2023	Mindful Yoga with Liz	8213	\$1,450
11/30/2023	Mindful Yoga with Liz	8223	\$800
11/30/2023	Mindful Yoga with Liz	8239	\$1,200
11/30/2023	Gerrit Jones-Rooy	8134	\$2,603
11/30/2023	Gerrit Jones-Rooy	8140	\$2,593
11/30/2023	Meghan M Hargrave LLC	8144	\$6,726
11/30/2023	Gerrit Jones-Rooy	8150	\$2,650
11/30/2023	Meghan M Hargrave LLC	8154	\$6,785
11/30/2023	Meghan M Hargrave LLC	8168 8232	\$2,753
11/30/2023	Gerrit Jones-Rooy	8176	\$5,337
11/30/2023	Gerrit Jones-Rooy	8199 8214 8229	\$13,909
8/28/2023	Council on Addiction Prevention and Educafion	8060 8081 8107 8148 8173 8210 8221 8237	\$36,489
3/19/2024	Steered Straight	8218	\$6,500

SUPPLIES AND MATERIALS			
Subtotal - Code 45			\$92,626
Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
3/31/2023	Pearson	8008	\$4,848
4/25/2022	Cardiac Life Products Inc	7890	\$18,868
8/30/23	Merritt Bookstore	8091	\$2,058
7/31/2022	Great Minds	274	\$27,959
4/3/23	EAI Education	8011	\$24,931
10/16/23	Underwood Distributing	8113	\$13,962

PURCHASED SERVICES WITH BOCES			
Subtotal - Code 49			\$182,028
Encumbrance Date	Name of BOCES	Check or Journal Entry #	Amount Expended
10/20/2022	Dutchess County (554.49 xc SW BOCES)	365	\$75,260
10/20/22	Dutchess County	566	\$28,250
12/01/2022	Dutchess County	566	\$6,000
12/1/2023	Dutchess County	374	\$44,418
5/2/2024	Dutchess County	435	\$22,500
5/2/24	Dutchess County	435	\$5,600

FINAL EXPENDITURE SUMMARY

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$332,126
Support Staff Salaries	16	\$30,000
Purchased Services	40	\$211,680
Supplies and Materials	45	\$92,626
Travel Expenses	46	
Employee Benefits	80	
Indirect Cost	90	
BOCES Services	49	\$182,028
Minor Remodeling	30	
Equipment	20	
Grand Total		\$848,460

CHIEF ADMINISTRATOR'S CERTIFICATION

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

9/11/24 *Caroline Hernandez*

Date

Signature

Caroline Hernandez
Superintendent

Name and Title of Chief Administrative Officer

LOCAL AGENCY INFORMATION

Agency Code:

132201040000

Project #:

5880-21-0710

Contract #:

Agency Name:

Funding Dates:

3/13/2020

TO

9/30/2024

Approved Budget Total:

\$ 848,462

FOR DEPARTMENT USE ONLY

Fiscal Year

Amt Expended

Final Payment

Line #

Voucher #

Final Payment

Finance: Logged _____

Approved _____

MIR _____