



**Canon-McMillan School District
Safety Committee**

Meeting Minutes

Date: May 2, 2025

Location: Canon-McMillan Middle School

I. Call to Order

The meeting was called to order by Mr. McCullough at 10:01 a.m.

II. Roll Call

Donna Barca	Debbie Grebeck	Erin Lenhart	Ken Schrag	Pam Silverblatt
Scott Chambers	Karl Herald	Jurdon Maier	Vince Faith	
Jared Diesel	Michael Kelley	Tim McCullough	Beth Rodes	

III. Approval of the Minutes from the April 3, 2025 meeting

Mr. McCullough asked if everyone had a chance to review the minutes from the April 3, 2025 committee meeting. Mr. McCullough requested a motion to approve the minutes. Motion to approve the minutes was made by Mr. Chambers and seconded by Ms. Lenhart. All in favor - 13; opposed - 0; minutes approved.

IV. Chairperson's Report

Mr. McCullough reported that the HANDS application was approved by the Bureau of Workmans' Compensation and the District will now qualify for a 5% discount on the workers' compensation premium for the upcoming year. Ms. Mansmann and Mr. Simonin work together to select carriers and get premium proposals. Ms. Barca noted that the quotes will be ready for the May school board meeting. Mr. McCullough stated that there was a slight increase in the District's mod rate this year primarily due to a few indemnity claims.

Ms. Grebeck noted that she met with Ms. Skinner, from Encova, last week to review the District's claims summary report. These meetings occur after the start of the school year and again at the end of the school year. The report details each claim including medical follow up (if required), plans for care and any costs incurred. Encova does a thorough analysis of the claims filed and provides a comprehensive overview of how the District is doing and if there are ways to improve. Mr. McCullough added that carriers also look at return-to-work policies and like to see formal programs in place to bring workers back to the workplace as soon as it is medically possible. He noted that the District generally does not have high vulnerability jobs. He also noted that Mr. Herald does a nice job presenting training sessions to support staff which aids in decreasing risks and incidents.

Mr. Chambers and Mr. Maier reported on the Centegix security system that was recently implemented in the district buildings. Mr. Chambers noted that the system has been working well and has been used successfully to alert staff to a few medical situations that have occurred as well as a student altercation. Mr. Maier reported that there have only been a few accidental presses of the badges which set off the alert. Mr. Chambers commented that they are looking into arm bands as an alternative to the lanyard for the custodial staff. He also reported that the Centegix badges should be worn above waist level especially if working with younger students. Mr. McCullough added that he plans to add the Centegix training video to onboarding especially for substitutes.

V. Open Issues

Mr. Herald noted that there will be planned construction projects at CMHS and CMMS over the summer months. He also noted that there have been issues with bees trying to form nests at many of the facilities. He encouraged everyone to keep the screens on their windows. Mr. Maier commented that lantern flies were a problem last year but they seemed to be coming from the landscaping materials.

VI. Old Business

Mr. McCullough noted no old business.

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VII. **New Business**

Mr. McCullough noted no new business.

VIII. **Review of Work Related Incidents since the last meeting and corrective actions taken**

Ms. Grebeck reported that there were two new incidents since the April meeting. The committee discussed each incident as well as follow up care and corrective actions.

IX. **Round Table**

Canon-McMillan Middle School Building Representative: Mr. Schrag, Ms. Rodes and Ms. Silverblatt reported no issues. Mr. Schrag commented that they are continuing with the building labeling with the new branding materials. Mr. Faith noted that they are waiting for the new walkie talkie receivers to arrive. Mr. Maier noted that new wi-fi boosters will be installed at NSIS soon to help boost the signals there.

Central Office: Ms. Barca and Mr. Chambers noted no issues.

Maintenance: Mr. Diesel reported that the department is working on work orders as they come in and is anticipating a busy spring and summer.

Technology: Mr. Kelley noted no issues.

Food Services: Ms. Lenhart reported no issues.

X. **Suggestion Box**

Mr. Chambers reported that Mr. Dennis Smiddle kindly offered his services to the safety committee.

XI. **Adjournment**

Mr. McCullough asked for a motion to adjourn the meeting. Motion was made by Mr. Herald and seconded by Mr. Diesel. The meeting was adjourned at 10:30 a.m. followed by an inspection of the Canon-McMillan Middle School building led by Mr. Schrag.