

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
May 5, 2025

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Matthew E. Parido, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Dean E. McComsey, Ms. Kelly A. Osborne, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mr. William E. Griscom, Jr., Mrs. Karen L. Staub, Dr. Benjamin J. Feeney, Mrs. Melissa L. Swarr, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Michele B. Westphal, Ms. Jennifer L. Felix; Buildings and Grounds Director, Mr. Glenn Davis; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

Mr. Mark Sellers, West Lampeter Township, regarding taxes.

MINUTES

Ms. Osborne moved and Mrs. Knowles seconded the motion to approve the Minutes of the regularly scheduled meetings on April 7 and April 22, 2025.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Community member, Mrs. Arlene Carpenter, recognized Dr. Godfrey for his service to the Lampeter-Strasburg School District.

Mrs. Steinbacher and Mrs. Kowitz recognized April Students of the Month from Martin Meylin Middle School.

Mrs. Steinbacher and Dr. Feeney recognized April Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart recognized Lampeter-Strasburg High School students who have artwork displayed in the Board room.

Dr. Peart shared the following communications:

1. Fahnestock, Ryan S. – a letter of resignation.
2. Hearn, Kylie J. – a letter requesting a change to a previously approved leave of absence.
3. Heuyard, Brandon C. – a letter of resignation.
4. Innacola, Lydia E. – a letter of resignation.
5. Raugh, Kristi A. – a letter requesting a leave of absence.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Parido moved and Mr. Welk seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$2,504,811.01, Cafeteria Fund checks in the amount of \$93,782.98, Capital Projects Fund checks in the amount of \$1,937,477.10, and Athletic Account Officials in the amount of \$7,680.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported on the Academic Committee meeting that took place earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. Andrew L. Welk, Chairperson

Mr. Welk reported on the Buildings and Grounds Committee meeting that took place on April 22, 2025. Mr. Welk invited Board members to a tour of Hans Herr Elementary School at 6 p.m. prior to the next Buildings and Grounds Committee meeting.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

Mr. Knarr reported on the Finance Committee that took place on Monday, April 14, 2025.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee is recommending all personnel items below as a consent agenda. Mr. Parido seconded the motion. A voice vote was unanimous in favor of the motion to approve the consent agenda as follows:

1. APPROVAL OF RESIGNATIONS

- a. Ryan S. Fahnstock, second shift lead custodian, Lampeter-Strasburg High School, effective May 30, 2025.
- b. Brandon C. Heuyard, assistant principal, Lampeter-Strasburg High School, effective June 30, 2025.
- c. Lydia E. Innacola, 3rd and 4th grade school counselor, Hans Herr Elementary School, effective on or about August 13, 2025.

2. APPROVAL OF EMPLOYMENT – PROFESSIONAL

- a. Lydia G. Eifert, as a second grade teacher at Lampeter Elementary School, effective August 6, 2025, pending receipt of required documentation. Ms. Eifert's annual compensation will be \$68,375 based upon Step 1, Level B, of the District compensation agreement.
- b. Joy Lewis, as a school nurse at Hans Herr Elementary School, effective August 6, 2025, pending receipt of required documentation. Her annual compensation will be \$79,150 based upon Step 5, Level M, of the District compensation agreement, pending receipt of Master's degree.
- c. Steven L. Peris, as a German teacher at Lampeter-Strasburg High School, effective August 6, 2025, pending receipt of required documentation. His annual compensation will be \$97,996 based upon Step 10, Level M60, of the District compensation agreement.
- d. Hannah E. Thompson, as a kindergarten teacher at the Lampeter-Strasburg Early Childhood Center, effective August 6, 2025, pending receipt of required documentation. Her annual compensation will be \$81,855 based upon Step 8, Level M, of the District compensation agreement.

3. APPROVAL OF EMPLOYMENT – SUPPORT

Kristal L. Wissler, as payroll coordinator for Lampeter-Strasburg School District, assigned to the District administration building, effective May 27, 2025. Ms. Wissler will become a category A support employee and will be compensated \$26.00 per hour.

4. APPROVAL OF CHANGES OF STATUS

Recommend the approval of a change of status for the following individuals:

- a. Timothy L. Baylor, head custodian, Lampeter Elementary School. Mr. Baylor will become a maintenance technician, assigned to the maintenance building, effective July 1, 2025. Mr. Baylor will remain a category A support employee and will be compensated \$27.35 per hour.
- b. Kari L. Burkhart, Title I assistant, Hans Herr Elementary School. Ms. Burkhart will become a fifth grade teacher at Hans Herr Elementary School effective August 6, 2025. Ms. Burkhart is certified in Grades 4-8. She will be compensated \$79,150 based upon Step 5, Level M, of the District compensation agreement.

- c. Katie A. Snook, 5th and 6th grade school counselor, Martin Meylin Middle School. Ms. Snook will become the 3rd and 4th grade school counselor, assigned to Hans Herr Elementary School, effective August 15, 2025. Ms. Snook will be compensated \$79,150 based upon Step 5, Level M, of the District compensation agreement.

5. APPROVAL OF ADDITIONAL ASSIGNMENT

Kari L. Burkhart, Title I assistant, Hans Herr Elementary School. Ms. Burkhart will have the additional assignment of a fourth grade extended substitute teacher at Hans Herr Elementary School retroactively effective to April 14, 2025, through on or about May 12, 2025. She will be compensated per diem at \$347.53 based upon Step 1, Level B, of the District compensation agreement for this assignment.

6. APPROVAL OF LEAVES OF ABSENCE

- a. Kylie J. Hearn, health/physical education teacher, Lampeter-Strasburg High School, a change to a previously approved leave of absence. Ms. Hearn's leave of absence will now be effective August 18, 2025, through the end of the 2025-2026 school year.
- b. Kristi A. Raugh, fourth grade teacher, Hans Herr Elementary School, retroactively effective to April 14, 2025, through on or about May 12, 2025.

7. APPROVAL OF TEACHERS FOR EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION SERVICES

Approval of the following teachers to provide special education extended school year services, at various district locations (Lampeter Elementary, Hans Herr Elementary, Lampeter-Strasburg High School, and home-based) and based upon student IEPs, paid at their per diem rates, as needed on various dates from June 23 through July 24, 2025:

Bailey, Julia S.
 Betancourt, Nicole
 Crawford, Audra E.
 Ingram, Kimberly K.
 Kortright, Brittany L.
 Kuchinski, Clarissa M.
 Lau, Elisabeth D.
 Lebo, Emily A.
 Sidorov, Abbey E.
 Spealman, Amanda K.
 Stutzman, James A.
 Swarr, Jeffrey P.
 Thiesen, Brittany C.
 Witmer, Olivia M.

8. APPROVAL OF ASSISTANTS FOR EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION SERVICES

Approval of extended school year (ESY) services for students with IEPs to be provided by the following special education teacher assistants on various dates from June 23 through July 24, 2025, at various district locations (Lampeter Elementary, Hans Herr Elementary, Lampeter-Strasburg High School, and home-based) at the hourly compensation indicated:

Bell, Kristin N.	\$18.50 (2024-25); TBA (2025-26)
Bender, Geoffrey L.	\$17.19 (2024-25); TBA (2025-26)
Breslin, Leigh A.	\$16.45 (2024-25); TBA (2025-26)
Dunlap, Sherry A.	\$16.42 (2024-25); TBA (2025-26)
Gingerich, Mary Ellen	\$16.16 (2024-25); TBA (2025-26)
Hollern, Faith A.	\$17.45 (2024-25); TBA (2025-26)
Lapp, Rebecca S.	\$19.06 (2024-25); TBA (2025-26)
Lawson, Lisa B.	\$16.68 (2024-25); TBA (2025-26)
Lefever, Katrina J.	\$17.09 (2024-25); TBA (2025-26)
Machowski, Cynthia L.	\$18.70 (2024-25); TBA (2025-26)
Rose, Monica J.	\$17.27 (2024-25); TBA (2025-26)
Tamburrino, Rachel S.	\$16.72 (2024-25); TBA (2025-26)
Wilk, James S.	\$16.39 (2024-25); TBA (2025-26)

9. APPROVAL OF NURSES FOR EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION SERVICES

Approval of the following nurses for extended school year (ESY) at various district locations (Lampeter Elementary, Hans Herr Elementary, Lampeter-Strasburg High School, and home-based), paid at their per diem rates or \$28.72, whichever is greater. One nurse will be assigned per day on various dates from June 23 through July 24, 2025:

- Bender, Heather A.
- Bitler, Donna S.
- Fliegel, Pamela S.
- Rimert, Jennifer M.
- Sheaffer, Jaime L.
- Stefanow, Kaitlin N.

10. APPROVAL OF SUMMER CUSTODIAL EMPLOYEES

Approval of summer employees at the hourly compensation indicated:

<u>Lampeter-Strasburg High School</u>		<u>Hans Herr Elementary School</u>	
Bruner, Aleah K.	\$16.01	Allison, Jackson W.	\$15.01
Jacoby, Kimberly A.	\$16.01	Bender, Geoffrey L.	\$16.01
Lantz, Lisa M.	\$16.01	Florig, Carol W.	\$16.01
McAleer, Milissa S.	\$16.01	Hartman, Noah J.	\$15.51
Messinger, Brady M.	\$15.01	Maines, Landry G.	\$15.01
Messinger, Chase A.	\$15.01	Stauffer, Bradley L.	\$15.01
Myers, Christina M.	\$16.01	Stauffer, Wesley E.	\$15.01
Mylin, Andrea L.	\$16.01	Stoneburner, Sachiko	\$16.01
Nitchie, Lisa M.	\$16.01	Wagner, Kyle M.	\$14.51
Shelley, Collin A.	\$15.01	White, Micah P.	\$14.51
Stoltzfus, Erin N.	\$16.01		
Stoltzfus, Kyle J.	\$15.51	<u>Lampeter Elementary School</u>	
Tatman, Dalton W.	\$15.51	Cramer, Isaac M.	\$15.01
Tatman, Olivia M.	\$15.01	Gonzalez, Doreen	\$16.01
Wilhem, Judith A.	\$16.01	Heil, Zachary D.	\$14.51
Zuber, Brooke M.	\$15.51	Kuhns, Anna R.	\$16.01
 <u>Martin Meylin Middle School</u>			
Lawson, Lisa B.	\$16.01		
Nebel, Hayden E.	\$16.01		
Styer, Vickie	\$16.01		
Teeter, Emerson J.	\$16.01		
Williams, Micah	\$14.51		

11. APPROVAL OF SUBSTITUTES

Approval of a 2024-2025 substitute, as follows:

<u>Certified Substitute</u>	
Kallerud, Dana	Elementary K-6; Grades PK-4; Special Education PK-8

12. RECOGNITION OF GRANTING OF TENURE

Tenure was extended to the following individuals in compliance with the laws of the Commonwealth of Pennsylvania:

- Brittany L. Kortright
- Austin H. Sensenig

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I and Federal programs.

LIAISON REPORTS

Mr. Welk shared a report from the Lancaster Count Career and Technology Center, highlighting the accomplishments of a student from Lampeter-Strasburg High School.

STUDENT REPRESENTATIVES – Mr. Truman Horst, Mr. Shrey Singh

Mr. Singh reported on events at the Lampeter-Strasburg Early Childhood Center, Lampeter Elementary School, Hans Herr Elementary School, and Martin Meylin Middle School.

Mr. Horst reported on events at Lampeter-Strasburg High School.

SUPERINTENDENT'S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

APPROVAL OF AGREEMENT WITH LOCAL AUDITOR

Mr. Knarr moved and Mrs. Knowles seconded the motion to approve of an agreement with WithumSmith+Brown to perform the audit of District financial records for the fiscal year concluding June 30, 2025. The fixed fee of \$24,000 is outlined in the engagement letter.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LANCASTER COUNTY ACADEMY 2025-2026 PROPOSED BUDGET

Mr. Welk moved and Mrs. Knowles seconded the motion to approve the 2025-2026 Lancaster County Academy Proposed Budget.

A voice vote was 8:0:1 in favor of the motion. Mrs. Staley abstained from the vote.

APPROVAL TO ADOPT 2025-2026 PROPOSED FINAL BUDGET

Mr. Knarr moved and Mr. Parido seconded the motion to approve to adopt the 2025-2026 proposed final budget, as attached to these Minutes

A roll call vote was 7:2:0 in favor of the motion. Ms. Osborne and Mrs. Staley opposed the motion.

APPROVAL OF AGREEMENT RENEWAL WITH PSBA INSURANCE TRUST FOR UNEMPLOYMENT COMPENSATION CLAIMS MANAGEMENT SERVICES

Mr. Welk moved and Mr. Knarr seconded the motion to approve a one-year renewal agreement for Unemployment Compensation Claims Management services with the Pennsylvania School Boards Association Insurance Trust at an estimated annual cost of \$2,240.

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2024-2025 EXTENDED SCHOOL YEAR (ESY) SPECIAL EDUCATION CONTRACT

Mrs. Knowles moved and Mr. McComsey seconded the motion to approve 2024-2025 extended school year (ESY) special education contract with Pathways Therapy Solutions for 23 students at an hourly expense of \$120.00.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SPECIAL EDUCATION CONTRACTS

Mrs. Steinbacher moved and Mr. Parido seconded the motion to approve special education contracts, as follows:

- a. Community Services Group 1 student
- b. Excentia Human Services 1 student

A voice vote was unanimous in favor of the motion.

APPROVAL OF A RESOLUTION FOR AN EXTENSION OF LIFE FOR THE LANCASTER-LEBANON JOINT AUTHORITY

Mr. Welk moved and Mrs. Staley seconded the motion to approve a resolution to extend the life of the Lancaster-Lebanon Joint Authority for an additional fifty (50) years for a period ending May 1, 2075.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CONTRACT FOR CISCO WEBEX CALLING SUBSCRIPTION

Mrs. Knowles moved and Mr. McComsey seconded the motion to approve a contract with Morefield for a subscription to Cisco Webex Calling from July 1, 2025, to June 30, 2028.

A voice vote was unanimous in favor of the motion.

APPROVAL OF MARTIN MEYLIN MIDDLE SCHOOL ASBESTOS REMOVAL SERVICES

Mr. Welk moved and Mrs. Steinbacher seconded the motion to approve Martin Meylin Middle School asbestos removal services, as follows:

- a. PSC EHC Acquisition LLC
- b. Removed from recommendation.

A voice vote was unanimous in favor of the motion.

APPROVAL OF TEXTBOOKS

Mr. Parido moved and Mrs. Knowles seconded the motion to approve textbooks, as follows:

- a. Middle School Science (STEELS) – Experience Science 6-8, SAVVAS Learning Company
- b. Accelerated English 9 and 10 – My Perspectives Grades 9 and 10, SAVVAS Learning Company

A voice vote was unanimous in favor of the motion.

APPROVAL OF ELEMENTARY RESOURCE MATERIALS

Mr. Parido moved and Mr. Knarr seconded the motion to approve Smithsonian Science for the Classroom for new resource materials to support the curriculum for Science grades 3-5.

A voice vote was unanimous in favor of the motion.

APPROVAL OF FACILITY USAGE

Mr. Welk moved and Ms. Osborne seconded the motion to approve facility usage for ASA Softball Association to use the Hans Herr Baseball Field, Junior Varsity Softball Field, South High School PE Baseball Field, and Varsity Softball Field on Saturday, May 31 through Sunday, June 1, 2025, and Saturday, September 20 through Sunday, September 21, 2025, as posted.

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIPS

Mrs. Steinbacher moved and Mrs. Knowles seconded the motion to approve overnight field trips as follows:

- a. Lampeter-Strasburg High School Girls Basketball to Susquehanna University Basketball Camp, Selinsgrove, PA, from June 20 to June 22, 2025.
- b. Lampeter-Strasburg High School Girls Basketball to Messiah University Basketball Camp, Mechanicsburg, PA, from July 7 to July 10, 2025.

A voice vote was unanimous in favor of the motion.

APPROVAL OF PSBA VOTING DELEGATE

Mr. Parido moved and Mrs. Knowles seconded the motion to approve to appoint Mrs. Kristin Staley as the Voting Delegate from Lampeter-Strasburg to attend the PSBA Delegate Assembly on Tuesday, October 21, 2025.

A voice vote was unanimous in favor of the motion.

APPROVAL TO APPOINT BOARD TREASURER

Mr. Knarr moved and Mr. Welk seconded the motion to approve Mr. Keith A. Stoltzfus to serve as School Board Treasurer for a term of one year, effective on July 1, 2025, for the 2025-2026 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL TO APPOINT BOARD SECRETARY

Mr. Welk moved and Mrs. Knowles seconded the motion to approve Mrs. Mary E. Williams to serve as Board secretary for a four-year term beginning July 1, 2025, through June 30, 2029.

A voice vote was unanimous in favor of the motion.

NEW BUSINESS

Mrs. Herr thanked Dr. Godfrey for his service to the District and wished him the best on his next chapter.

OPPORTUNITY FOR PUBLIC COMMENT

Sarah Cook, West Lampeter, regarding federal funding.

Mark Sellers, West Lampeter, regarding female participation in STEM fields.

MEETING ADJOURNED

The meeting was properly adjourned at 8:41 p.m.

Mary E. Williams
Secretary