Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date	May 12, 2025
Kind	Regular Session
Place	Lancaster High School, One Forton Drive, Lancaster
Members Present	John Talarico, Vice President David Lyman, Trustee Anita Schiavone, Trustee Timothy Talbot, Trustee
Members Excused	Michael Sage, President Kevin Davenport, Trustee
District Administrators Present	Andrew P. Kufel, PhD, Superintendent of Schools Daniel D'Amico, Asst. Superintendent for Human Resources Andrew Krazmien, Asst. Superintendent for Curriculum, Instruction & Pupil Services Jamie Phillips, Asst. Superintendent for Business & Support Services John Armstrong, Director of Special Education Karen Marchioli, Director of Elementary Education Cheryl Randall, Director of Instructional Technology & Accountability Sarah Wittmeyer, Director of Secondary Education
Others Present	District administrators and faculty members

1.0 Call to Order
2.0 Pledge to Flag
3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:49pm by Vice President Talarico. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection for Mr. Dennis Przykuta, a physical education teacher from 1966 through 2000, who passed away on April 13, 2025; and for Mrs. Mary Walsh, a special education teacher from 1985 through 2021, who passed away on May 4, 2025.

4.0 Presentation

There were no presentations at this time.

5.0 Correspondence
5.1 Email Received

An email from Megan Vaughan was received on May 5, 2025.

6.0 Approval of Minutes
6.1 Regular Session
April 22, 2025

Moved by Talbot seconded by Lyman to accept the minutes from the regular session held on April 22, 2025, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

Mr. Jamie Pernick, assistant principal at the high school, recognized Leah Wallens, wished the board candidates best of luck and thanked the board members for a balanced budget.

Lancaster Central Teachers Association:

Mrs. Beth Farrar expressed condolences to Aaron Przykuta on the loss of his father, Dennis Przykuta and to Shalynn McCabe on the loss of her mother, Mary Walsh. Mrs. Farrar wished Mr. Armstrong and Mrs. Bull well on their upcoming retirements and said the LCTA is looking forward to working with Mr. Heer and Miss Gannon. Mrs. Farrar also shared the extraordinary commitments made by the LCTA to the students and families in need in Lancaster.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

Mr. Talarico spoke about events he attended since the last board meeting.

9.0 Superintendent's Administrative Report

Dr. Kufel presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business
11.1 Personnel Items
11.1.1 Personnel Changes

Moved by Talbot seconded by Schiavone to approve the personnel changes for the period ending May 12, 2025, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

11.2 Education Items
11.2.1 Committee on Special Education

Moved by Schiavone seconded by Talbot to approve the recommendations of the committee on special education, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

11.2.2 Committee on Preschool Special Education

Moved by Talbot seconded by Lyman to approve the recommendations of the committee on preschool special education, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

11.2.3 Textbook Approval Bookworms

Moved by Talbot seconded by Schiavone to approve the textbook, Bookworms, by Sharon Warpole, et al., as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

11.2.4 Textbook Approval
My View

Moved by Talbot seconded by Schiavone to approve the textbook, My View, by Sharon Vaugh, et al., as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Talbot seconded by Schiavone to approve the financial reports from May 12, 2025, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.2 Policy Adoption #3311
Notification of Disclosure
of Employee Disciplinary Records

Moved by Lyman seconded by Talbot to adopt policy #3311 Notification of Disclosure of Employee Disciplinary Records for inclusion in the district's policy manual, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.3 Policy Adoption #7513
Medication and Personal
Care Items

Moved by Talbot seconded by Schiavone to adopt policy #7513 Medication and Personal Care Items for inclusion in the district's policy manual, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.4 Policy 2nd Reading #1210
Board Members: Nomination
and Election

Policy #1210 Board Members: Nomination and Election was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.5 Policy 2nd Reading #7220
Graduation Requirements

Policy #7220 Graduation Requirements was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.6 Policy 2nd Reading #7223
Advanced Coursework

Policy #7223 Advanced Coursework was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.7 Policy 1st Reading #7556
Equal Educational Opportunities

Policy #7556 Equal Educational Opportunities was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.8 Policy 1st Reading #7471 Student Government

Policy #7471 Student Government was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.9 Policy 1st Reading #8340 Instructional Materials and Nonpublic School Students

Policy #8340 Instructional Materials and Nonpublic School Students was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.10 Food Service Department Operating System Reports

Moved by Schiavone seconded by Talbot to approve the food service department operating system reports for March 2025, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.11 Contract – Associated Physical And Occupational Therapists, PLLC

Moved by Talbot seconded by Lyman to approve the service agreement between the Lancaster Central School District and Associated Physical and Occupational Therapists, PLLC, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.12 Contract – YMCA Buffalo Niagara

Moved by Talbot seconded by Schiavone to approve the agreement between the Lancaster Central School District and the YMCA Buffalo Niagara for the 2025-2026 school year, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.13 Club Creations – Legendary Creations and Legendary Looks at the Middle School

Moved by Talbot seconded by Schiavone to approve the creation of a Legendary Creations Club at the middle school and a Legendary Looks club at the middle school, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.14 Declare Surplus Equipment

Moved by Schiavone seconded by Lyman to declare the attached listing of equipment as surplus and prepare for disposal in accordance with board policy #5250, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.15 Declare Surplus Books

Moved by Talbot seconded by Schiavone to declare the attached listing of books as surplus and authorize their disposal in accordance with board policy #5250, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.16 Bid Award: Waste Removal and Recycling

Moved by Talbot seconded by Schiavone to approve the bid extension for refuse and recycling to Casella Waste Management of NY, Inc. for the 2025-2026 school year with the updated prices attached, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.17 Construction Change Orders

Moved by Lyman seconded by Talbot to approve change orders 77P5 CO-503A-005, CO-526A-002, 77P6 CO-603-001, CO-609-002 and CO-631-001, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.18 BAN Principal Payment and Budget Transfer

Moved by Talbot seconded by Schiavone to approve the $6,000,000 BAN principal payment and related general fund budget transfer, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

12.19 NYSEG Easement Request

Moved by Talbot seconded by Schiavone to approve the easement request from NYSEG, as submitted.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

13.0 Public Hearing

Nobody addressed the board at this time.

14.0 Executive Session

At 8:05pm moved by Talbot seconded by Schiavone to move to executive session to discuss a student discipline matter.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

15.0 Adjournment

At 9:17pm moved by Schiavone seconded by Lyman to reconvene regular session.
Vote on the motion: 4 Ayes 0 Nays
Motion approved.

Following review of information with consideration and deliberation on an appeal from the superintendent's decision in a student discipline matter, the board has determined that the decision of the superintendent should be affirmed. Out of respect for the privacy of the individuals involved and the requirements of the federal Family Educational Rights

and Privacy Act (FERPA), there will be no further statement made with respect to this matter.

At 9:18pm moved by Talbot seconded by Schiavone to adjourn the regular session.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

Sandra A. Janik, District Clerk