

CALIFORNIA COMMUNITY SCHOOLS PARTNERSHIP PROGRAM: IMPLEMENTATION PLAN TEMPLATE

Capacity-Building Strategies Overview

The S-TAC has launched the *Capacity-Building Strategies: A Developmental Rubric* to serve as a road map for both LEAs and school sites and is meant to enhance the adoption, implementation and sustainability of community schools. The Capacity-Building Strategies include a focus on:

1. Shared Commitment, Understanding and Priorities
2. Centering Community-based Learning
3. Collaborative Leadership
4. Sustaining Staff and Resources
5. Strategic Community Partnerships

The *Developmental Rubric* can be accessed [here](#), and is best used as a side-by-side companion document as grantees are completing this implementation plan.

CCSPP: IMPLEMENTATION PLAN

School Site Contact Information

Vista Model Continuation High School

13000 Wright Rd

Lynwood, Ca 90262

Principal: Ramon Enriquez

Phone# 310-603-1516

Strategies, Priorities and Goals

Describe the main process goals and action steps for the school site's community schools initiative. Add lines as needed. Use the phase-specific activities outlined in the Developmental Rubric as a guide.

Strategy 1: Shared Commitment, Understanding, and Priorities

When interest-holders unite in a shared understanding of and commitment to the community school strategy, it drives democratic collaboration and transparency. Deep listening and authentic relationship-building (via a robust Needs and Assets Assessment process) are critical to identifying collective priorities and for monitoring progress towards meeting shared goals.

Part A: Shared Commitment, Understanding and Priorities Built Around the Overarching Values

After engaging interest-holders to answer the question, "why a community school for my school?", share your response to that question in the box below. In your response, be sure to indicate how your site's understanding of community schools reflects its commitment to the CA CS Framework through the Overarching Values (Overarching Values can be accessed [here](#)):

1. Racially-just, relationship-centered spaces
2. Shared power
3. Classroom-community connections
4. A focus on continuous improvement and possibility thinking

Describe the developmental plans for ensuring these values are reflected in your community schools work:

The Community Schools Initiative at Vista Model Continuation High School in LUSD is designed to foster a holistic educational environment by prioritizing the building of relationships among staff, students, parents, and community partners. This initiative is supported by a thoughtfully crafted Mission and Vision Statement, which serves as a guiding framework for all activities and strategies implemented within the initiative. The Mission and Vision Statement ensures that every action taken is aligned with the overarching goals of enhancing student success and community engagement at Vista Model Continuation High School.

Communication plays a vital role in maintaining transparency and involvement, and this is achieved through regular community newsletters. These newsletters provide updates on various initiatives, upcoming events, and achievements at Vista Model Continuation High School, ensuring that everyone is informed and feels a part of the school's journey. Furthermore, the initiative has established Community Schools Advisory Councils (CSAC), which are integral to fostering collaborative decision-making processes. The formation of these councils allows for diverse representation from different segments of the community, ensuring that the voices of all stakeholders are heard and considered.

A key component of the initiative is the listening campaign, which was conducted to capture the insights, concerns, and aspirations of the community. This campaign involved a series of structured conversations and surveys that gathered valuable feedback from students, parents, teachers, and community members. By actively listening to these voices, the initiative can tailor its strategies to meet the specific needs and aspirations of the community it serves.

Understanding the dynamics of the school and its surrounding community is crucial for the success of the initiative. This understanding is built through rigorous data analysis and the dissemination of report findings. At Vista Model Continuation High School, the initiative conducts a comprehensive data drive aimed at gathering detailed information on school academic progress, student demographics, and other critical indicators. This data is then analyzed to identify trends, strengths, and areas needing improvement. The findings from this analysis are shared with all stakeholders, promoting a transparent and informed approach to decision-making.

The data drive is not just about collecting information; it is about using this information to conduct a thorough assets and needs assessment. This assessment process is crucial for identifying the resources available within the community and the gaps that need to be addressed. The CSAC plays a pivotal role in this process, engaging actively to ensure that the assessment reflects the true needs and strengths of the community. By involving the CSAC, the initiative ensures that the assessment is grounded in the real experiences and insights of those directly impacted by the school's efforts.

Through the Community Schools Initiative, Vista Model Continuation High School aims to create an environment where every student can thrive academically and socially, supported by a strong network of relationships and resources. The initiative's comprehensive approach, from building relationships and crafting guiding statements to engaging in data-driven assessments and fostering open communication, exemplifies a commitment to creating a supportive and inclusive educational ecosystem. This collaborative effort not only enhances the educational experience of students but also strengthens the bonds between the school and the community, paving the way for sustained success and well-being for all involved.

Part B: As part of the planning process, you have gone through an initial process of understanding needs and assets. As you initiate the implementation grant process and obtain site-level resources, please reflect on how you will go deeper in this needs and asset assessment process to engage the entire community in identifying their top community school priorities and vision. Please reflect on how you will engage different groups (administrators, certificated staff, classified staff, students, family members, community members and community partners) and identify the processes (e.g., surveys, one-on-one interviews, focus groups, visioning exercises, meetings/forums, etc.) you will use to engage them. Describe how you will engage historically marginalized student and family groups.

The Community Schools Initiative at Vista Model Continuation High School in LUSD is committed to fostering an inclusive and collaborative educational environment. A key part of this effort was the development of a Community Schools Survey, designed to gather feedback from students, staff, teachers, and parents. This survey played a crucial role in identifying the needs and perspectives of the school community, ensuring that the initiative's strategies are well-informed and targeted.

Active involvement in various school activities and meetings is another cornerstone of the initiative. Representatives from the initiative regularly participate in parent meetings, school site council meetings, and the PBIS committee, among others. This involvement helps build strong relationships and ensures that the initiative is integrated into the broader school community. Additionally, presenting updates and ongoing work at staff meetings keeps teachers and staff informed and engaged with the initiative's progress.

One of the most important aspects of the Community Schools Initiative at Vista Model Continuation High School is the listening campaign. This campaign was designed to capture the voices of all subgroups within the school, including historically marginalized students and new parent participants. The campaign involved structured conversations and surveys, ensuring that a wide range of perspectives were heard and considered. The findings from the listening campaign were then presented to the school community, fostering transparency and promoting a shared understanding of the insights gathered.

To guide the engagement process, the initiative utilizes an Engagement Plan that outlines strategies for engaging different groups within the school community, including administrators, certificated staff, classified staff, students, family members, and community members. This plan ensures that every stakeholder group is actively involved and has a voice in the initiative's development and implementation.

The Community Schools Advisory Councils (CSAC) play a pivotal role in the initiative, particularly in the Needs and Assets Assessment Process. This process involves robust discussions, often facilitated through a Gallery Walk format, where participants can view and discuss various data points and findings. These sessions encourage deep conversations, questions, and collaborative problem-solving, leading to a comprehensive understanding of the community's strengths and needs.

Through these efforts, Vista Model Continuation High School aims to create an environment where every student can thrive academically and socially. The initiative's comprehensive approach—from developing surveys and participating in school meetings to conducting listening campaigns and utilizing engagement plans—exemplifies a commitment to creating a supportive and inclusive educational ecosystem. By engaging the CSAC and the wider school community in meaningful dialogue and collaborative assessment, the initiative not only enhances the educational experience for students but also strengthens the bonds between the school and its community, paving the way for sustained success and well-being for all involved.

Part C: As sites complete the needs and asset assessment process, they identify collective priorities that form the initial focus of their community school implementation efforts. Given your preliminary needs and asset assessment, please share three draft collective priorities that you anticipate arising as you achieve deeper engagement with students, staff, families and community members.

One of the priorities should align with a support listed in the [Whole Child and Family Supports Inventory](#) (e.g., integrated student supports, authentic family and community engagement, collaborative leadership, extended learning time and opportunities, positive and restorative school climate, community-based curriculum and pedagogy, etc.). The collective priorities you list below may be the same goals you will ultimately report in the APR, or they may change throughout the course of your first year as you continually engage students, staff, families and community members.

Draft Collective Priority	Outcome/Indicators you aim to improve
<p>Deliver public presentations and annual reports detailing engagement efforts along with the resulting community school plan/updates, including goals, data, and outcomes.</p>	<p>Ensuring CSCM is part of the monthly staff meetings to provide presentations and updates to staff</p> <p>Standard of Practice to include CSCM in site based Admin Meetings</p> <p>Increasing opportunities to report updates to community members (city meetings, townhall meetings, rotary clubs, etc.)</p>
<p>Integrate various school-wide efforts and initiatives (e.g., Expanded Learning Opportunities, Golden State Pathways) to support alignment and streamline efforts.</p>	<p>Increase Extended Learning Opportunities through Community Schools Initiative</p> <p>Collaborate with Lynwood Parks and Recreation</p> <p>Using community partners such as Los Angeles Sheriff’s Department to support school wide safety initiatives</p>

Strategy 2: Centering Community-Based Learning

Community-Based Learning (CBL) builds on the rich, diverse cultural and linguistic backgrounds of students, families, and educators. Delivered in learning environments that are relationship-centered and ensure a sense of belonging, CBL builds on community assets, cultural wealth, funds of knowledge, and indigenous ways of knowing. Community-Based Learning is powerful instruction that increases student engagement by connecting classroom learning to real-life experiences and to issues that are relevant to students’ lives and communities, improving their sense of ownership and agency.

Describe your goals and action steps to assist educators in learning about students and families as well as understanding the theoretical roots and practical elements of community-based learning.

Site Level Goals and Measures of Progress

Goals

Action Steps

<p>Host community events at the school to foster a sense of belonging and strengthen school-community ties and build stronger partnership.</p>	<ul style="list-style-type: none"> ● Planning and Coordinate events ● Create Culture events, educational workshops, Family fun night, and Community Service ● Promote events: <ol style="list-style-type: none"> 1. Social Media 2. School Newsletters 3. Flyers ● Collect Feedback with surveys and informal discussion. ● Maintain Relationships <ol style="list-style-type: none"> 1. Parents 2. Community Partners 3. Volunteers
<p>Incorporate Culturally Based Learning into professional learning or opportunities.</p>	<ul style="list-style-type: none"> ● Form a diverse and inclusion committee ● Set goals <ol style="list-style-type: none"> 1. Improving cultural competence 2. Enhancing student engagement 3. Reducing bias 4. Align with the overall mission and vision of school ● Training and Workshops <ol style="list-style-type: none"> 1. Invite speakers from diverse cultural backgrounds. ● Resources and Support <ol style="list-style-type: none"> 1. Provide Resources 2. Create a Resource Hub (parent Center) 3. Offer ongoing support through coaching, peer observations, and feedback sessions. ● Community Involvement <ol style="list-style-type: none"> 1. Parents, community members, and Cultural organizations ● Evaluation and feedback <ol style="list-style-type: none"> 1. Gather Feedback from teachers through surveys and discussions. ● Foster a Culture of Inclusivity: Encourage a school-wide culture that values diversity, equity, and inclusion in all aspects of school life. ● Documentation and Sharing: Keep detailed records of successful strategies, case studies, and share stories of success within the school community.

Strategy 3: Collaborative Leadership

Shared decision-making ensures all interest-holders have a voice in the transformation process and fosters shared power of the strategy. Collaborative leadership improves coordination of services, fosters supportive relationships, results in decisions that are widely accepted and implemented, and supports sustainability of the effort.

At the system level, LEAs establish a system-level steering committee/advisory council to conduct exploration activities and to provide crucial guidance to school-level implementers. At the site level, schools map and assess the current shared governance structures (where and how decisions are made) in their building and community, identifying all existing school-site and local neighborhood teams, networks, or working groups to understand their purpose and composition. Schools then launch or revise site-level shared leadership structure(s) to facilitate democratic participation and decision-making among students, staff, families, and community members.

Describe your goals for strengthening collaborative leadership.

Site Level Goals and Measures of Progress

Goals

Action Steps

Leadership Teams/Community Schools Advisory Council Meets to collaboratively review school and community needs assessment data, plan and refine services delivery, and engage in continuous quality improvement (Monthly).

- **Establish Leadership Teams and Advisory Council**
 1. Identify key stakeholders, including school administrators, teachers, parents, students, community members, local business representatives, and service providers.

- **Conduct a Comprehensive Needs Assessment**
 1. Collect data on school and community needs through surveys, focus groups, and existing records.
 2. Analyze the data to identify gaps in services, resources, and opportunities for improvement.

- **Set Clear Goals**
 1. Based on the needs assessment, set SMART (Specific, Measurable, Achievable, Relevant, Time-bound) goals for the community school.
 2. Break down goals in into specific areas

- **Develop an Action Plan**
 1. Create strategies and action steps to address identified needs and achieved set goals.
 2. Identify and allocate necessary resources, including partnerships.

- **Engage in Improvement**
 1. Leadership Teams and Community Schools Advisory Council to review progress and address challenges.
 2. Feedback with students, parents, staff, and community members to gather input and make necessary adjustments

- Evaluate the impact of services and programs.

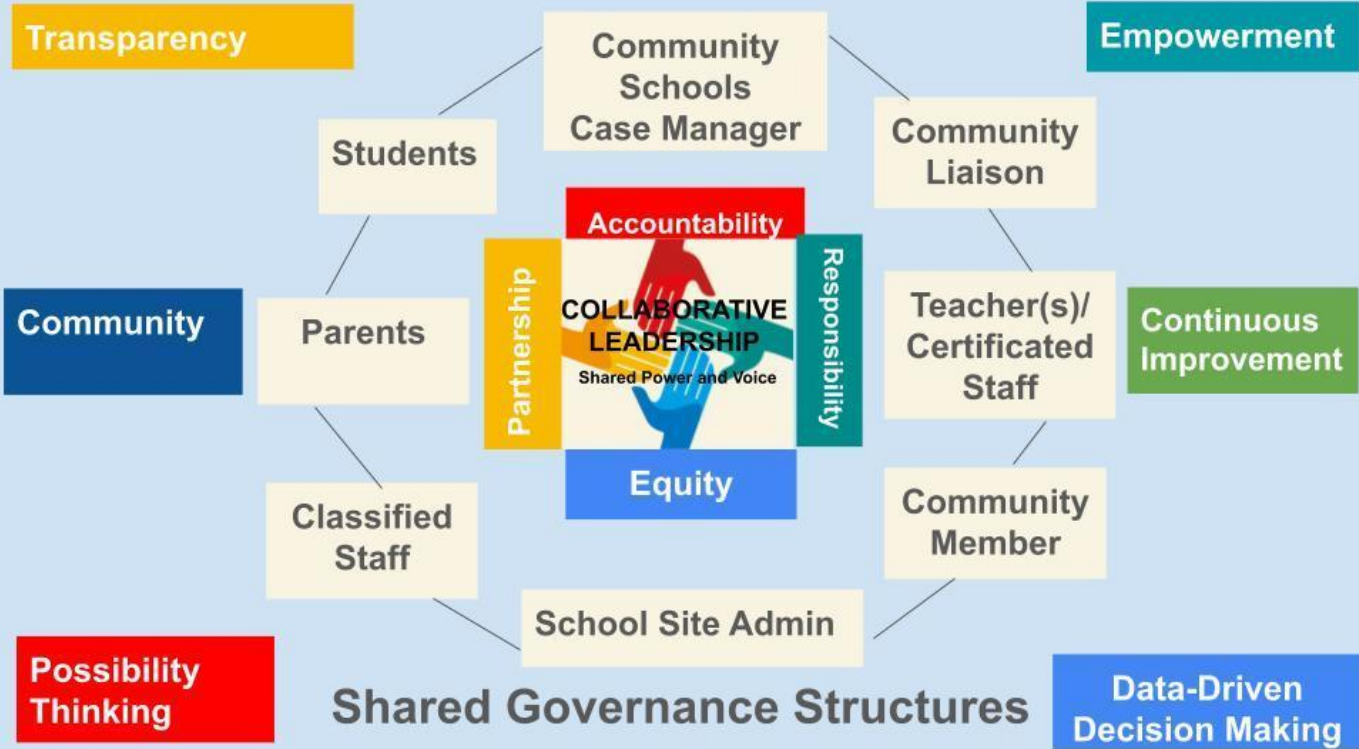
- Make data-driven adjustments to strategies and services to enhance outcomes.

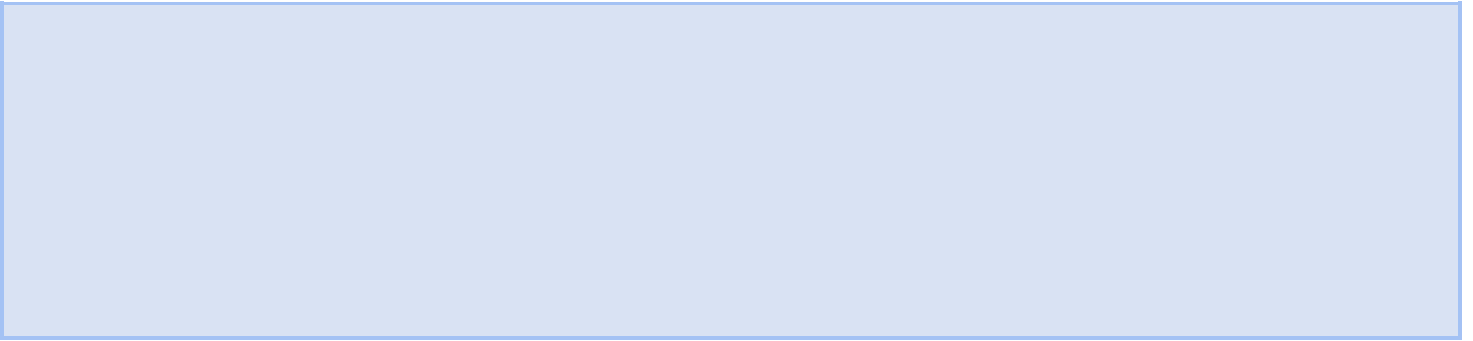
- **Communication Plan**
 1. Develop a communication plan to keep all stakeholders informed about progress, successes, and areas needing attention.

 2. Celebrate the success and maintain motivation and community support.

Describe the system of shared governance and site-level leadership structure at your community school (this could be a visual like an organizational chart or other graphic):

At our site, shared governance was achieved by selecting a diverse group of stakeholders, including students, parents, teachers, classified staff, Community Members and the Community Schools Case Manager. Everyone has an equal role in discussing and participating in the decision-making process to ensure the best outcomes for our students and school.





Strategy 4: Sustaining Staff and Resources

A focus on staffing and sustainability ensures that the necessary human and financial resources are available to maintain the strategy over time, and to sustain continuous progress and improvement.

Describe your goals and action steps for ensuring that: staffing serves the target student population, LEAs recruit and hire diverse, multilingual staff to support site-level work, including an LEA-level Community School Director/Coordinator. Schools hire site-level coordinators. Both sites and systems develop sustainability plans to ensure core staffing is sustained through long-term funding.

Site Level Goals and Measures of Progress

Goals

Action Steps

<p>Provide workshops on SEL, Mental health, Health collaborative for staff</p>	<p>1. Needs Assessment and Planning</p> <ul style="list-style-type: none"> ● Survey Staff: Identify needs and gaps ● Set Goals: Define desired outcomes. ● Form Committee: Include administrators, teachers, and community members. <p>2. Designing the Workshops</p> <ul style="list-style-type: none"> ● Choose Topics: Select relevant content based on needs. ● Select Facilitators: Find experts in SEL, mental health, and health collaboration. ● Develop Materials: Create handouts, presentations, and activities. <p>3. Logistics and Scheduling</p> <ul style="list-style-type: none"> ● Schedule Workshops: Choose convenient dates and times. ● Prepare Resources: Arrange necessary equipment and materials. <p>4. Promotion and Registration</p> <ul style="list-style-type: none"> ● Promote: Use newsletters, emails, and meetings to inform staff. ● Register Participants: Set up an easy sign-up process. <p>5. Implementation</p> <ul style="list-style-type: none"> ● Conduct Workshops: Facilitate according to the schedule. ● Engage Staff: Use interactive activities and discussions. ● Distribute Resources: Provide handouts and toolkits. <p>6. Evaluation and Feedback</p> <ul style="list-style-type: none"> ● Collect Feedback: Use evaluation forms to gather input. ● Analyze Feedback: Identify strengths and areas for improvement. <p>7. Follow-Up</p>
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- **Ongoing Support:** Offer additional resources and support.
- **Plan Future Sessions:** Use feedback for future training.
- **Community of Practice:** Encourage continued discussion and sharing.

Sample Workshop Outline

Workshop 1: SEL

- Overview of SEL and importance
- Practical SEL techniques
- Interactive activities
- Q&A session

Workshop 2: Mental Health Awareness

- Understanding mental health issues
- Recognizing signs
- Support strategies
- Guest speaker insights

Workshop 3: Health Collaboration

- Building health collaboratives
- Best practices
- Group activity: developing a health plan
- Networking session with health professionals

<p>Focus on building school culture during PD's and staff meetings.</p>	<p>Focusing on building school culture during professional development (PD) sessions and staff meetings is essential for fostering a positive and cohesive environment in community schools. This can be achieved by establishing shared values and vision, promoting positive relationships, and enhancing communication. Involve staff in creating the school's vision to ensure buy-in and commitment. Team-building activities and peer recognition can strengthen trust and camaraderie. Encourage open dialogue and keep staff informed about school-wide initiatives to maintain inclusivity. Emphasize professional growth by incorporating collaborative learning and focusing on staff well-being. Leadership should model desired behaviors and ensure consistent policies that reinforce the school culture. Address diversity and inclusion, and provide training on cultural competence. Regularly reflect on and refine cultural initiatives based on feedback, treating it as an ongoing process. Celebrate successes to reinforce positive behaviors and outcomes. By integrating these practices into PD sessions and meetings, community schools can build a supportive and unified environment for staff and students.</p>
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Key Staff/Personnel

Ramon Enriquez	Principal
Roderick Magee	Community Schools Case Manager
Yevette Reynoso	Instructional Lead
Graciela Ribota	Social Worker
Ivania Mena	Community Liaison
Eric Ramos	Counselor
Maria Custodio	Attendance Clerk
Dr. Dawn Green	Community Schools Coordinator

Describe the plans or steps you are considering to build sustainability beyond the life of your implementation grant:

Community and Stakeholder Engagement

Building partnerships with local businesses, non-profits, and government agencies provides resources, volunteers, and funding. Engaging parents and community members fosters ownership and commitment. Advocacy promotes community schools to policymakers, ensuring support and funding.

Capacity Building

Continuous professional development improves staff skills and education quality. Leadership development creates a pipeline of capable leaders, while empowering staff and community members builds a strong foundation.

Program Evaluation and Adaptation

Regular assessments measure impact and guide decisions. Adapting programs based on feedback keeps them relevant and effective, maintaining appeal to funders and supporters.

Strategic Planning

A long-term strategic plan with clear goals and timelines is essential. A sustainability plan outlines actions for maintaining programs, securing funding, and engaging stakeholders, ensuring growth and stability.

Institutionalization

Integrating successful programs into the school budget ensures continuation without relying solely on external funding. Advocating for supportive policies secures long-term funding and support.

Partnerships and Networks

Forming partnerships with other community schools allows sharing of best practices and resources. Collaborative efforts leverage collective knowledge, overcoming challenges and implementing effective solutions.

Marketing and Communication

A marketing strategy raises awareness of the school's achievements and needs. Sharing success stories and impact reports builds a strong case for continued support, enhancing visibility and reputation.

Technology and Innovation

Utilizing technology enhances learning and streamlines operations. Cost-effective solutions maximize resource impact, ensuring the school meets changing needs and remains relevant.

Strategy 5: Strategic Community Partnerships

Developing strategic community partnerships allows schools and LEAs to build a stronger network of support and culturally responsive programming and resources for students, educators and families, and to foster a more inclusive, democratic and supportive learning environment that benefits everyone in the community.

In alignment with strategies developed in response to the deep needs and asset assessment, schools identify and establish school-community partnerships who share a holistic focus on students, families and the community. This section should demonstrate your goals and action steps to ensure community no partners are actively involved in the planning, development, and continuous improvement of the community school.

Site Level Goals and Measures of Progress

Goals

Action Steps

<p>Engage community partners in community schools Advisory Council Meeting (Monthly)</p>	<p>Engaging community partners in monthly Advisory Council meetings involve several key strategies. Firstly, clarity regarding the council’s purpose and objectives is essential, along with sharing agendas beforehand to facilitate prepared contributions. Personal invitations to partners, emphasizing mutual benefits like networking and Community impact is crucial for encouraging participation. A roles within the council and valuing partners’ input in decision-making processes further enhance their engagement. Consistent communication through regular updates and feedback loops ensures partners remain informed and involved. Flexible meeting times, including virtual options, accommodate diverse schedules and increase accessibility. Meetings should be designed to be engaging, with interactive formats and guest speakers providing insights and inspiration. Showcasing successes and achievements reinforces partners' contributions. Facilitating networking opportunities and encouraging joint initiatives foster collaboration among partners. Clear follow-up actions and progress reports maintain momentum and accountability, while creating an inclusive environment ensures all partners feel valued and welcomed. These strategies collectively strengthen the partnership between community schools and their stakeholders, driving collective shared goals.</p>
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| <p>Establish and cultivate at least one new partnership per year with community-based organization</p> | <ul style="list-style-type: none"> ● Research and Outreach: Identify potential community-based partners and reach out to them via email, phone, or in-person meetings. ● Networking: Attend community events and meetings to connect with local organizations and learn about their initiatives. ● Showcase Opportunities: Invite potential partners to visit the school and discuss collaboration possibilities. ● Develop Collaborative Projects: Work together to identify shared goals and create projects that address community needs. ● Formalize Partnerships: Establish agreements outlining roles, responsibilities, and expectations. ● Maintain Communication: Keep in regular contact to evaluate progress and address any issues. ● Celebrate Success: Recognize achievements and express gratitude for the partnership's contributions. |
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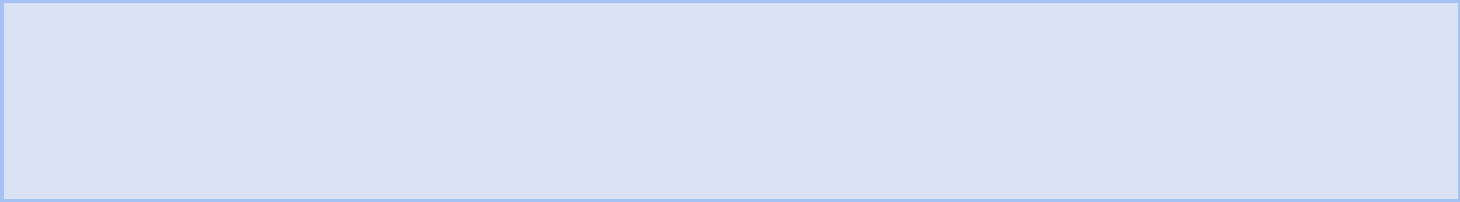
Describe the partnerships you have established or plan to establish, and how your school's partnerships will be responsive to the vision and priorities of students, staff, families and community members:

At Vista Model Continuation High School, our collaboration with Out the Box is tailored to empower our students through specialized workshops focused on entrepreneurship, business ownership, monetizing personal brands, and effective business branding. These workshops are meticulously designed to meet the specific needs and aspirations of our students, staff, families, and the broader community.

Our partnership with Out the Box reflects a commitment to:

- **Student-Centered Approach:** Recognizing students' growing interest in entrepreneurship, we introduce practical and engaging workshops to nurture their entrepreneurial spirit and equip them with essential skills for future success.
- **Support for Staff Development:** Through professional development sessions and resources, our educators gain valuable insights into integrating entrepreneurial principles into the curriculum, enhancing their teaching effectiveness.
- **Engagement with Families:** We involve families in workshops and informational sessions, fostering a supportive environment where parents can actively participate in their child's learning and development of business skills.
- **Community Integration:** Beyond the school, we collaborate with local businesses and community leaders, creating opportunities for students to interact with real-world entrepreneurs and understand the local business landscape.
- **Holistic Development:** Our goal is to empower students to innovate, take initiative, and positively impact their communities. Through our partnership with Out the Box, we integrate entrepreneurial skills with academic learning, personal growth, and community engagement.

Together with Out the Box, we are dedicated to responding to the diverse needs and priorities of our school community, nurturing the next generation of entrepreneurial leaders who will contribute meaningfully to society.



2024-2025 School Site goals

Site Level Goals and Measures of Progress

Goals	Action Steps
ELA	Strategy 1: Intervention and Mentorship Strategy 2: Supplemental Materials Strategy 3: Evaluation and Data Analysis
Math	Strategy 1: Supplemental Instructional Materials Strategy 2: Extended Learning Opportunities and Enrichment Programs
ELL	Strategy 1: Supplemental Materials Strategy 2: Strategic Planning Time Strategy 3: Professional Development Strategy 4: Parent Workshops
Parent Involvement	Strategy 1: CAFE Parent Conference Strategy 2: Community Outreach Activities Strategy 3: Parent Workshops
Culture and Climate	Strategy 1: Instructional Supplies and materials Strategy 2: Professional Development Strategy 3: College & Career Readiness Strategy 4: Mentorship Program

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