

Meeting Minutes – COOP Facilities Committee

May 7th, 2025

Attendees: Gina Bergskaug, Kelly Seeley, Mike Leavitt, Joe Davey (EEI), Matt Smith (EEI), Rob Mann, Brian Rater, Tom Solon, Lance Finamore

Meeting Start

Matt Smith and Joe Davey from EEI join us to discuss future work.

Proposed three phase project:

- Boilers – phase 1 – removing tank, central plant design, propane farm – Summer of 25.
- Summer of 26 – phase 2 – Science wing UV's with Roof Top Units, LED Lighting
- Summer of 27 – phase 3 - South side wing, replacement of RTU's.

Discussion of moving different phases at different times.

- Gina raises concern over rebates and pricing with current timeline
- Tom S. asks if we can combine phases
 - o Matt – less intensive, more evasive if we do it in phases.
- Kelly question about roofing phases, Lance responds:
 - o Phase 1 is wood shop, art room section
 - o Phase 2 is Library roof section
 - o Phase 3 is Main Office, Guidance Office, Science Lab sections
- Matt discusses Solar
 - o Eversource application has been submitted
 - o Solar re-design once application is submitted
- Tom S. asks if we can get Solar on HBHS in the summer of 25.
 - o Matt says it depends on timeline
 - o Can we do work during the school year?
- Tom S. brings up concern of tariffs from Solar Panels from outside United States
 - o If there are no offsets, go back to the public for input?
- Rob brought up storing solar panels
 - o Matt confirmed we can in fact store materials
 - o Rebates do hinge on installation of product
- Impact of losing 25% federal rebate?
 - o It may alter Solar project
 - o Discussion of scope and potential impacts

- Bonding question by Lance
 - o Once we get the Bond, we receive funds
- Bonding by two projects, one Bond
- Contract and billing discussion
- The bidding process, specifically regarding boilers
 - o Lochinvar, made in USA boilers
- Tom S. suggests town Energy committees may provide input
 - o Joe does analytics to focus/streamline
- Joe discusses ordering products and how they procure
 - o Best option available for budget allowance

Action Items for next time

- Scope flexibility
 - o Possibility of swapping Phase 3 with Phase 2
- Federal Rebate questions
 - o Ask Mike Davey specifics

Adjournment