SAU 41 Health & Safety

MINUTES

April 8, 2025

3:30 p.m.

Via Zoom

MLP Activity:
https://pg-plm-ui.pg-prod.frontlineeducation.com/district-catalog/5065302?from=activity

Members in attendance: Patrick West, Dan Molinari, Adam Kushmerek, Mike Trapani, Scott Lambertson, Deane Navaroli, Charlene Lavey, Stephanie Sayer, Amanda Inman, Candi Fowler, Cole Etten, Paula Izbicki, Jen Govostes, Carrie Marsh, Jenn Dubois, Emmie White, Lance Finamore, Ben Arria, Carol Tyler

Meeting Dates for 2024-25 School Year via Zoom (for now) – Dan

- ~~Oct: 10/8/24~~
- ~~Jan: 1/14/25~~
- Apr: 4/8/25: Today's meeting started at 3:31pm
- Jun: 6/10/25

1. **Safety Teams Purpose & Responsibilities**
    a. District level purpose
        i. To make sure all buildings are creating the safest school environments for all students and staff
        ii. To review practices and drills for consistency and support
        iii. Building level responsibilities
            1. Recommendations list
                a. **School Safety Preparedness Task Force Recommendations**

Patrick: asked each building to put together their own unique committee purpose so that each school knows how the others are moving forward. He also asked that they look over the Task Force Recommendations linked in 1a (iii1a)

Dan: Hopes that if there is a school that is standing out, we can collaborate to uplift them or follow in their footsteps

Carrie: explained the intersection of JLMC and this committee: that it checks for safety and inspection standards compliance across the district and gets staff involved

Cole: asked about policy EBB and if that refers to what each building is responsible for

or if that policy belongs to upper admin. That policy does not necessarily align with what the in-school committees have been tasked with, so it will be brought to leadership.

2. **Safety Traffic Month**

- Sandwich boards
- Newsletter attachments
- Other thoughts/ideas?

Patrick: sandwich boards are in front of buildings with helpful attachments each week. The traffic safety crew is looking for areas of improvement in the dismissal process. Specifically, consistent bus arrival times are of concern.

Candi: reiterated the specific issues at the elementary levels- mentioned that maybe working with outside forces to change traffic light patterns during dismissal. Teacher contracts are being affected because kids are in school longer.

Patrick: COOP has same concerns with traffic patterns and would like to see a bigger staggering of pickup times to combat this issue- a short term solution instead of changing traffic patterns

Paula: Hollis has a proposal moving forward that includes traffic concerns in their potential remodel

Carrie: will bring traffic safety to JLMC too

Dan: agreed with Carrie and on JLMC inclusion so we have a plan in case of emergency

3. **Facilities Updates - Lance**

- Lance, anything?

Lance: FY26 projects include upgrading security this summer at a few schools. Speed bumps at HBHS are a topic of conversation- heavily debated
Patrick: will share documents that COOP has about variance with the elementary schools

4. **July Meeting for Principals – Topics: - Patrick**

- State Safety Assessment - Scott Lambertson
    - Expectations and preparations

Scott: mentioned that his assessment runs every 3 years, and we are due again. 3 schools have already confirmed these assessments to run. Some of the new security

features will not be included in these assessments because they won't be installed in time. Their intended implementation will be included though. School EOP's due October- it's early, but a good reminder

- EOP - Review 8 NH Emergency Responses
- ADD Drill with Law Enforcement (SRO Trapani)

Mike: attended nonprofit training that may be beneficial to the schools to aid in their safety. He is working on logistics to maybe bring the training to SAU41- for maybe Summer 2026

Carrie: has concerns about substitute teacher training to make sure that they respond appropriately in emergencies. There are a few caveats to consider, so she will bring this conversation to leadership.

Candi: would like to see this training help subs be more comfortable via a "shadow" day to learn the ropes and get exposed to the safety procedures. Carrie agreed but identified that the leadership team would need a unified approach with how to do this and bear the burden, as it should not fall to the teachers or secretaries.

Patrick: suggestion to create custom training content for upload to vector to use for Substitute training

Dan: this could be closely related to the already assigned training videos to create a seamless start for subs

- Other topics for Principals to consider?

5. **Completed FY24 Drills and Building Health & Safety Meetings – Dan**

Dan: reminded everyone to keep the link in 5 updated

6. **Ongoing Training Opportunities**
    a. From 1/16/25 Training
        i. https://www.cisa.gov/topics/physical-security/active-shooter-preparedness
        ii. https://www.cisa.gov/resources-tools/training/active-shooter-preparedness-webinar
    b. ICS Courses
        i. ICS 100 - 2 hours https://training.fema.gov/is/courseoverview.aspx?code=is-100.c&lang=en
        ii. ICS 200 - 4 hours

1. https://training.fema.gov/is/courseoverview.aspx?code=IS-200.c&lang=en

iii. ICS & NIMS
1. https://training.fema.gov/nims/

iv. Rick Bergeron Trainings
1. MGT – 404: *Sports and Special Events Incident Management* (June 26th – 27th, 2025) 8am-5pm at OEM in Leominster MA
    a. https://my.teex.org/TeexPortal/Default.aspx?MO=mCourseCatalog&D=FP&C=MGT404&S=335
2. September 25 & 26 - **Leominster OEM will be hosting NCS4's AWR-167 class!!!!**
3. School Safety Teams Conference in Vegas - End of July

Patrick: continually updates the links above as they become available and applicable

7. Other Topics?

The group chatted briefly about their status on reunification drills. Much of that information cannot be shared per our safety guidelines, but good progress has been made. Schools hope to make staff other than administrators able to run these drills seamlessly.

Group Norms:

Begin/End on time, One person speaks at a time, Stay on topic/agenda, All points of view will be heard and respected, Presume positive intent