

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – DECEMBER 16, 2015**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, December 16, 2015 at 7:00 P.M., in the Auditorium of the Interboro High School, 16th & Amosland Road, Pennsylvania Avenue, Prospect Park, Pennsylvania.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Kelly Boyle
Mr. Kevin McGarvey
Mr. Justin Shivone
Mr. Jack Evans
Mrs. Deborah DiBattista
Mr. Paul Eckert
Mr. Edward Harris
Mr. William Phelps

Mr. Michael Burns was absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Ms. Gabrielle Sereni, Solicitor; Mr. David Criscuolo, Director of Human Resources; Mr. Martin Heiskell, Director of Finance; Mr. George Wolhaffe, Director of Operations; Mrs. Barbara Hagerty, Director of Technology; Mr. Paul Korinth, Director of Special Education; Mr. Paul Gibson, Director of Special Education; Dr. Valerie Eckman, Director of Curriculum & Instruction; Mr. Mark Avitabile, Supervisor of Curriculum & Instruction 6-12; Principals, Ms. Nancy DeSanctis, Ms. Rachel Lambert; Assistant Principals, Mr. Ryan Snyder, Mr. Nicholas Wood, Ms. Stephanie Farmer; approximately 40 community members and approximately 20 staff members.

STUDENT REPORTS – Presented by Abby Merola and Katie Receveur.

RECOGNITION –

District Choral Performance

Under the direction of Mr. Ralph Andrews from Tinicum School and accompanied by Ms. Hannah Knauss

Norwood -	<i>Adriana Gaul, Cynthia Hessler, Thomas Hessler, Ally Merola, Conner Shaffer and Kaitlyn Shropshire.</i>
Glenolden -	<i>Char Relyea and Madeline Murphy, Ava Royer and Andrea Whalen</i>
Prospect Park -	<i>Daniel McDougald, Grace Manton, Osvaldo Carbajal, Isaac Obasieme</i>
Tinicum -	<i>Gionna Taylor, Gabrielle Feters, Mikki DiFilippo,</i>

Mrs. Reiley thanked the Chorus, under the direction for Ralph Andrews and Hannah Knauss.

COMMENTS FROM PERSONS IN ATTENDANCE –

MOTION School Board Secretary Pro Tempore	<i>Election of Board Secretary Pro Tempore to serve for the December 16, 2015 Public Meeting only. (Section 4-405, Pennsylvania School Code)</i> <i>Motion by Mr. Phelps to call for nominations for Board Secretary, Pro Tempore, seconded by Mr. Harris.</i> <i>Mr. Evans nominated Mrs. DiBattista.</i> <i>Motion by Mr. Phelps to close nominations.</i>
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Mrs. Deborah DiBattista was nominated as Board Secretary Pro Tempore to serve for the December 16, 2015 Public Meeting only.

VOTE

*All members present voted 'aye' – motion carried 7-0.
(Agenda Item #5 – 12/16/2015)*

MOTION

Public Minutes

Motion by Mrs. DiBattista, seconded by Mr. Harris, that the Minutes of the Interboro Board of School Directors' regular public meeting held on November 18, 2015, be approved.

VOTE

*All members present voted 'aye' - motion carried 8-0.
(Agenda Item 6.1 – 12/16/2015)*

MOTION

Re-Organization Minutes

Motion by Mrs. DiBattista, seconded by Mr. Harris, that the Minutes of the Interboro Board of School Directors' re-organization meeting held on December 8, 2015, be approved.

VOTE

*All members present voted 'aye' - motion carried 8-0.
(Agenda Item 6.2 – 12/16/2015)*

SOLICITOR'S REPORT

1) Tax Assessment Appeals, 2) Policy Review 3) Day to Day student issues including Special Education Student Issues.

Ms. Serini *commented that the Chorus performance was delightful.*

MOTION

Treasurer's Report

Motion by Mrs. DiBattista, seconded by Mr. Harris, that the Treasurer's Report for the month ending November 30, 2015, be approved.

VOTE

*All members present voted 'aye' - motion carried 8-0.
(Agenda Item 8.1 – 12/16/2015)*

MOTION

All Fund Disbursements

Motion by Mrs. DiBattista, seconded by Mr. Harris, to ratify and approve All Fund Disbursements in the amount of \$3,356,920.36.

VOTE

*All members present voted 'aye' - motion carried 8-0.
(Agenda Item 8.2 – 12/16/2015)*

MOTION

Budget Transfers

Motion by Mrs. DiBattista, seconded by Mr. Harris, that the attached budget transfers for the fiscal year 2015-2016, be approved.

VOTE

*All members present voted 'aye' - motion carried 8-0.
(Agenda Item 8.3 – 12/16/2015)*

CORRESPONDENCE –

None

COMMITTEE REPORTS –

Delaware County Community College – Mr. Jack Evans

- Next Meeting will be in January 2016

Delaware County Intermediate Unit – Mr. Edward Harris – Wednesday, December 2, 2015

- Approved the appointment of Mr. David Tirado as DCIU's new Director of Information Technology and Systems.
- Approved the creation of two part-time Early Intervention Speech-Language Pathologist (SLP) positions.
- Approved an agreement between DCIU and CAIU for Professional Development.
- Approval of a new position, Assistant Supervisor of Speech and Language.
- Approved an agreement between DCIU and Interboro SD to provide instructional coaching services.

- Approved a contract with Temple University to provide two non-traditional workshops.
- For more information please visit: www.dciu.org

MOTION

Personnel Actions

Motion by Mrs. DiBattista, seconded by Mr. Harris, *that the following personnel actions, be approved:*

Appointments

*Name: Michelle Ann Sampson
Position: LTS First Grade Teacher
Location: Districtwide
Salary: \$200.00 daily
Effective: November 16, 2015*

*Name: Renee Adams
Position: School Assistant
Location: Tinicum
Salary: \$9.18 per hour
Effective: December 7, 2015*

*Name: Dawn Bierman
Position: Instructional Assistant Reg Ed Secondary
Location: Prospect Park
Salary: \$9.70 per hour
Effective: December 17, 2015*

*Name: Lauren Walklett
Position: Bus Monitor
Location: Districtwide
Salary: \$13.50 per hour
Effective: December 7, 2015*

*Name: Jake Bollinger
Position: Custodian Substitute
Location: Districtwide
Salary: \$9.50 per hour
Effective: November 23, 2015*

*Name: Samantha Pasquarella
Position: Custodian Substitute
Location: Districtwide
Salary: \$9.50 per hour
Effective: December 1, 2015*

*Name: Olivia Bates
Position: Custodian Substitute
Location: Districtwide
Salary: \$9.50 per hour
Effective: December 17, 2015*

*Name: Tarah Miller
Position: Clerical Substitute
Location: Districtwide
Salary: \$11.00 per hour
Effective: December 17, 2015*

Name: Tarah Miller
Position: Classified Substitute
Location: Districtwide
Salary: \$9.00 per hour
Effective: December 17, 2015

Please approve the following Supplementals:

Adjustment:

Name: Kimberlyan King
From: Full Year Teacher Mentor – Kindergarten
Rate of Pay: \$1,155 (Level 2, 4 years of service, 3 points)
To: Half Year Teacher Mentor – Kindergarten
Rate of Pay: \$578 (Level 2, 4 years of service, 3 points)
Effective Date: September 2015/December 2015

Please reclassify the following people:

Name: Deborah Stackhouse
From: Personal Care Assistant – High School
Rate of Pay: \$10.89 per hour
To: Instructional Assistant 1 on 1 – Norwood
Rate of Pay: \$12.29 per hour
Effective: December 14, 2015

Name: Irene Marigliano
From: School Bus Monitor - Districtwide
Rate of Pay: \$13.50 per hour
To: Personal Care Assistant – Kindergarten Academy
Rate of Pay: \$10.74 per hour
Effective: December 14, 2015

Name: Jaclyn Norbeck
From: Personal Care Assistant – Kindergarten Academy
Rate of Pay: \$10.74 per hour
To: Instructional Assistant Spec Ed. Secondary - Glenolden
Rate of Pay: \$9.70 per hour
Effective: January 4, 2016

Name: Tracey Currie
From: Title I Reading Paraprofessional – Norwood
Rate of Pay: \$13.75 per hour
To: Secretary Administration Building
Rate of Pay: \$25,347 annually
Effective: January 4, 2016

Name: Jennifer Dawson
From: Instructional Assistant – Administration Building
Rate of Pay: \$9.84 per hour
To: Personal Care Assistant - Glenolden
Rate of Pay: \$1.74 per hour
Effective: January 4, 2016

Please approve the following people for a Leave of Absence:

Sheila Menseck, English Teacher at the High School, be approved for a Medical Leave of Absence from January 8, 2016 through February 5, 2016. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Rachel Petkevis, Teacher at Prospect Park School, be approved for a Childbearing/Rearing Leave of Absence from April 25, 2016 through June 17, 2016. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Brian Cullen, Teacher at the High School, be approved for an FMLA Leave of Absence beginning February 1, 2016 through February 19, 2016. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

J. Kelly Mack, First Grade Teacher at Norwood School, be approved for an Unpaid Medical Leave of Absence beginning November 16, 2015 through January 8, 2016.

Diane Sampson, Bus Driver with the District, be approved for an Unpaid Medical Leave of Absence beginning November 16, 2015 through February 16, 2016.

Charles Angelo, Custodian at Tinicum School, be approved to extend his Unpaid Medical Leave of Absence through January 20, 2016.

Please remove the following people from the 2015-2016 Custodian Substitute List:

Name:	Gabrielle Abadie
Name:	Barbara Buschmeier
Name:	Hugh Callahan
Name:	Thomas Carpenter
Name:	Denise Connelly-Brasch
Name:	Paul Cress
Name:	Joseph Dalessio
Name:	Shawn Eppright
Name:	Tina Griffith
Name:	Willie Kirtz
Name:	Linda Parker
Name:	William Thomson
Name:	Dolores Vickers

Please approve the following people to the 2015-2016 Professional/Homebound Substitute List:

Name:	Sharon Books
Name:	Christine Mattis
Name:	Brianna Terry
Name:	Megan Hupfer

Please accept the following Resignations:

Name:	Victoria Trainor
Position:	Speech Therapist
Location:	Prospect Park
Effective Date:	No Later than February 4, 2016

Name: Donna Yarabinee
Position: Para Professional Special Education
Location: Norwood
Effective Date: December 11, 2015

Name: Aleisha Allen
Position: Personal Care Assistant
Location: Glenolden
Effective Date: December 11, 2015

Name: Amy Malin
Position: Instructional Assistant Special Education
Location: Glenolden
Effective Date: December 23, 2015

VOTE

*All members present voted 'aye' - motion carried 8-0.
(Agenda Item 11 – 12/16/2015)*

MOTION

*Office of Curriculum &
Instruction*

Motion by Mrs. DiBattista, seconded by Mr. Harris that the Board of School Directors approve the following:

That the Board of School Directors approve Naviance, Inc to conduct an on-site program trainings, not to exceed \$5,000, to be paid from District and Title II funds.

That the Board of School Directors approve Minding Your Mind to provide professional development in the areas of Just Talk About It and QPR Trainings on February 12, 2016 and April 26, 2016, to be paid from District funds in the amount not to exceed \$2,000 to fulfill Act 71 mandated requirements.

That the Board of School Directors approve an Overnight Field Trip request for the Interboro High School Marching Band to Orlando & Titusville, FL from Sunday, February 14, 2016 to Saturday, February 20, 2016. The band will be performing in the Universal Studios "All Stars Parade."

VOTE

*All members present voted 'aye' – motion carried 8-0.
(Agenda Item #12 – 12/16/2015)*

MOTION

*Office of Special
Education/Pupil Services*

Motion by Mrs. DiBattista, seconded by Mr. Harris that the Board of School Directors approve the following:

That the Board of School Directors approve the attached invoice from Buxmont Academy for the cost of tuition for two students not to exceed \$136.02 per day.

That the Board of School Directors approve the attached invoice for Vizzle Essentials teaching software in a total amount not to exceed \$1,258, to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 8-0.
(Agenda Item #13 – 12/16/2015)*

MOTION

PSBA Conference

Motion by Mrs. DiBattista, seconded by Mr. Harris that the Board of School Directors approve Edward Harris, Michael Burns and Kevin McGarvey to attend the PSBA New School Director Training on February 1, 2016 at the Delaware County Intermediate Unit at a cost not to exceed \$200.00 each, paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 8-0.
(Agenda Item #14 – 12/16/2015)*

Mr. Phelps commented that he likes to see new members taking advantage of this training.

OLD BUSINESS –**NEW BUSINESS –**

Comments, announcements, items of interest from the Superintendent and Board Members were invited.

Superintendent - Mrs. Bernadette Reiley

- Hopes that everyone had an opportunity to attend one or many of our Winter Concerts throughout the District. This year we held our first Middle School District Band and Choral Concert here at the High School. We had over 100 of our Middle School students participate from across the District.
I would like to thank the students for giving up their time to prepare for these concerts. Many of these rehearsals take place before and after school, on their own time. Also, a special thank you to our Choral and Band Directors who work with these children throughout the year and Dr. Eckman for working so closely with the Music Department. They have done an amazing job with our children and I think we saw that here tonight from our students who performed for us.
- On behalf of the Administration Team, I would like to wish everyone a restful winter break, and a happy healthy New Year.

Mr. William Phelps

- Thank you to the Middle School students who performed tonight, under the direction of Ralph Andrews and accompanied by Hannah Knauss, it was impressive! This is the 1st year for this program and we are excited to offer our students this opportunity and we look forward to watching it grow.
- At Work Session this past Monday, the Board made the decision to move our Committee Meetings and Work Session night to Tuesday nights rather than Monday's. This information will be posted on the District Website Calendars for the community.
- On behalf of the Board, we would like to wish the community a Merry Christmas, Happy Holidays and a Happy New Year. See you in 2016!

On Tuesday, January 5, 2016, a Finance Committee Meeting with the GBO Meeting immediately following will be held at 6:00 P.M. in the Board Room of the Administration Building.

The next Work Session of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Tuesday, January 19, 2016 at 6:30 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be convened in the Auditorium of the High School on Wednesday, January 20, 2016 at 7:00 P.M

MOTION

Adjournment

Mr. Phelps called for the meeting to adjourn at 7:24 P.M.

VOTE

All members present voted 'aye' - motion carried 8-0.

Mr. Michael Burns, Board Secretary