

**INTERBORO SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
MINUTES OF PUBLIC MEETING – FEBRUARY 17, 2016**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, February 17, 2016 at 7:00 P.M., in the Auditorium of the Interboro High School, 16<sup>th</sup> & Amosland Road, Pennsylvania Avenue, Prospect Park, Pennsylvania.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Kelly Boyle  
Mr. Kevin McGarvey  
Mr. Justin Shivone  
Mr. Jack Evans (Attendance via conference call)  
Mrs. Deborah DiBattista  
Mr. Paul Eckert  
Mr. Michael Burns  
Mr. Edward Harris  
Mr. William Phelps

Also present were Mrs. Bernadette C. Reiley, Superintendent; Ms. Gabrielle Sereni, Solicitor; Mr. David Criscuolo, Director of Human Resources; Mr. Martin Heiskell, Director of Finance; Mr. George Wolhaffe, Director of Operations; Mrs. Barbara Hagerty, Director of Technology; Mr. Mark Avitabile, Supervisor of Curriculum & Instruction 6-12; Principals, Ms. Rachel Lambert, Mr. Robert Kelly, Ms. Nancy DeSanctis, Mr. Dan Mills; Assistant Principals, Mr. Ryan Snyder, Mr. Shawn Conti; approximately 25 community members and approximately 15 staff members.

**STUDENT REPORTS –** Presented by Abby Merola and Katie Receveur.

**RECOGNITION –** Coach Dan Tobin's 200<sup>th</sup> Win

**COMMENTS FROM PERSONS IN ATTENDANCE –**

**Mr. Zurdi Dobi - Tinicum resident**

- Asked the solicitor to comment on whether the School District was party to two appeals made by property owners; Airport and former Westinghouse. Asks that we do not ignore the question.
- No. 16.2 – Tax Appeal settlement – Is this a reduction? Or an increase?
  - *Mr. Phelps replied that it was a reduction.*  
School District is losing funds. It seems that this will be an ongoing trend.
- No. 9 – Finance Meeting – Superintendent and Finance Director were instructed to seek a 1.8% increase in taxes to be imposed for exceptions from the Department of Education. Was there any response? Making the total a 5% tax increase without seeking a voter referendum.
  - *Mr. Phelps stated that we have not had a response at this time.*  
At the Finance meeting we raised taxes to 3.2% and to request an additional 1.8%. Feels that his representatives don't question this.
- Executive Session –Sunshine Law states that the Board must give general detail on what the session is about. Feels that there is a problem with information on Executive Session.
- Secretaries contract update? – last month we approved a bill for Eckert Seaman's for \$15,000 and this month \$5,000 – if no movement on contract why are they charging?
  - *Mr. Burns addressed the tax issue raised by Mr. Dobi. – As always appreciates your comments as it shows interest from the community and holds the Board accountable. Wants to make sure accuracy is at the forefront of anyone's comments and our responses. Addressed at the last meeting the raising of taxes to 3.2%, felt that he had stressed and emphasized that it was just a preliminary number to make a calculation, it was not voted upon. 3.2% was a number that was chosen for preliminary review. 3.2% was a not to exceed number. We have not voted on raising taxes.*

- Read the Notice of Intent to pass budget which conflicts with Mr. Burns comment. Would like the Board to address the 5%.
- Mr. Dobi discussed the Airport Agreement that would help the deficit and the tax issue. .

**MOTION**  
*Public Minutes* Motion by Mr. Burns, seconded by Mr. Harris, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on January 20, 2016, be approved.*

**VOTE** *All members present voted 'aye' - motion carried 9-0.  
(Agenda Item 5.1 – 2/17/2016)*

**SOLICITOR'S REPORT** 1) Tax Assessment Appeals, 2) Special Education, 3) Professional Development

**MOTION**  
*Treasurer's Report* Motion by Mr. Burns, seconded by Mr. Harris, *that the Treasurer's Report for the month ending January 31, 2016, be approved.*

**VOTE** *All members present voted 'aye' - motion carried 9-0.  
(Agenda Item 7.1 – 2/17/2016)*

**MOTION**  
*All Fund Disbursements* Motion by Mr. Burns, seconded by Mr. Harris, *to ratify and approve All Fund Disbursements in the amount of \$5,146,693.11.*

**VOTE** *All members present voted 'aye' - motion carried 9-0.  
(Agenda Item 7.2 – 2/17/2016)*

**MOTION**  
*Budget Transfers* Motion by Mr. Burns, seconded by Mr. Harris, *that the attached budget transfers for the fiscal year 2015-2016, be approved.*

**VOTE** *All members present voted 'aye' - motion carried 9-0.  
(Agenda Item 7.3 – 2/17/2016)*

**CORRESPONDENCE –** None

## **COMMITTEE REPORTS –**

### Finance Committee meeting – Mr. Jack Evans – Wednesday, February 2, 2016

- The Finance Committee Meeting commenced at 6:05pm.
- All members of the Board, as well as administrators and members of the public were present.
- Mr. Heiskell presented the committee with a preliminary budget update showing a \$1.04 mil reduction. Even with these additional reductions, we are still projecting a budget shortfall of \$3.1 million dollars. Mr. Heiskell and Superintendent Reiley committed to continuing an investigation into the line item budget to see what further reductions were available.
- Mr. Heiskell also provided a summary of Committed Fund Balance Major Projects, pointing out that some have been completed, some are ongoing and with the projected shortfall, others may have to be deferred.
- Mr. Heiskell also provided Financial Statements current as of January 30, 2015, and a list of projections describing the 1.04 mil reduction that included savings in electric and natural gas consumption, decrease in gasoline/diesel costs and maintenance of vehicles.
- The Finance Committee agreed that every effort should be undertaken to find additional reductions and that the Board would not pursue an increase higher than the State allowed index.
- There was again discussion from the other Board members regarding the PA State contribution, early retirement savings opportunities, deferral of some capital projects as well as any outsourcing, bulk buying opportunities that have may have been overlooked. Members of the board also discussed the bond rating and debt service along with deferring the HVAC projects at Glenolden School and The KA, however, no decision has been made regarding this.
- The meeting was adjourned at 7:08 PM.

GBO Committee meeting – Mr. Paul Eckert – Wednesday, February 2, 2016

- On Feb 3<sup>rd</sup> 2016, Governor Tom Wolf signed Senate Bill 880 into law delaying the requirement for high school students to reach proficiency on three Keystone Examinations in English, Biology, and Math in order to graduate. This requirement will now begin with the Class of 2019. Over the next six months the Department of Education will investigate alternative uses to the Keystone Examinations as a graduation requirement. Per state legislation students are required to take the examination. Student scores on the exam will continue to be reported on the School Performance Profile for the High School for federal accountability. Students are encouraged to continue to do their best as they still serve as a measure of students understanding of mastery of standards. If a student does achieve a score of proficient on the exams, there will be an opportunity to re-take the test. Summarize: Keystone Exams are on hold but are still very important to the District.
- Discussion on possible COBRA Administration Change - clerical option that we are investigating.
- Tinicum Township playground utilizing some Airport money that was put aside for Tinicum. The current playground is 15 years old, the new playground will be updated, safer and installed for use in September.

Legislative Update – Mr. Mike Burns – Wednesday, February 10, 2016

- We were hoping for a new budget, and looks like it won't be in place anytime soon.
  - Though at an impasse, Governor Wolf proposed a budget for 2016-2017:
    - \$32.7 billion budget with \$2.2 billion increase over the proposed 2015-2016
    - \$500 million increase to School Districts
- Increases would be seen in the Basic Education and Special Education funding.
- Plan Con/PRE K/ CTE increases.
- Impacts – cuts to Pre K -12 education, school construction, and human welfare programs.
- Encourages everyone to contact your representative for a resolution.

Delaware County Community College – Mr. Justin Shivone

- January 20<sup>th</sup> - was unable to attend.
- Topics discussed:
  - Spring 2016 enrollment
  - Dual enrollment and distance education
  - Strategies for student retention
- Please email Mr. Shivone with any questions.
- Next meeting is March 30<sup>th</sup>.
- School Board Appreciation Dinner to be held on October 20, 2016.

Delaware County Intermediate Unit – Mr. Edward Harris – Wednesday, January 6, 2016

- Accepted the resignation of Mr. Phillip Hopkins, Haverford Township School District.
- Approved the appointment of Mr. Russ Bilotta, Haverford School District; Mr. Christopher DeSantis, Springfield Township School District; Mr. Charlie Warren, Chester Upland School District; and Ms. Cathy Hilferty, Penn-Delco School District, to the DCIU Board of Directors.
- Approved an agreement with Pennsylvania Family Support Alliance to continue professional development training.
- Approval to create a new program and teaching position for the DCTS Exercise Therapy and Sports Science program.
- Approval to enter into an agreement with the Art Institute of Philadelphia.
- For more information please visit: [www.dciu.org](http://www.dciu.org) or contact Mr. Harris directly.

**MOTION**

*Personnel Actions*

Motion by Mr. Burns, seconded by Mr. Harris, *that the following personnel actions, be approved:*

**Appointments**

<i>Name:</i>	<i>Suzanne Mitchell</i>
<i>Position:</i>	<i>LTS Fourth Grade Teacher</i>
<i>Location:</i>	<i>Norwood</i>
<i>Salary:</i>	<i>\$200.00 daily</i>
<i>Effective:</i>	<i>December 21, 2015</i>

Name: Samantha Sonet  
Position: LTS Spanish Teacher  
Location: High School  
Salary: \$200.00 daily  
Effective: February 3, 2016

Name: Michelle McEvoy  
Position: LTS Guidance Counselor  
Location: Tinicum  
Salary: \$200.00 daily  
Effective: March 29, 2016

Name: Tarah Miller  
Position: Instructional Assistant Special Education  
Location: Norwood  
Salary: \$9.70 per hour  
Effective: February 18, 2016

Name: Rose McCormick  
Position: Personal Care Assistant, Elementary  
Location: Out of District  
Salary: \$10.74 per hour  
Effective: February 18, 2016

Name: John Kauffman  
Position: Bus Driver  
Location: Districtwide  
Salary: \$20.75 per hour  
Effective: February 17, 2016

Name: Lauren Lomazoff  
Position: Professional Substitute/Homebound Instruction  
Location: Districtwide  
Salary: \$80.00 daily/\$37.00 hourly  
Effective: February 18, 2016

**Please approve the following Supplementals:**

**Appointments:**

Name: Adam Culbertson  
Position: Assistant Coach Boys Lacrosse – High School  
Rate of Pay: \$3,060 (Level 1, 1 year of service, 8.5 points)  
Effective Date: Spring 2016

Name: Kellie Medemdorp  
Position: Head Coach Middle School Cross Country-  
Districtwide  
Rate of Pay: \$1,980 (Level 1, 1 year of service, 5.5 points)  
Effective Date: Fall 2016

**Please approve the following people for ACT Tutors for 2015-2016,  
to be paid out of District funds:**

Name: Anthony Meccariello  
Rate of Pay: \$40.00 per hour

Name: Daniel Meli  
Rate of Pay: \$40.00 per hour

**Please approve the following person as an Extra Curricular Worker at a rate of \$35.00 per game and \$45.00 for two (2) back to back games for 2015-2016:**

Name: *Joan Custer*

**Please approve the following people for a Leave of Absence:**

*Carol Leary, Teacher at Norwood School, be approved for a Medical Leave of Absence from December 21, 2015 through January 22, 2016. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.*

*Nicole Werner, Biology Teacher at the High School, be approved for a Childbearing/Rearing Leave of Absence from August 29, 2016 through October 28, 2016. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.*

*Elizabeth Wells, Custodian at the High School, be approved for a Medical Leave of Absence from February 22, 2016 through April 11, 2016. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.*

*Howard Bailey, Bus Driver in Transportation, be approved for an Unpaid Leave of Absence beginning February 1, 2016 through March 18, 2016.*

*Edward Bakey, Maintenance at the Administration Building, be approved to extend his Medical Leave of Absence through March 29, 2016.*

*Fiore Stabilo, Spanish Teacher at the High School, be approved for an Intermittent Family Medical Leave of Absence with the following dates using his sick days. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.*  
*Week of April 4, 2016 through April 8, 2016*  
*Week of May 16, 2016 through May 20, 2016*  
*Week of May 31, 2016 through June 3, 2016*

*Julia DiMaggio, Bus Monitor, be approved to extend her Unpaid Leave of Absence through March 21, 2016.*

**Please remove the following people from the 2015-2016 Substitute RN/LPN List:**

Name: *Joanne Grabias*

**Please add the following people to the 2015-2016 Homebound Instructional List:**

Name: *Michael Lafferty*  
Rate of Pay: *\$37.00 per hour*

Name: *William Soroka*  
Rate of Pay: *\$40.00 per hour*

**Please add the following person to the 2015-2016 Clerical Substitute List at rate of \$11.00 per hour:**

Name: *Bridget Zito*

**Please accept the following Resignations:**

Name: Mark Sell  
Position: School Assistant  
Location: Tinicum  
Effective Date: February 5, 2016

Name: Dorothy Mattern  
Position: Breakfast Assistant (Only)  
Location: Prospect Park  
Effective Date: February 29, 2016

**VOTE**

*All members present voted 'aye' - motion carried 9-0.  
(Agenda Item 10 – 2/17/2016)*

**MOTION**

*Teacher Salaries*

*Motion by Mr. Burns, seconded by Mr. Harris that the Board of School Directors approve the attached teacher salaries per the Interboro Education Association (IEA) Contract.*

**Roll call**

**VOTE**

*All members present voted 'aye' - motion carried 9-0.  
(Agenda Item 11 – 2/17/2016)*

**MOTION**

*Reclassifications*

*Motion by Mr. Burns, seconded by Mr. Harris that the Board of School Directors approve the attached reclassifications of the following people effective February 15, 2016.*

**VOTE**

*All members present voted 'aye' - motion carried 9-0.  
(Agenda Item 12 – 2/17/2016)*

**MOTION**

*Office of Curriculum &  
Instruction*

*Motion by Mr. Burns, seconded by Mr. Harris that the Board of School Directors approve the following:*

*That the Board of School Directors approve Kathleen Clair, Valerie Eckman, Barbara Hagerty, and Penny Joines to attend Sharing Solutions 2016: Advancing Girls in STEM on April 15, 2016 to be held at The Franklin Institute in Philadelphia at a cost of \$100 each, to be paid from District funds.*

*That the Board of School Directors approve Kerri Barrar, Valerie Eckman, Lauren Harrell, Robert Kelly, Lorraine Lonergan, Kimberly Marcone and Eric Paterson to attend a workshop, Titled: Dr. Paul Riccomini: Maximize ALL Students' Mathematical Learning through the use of Powerful Instructional Strategies and Techniques on February 24, 2016, to be held at the Montgomery County Intermediate Unit 23 at a cost not to exceed \$195 each to be paid from District funds.*

*That the Board of School Directors approve the attached Overnight Field Trip request for 75 students and 8 adults to travel to Paradise Farms Camp in Downingtown PA, from May 5<sup>th</sup> – 6<sup>th</sup>, 2016, paid for by: Norwood Outdoor Education.*

*That the Board of School Directors approve the attached Overnight Field Trip request for 4 students and 1 adult to travel to the FBLA State Conference in Hershey, PA from April 11-12, 2016, registration and lodging to be paid by the students of the FBLA. Transportation to be provided by the District.*

*That the Board of School Directors approve the attached "Building Use Request" contract between Olivet Presbyterian Church and the Interboro School District for offsite Advanced Placement (AP) Testing at a cost of \$675, to be paid from District funds.*

**VOTE**

*All members present voted "aye" – motion carried 9-0  
(Agenda Item # 13 – 2/17/2016)*

**MOTION**

*Office of Special Education/  
Pupil Services*

*Motion by Mr. Burns, seconded by Mr. Harris that the Board of School Directors approve the following:*

*That the Board of School Directors approves the attached invoices from Buxmont Academy for the cost of tuition for two students at a cost not to exceed \$136.02 per day.*

**VOTE**

*All members present voted "aye" – motion carried 9-0  
(Agenda Item # 14 – 2/17/2016)*

**MOTION**

*Office of Facilities*

*Motion by Mr. Burns, seconded by Mr. Harris that the Board of School Directors approve the following:*

*That the Board of School Directors approve the attached proposal with George Ely Associates, Inc. for the installation of the new playground and poured in place rubber surfaces at the Tinicum School in the amount of \$178,535, paid from the Tinicum School Capital Improvement Committed fund balance for the 2016-2017 fiscal year.*

**Mr. Eckert** *stated that the funds for this project are coming from designated funds from the Airport Agreement. The layout and drawings are great and the kids from Tinicum will enjoy it.*

**VOTE**

*All members present voted "aye" – motion carried 9-0  
(Agenda Item # 15 – 2/17/2016)*

**MOTION**

*Office of Finance*

*Motion by Mr. Burns, seconded by Mr. Harris that the Board of School Directors approve the following:*

*That the Board of School Directors, approve that the following tax collectors be exonerated from collecting 2015 School Real Estate taxes in the amounts indicated:*

<i>Donna Ruggiero</i>	<i>Glenolden</i>	<i>\$264,786.28</i>
<i>Joshua Caulder</i>	<i>Norwood</i>	<i>\$233,633.61</i>
<i>Jeffrey Park</i>	<i>Prospect Park</i>	<i>\$243,828.91</i>
<i>James Fenn</i>	<i>Tinicum Township</i>	<i>\$216,928.62</i>

*That the Board of School Directors authorize Raffaele & Puppio LLP to settle tax appeals for the following properties:*

*Folio #21-00-00458-00*

**VOTE**

*All members present voted "aye" – motion carried 9-0  
(Agenda Item # 16 – 2/17/2016)*

**MOTION***PSBA New Director Training*

Motion by Mr. Burns, seconded by Mr. Harris *that the Board of School Directors approve Bernadette Reiley to attend the PSBA New School Director Training which took place on February 1, 2016 at the Delaware County Intermediate Unit at a cost not to exceed \$200.00, paid from District funds.*

**VOTE**

*All members present voted 'aye' – motion carried 9-0.  
(Agenda Item #17 – 2/17/2016)*

**MOTION***ERIP*

Motion by Mr. Burns, seconded by Mr. Harris *that the Board of School Directors approve the attached Early Retirement Incentive Proposal for the members of the Interboro Education Association for the 2015-2016 school year.*

**Roll call****VOTE**

*All members present voted 'aye' – motion carried 9-0.  
(Agenda Item #18 – 2/17/2016)*

**OLD BUSINESS –****NEW BUSINESS –**

Comments, announcements, items of interest from the Superintendent and Board Members were invited.

**Superintendent - Mrs. Bernadette Reiley**

- I'd like to congratulate the Unified Sports Bocce Team on their first win against Marple Newtown on Tuesday. The Bocce Team will be competing Feb 23<sup>rd</sup> here at the High School. Please come out and support the team. We are very proud of our students who are participating.
- If you are looking for something fun to do this weekend with the kids, the 2016 After Prom Committee is hosting a Winter Wonderland Dance Saturday, Feb 20<sup>th</sup> at the High School from 6-8pm for Grades K-5. More information is available on the Website.
- On behalf of the Administrators, I would like to congratulate Coach Dan Tobin on his 200<sup>th</sup> win. I would like to wish the Wrestling Team good luck this weekend as they participate in the Del Val Tournament at Academy Park.
- I would like to thank Terri Davis from Glenolden School for the artwork this evening.

**Mrs. Deborah DiBattista**

- Publicly congratulates Coach Tobin on his 200<sup>th</sup> win and his commitment to the District on building a great wrestling program. Good luck to the Wrestling Team this weekend.
- Visit our Website for many great events taking place such as the 8<sup>th</sup> Grade Dodgeball. MiniTHON benefiting Pediatric Cancer and the Tincum 50<sup>th</sup> Anniversary in April.
- Tincum Playground Project was really important to her and thanks the Board for supporting. It was important that we use some of the Airport funds to go directly to the Tincum students which they all can enjoy. A lot of time and work went into the decision. Mr. Wolhufe, Mr. Fanning and Mrs. Farmer did a lot of work putting this together. Thank you very much.

**Mr. William Phelps.**

- Congratulations to our Lady BUCS Middle School Basketball team for their 2<sup>nd</sup> consecutive Del-Val Championship.
- On Behalf of the Board, I wanted to thank Mr. Wolhufe and the Custodial Crew who worked very hard during the recent Blizzard and Ice Storm. Great Job everyone!

On Tuesday, March 1, 2016, a Finance Committee Meeting with the GBO Meeting immediately following will be held at 6:00 P.M. in the Board Room of the Administration Building.

The next Work Session of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Tuesday, March 15, 2016 at 6:30 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be convened in the Auditorium of the High School on Wednesday, March 16, 2016 at 7:00 P.M.

**MOTION**

*Adjournment*

Mr. Phelps *called for the meeting to adjourn at 7:48 P.M.*

**VOTE**

*All members present voted 'aye' - motion carried 9-0.*

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*Mr. Michael Burns, Board Secretary*