

**INTERBORO SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
MINUTES OF PUBLIC MEETING – MARCH 16, 2016**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, March 16, 2016 at 7:00 P.M., in the Auditorium of the Interboro High School, 16<sup>th</sup> & Amosland Road, Pennsylvania Avenue, Prospect Park, Pennsylvania.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Kelly Boyle  
Mr. Kevin McGarvey  
Mr. Justin Shivone  
Mr. Jack Evans  
Mrs. Deborah DiBattista  
Mr. Paul Eckert  
Mr. Michael Burns  
Mr. Edward Harris  
Mr. William Phelps

Also present were Mrs. Bernadette C. Reiley, Superintendent; Ms. Gabrielle Sereni, Solicitor; Mr. David Criscuolo, Director of Human Resources; Mr. George Wolhaffe, Director of Operations; Mrs. Barbara Hagerty, Director of Technology; Mr. Paul Korinth, Director of Special Education; Dr. Valerie Eckman, Director of Curriculum and Instruction; Mr. Mark Avitabile, Supervisor of Curriculum & Instruction 6-12; Principals, Ms. Rachel Lambert, Mr. Ryan Johnston, Ms. Nancy DeSanctis, Assistant Principals, Mr. Ryan Snyder, Mr. Shawn Conti; approximately 20 community members and approximately 15 staff members.

**STUDENT REPORTS –** Presented by Abby Merola and Katie Receveur.

**RECOGNITION –**

**COMMENTS FROM PERSONS IN ATTENDANCE –**

**Mr. Pat Quinn – Prospect Park resident**

- Commissioner of the Boys Basketball League. Thanked the School Board, Mrs. Reiley and George Wolhaffe, and the Operations and Facilities staff for the work, and for sharing the District facilities with the League. The League includes both boys and girls. Felt that our District is the most welcoming for the many participants involved.
- Described the League and some very positive stories on the children participating. Good sportsmanship is key.

**Mrs. Phyllis Floyd – Prospect Park resident**

- Motion for Johnson Controls – HVAC installation at the Administration/Kindergarten Academy, hopes this approved.
- Questioned how the information can be corrected on the realty sites for the District overall scores that are listed. Feels that the overall scores are affecting the housing sales in the District, and needs to be looked into.

**MOTION**

*Public Minutes*

Motion by Mr. Burns, seconded by Mr. Harris, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on February 17, 2016, be approved.*

**VOTE**

*All members present voted 'aye' - motion carried 9-0.  
(Agenda Item 5.1 – 3/16/2016)*

**SOLICITOR'S REPORT**

1) Pupil Services Issues, 2) Contract Review, 3) Special Education In-Servicing across District schools

**MOTION**  
*Treasurer's Report*

Motion by Mr. Burns, seconded by Mr. Harris, *that the Treasurer's Report for the month ending February 29, 2016, be approved.*

**VOTE**

*All members present voted 'aye' - motion carried 9-0.  
(Agenda Item 7.1 – 3/16/2016)*

**MOTION**  
*All Fund Disbursements*

Motion by Mr. Burns, seconded by Mr. Harris, *to ratify and approve All Fund Disbursements in the amount of \$4,582,147.95.*

**VOTE**

*All members present voted 'aye' - motion carried 9-0.  
(Agenda Item 7.2 – 3/16/2016)*

**MOTION**  
*Budget Transfers*

Motion by Mr. Burns, seconded by Mr. Harris, *that the attached budget transfers for the fiscal year 2015-2016, be approved.*

**VOTE**

*All members present voted 'aye' - motion carried 9-0.  
(Agenda Item 7.3 – 3/16/2016)*

**CORRESPONDENCE –** None

**COMMITTEE REPORTS –**

Finance Committee meeting – Mr. Jack Evans – Wednesday, March 1, 2016

- Mr. Heiskell presented the committee with a preliminary budget update. Mr. Heiskell and Superintendent Reiley committed to continuing an investigation into the line item budget to see what further reductions were available. Budgets for the schools have been completed with little room for savings. Mr. Heiskell pointed out that Benefits cost have risen from 9.5 to 12% and PSERS Retirement costs are up from 29.2 to 30.03 %.
- Delaware County Intermediate Unit costs are up 31k.
- Operating costs for the DCTS are up 86k.
- There is a reduction of 62k in Special Ed.
- Mr. Heiskell also provided a summary of Committed Fund Balance Major Projects, pointing out that some have been completed, some are ongoing and with the projected shortfall, others may have to be deferred.
- Mr. Heiskell also provided Financial Statements current as of February 29, 2016.
- The Finance Committee agreed that every continuing effort should be undertaken to find additional reductions and that the Board would not pursue an increase higher than the State allowed index. Mr. McGarvey also requested that a copy of the "Line item" Budget be provided to the Board Directors.
- There was again discussion from the other Board members regarding the PA State contribution, early retirement savings opportunities and the deferral of some capital projects.
- Board members also asked if proposed expenditures can be broken out to show which are fixed costs and which may be negotiable.
- There were questions from Board members regarding Technology costs and concerns over whether any department had overspent their approved budget.

GBO Committee meeting – Mr. Paul Eckert – Wednesday, March 1, 2016

- Presentation on the Johnson Control Project, Phase 3 for the Administration Building/Kindergarten Academy. Mechanical Upgrade of the buildings to include- HVAC, Controls, Duct Work, and air quality improvement. The systems are old and are due for an upgrade, this will add life to the buildings.
  - Summary of previous phases.
  - Preliminary Overview of Glenolden, Phase 4.
- Presentation by R.W. Baird for financing of Phase 3 and will add significant money to the budget.
  - Energy savings and maintenance costs will drop.
- Short discussion on the High School Signage which we will be holding off on until after the budget process. Will re-examine the project at a later date.

#### Legislative Update – Mr. Mike Burns – Wednesday, March 9, 2016

- Senate passed \$30 billion budget bill. 31-18 vote.
  - Wolf most likely to veto.
    - Senate tends to have the bigger budget bill compared to the conservative House budget bill in terms of spending.
- March 9th and 10<sup>th</sup>, 2016 – Pennsylvania School Board Association filed an application for special relief in the Commonwealth Court for:
  - States to pay Districts immediately for funds that were anticipated for disbursement on February 25, 2016.
  - Two cases on-going.
  - Updates to follow.

#### Delaware County Community College – Mr. Justin Shivone

- No Meeting until March 30, 2016.

#### Delaware County Intermediate Unit – Mr. Edward Harris – Wednesday, March 2, 2016

- Approval to conduct a PSSA Science hand-scoring half day workshop on February 24, 2016 for Radnor Township School District.
- Approval for professional development to provide training to the School District of Philadelphia.
- Approved the 2016-2017 Intermediate Unit general Operating Budget.
- Approved the 2016-2017 Special Education Budget.
- Approved the 2016-2017 Delaware County Technical Schools Budget.
- Approved an agreement with Marple Township to install, own and maintain the two flashing warning signs at the Marple Education Center.
- For more information please visit: [www.dciu.org](http://www.dciu.org) or contact Mr. Harris directly.

#### **MOTION**

##### *Personnel Actions*

Motion by Mr. Burns, seconded by Mr. Harris, *that the following personnel actions, be approved:*

#### **Appointments**

Name: Alicyn Huddell  
Position: LTS Fifth Grade Teacher  
Location: Prospect Park  
Salary: \$200.00 daily  
Effective: April 25, 2016

Name: Lisa Keeney  
Position: Part Time RN/LPN  
Location: Kindergarten  
Salary: \$17.53 hourly  
Effective: March 9, 2016

Name: Lisa Keeney  
Position: Substitute RN/LPN  
Location: Districtwide  
Salary: \$16.80 hourly  
Effective: March 17, 2016

Name: Lisa Marie Czaplicki  
Position: Instructional Assistant Special Education  
Location: High School  
Salary: \$9.84 hourly  
Effective: March 28, 2016

Name: Rebecca Kline  
Position: Breakfast Assistant  
Location: Prospect Park  
Salary: \$9.18 hourly  
Effective: March 1, 2016

Name: Dennis O'Dell  
Position: Bus Monitor  
Location: Districtwide  
Salary: \$13.50 hourly  
Effective: March 17, 2016

**Please approve the following Supplementals:**

**Appointments:**

Name: Jonathan Vail  
Position: .5 Summer School Director  
Rate of Pay: \$2,340 (Level 1, 1 year of service, 6.5 points)  
Effective Date: June 1, 2016

**Please adjust the attached hourly rates of pay for the following people:**

Lisa Boon	Teresa Smith
Julie Farrelly	Melissa Zimmerman
Barbara Weible	Dawn Bierman
Lynn Fusco	Frances Tittermary
Lauren Scrivano	Amanda Demski
Denise Murphy	Rose McCormick
Shanice Brown	Tarah Miller
Lisa Connelly	Jaclyn Norbeck
Virginia Kephart	Jennifer Dawson
Maria Onorato	Irene Mariglinao
Wazhma Pal	Amy Malin
Cynthia Rivera	Carina LaSalle
Susan Rossano	Kylie Orner
Tiffaney Seifert	Patrick Stewart

**Please approve the following person as an Extra Curricular Worker at a rate of \$35.00 per game and \$45.00 for two (2) back to back games for 2015-2016:**

Name: Dan Meli

**Please approve the following people for a Leave of Absence:**

*Nicole Renzi, Accounting Coordinator/Assistant Payroll Specialist at the Administration Building, be approved for a Childbearing/Rearing Leave of Absence from May 16, 2016 through August 8, 2016. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.*

*Rosanne Lenza, Secretary in the Career Center at the High School, be approved for a FMLA Leave of Absence from March 8, 2016 through April 1, 2016. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.*

*Donna Myers, Instructional Assistant at Glenolden School, be approved for an Unpaid Leave of Absence beginning April 25, 2016 through September 1, 2016.*

*Ayisha Hardnett, Bus Driver in Transportation, be approved for an Unpaid Leave of Absence beginning February 17, 2016 through May 1, 2016.*

*Angela Litwin, Bus Driver in Transportation, be approved for an Unpaid Leave of Absence beginning March 12, 2016 through April 18, 2016.*

*Margaret Evans, Bus Driver in Transportation, be approved for an Unpaid Leave of Absence beginning March 14, 2016 through April 8, 2016.*

*Charles Angelo, Custodian at Tinicum School, be approved to extend his Unpaid Medical Leave of Absence through May 1, 2016.*

*Barbara Weible, Instructional Assistant at the Kindergarten Academy, be approved to extend her Unpaid Leave of Absence through June 16, 2016.*

**Please accept the following Resignations:**

Name: Christina Schiavone  
Position: Part Time RN/LPN  
Location: Kindergarten  
Effective Date: March 3, 2016

Name: Nancy Williams  
Position: Instructional Assistant  
Location: Norwood  
Effective Date: March 11, 2016

**VOTE**

*All members present voted 'aye' - motion carried 9-0.  
(Agenda Item 10 – 3/16/2016)*

**MOTION**

*Office of Curriculum &  
Instruction*

*Motion by Mr. Burns, seconded by Mr. Harris that the Board of School Directors approve the following:*

*That the Board of School Directors approve Hannah Knauss to attend the Pennsylvania Music Educators Association (PMEA) 2016 Conference from March 31 – April 1, 2016 to be held at the Hershey Lodge and Convention Center. Registration fee of \$145, paid from District funds*

**VOTE**

*All members present voted "aye" – motion carried 9-0  
(Agenda Item # 11 – 3/16/2016)*

**MOTION**

*Office of Special Education/  
Pupil Services*

*Motion by Mr. Burns, seconded by Mr. Harris that the Board of School Directors approve the following:*

*That the Board of School Directors approve the attached invoices from the Montgomery County Intermediate Unit for the provision of speech services to student Q at the group and individual rates of \$79 and \$197.*

**VOTE**

*All members present voted "aye" – motion carried 9-0  
(Agenda Item # 12 – 3/16/2016)*

**MOTION**

*Office of Facilities*

*Motion by Mr. Burns, seconded by Mr. Harris that the Board of School Directors approve the following:*

*That the Board of School Directors approve the attached Change Order No. 3 of the Performance Contract dated December 18, 2013 with Johnson Controls, Inc. for the mechanical upgrades at the Administration Building/Kindergarten Academy (Phase III), in the amount of 6,103,000., contingent upon financing.*

**Mr. Eckert** commented that he failed to mention the cost during his GBO comments, with an estimated cost of \$6.1 million dollars. .

**VOTE**

*All members present voted "aye" – motion carried 9-0  
(Agenda Item # 13 – 3/16/2016)*

**MOTION**  
2016-2017 Program of Studies

Motion by Mr. Burns, seconded by Mr. Harris *that the Board of School Directors approve the Interboro High School Program of Studies Book for the 2016-2017 school year.*

**Roll Call**

**VOTE**

*All members present voted 'aye' – motion carried 9-0.  
(Agenda Item #14 – 3/16/2016)*

**MOTION**  
DCIU 2016-2017  
General Operating Budget

Motion by Mr. Burns, seconded by Mr. Harris *that the Board of School Directors approve the General Operating Budget of the Delaware County Intermediate Unit for the fiscal year July 1, 2016 through June 30, 2017 in the amount of \$8,572,995. Interboro School District's share is \$37,101.87.*

**Roll call**

**VOTE**

*All members present voted 'aye' – motion carried 9-0.  
(Agenda Item #15 – 3/16/2016)*

**MOTION**  
DCIU 2016-2017  
Vo-Tech Budget

Motion by Mr. Burns, seconded by Mr. Harris *that the Board of School Directors approve the General Operating Budget of the Delaware County Area Vocational Technical School for the fiscal year July 1, 2016 through June 30, 2017 in the amount of \$12,725,006. Interboro School District's share is \$996,248.*

**Roll call**

**VOTE**

*All members present voted 'aye' – motion carried 9-0.  
(Agenda Item #16 – 3/16/2016)*

**MOTION**  
DCIU 2016-2017  
Special Education Funding  
and Service Agreement

Motion by Mr. Burns, seconded by Mr. Harris *that the Board of School Directors approve the General Operating Budget of the Delaware County Intermediate Unit Special Education Funding and Service Agreement for 2016 - 2017. Interboro School District's cost is \$745,502.*

**Roll call**

**VOTE**

*All members present voted 'aye' – motion carried 9-0.  
(Agenda Item #17 – 3/16/2016)*

**OLD BUSINESS –**

**NEW BUSINESS –**

Comments, announcements, items of interest from the Superintendent and Board Members were invited.

**Superintendent - Mrs. Bernadette Reiley**

- Interboro School District is a host site in Delaware County for the Strategic National Stockpile (SNS) which serves our four communities in case of a disaster. This is a federally managed volunteer system utilizing community members to assist in providing medication, medical supplies, and medical equipment in response to any type of disaster that might occur. We are currently looking for community members who would be interested in volunteering their time. If you would like information or are interested in volunteering, please visit our website for further information.
- The High School Four Diamonds Mini Thon is happening at the High School on Friday, March 18<sup>th</sup> from 5:00 -12:00am. The High School has set a goal to raise \$10,000.00, and so far they have raised approximately \$6,700.00 for pediatric cancer. If you would like to make a donation and support this worthy cause, there is a link from the District Website that will take you right to the webpage.

- I received news today that Interboro has two winners in the Delaware County Young Author's Contest, they are 7<sup>th</sup> grader Denise Hakberdiyeva from Prospect Park School in Mrs. Artese's class and 6<sup>th</sup> grader Emma Donnelly from Tinicum School in Mrs. Cacciutti's class. Congratulations to these two young ladies and teachers on their outstanding writing.

#### **Mr. Jack Evans**

- Highlights of the School District, positive happenings on a daily basis:
  - Physics Olympics – Henderson High School – placing 4th
  - Marching Band at Universal Studios in Florida
  - Bocce Team, doing well
  - Jazz Festival, in and around the county
  - Wrestling Team doing great things
  - Track Team and Baseball have started
  - Language Festival
  - College and Career Night, well attended
  - Alumni Show
  - NOPE Program
  - Chorus went to Harrisburg, spoke with the Air Force Band
  - MiniTHON
- So many good things to focus on and celebrate.
- Thanks the Administration, School Board and Community for allowing him to attend the February Meeting telephonically.

#### **Mr. Justin Shivone.**

- Congratulations to Prospect Park for winning the Battle of the Boro Dodgeball Tournament. Thank you to the staff who participated, it was very well attended.

#### **Mr. Edward Harris**

- Congratulations to Mr. Shivone on his wedding.

#### **Mr. Paul Eckert**

- Motion number 14 – Thanks to the High School administration and the key administrators for putting together the new classes and their presentation it was very well done.
  - **Mr. Phelps** echoed the comment. Mr. Johnston, Mr. Conti and Mr. Snyder did a great job, they were very enthusiastic and it will be appealing to students in many ways.

On Tuesday, April 5, 2016, a Finance Committee Meeting with the GBO Meeting immediately following will be held at 6:00 P.M. in the Board Room of the Administration Building.

The next Work Session of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Tuesday, April 19, 2016 at 6:30 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be convened in the Auditorium of the High School on Wednesday, April 20, 2016 at 7:00 P.M.

#### **MOTION**

*Adjournment*

Mr. Phelps *called for the meeting to adjourn at 7:35 P.M.*

#### **VOTE**

*All members present voted 'aye' - motion carried 9-0.*

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*Mr. Michael Burns, Board Secretary*