

**INTERBORO SCHOOL DISTRICT
PUBLIC MEETING OF THE BOARD OF SCHOOL DIRECTORS
MAY 18, 2016 – 7:00 P.M.
AGENDA**

1. Opening Items

- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance

2. Reports from Student Representatives –Abby Merola and Katie Receveur

3. Recognition:

**The Board of School Directors would like to recognize
Class of 2016 Senior Board Representative:
*Abby Merola***

Jewish Federation of Philadelphia Art Contest Winner
Samantha Curro and Amber Berkheimer, Presented by Ms. SunnyLee Mowery

High School (Home & School) Poetry Essay Contest Winners
1st Place, Emily Darby; 2nd Place, Megan Corkery; 3rd Place, Jesse Hickman,
Presented by Mr. Ryan Snyder

Top 5% - Class of 2016
Alex Kalesnik, Amber Huddell, Andrew Bucher, Amy Huddell, David Welsh,
Brady DiGiacomo, Stephanie DiDomenicis, Nicholas Franz, Arek Kalesnik, William Ketler
Jhaneen Jones, Cynthia Vadino, Molly Evans, Courteney Briddes

4. Public Comments - Please state name and address. Please keep your comments to five minutes.

Members of the community are respectfully reminded that, with regard to public comments, neither the Board nor the Solicitor will engage in a dialogue with the person or persons addressing the Board. The Board will listen and take all comments, questions and suggestions under advisement. Where specific answers are requested, community members are invited to telephone, email, or use the postal service to communicate their questions to the Superintendent or Board President who will respond or have appropriate school district personnel respond.

5. Minutes

- 5.1 MOTION**, that the following minutes of the regular meeting of the Interboro Board of School Directors held on April 20, 2016, be approved.

6. Solicitor's Report

7. Financial

7.1 MOTION, that the attached Treasurer's Report for the month ending April 30, 2016, be approved.

7.2 MOTION, that fund disbursements in the amount of \$3,217,179.12, be approved.

8. Correspondence

9. Committee Reports

9.1 Finance Meeting – Mr. Evans

9.2 GBO Meeting – Mr. Eckert

9.3 Legislative Update – Mr. Burns

9.4 Delaware County Community College – Mr. Shivone

9.5 Delaware County Intermediate Unit – Mr. Harris

WHEREAS, the following matters are presented for action by the Interboro Board of School Directors, therefore be it;

10. Personnel

MOTION, that the following personnel actions be approved:

10.1 Appointments

Christina Bubel – Bus Monitor – Districtwide
Effective Date – May 13, 2016

Dennis O'Dell – Van Driver – Districtwide
Effective Date – May 19, 2016

Daniel Korinth – Classified Substitute – Districtwide
Effective Date – May 19, 2016

Megan Mayberry – Professional Substitute/Homebound Instruction – Districtwide
Effective Date – May 19, 2016

Erin Neugebauer – Professional Substitute/Homebound Instruction – Districtwide
Effective Date – May 19, 2016

10.2 Please approve the following people for Part-Time Summer Workers effective June 20, 2016 at a rate of \$8.00 per hour contingent upon all paperwork being received:

Anna Brink, Patrick Day, Brady Digiacomio, Paul Haggerty, Matt Long, Cindy Vadino

10.3 Please approve the following students for Competitive Recreation, Game and Life Camp effective July 6, 2016 through July 28, 2016 at a rate of \$8.00 per hour contingent upon all paperwork being received:

Samantha Mosloskie, Marissa DePrince, Colin Conmy

10.4 Please approve the following people for a Leave of Absence:

Galen Newman, Teacher at Norwood School, be approved for a FMLA Leave of Absence beginning May 18, 2016 through May 30, 2016. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Nicole Renzi, Accounting Coordinator/Assistant Payroll Specialist, at the Administration Building, be approved to amend her Childbearing/Rearing Leave of Absence effective May 16, 2016 through May 15, 2017. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Sandra Gatch, Teacher at Norwood School, be approved for an Unpaid Leave of Absence beginning August 29, 2016 through June 15, 2017.

Carolyn Magill, Instructional Assistant at Glenolden School, be approved for an Unpaid Leave of Absence beginning May 13, 2016 through June 16, 2016.

Colleen Loring, Bus Monitor, be approved for an Unpaid Leave of Absence beginning May 2, 2016 through May 6, 2016.

Cheryl Boyd, Bus Driver for the District, be approved for an Unpaid Leave of Absence effective May 16, 2016 through May 31, 2016.

Joanne Sweeney, Bus Monitor, be approved for an Unpaid Leave of Absence beginning May 10, 2016 through June 17, 2016.

Jeanette Endenbrock, Bus Monitor/Van Driver with Transportation, be approved to extend her Unpaid Medical Leave of Absence through May 30, 2016.

Erica Paulson, Bus Driver in Transportation, be approved to extend her Unpaid Leave of Absence through June 1, 2016.

Nancy Caulfield, Bus Monitor in Transportation, be approved to extend her Unpaid Leave of Absence through June 3, 2016.

Jessica Kephart, Personal Care Assistant at Prospect Park School, be approved to extend her Unpaid Leave of Absence through June 17, 2016.

10.5 Please remove the following person from the 2015-2016 Custodian Substitute List:

Karen Juliana

10.6 Please add the following person to the 2015-2016 Clerical Substitute List:

Kelly Pescatore

10.7 Please add the following person to the 2015-2016 Classified Substitute List

Kelly Pescatore

10.8 Please add the following person the 2015-2016 Homebound Instructional List:

William McLaughlin

10.9 Please accept the following Resignations:

Lisa Mignogna – Bus Monitor – Districtwide
Effective Date – April 15, 2016

Diane Spafford – Instructional Assistant – Glenolden
Effective Date – April 20, 2016

Ayisha Hardnett – Bus Driver – Districtwide
Effective Date – April 26, 2016

Susan McCarthy – Library Assistant – Norwood
Effective Date – April 28, 2016

Melissa Millison – Instructional Assistant, Special Education – Norwood
Effective Date – May 13, 2016

Susan Torrie – Instructional Assistant – Prospect Park
Effective Date – May 27, 2016

Michelle Fillioe – Speech Therapist – Norwood
Effective Date – June 17, 2016

11. Retirements

11.1 With Regret, please accept the following Retirements:

Margaret Fachini, Kindergarten Teacher, with twenty-seven (27) years of service to the District, be approved for Retirement under the terms of the Early Retirement Incentive Program (ERIP) effective June 17, 2016, under the terms and conditions set forth in the current agreement with the Interboro Education Association.

Marian Venturini, Science Teacher, with Thirty-one (31) years of service to the District, be approved for Retirement under the terms of the Early Retirement Incentive Program (ERIP) effective June 17, 2016, under the terms and conditions set forth in the current agreement with the Interboro Education Association.

Joan Custer, PE/Health Teacher, with Thirty-two (32) years of service to the District, be approved for Retirement under the terms of the Early Retirement Incentive Program (ERIP) effective June 17, 2016, under the terms and conditions set forth in the current agreement with the Interboro Education Association.

Barbara Cresta, Art Teacher, with Thirty-three (33) years of service to the District, be approved for Retirement under the terms of the Early Retirement Incentive Program (ERIP) effective June 17, 2016, under the terms and conditions set forth in the current agreement with the Interboro Education Association.

Edward Bakey, Maintenance at the Administration Building, with Thirty-seven (37) years of service to the District, be approved for Retirement effective July 1, 2016.

12. Office of Curriculum & Instruction

MOTION, that the following items be approved:

- 12.1** That the Board of School Directors approve Houghton Mifflin Harcourt to provide Journeys onsite coaching on May 16 and 17, 2016, for a cohort of elementary teachers, to be paid from KtO funds in the amount of \$5,300.
- 12.2** That the Board of School Directors approve the following professional staff to attend the Keystones to Opportunity PA Literacy Conference: *Literacy for Life*, to be held from June 21 – 23, 2016 at the Hershey Lodge, Hershey PA, at a cost not to exceed \$2,310, to be paid from Keystones to Opportunity Grant funds. Participation is required of the 2015-2016 Keystones to Opportunities Grant recipients.

Michele Borcky, Ryan Snyder, Brad Kohlhepp and Mary Beth Barnes

- 12.3** That the Board of School Directors approve EduPlanet to provide online professional development modules for district administrators as mandated by the KtO Grant, to be paid from KtO funds in the amount of \$800.
- 12.4** That the Board of School Directors approve the following administrators to be paid a \$350 stipend for completion of each of the required KtO Content Module trainings through EduPlanet, to be paid from KtO grant funds not to exceed \$12,500:

Valerie Eckman, Mark Avitabile, Ryan Johnston, Ryan Snyder, Shawn Conti, Edward Kloss, Rachel Lambert, Brad Kohlhepp, Daniel Mills, Miesja Cubito, Robert Kelly, Nicholas Wood, Timothy Fanning, Stephanie Farmer, and Nancy DeSanctis

13. Office of Special Education/Pupil Services

MOTION, that the following items be approved:

- 13.1** That the Board of School Directors approve the attached updated agreement with Lindamood-Bell learning processes to provide 240 hours of services for Student P. Total overall cost not to exceed \$26,100.00, with 150 hours at the regular school year rate (\$104.40), and 90 hours at the extended school year rate (\$116.00), to be paid from District funds.
- 13.2** That the Board of School Directors approve the adjusted invoice for Student R to attend St. Katherine's Day School (Board approved 4/20/16) at a total increased cost of \$2,150.00. Total cost not to exceed \$8,750.00, to be paid from District funds.
- 13.3** That the Board of School Directors approve the attached costs of \$138,951.40 and the corresponding supporting documents for the 2015/2016 Out of District Extended School Year Programs, to be paid from District funds.

14. Office of Technology

MOTION, that the following items be approved:

- 14.1** That the Board of School Directors approve the attached agreement with SUNGARD K-12 for Assessment Builder and OLA Software and Professional Services in the amount of \$10,402.00. The fee is to be paid from District Funds.
- 14.2** That the Board of School Directors approve the attached agreement with SUNGARD K-12 to update the School Messenger data export file for a fixed fee not to exceed \$750. The fee is to be paid from District Funds.
- 14.3** That the Board of School Directors approve the attached Renewal Agreement with Delaware County Intermediate Unit 25 for Internet Services from July 1, 2016 through June 30, 2017.

15. Office of Facilities

MOTION, that the following items be approved:

- 15.1** That the Board of School Directors approve the attached Proposal with Mastercraft Sports Flooring, for the renovation of the gym floor at the High School in the amount of \$30,905.00, paid from the Capital funds.

16. Office of Finance

MOTION, that the following items be approved:

- 16.1** That the Board of School Directors approve the 1% Real Estate Transfer Tax shall be reenacted pursuant to Act 777 of 1986 as amended, subject to the change hereafter, that no tax shall be due in any sheriff's sale instituted by mortgagee who institutes the sale.
- 16.2** That the Board of School Directors approve the expenditure for the split dollar life insurance premium (policy #1190871640) to Nationwide Life Insurance Company in the amount of \$1,992.99. The current policies are under review by the district solicitor and further premium payments would be pending the solicitor review and school board approval.
- 17. MOTION, that the Board of School Directors approve the attached MLP Oasys Agreement with Frontline, effective July 31, 2016 in the amount of \$10,005.00, paid from District funds.**
- 18. MOTION, that the Board of School Directors approve to enter into the attached Letter of Understanding with SEIU 32 BJ for Summer Work Hours.**
- 19. MOTION, that the Board of School Directors adopts the attached Proposed Final General Fund Budget for the fiscal year July 1, 2016 to June 30, 2017, with proposed expenditures of \$65,719,178.00 requiring an increase of 1.0859 mills over the current millage rate, resulting in a tax increase of 3.2% for a new total millage rate of 35.0221 mills.**
- 20. MOTION, that Board of School Directors approve the attached Administrator Compensation Plan effective July 1, 2016 through June 30, 2020.**
- 21. MOTION, that the Board of School Directors approve the attached Final Interboro School Calendar for the 2016-2017 school year.**
- 22. Election of Treasurer to serve for the period from July 1, 2016 until June 30, 2017. (Section 404, Pennsylvania School Code)**
- Call for nominations by the President
 - Motion to close nominations
 - Elect School Board Treasurer

23. **MOTION, that the Board of School Directors approve the First Readings of the following policies in the categories of Local Board Procedures, Finance and Operations:**

000 Local Board Procedures

011 Principles for Governance and Leadership

600 Finance

625 Procurement Cards

626 Federal Fiscal Compliance

626.1 Travel Reimbursement

800 Operations

827 Conflict of Interest

24. **MOTION, that the Board of School Directors approve the Revision of the following policy in the category of Operations:**

800 Operations

808 Food Service

OLD BUSINESS

NEW BUSINESS

Comments, announcements, items of interest from:

Superintendent

Board Members

On Tuesday, June 7, 2016, a Finance Committee Meeting with the GBO Meeting immediately following will be held at 6:00 P.M. in the Board Room of the Administration Building.

The next Work Session of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Tuesday, June 21, 2016 at 6:30 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be convened in the Auditorium of the High School on Wednesday, June 22, 2016 at 7:00 P.M.

ADJOURNMENT
