INTERBORO SCHOOL DISTRICT BOARD OF SCHOOL DIRECTORS MINUTES OF PUBLIC MEETING – OCTOBER 18, 2017

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, October 18, 2017 at 7:00 P.M., in the Auditorium of the High School, 500 16th Avenue, Prospect Park, Pennsylvania.

The meeting was called to order by Mr. Edward Harris, President and roll call was taken. The following members were present:

Ms. Kelly Boyle
Mr. Justin Shivone
Mr. Michael Burns
Mr. Paul Eckert
Mr. Kevin McGarvey
Mr. Jack Evans
Mts. Deborah DiBattista
Mr. Edward Harris

Mr. William Phelps and Mr. Kevin McGarvey were absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Ms. Gabrielle (Sereni) Goham, Solicitor; Mr. David Criscuolo, Director of Human Resources; Mr. Martin Heiskell, Director of Finance; Mrs. Barbara Hagerty, Director of Technology and Dr. Valerie Eckman, Director of Curriculum; Principal, Mr. Brad Kohlhepp; Assistant Principal, Mr. Ryan Snyder. Approximately 5 community members, 5 staff members.

STUDENT REPORTS -

Presented by Aryonna Orth and Samantha Shemeluk

RECOGINTION -

COMMENTS FROM PERSONS IN ATTENDANCE -

Phyllis Floyd - Prospect Park resident

- Acknowledged Item# 11.1 Fran Nelling's Retirement commented that he will be missed and wishes him the best on his adventures in life.
- Wished George Wolhafe well with his last day being on October 20th. Wished the Board good luck in finding his replacement. Wished Tricia Dupont good luck as well on her new position.
- Suggested that the District Labor Attorney be consulted on the ramifications regarding whistle blowers.

MOTION
Public Minutes

Motion by Mr. Evans, seconded by Mrs. DiBattista, that the Minutes of the Interboro Board of School Directors' regular public meeting held on September 20, 2017, be approved.

VOTE

All members present voted 'aye' - motion carried 7-0. (Agenda Item 5.1 – 10/18/2017)

SOLICITOR'S REPORT

1) Contract review, 2) Residency, 3) Special Education issues

MOTION

Treasurer's Report

Motion by Mr. Evans, seconded by Ms. DiBattista, that the Treasurer's Report for the month ending September 30, 2017, be approved.

VOTE

All members present voted 'aye' - motions carried 7-0.

(Agenda Item 7.1 – 10/18/2017)

MOTION

Funds Disbursement

Motion by Mr. Evans, seconded by Ms. DiBattista, to ratify and approve All Fund Disbursements in the amount of \$6.870.668.79.

VOTE

All members present voted 'aye' - motions carried 7-0. (Agenda Item 7.2 – 10/18/2017)

CORRESPONDENCE -

None

COMMITTEE REPORTS -

Finance Committee - Mr. Kevin McGarvey - Monday, October 2, 2017

No report.

GBO Committee - Ms. Kelly Boyle - Monday, October 2, 2017

- Discussion on a Mobility lift for the Kindergarten. Further discussions to be held.
- Change of location from the High School to the Kindergarten in December. Notices will be provided if location changes.

Legislative Update - Mr. Michael Burns

- Bill 429 –Student Credits applying personal financial literacy to the social studies class requirements worth 1 credit.
- HB 1653- PA State Grant Program, Distance Education
- HB 776- property tax no movement
- Charter reform no movement

Delaware County Community College - Mr. Kevin McGarvey

No report.

Delaware County Intermediate Unit - Mr. Edward Harris - Wednesday, October 4, 2017

- Approval for DCIU to administer the Preschool Early Intervention Performance Grant of \$20,000.00
- Approval for DCIU to contract with Springfield School District to provide six-one hour session on Google Applications in the Classroom.
- Approval for DCIU to contract with Radnor School District to provide a half-day of instructional data consultation services.
- Approved a contract with Insight Workforce Solutions, LLC to lease office space at the DCIU Educational Center in Morton.
- Approval to convert one Instructional Coach position to one Teaching and Learning Specialist position.
- This weekend is Tech Fest at the Springfield Mall, please stop by and check this out.
- For more information please visit: www.dciu.org.

MOTION Personnel Motion by Mr. Evans, seconded by Mrs. DiBattista that the Board of School approve the following personnel actions:

Appointments

Name:

Brian Lytz

Position:

Assistant Principal

Location:

High School

Rate of pay:

\$80,000.00

Effective:

October 19, 2017

Replacing:

Ryan Snyder (promotion)

Name: Kristin DiGregorio
Position: Speech Therapist

Location: Glenolden

Rate of pay: \$51,227.00 annually (Step 1, Class III, Masters)

Effective: November 6, 2017 Replacing: Molly DiEnno

Name: James Ryan

Position: Social Studies Teacher

Location: High School

Rate of pay: \$58,331.00 annually (Step 2, Class V, Master's

+30)

Effective: October 2, 2017

Replacing: Thomas Davis (resigned)

Name: Danielle Webber

Position: Special Education Teacher

Location: Glenolden

Rate of pay: \$46,742.00 annually (Step 1, Class I, Bachelors)

Effective: October 2, 2017

Replacing: New

Name: Helen Dalessio

Position: LTS Reading Specialist

Location: High School Rate of pay: \$200.00 daily

Effective: October 2, 2017(promotion)

Name: Michelle Hammonds
Position: Reading Specialist

Location: High School

Rate of pay: \$51,227.00 annually (Step 1, Class III, Masters)

Effective: To Be Determined
Replacing: Eric Paterson (promotion)

Name: Kathleen Keenan

Position: LTS First Grade Teacher

Location: Prospect Park
Rate of pay: \$200.00 daily
Effective: November 27, 2017
Replacing: Heidi Lerro (maternity)

Name: Rebecca Slate
Position: LTS Social Studies
Location: High School
Rate of pay: \$200.00 daily
Effective: October 11, 2017

Replacing: Cotober 11, 2017
Tina Moore (maternity)

Name: Angela Georgia

Position: Alternative Education Program

Location: High School Rate of pay: \$37.00 hour Effective: October 2, 2017

Replacing: new

Name: Olivia Marigliano

Position: Instructional Assistant Special Ed, Elementary

Location: Prospect Park Rate of pay: \$9.84 per hour Effective: October 2, 2017

Replacing: Bridget Zito (reclassified)

Name: Kristy Kern

Position: Personal Care Assistant

Location: Norwood \$10.89 per hour Rate of pay: September 25, 2017 Effective:

Marie Onorato (resignation) Replacing:

Name: Donna Stewart

Position: Personal Care Assistant, Elementary

Location: Prospect Park Rate of Pay: \$10.89 per hour October 4, 2017 Effective:

Replacing: New

Name: Maria Onorato

Personal Care Assistant, Elementary Position:

Location: Prospect Park Rate of pay: \$10.89 per hour October 10, 2017 Effective:

New Replacing:

Amber Hudson Name:

Personal Care Assistant, Secondary Position:

High School Location: \$10.89 per hour Rate of pay: September 11, 2017 Effective:

New Replacing:

Molly Collington Name: Position: School Assistant

Tinicum Location: \$9.18 per hour Rate of pay: September 25, 2017 Effective: Replacing: Kathy Theuer (reclassified)

James McCaughan Name: Bus Driver Position: Transportation Location:

\$21.22 per hour Rate of pay: October 19, 2017 Effective: New

Replacing:

Deborah McHugh Name: **Bus Monitor** Position: Transportation Location: \$13.80 per hour Rate of pay: September 25, 2017 Effective:

As needed Replacing:

Name: Roxanne Corey Position: **Bus Monitor** Location: Transportation Rate of pay: \$13.80 per hour Effective: September 25, 2017 Replacing:

As needed

Name: Cynthia Fuller Position: **Bus Monitor** Location: Transportation Rate of pay: \$13.80 per hour Effective: October 19, 2017 Replacing: As needed

Name: Allison Robovitsky Position: **Bus Monitor** Location: Transportation \$13.80 per hour Rate of pay: Effective: October 19, 2017 As needed Replacing:

Name: Rebecca Slate

Position: Professional Substitute/Homebound Instruction

Location: Districtwide

Rate of pay: \$100.00 daily/\$37.00 hourly

Effective: October 19, 2017

Replacing: As needed

Name: Kristy Kern

Position: Classified/Clerical Substitute

Location: Districtwide

Rate of pay: \$9.00/\$11.00 per hour Effective: October 19, 2017

As needed Replacing:

Name: Erica Scott

Classified Substitute Position:

Location: Districtwide Rate of pay: \$9.00 per hour October 19, 2017 Effective: Replacing: As needed

Name: Robin Rhoades Position: Classified Substitute

Location: Districtwide Rate of pay: \$9.00 per hour Effective: October 19, 2017 Replacing: As needed

Alfreda Campbell Name: Custodian Substitute Position:

Location: Districtwide Rate of pay: \$9.50 per hour October 19, 2017 Effective:

Replacing: As needed

Please approve the following Supplementals:

Nullify:

Name: William Eschenbach

Position: Assistant Coach Middle School Boys Basketball Assistant Coach MS Boys 7th Grade Baseball Position:

Location: Districtwide October 2, 2017 Effective:

Name: Stephanie Boon

Position: Assistant Coach Girls Basketball

Location: High School

September 22, 2017 Effective:

Appointments:

Name: Connie Allison Position: .5 Crazy 8's Sponsor

Location: Prospect Park

Rate of Pay: \$360.00 (Level 1, 1 point, 1 year of service)

Replacing: new

Name: Dawn Gardener Marshall Position: .5 Crazy 8's Sponsor Prospect Park Location:

\$360.00 (Level 1, 1 point 1 year of service) Rate of Pay:

Replacing: new

Nicole Cronin Name:

Position: .3 National Jr. Honor Society

Location: Districtwide

\$479.00 (Level 1, 1.33 points, 1 year of service) Rate of Pay:

Replacing: new

Name: Natalie Tozer

.3 National Jr. Honor Society Position:

Districtwide Location:

\$479.00 (Level 1, 1.33 points, 1 year of service) Rate of Pay:

Replacing: new

Christiana laky Name:

.3 National Jr. Honor Society Position:

Location: Districtwide

\$479.00 (Level 1, 1.33 points, 1 year of service) Rate of Pay:

new Replacing:

Name: Gina Santini Position:

FBLA Sponsor High School Location:

\$1,155.00 (Level 2, 3 points, 4 year of service) Rate of Pay:

Replacing: n/a

Kaitlin Kealey Name:

Position: New Teacher Induction Mentor

Location: Glenolden

\$1,080.00 (Length of Induction -1 year, Years of Rate of Pay:

Service -1)

Shannon Oden

Position:

New Teacher Induction Mentor

Location:

High School

Rate of Pay:

\$1,080.00 (Length of Induction -1 year, Years of

Service -2)

Reclassify the following people:

Tammy Corcoran

From: Instructional Assistant Special Education, Elementary - Tinicum

Rate of Pay: \$11.27 per hour

To: Title I Reading Para Professional - Tinicum

Rate of Pay: \$12.29 per hour Effective Date: September 25, 2017 Replacing: Stephanie Kay (resigned)

Diane Reifer

From: Title I Instructional Assistant - Kindergarten

Rate of Pay: \$10.74 per hour

To: Title I Reading Para Professional - Kindergarten

Rate of Pay: \$12.29 per hour Effective Date: October 19, 2017

Replacing: (reassigned)

Please approve the following person as the Cyber School Case Manager at her contractual rate of pay:

Name:

Alicia Lazar

Rate of Pay:

\$37.00 per hour

Please approve the following people as Cyber School tutors at their contractual rate of pay:

Name:

Susan Price

Rate of Pay:

\$40.00 per hour

Name:

Brian Peltz

Rate of Pay:

\$40.00 per hour

Name:

Dean Beckett

Rate of Pay:

\$40.00 per hour

Name:

Melissa Zimmerman

Rate of Pay:

\$37.00 per hour

Name:

Alicia Lazar

Rate of Pay:

\$37.00 per hour

Please approve the following people at their contractual rate of pay for the 2017-2018 Alternative Education Program at the High School effective October 2, 2017:

Name:

Anthony Meccariello

Rate of Pay:

\$40.00 per hour

Name:

Alyssa Chiampi

Rate of Pay:

\$40.00 per hour

Rate of Pay:

Jonathan Vail \$40.00 per hour

Name:

Rate of Pay:

William McLaughlin \$40.00 per hour

Name: Rate of Pay: Brian Peltz \$40.00 per hour

Name:

Rate of Pay:

John McLaughlin \$40.00 per hour

Name: Rate of Pay: Shawn Conti \$40.00 per hour

Name:

Dorinda Danz \$40.00 per hour Rate of Pay:

Name:

Rate of Pay:

Greg Sciandra \$38.00 per hour

Name:

Rate of Pay:

Marisa Giannini \$38.00 per hour

Name: Rate of Pay:

Ingrid Fiorelli \$40.00 per hour

Name: Rate of Pay: Roseann McHale \$40.00 per hour

Name: Rate of Pay: Jeffrey Webb \$40.00 per hour

Name: Rate of Pay:

Daniel Meli \$40.00 per hour

Name: Rate of Pay: Jeffrey Allison \$40.00 per hour

Name: Rate of Pay: Shannon Tangradi \$40.00 per hour

Name: Rate of Pay: Michelle McEvoy \$37.00 per hour

Name: Rate of Pay:

Katherine Malenich \$37.00 per hour

Name: Rate of Pay: Scott Berkheimer \$37.00 per hour

Name: Rate of Pay: Brittany Hume \$37.00 per hour

Name: Rate of Pay: Margaret Urban \$40.00 per hour

Name:

Jennifer Fanning \$40.00 per hour

Rate of Pay:

Rate of Pav:

Jean Innaurato \$37.00 per hour

Please approve the following people for a Leave of Absence:

Ashlee White, Bus Monitor with the District, be approved for an Unpaid Medical Leave of Absence from November 27, 2017 through January 15, 2018.

Kathryn Newlon – Teacher at Norwood School, be approved for an Intermittent FMLA beginning October 16, 2017 through June 30, 2018. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Emily Catanese, Teacher at Tinicum School, be approved for a Childbearing/Rearing Leave of Absence effective March 23, 2018 through June 15, 2018. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Deborah Rhodes, Teacher at Glenolden School, be approved to extend her Medical Leave of Absence through December 1, 2017. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Please remove the following person from the 2017-2018 Classified Substitute List:

Jenna Matyszczak

Please add the following person to the 2017-2018 Homebound Instructional List:

Name:

Michael Flynn

Rate of Pay:

\$40.00 per hour

Name:

Rachel Petkevis

Rate of Pay:

\$40.00 per hour

Name:

Megan Cassidy

Rate of Pay:

\$40.00 per hour

Accept the following Resignations:

Name:

Lynn Watson

Position:

Bus Driver

Location:

Transportation

Effective Date:

September 18, 2017

Name:

Mark Mullica

Position: Location:

Bus Driver Transportation

Effective Date:

September 27, 2017

Name:

Thomas Davis

Position:

Social Studies Teacher

Location:

High School

Effective Date:

October 6, 2017

Jennifer Colleluori

Position:

Accounts Pavable Specialist

Location:

Administration Building

Effective Date:

October 9, 2017

Name:

Tricia Dupont

Position:

Administrative Assistant - Director of Technology

Location:

Administration Building

Effective Date:

October 27, 2017

Name:

Megan MacMinn

Position:

Personal Care Assistant Secondary

Location: Effective Date: High School November 3, 2017

Name:

Galen Newman

Position:

Fourth Grade Teacher

Location:

Norwood

Effective Date:

To Be Determined

VOTE

All members present voted 'aye' - motion carried 7-0.

(Agenda Item #10 - 10/18/2017)

MOTION

Motion by Mr. Evans, seconded by Mrs. DiBattista that the Board of School Directors approve the following retirement:

Francis Nelling, Custodial Engineer at the High School with seventeen (17) years of service to the District, be approved for Retirement effective June 30, 2017

Mr. Eckert wished Mr. Nelling the best of luck in his retirement. Mr. Eckert had positive experiences through the years working with Mr. Nelling. Good luck and thank you for your service.

All members present voted 'aye' - motion carried 7-0. (Agenda Item #11 - 10/18/2017)

Motion by Mr. Evans, seconded by Mrs. DiBattista that the Board of School Directors approve the following:

That the Board of School Directors approve an Overnight Field Trip request for eight (8) students to attend the State Student Council Conference from November 2 – 4, 2017 to be held at Red Lion High School, to be funded by the Students and Student Council.

That the Board of School Directors approve the lease agreement between Widener University and Interboro High School Swim Team for use of the Schwartz Athletic Center Natatorium located in the City of Chester, Delaware County, Pennsylvania for the 2017-2018 school year, at a cost of \$4,340.00, funded by the District funds.

That the Board of School Directors approve Crystal Wilchensky and Shelley Campbell for 10 hours each, at their contractual extra rate of pay, to provide a Classroom Library Professional Development course for K-5 teachers, to be paid from Title I funds.

Retirement

VOTE

MOTION

Office of Curriculum & Instruction

That the Board of School Directors approve Karen Lawler, Jennifer Cross, Elizabeth McGehrin, Lori Lonergan, Alissa McGrath, Judith Tilles, Jen Oliveri, Kelly Spiotta and, Crystal Wilchensky to attend a one-day workshop provided by Heinemann to be held at in Philadelphia at a cost not to exceed \$259 per person to be paid from Title II funds.

That the Board of School Directors approve Interboro School District (Glenolden School) to participate in a research study for the evaluation of an Organizational Skills Training Program for Upper Elementary Students, a school-based trial program facilitated by Dr. Thomas Power of the Center for Management of ADHD at The Children's Hospital of Philadelphia (CHOP).

That the Board of School Directors approve the "Looking Closely, Thinking Critically" and "Art as a Primary Source" workshops at the Philadelphia Museum of Art on November 7, 2017, at a cost not to exceed \$600 to be paid from the KTO Inventive Award Funds.

That the Board of School Directors approve Interboro School District to participate in a research study for the evaluation of how students engage in mathematical writing. Dr. Paul Riccomini and Dr. Elizabeth Hughes from Pennsylvania State University will examine how student's best respond to PSSA open-ended questions and provide feedback for students and teachers.

That the Board of School Directors approve the Memorandum of Understanding between the Today's Child Learning Center and the Interboro School District to establish a partnership. Today's Child Learning Center's newly hired Pre-K Counts teachers will participate in the District's New Teacher Induction and Mentoring Program for the 2017 – 2018 school year.

That the Board of School Directors approve Sheila Kennedy, Rachel Petkevis, Tiffany Holdeman, Dana Garling and Kelly Caccuitti, to attend The Montgomery County IU Workshop: Strategies and Structures for Teaching Writing, at a cost not to exceed \$1, 500, to be paid from Title II funds.

Mr. Eckert commented on item 12.2 and followed up from comments in last month's meeting. The District has over 100 activities for students to participate in. The Swim Team is open to all students of any experience level. The Coaches will help all those interested in the sport. This is an individual as well as team sport.

All members present voted 'aye' – motion carried 7-0. (Agenda Item #12 – 10/18/2017)

Motion by Mr. Evans, seconded by Mrs. DiBattista that the Board of School Directors approve the following:

That the Board of School Directors approve the Staffing Agreement and 2017- 2018 service rates with General Health Care Resources Inc.

That the Board of School Directors approve the Commonwealth of Pennsylvania 2017/2018 costs of Alternative Education for Disruptive Youth (AEDY) funds. Total cost not to exceed \$400.00, to be paid from District funds.

VOTE

MOTION

Office of Special Education/ Pupil Services That the Board of School Directors approve the renewal of Grad Point from Pearson, for maintenance and support for the period of 9/01/2017 through 8/31/2018 in the amount of \$2,845.00, to be paid from District funds.

VOTE

All members present voted 'aye' – motion carried 7-0 (Agenda Item #13 – 10/18/2017)

MOTION

Office of Technology

Motion by Mr. Evans, seconded by Mrs. DiBattista that the Board of School Directors approve the following:

That the Board of School Directors approve the agreement with Montgomery County Intermediate Unit for Active Directory Student Sync software beginning November 1, 2017 and ending October 31, 2018. The agreement is for a one-time setup fee of \$1,100.00 and an annual fee of \$2,415.00 for a total of \$3,515.00, to be paid from 2017-2018 District funds.

VOTE

All members present voted 'aye' – motion carried 7-0.

MOTION

(Agenda Item #14 - 10/18/2017)

Superintendent Retreat

Motion by Mr. Evans, seconded by Mrs. DiBattista that the Board of School Directors approve Bernadette Reiley to attend the Delaware County Superintendents Retreat STEM Briefing in New York, New York from October 29th to October 31st, 2017, at a cost not to exceed \$226.00, paid from District funds.

VOTE

All members present voted 'aye' - motion carried 7-0. (Agenda Item #15 – 10/18/2017)

MOTIONSupervisors/Coordinators

Motion by Mr. Evans, seconded by Mrs. DiBattista that the Board of School Directors approve the Supervisors and Coordinators Compensation Plan and Salaries effective July 1, 2017 through June 30, 2020.

Roll Call

VOTE

All members present voted 'aye' - motion carried 7-0. (Agenda Item #16 – 10/18/2017)

MOTIONBond Refinancing
Team Appointment

Motion by Mr. Evans, seconded by Mrs. DiBattista that the Board of School Directors hereby authorize the finance team which includes the School District Administration, School District Solicitor, Raffaele and Puppio as Bond Counsel, and Robert W. Baird & Company, to take all necessary actions to prepare for the refinancing of the School District's outstanding debt.

Roll Call

VOTE

All members present voted 'aye' - motion carried 7-0. (Agenda Item #17 – 10/18/2017)

MOTIONPolicy Revision

Motion by Mr. Evans, seconded by Mrs. DiBattista that the Board of School approve the Revision of the following policy in the category of Finance:

600 Finances616 Payment of Bills

VOTE

All members present voted 'aye' - motion carried 7-0. (Agenda Item #18 – 10/18/2017)

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None

NEW BUSINESS -

None

Superintendent - Mrs. Bernadette C. Reiley

- Approved this evening, Assistant Principal, Brian Lytz. Welcome to the Administrative team! Brian will be starting his first day at the High School on October 19th and we are excited you're here. Congratulations.
- I would like to thank Superintendent, Dr. Juan Baughn and the Board of Directors of Chester Upland School District who graciously invited us to their Homecoming last Saturday. It was a great event and we really appreciated them extending their hospitality to us.
- On Sunday, October 15th, many of our families, students, community members and a few Board Members participated in the 5th Annual Kindness Walk. This has been a joint effort with A Community for Change and Prospect Park Borough. The morning was filled with many activities and refreshments. Thank you to Tracey Maier for hard work in organizing this event and the many sponsors that contribute to this worthwhile cause.
- We received information that Tinicum School has earned the Reward: High Progress Status for the 2016-17 school year. Tinicum School will also receive the 2017-18 Title I Distinguished School award and will be honored at the 2018 Improving School Performance (ISP) Conference, January 28 31, 2018 in Pittsburgh. Reward High Progress is based on Math and ELA PVAAS growth. The top 5% of those schools making the most growth receive this designation. Congratulations to Mr. Fanning, Ms. Farmer, students and staff.
- On Monday, October 30th, Interboro's Districtwide Middle School Band will participate in a free clinic with select members of the "President's Own" Marine Band who is on their Northeast Tour. The clinic will be held in the Interboro High School auditorium from 10:00 11:00 a.m. Members of the community are welcome to attend. More information will be posted on the Website.

Mr. Justin Shivone

• Thanked Chester Upland School District for the invitation to their Homecoming game and hopes that the Interboro School District can return the invite.

On Monday, November 6, 2017 a Finance Committee Meeting with the GBO Meeting immediately following will be held at 7:00 P.M. in the Board Room of the Administration Building.

The next Work Session of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Monday, November 13, 2017 at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be convened in the Auditorium of the High School on Wednesday, November 15, 2017 at 7:00 P.M.

MOTION

Mr. Harris called for the meeting to adjourn at 7:24 P.M.

Adjournment

VOTE

All members present voted aye' - motion carried 7-0.

Mr. Jack Evans, Board Secretary