

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – NOVEMBER 15, 2017**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, November 15, 2017 at 7:00 P.M., in the Auditorium of the High School, 500 16th Avenue, Prospect Park, Pennsylvania.

The meeting was called to order by Mr. Edward Harris, President and roll call was taken. The following members were present:

Ms. Kelly Boyle
Mr. Justin Shivone
Mr. Michael Burns
Mr. William Phelps
Mr. Paul Eckert
Mr. Kevin McGarvey
Mr. Jack Evans
Mts. Deborah DiBattista
Mr. Edward Harris

Also present were Mrs. Bernadette C. Reiley, Superintendent; Ms. Gabrielle Goham, Solicitor; Mr. David Criscuolo, Director of Human Resources; Mr. Martin Heiskell, Director of Finance; Mrs. Barbara Hagerty, Director of Technology; and Ms. Rachel Lambert, Supervisor of Special Education; Principals, Mr. Dan Mills and Mr. Ryan Snyder. Approximately 10 community members, 5 staff members.

STUDENT REPORTS – Presented by Aryonna Orth and Samantha Shemeluk

RECOGNITION –

30 Years of Service

Michelle Convery, William Gardner, Carol Leary, Patricia Phillips

Board Recognition

The Superintendent and School Board Members would like to thank
Mr. Paul Eckert, and Mrs. Deborah DiBattista
for their years of service to the Interboro School District.

COMMENTS FROM PERSONS IN ATTENDANCE –

Kelli Bradley – Tinicum resident

- Thanked Deb DiBattista for sticking out the last four years and for her dedication. Paul Eckert has served on the Board for over a decade, he has seen a lot and given a lot back. Paul has watched out for the residents of Tinicum. Thanked both of your spouses for the time spent away. Thank you for everything.
- Congratulations to the 30 Years of Service teachers.

MOTION

Public Minutes

Motion by Mr. Evans, seconded by Mrs. DiBattista, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on October 18, 2017, be approved.*

VOTE

*All members present voted 'aye' - motion carried 9-0
(Agenda Item 5.1 – 11/15/2017)*

SOLICITOR'S REPORT

1) Registration, 2) Administrative Regulations, 3) Spec Ed issues
4) Contract Review

MOTION*Treasurer's Report*

Motion by Mr. Evans, seconded by Mrs. DiBattista, *that the Treasurer's Report for the month ending October 31, 2017, be approved.*

VOTE

*All members present voted 'aye' - motions carried 9-0.
(Agenda Item 7.1 – 11/15/2017)*

MOTION*Funds Disbursement*

Motion by Mr. Evans, seconded by Mrs. DiBattista, *to ratify and approve All Fund Disbursements in the amount of \$3,650,124.60.*

VOTE

*All members present voted 'aye' - motions carried 9-0.
(Agenda Item 7.2 – 11/15/2017)*

MOTION*Budget Transfers*

Motion by Mr. Evans, seconded by Mrs. DiBattista, *that Budget Transfers for the 2017-2018 school year, be approved.*

VOTE

*All members present voted 'aye' - motions carried 9-0.
(Agenda Item 7.3 – 11/15/2017)*

CORRESPONDENCE –

None

COMMITTEE REPORTS –Finance Committee – Mr. Kevin McGarvey – Monday, November 6, 2017

- The 2018-2019 General Fund budget timeline was discussed.
- The resolution for the refunding of the General Obligation Bonds Series 2014 was presented and discussed by Audrey Bear of Robert W. Baird & Co. The District is seeking to recognize interest savings by refunding certain outstanding bonds.
- The preliminary financial statements for the period ended October 31, 2017 were presented.

GBO Committee – Ms. Kelly Boyle - Monday, November 6, 2017

- Communication System discussion to extend the lease for 3 years with \$1.00 buyout.
- Discussion on South Avenue Complex cameras to be installed due to vandalism. Mr. Heiskell was asked to return to present more information.
- School Performance Profile/Scores – Presentations were given by District Administrators. Growth was seen by all buildings and plans were presented to increase scores.

Legislative Update – Mr. Michael Burns

- Senate Bill 76 – Elimination of School Property Taxes. School Districts are funded by state and federal funds but also from local funds by taxing local business and residences. Question in the voting booths was whether to allow legislators to change the constitution by exempting certain tax monies. Determination on taxes could go back to the state and away from local school boards.
- Call your representatives to voice your opinion.

Delaware County Community College – Mr. Kevin McGarvey

- No report.

Delaware County Intermediate Unit – Mr. Edward Harris – Wednesday, November 1, 2017

- Approved the appointment of Dr. Caroline Duda as Director of Human Resources for a four year term.
- Approval for DCIU to contract with Southeast Delco School District for Google Classroom training.
- Approval for DCIU to contract with Upper Darby School District for Psychological Evaluations.
- Approval for DCIU to contract with William Penn School District for curriculum review.
- Approved a facility project at the DCIU Folcroft campus to erect an Early Childhood Education Building.
- For more information please visit: www.dciu.org.

MOTION
Personnel

Motion by Mr. Evans, seconded by Mrs. DiBattista *that the Board of School approve the following personnel actions:*

Appointments

*Name: William Galloway
Position: Director of Facilities
Location: Administration Bldg.
Rate of pay: \$90,000.00 annually
Effective: November 20, 2017
Replacing: George Wolhaffe (resigned)*

*Name: Stephanie Kowchak
Position: Administrative Assistant/Director of Technology
Location: Administration Bldg.
Rate of pay: \$27,500.00 annually
Effective: November 16, 2017
Replacing: Patricia Dupont (resigned)*

*Name: Kristin Nelson
Position: LTS Music Glenolden/Kindergarten
Rate of pay: \$200.00 daily
Effective: November 13, 2017
Replacing: Dena Kilian (Leave of Absence)*

*Name: Lori Perillo
Position: LTS Third Grade Teacher
Location: Glenolden
Rate of pay: \$200.00 daily
Effective: November 16, 2017
Replacing: Christopher Ofalt (Leave of Absence)*

*Name: Jennifer Caldwell
Position: Instructional Assistant Special Education,
Elementary
Location: Norwood
Rate of pay: \$9.84 hourly
Effective: November 13, 2017
Replacing: New*

*Name: Jaclyn Frazier
Position: Personal Care Assistant
Location: Tinicum
Rate of pay: \$10.89 hourly
Effective: November 13, 2017
Replacing: Katie Civiarelli*

*Name: Caitlyn Johnson
Position: Classified Substitute
Location: Districtwide
Rate of pay: \$9.00 hourly
Effective: November 16, 2017
Replacing: As needed*

Name: Mindy Petrellis
Position: Classified Substitute
Location: Districtwide
Rate of pay: \$9.00 hourly
Effective: November 16, 2017
Replacing: As needed

Name: Brittany Franchetti
Position: Professional/Homebound Substitute
Location: Districtwide
Rate of pay: \$100.00 daily/\$37.00 hourly
Effective: November 16, 2017
Replacing: As needed

Please approve the following Supplementals:

Nullify:

Name: Chris Gutwoski
Position: Head Coach Middle School Softball
Location: Districtwide
Effective: October 19, 2017

Name: Katie Markley
Position: Assistant Coach Middle School Girls Lacrosse
Location: Districtwide
Effective: October 19, 2017

Name: Jody Boon
Position: Head Coach Girls Basketball
Location: High School
Effective: October 19, 2017

Name: Frank Rodia
Position: Assistant Coach Middle School Girls Basketball
Location: Districtwide
Effective: November 3, 2017

Appointments:

Name: Patricia Phillips
Position: Head Coach Girls Basketball
Location: High School
Rate of Pay: \$6,225.00 (Level 3, 15 points, 11 year of service)
Replacing: Jody Boon

Name: Timothy Phillips
Position: Assistant Coach Girls Basketball
Location: High School
Rate of Pay: \$3,600.00 (Level 1, 10 points, 1 year of service)
Replacing: Stephanie Boon

Name: Damond Dukes
Position: Head Coach 9th Grade Boys Basketball
Location: High School
Rate of Pay: \$3,060.00 (Level 1, 8.5 points, 1 year of service)
Replacing: John Phillips

Name: Brittany Franchetti
Position: Assistant Coach Middle School Girls Basketball
Location: Districtwide
Rate of Pay: \$2,160.00 (Level 1, 6 points, 1 year of service)
Replacing: Frank Rodia

Name: Jessica Wilson
Position: Head Coach 7th/8th Gr. Girls Softball
Location: Districtwide
Rate of Pay: \$2,700.00 (Level 1, 7.5 points, 1 year of service)
Replacing: Chris Gutowski

Reclassify the following people:

Kathy Theuer
From: Instructional Assistant Special Education, Elementary - Glenolden
Rate of Pay: \$9.84 per hour
To: Personal Care Assistant - Glenolden
Rate of Pay: \$10.89 per hour
Effective Date: November 2, 2017
Replacing: New

James Simmonds
From: .5 Assistant Transportation Supervisor – Transportation
Rate of Pay: \$19,707 annually
To: Full Time Assistant Transportation Supervisor - Transportation
Rate of Pay: \$39,414 annually
Effective Date: November 16, 2017

Tracey Currie
From: Accounting Support Temp – Administration Bldg.
Rate of Pay: \$32,000 annually
To: Accounts Payable Specialist– Administration Bldg.
Rate of Pay: \$32,000 annually
Effective Date: November 16, 2017
Replacing: Jennifer Colleluori

Please approve the following people for a Leave of Absence:

Mark Peltz, Music Teacher at Norwood School, be approved for an Intermittent FMLA Leave of Absence from September 8, 2017 through June 15, 2018. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Lisa Boon, Instructional Assistant at Prospect Park School, be approved for an Unpaid medical Leave of Absence beginning October 11, 2017 through December 1, 2017.

Maureen Keough, Bookkeeping Coordinator at the Administration Bldg., be approved for Intermittent FMLA Leave of Absence from October 11, 2017 through December 4, 2017. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Peggy McDonough, Custodian at the Prospect Park School, be approved for a Medical Leave of Absence from October 18, 2017 through December 1, 2017. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

**Please remove the following person from the 2017-2018
Classified/Clerical Substitute List:**

Catherine LaFleur

**Please add the following person to the 2017-2018 Homebound
Instructional List:**

Name: *Liliana Ruiz*
Rate of Pay: *\$40.00 per hour*

Mr. Shivone commented that he was part of the Interview Committee for Mr. Galloway. Mr. Galloway was a rock star and many of the Board Members were really excited about your ideas. The Maintenance Dept. has many opportunities to generate savings and we look forward to working with you.

VOTE

*All members present voted 'aye' – motion carried 9-0.
(Agenda Item #10 – 11/15/2017)*

MOTION

Retirement

Motion by Mr. Evans, seconded by Mrs. DiBattista that the Board of School Directors approve the following retirement:

Julia DiMaggio, Bus Monitor with Twenty-one (21) years of service to the District, be approved for Retirement effective October 26, 2017.

VOTE

*All members present voted 'aye' – motion carried 9-0.
(Agenda Item #11 – 11/15/2017)*

MOTION

*Office of Curriculum &
Instruction*

Motion by Mr. Evans, seconded by Mrs. DiBattista that the Board of School Directors approve the following:

That the Board of School Directors approve the Neumann University Facility Temporary Licensing Agreement for the High School Graduation on June 13, 2018, at a cost of \$8,770.00, to be paid from District funds.

That the Board of School Directors approve the MOU between Smile Pennsylvania and Interboro School District to provide dental services as listed in the agreement at no cost to the schools or District.

That the Board of School Directors approve the following staff to attend the Title I National Conference in Philadelphia on February 8 & 9, 2017, at a cost not to exceed \$649 per person, to be paid from Title I grant funds:

Bernadette Reiley, Valerie Eckman, Mark Avitabile, Rachel Lambert, Kathleen Bakey, Shelley Campbell, Kristen DiMarco, Andrea Bitner and Crystal Wilchensky

That the Board of School Directors approve Holly Curran and Nicole Cronin to attend a workshop titled Lost Boys: Strategies to help educators navigate the world of boys for academic success, on November 14, 2017 in Philadelphia, at a cost not to exceed \$339.93, to be paid from District Funds.

That the Board of School Directors approve Linda Mullin to attend the Pennsylvania Convention for Health and Physical Education (PSAPHERD) Conference on November 17, 2017, to be held in Valley Forge at a cost not to exceed \$195, to be paid from District funds.

That the Board of School Directors approve an Overnight Field Trip request for the High School Marching Band to travel to Bedford VA, Atlanta GA then to Orlando FL, to perform in the "Main Street Parade", from February 16 – 22, 2018, to be funded by the Interboro Music Boosters.

That the following teachers be approved as New Teacher Induction mentors under the Memorandum of Understanding (MOU) between the Today's Child Learning Center and Interboro School District that was approved at the Board of School Directors meeting on October 18, 2017:

Michele Borcky, Joanne Mullen, Kim King and Karen Lawler

That the Board of School Directors approve Michele Borcky for planning, prep & facilitation of Parent Workshops for the PreK Early Learning Classroom, to be paid her contractual extra rate of pay, not to exceed ten (10) hours, to be paid from PreK Counts grant.

That the Board of School Directors approve Robin Berkheimer for preparation and facilitation of Parent Workshops for the PreK Early Learning Classroom, at her hourly rate of pay, not to exceed six (6) hours, to be paid from PreK Counts grant.

That the Board of School Directors approve the MOU with Delaware County Community College for the Dual Enrollment Program for the period of July 1, 2017 through June 30, 2018, at a cost of \$50.00 per credit, paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 9-0.
(Agenda Item #12 – 10/18/2017)*

MOTION

*Office of Special Education/
Pupil Services*

Motion by Mr. Evans, seconded by Mrs. DiBattista that the Board of School Directors approve the following:

That the School Board of Directors approve the contract for Student K to receive Occupational Therapy Services from the Child Guidance Resource Center for the 2017-2018 school year at the rate of \$100.00 per hour, paid from District funds.

That the Board of School Directors approve the agreement with Elwyn for One Bachelor's level ABA (applied behavior analysis) therapist services, beginning September 5, 2017 through December 22, 2017. Total cost not to exceed \$17,640.00, paid from District Funds.

That the Board of School Directors approve the agreement with Elwyn for Autism and ABA specific training and consultation services, by a Master's level behavioral analyst for the 2017-2018 school year, at the rate of \$125.00 an hour, paid from District funds.

That the Board of School Directors approve the Staffing Agreement for school years 2017-2018 and 2018-2019 service rates with US Medical Staffing Inc., to be paid from District funds.

That the Board of School Directors approve the Professional Development from Team Empowerment (Discovering My Life through the Discovery Process) on January 31, 2018, cost not to exceed \$1,500, paid from District Funds.

That the Board of School Directors approve the conference request form for Kristen DiGregorio to attend the Lindamood -Bell Visualizing and Verbalizing Workshop on January 16th- 19th, 2018, cost not to exceed \$711.55, paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #13 – 11/15/2017)*

MOTION

Office of Technology

Motion by Mr. Evans, seconded by Mrs. DiBattista that the Board of School Directors approve the following:

That the Board of School Directors approve the renewal with Power School (formerly SunGard) for the following packages from November 1, 2017 through October 31, 2018, at a cost of \$13,154.93, paid from District funds:

- *Performance Plus -\$6,492.00*
- *Bubble Reader - \$1,252.85*
- *Assessment Builder - \$5,410.08*

That the Board of School Directors approve the lease agreement for the communication system with Vantage Financial, for a term of 3 years ending June 30, 2020 at a cost of \$55,082 per year with a \$1 buyout at the end of the term. Lease to be paid from District funds, pending solicitor review.

That the Board of School Directors approve the attached conference request for Barbara Hagerty, Gina Santini, Marguerite Brown and Chris Goldberg to attend Pete & C (Pennsylvania Educational Technology Expo & Conference) in Hershey, PA from February 11-14, 2018. Cost not to exceed \$1,022 each. Expenses to be paid from District Funds.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #14 – 11/15/2017)*

MOTION

Office of Finance

Motion by Mr. Evans, seconded by Mrs. DiBattista that the Board of School Directors approve the following:

That the Board of School Directors authorize Raffaele & Puppio LLP to settle tax appeal Folio# 31-00-00734-00.

That the Board of School Directors approve Martin Heiskell, Director of Finance to attend the annual PASBO conference and seminar in Hershey, PA from March 6 -9, 2018 at a cost not to exceed \$975, paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #15 – 11/15/2017)*

MOTION
MOU's/IEA

Motion by Mr. Evans, seconded by Mrs. DiBattista *that the Board of School Directors approve the following Memorandum of Understanding between the Interboro School District and the Interboro Education Association under the terms and conditions of the Collective Bargaining Agreement that expires on June 30, 2020:*

- *Cyber Education*
- *Dual Enrollment*
- *IEA Spring Conference Dates*
- *Restructuring Middle School Special Area Instruction*

Roll Call

VOTE

All members present voted 'aye' - motion carried 9-0.
(Agenda Item #16 – 11/15/2017)

MOTION
Bond Refinancing

Motion by Mr. Evans, seconded by Mrs. DiBattista *that the Board of School Directors approve the attached Resolution # 17, expressing the intention of this School District to incur debt for the purpose of refunding this School District's General Obligation Bonds, Series 2014.*

Roll Call

VOTE

All members present voted 'aye' - motion carried 9-0.
(Agenda Item #17 – 11/15/2017)

OLD BUSINESS –

None

NEW BUSINESS –

None

Superintendent - Mrs. Bernadette C. Reiley

- I would like to officially welcome Mr. Bill Galloway to our District. Mr. Galloway is our new Director of Facilities and Operations. He comes to us from the Bethlehem Area School District, and has many years of school district experience. We are excited to have him here and look forward to him getting started on Monday. November 20th.
- This is a friendly reminder to all of our parents that all students in grades K-8 are off November 20th, 21st, and 22nd due to conferences. The High School is in session with an 11:20 dismissal on Wednesday, the 22nd for the Thanksgiving holiday.
- I would like to wish everyone a Happy Thanksgiving, and a reminder that the annual Interboro/Ridley Football Game will take place on Thanksgiving Day at Ridley High School. There will be a shuttle service all morning beginning at 8:45 am from the back parking lot of the HS. If you are not able to make the game, you can listen on SportsRadio94WIP. The game will be called by Joe DeCamara and Jon Richie and Howard Eskin will be reporting from the sidelines. Over 200,000 people cast their votes. Each school will receive a \$2,500.00 donation. We would like to thank everyone that voted and we look forward to seeing everyone on Thanksgiving Day! Go BUCS!

Mr. William Phelps

- Thanked Mr. Eckert and Mrs. DiBattista personally. You both have been a great asset to the Board and appreciates your service to the community and to the District. Your help will be missed.
- Congratulated the teachers for their 30 years of service. Personally knows Ms. Phillips for the last six years and she taught his daughter, she is one of his favorite teachers.

Mr. Jack Evans

- Thanked Mr. Eckert for his many years of service and Mrs. DiBattista for the last four years. Thanked them for their service to the District and the community. We'll be sorry to see them both leave. Not sure what challenges we will face with new people and personalities. Thank you to your families for the sacrifices they have had to make.
- Thanked Mrs. Leary, she was one of the first teachers to talk about standardized testing. He appreciated her time and efforts, as well as all the teachers who struggle through standardized testing as mandated by the state.

Mr. Paul Eckert

- Thanks everyone for their kind words. Thank you to his wife, Christine for her support. Thanked the entire staff of Interboro. All the employees have done a great job in educating the students of the District.
- Difficult decisions have been made over the years regarding taxes. But we have been able to keep many programs and extra-curricular activities intact. Urges parents/guardians to get your children involved and off the streets
- Challenges the Board to throw their support behind Superintendent Reiley as she has done an excellent job with the District. After you are finished with the upcoming budget process, asks that you support Mrs. Reiley in the future endeavor of her contract.
- Mrs. DiBattista you did a great job!

Mr. Edward Harris

- Been an honor working with the Board especially Deb DiBattista and Paul Eckert, you will be truly missed.
- Congratulations to the teachers on their years of service.

On Monday, December 4, 2017, a Board Reorganization Meeting will be held at 6:30 P.M. in the Kindergarten Academy Multi-Purpose Room.

MOTION

Adjournment

Mr. Harris called for the meeting to adjourn at 7:46 P.M.

VOTE

All members present voted 'aye' - motion carried 9-0 .

Mr. Jack Evans, Board Secretary