

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – DECEMBER 20, 2017**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, December 20, 2017 at 7:00 P.M., in the Multi-Purpose Room of the Kindergarten Academy, 900 Washington Avenue, Prospect Park, Pennsylvania.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Kelly Boyle
Mr. Edward Harris
Ms. Kelly Joseph
Ms. Bridget Bernauer
Mr. Kevin McGarvey
Mr. Jack Evans
Mr. Justin Shivone
Mr. William Phelps

Mr. Michael Burns arrived late – 7:12pm

Also present were Mrs. Bernadette C. Reiley, Superintendent; Ms. Gabrielle Goham, Solicitor; Mr. David Criscuolo, Director of Human Resources; Mr. Martin Heiskell, Director of Finance; Mrs. Barbara Hagerty, Director of Technology; Mr. William Galloway, Director of Operations and Ms. Rachel Lambert, Supervisor of Special Education. Approximately 10 community members, 5 staff members.

STUDENT REPORTS – Presented by Aryonna Orth and Samantha Shemeluk

RECOGNITION –

COMMENTS FROM PERSONS IN ATTENDANCE –

Phyllis Floyd – Prospect Park resident

- Requested that the back doors to the Administration building be unlocked for the Public Meetings.

MOTION
Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on November 15, 2017, be approved.*

VOTE

*All members present voted 'aye' - motion carried 8-0
(Agenda Item 5.1 – 12/20/2017)*

MOTION
Reorganization Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' reorganization meeting held on December 4, 2017, be approved.*

VOTE

*All members present voted 'aye' - motion carried 8-0
(Agenda Item 5.2 – 12/20/2017)*

SOLICITOR'S REPORT

1) Contract review, 2) Policy Review, 3) Spec Education Review

MOTION
Treasurer's Report

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Treasurer's Report for the month ending November 30, 2017, be approved.*

VOTE

*All members present voted 'aye' - motions carried 8-0.
(Agenda Item 7.1 – 12/20/2017)*

MOTION
Funds Disbursement

Motion by Mr. Evans, seconded by Mr. Shivone, *to ratify and approve All Fund Disbursements in the amount of \$3,688,942.35.*

VOTE

*All members present voted 'aye' - motions carried 8-0.
(Agenda Item 7.2 – 12/20/2017)*

MOTION
Budget Transfers

Motion by Mr. Evans, seconded by Mr. Shivone, *that Budget Transfers for the 2017-2018 school year, be approved.*

VOTE

*All members present voted 'aye' - motions carried 8-0.
(Agenda Item 7.3 – 12/20/2017)*

CORRESPONDENCE –

None

COMMITTEE REPORTS –

Committee Appointments:

- **Finance:** Edward Harris, Kelly Joseph, Justin Shivone (Chair)
- **GBO:** Kevin McGarvey, Bridget Bernauer, Jack Evans (Chair)
- **Ad-Hoc Committees:**
 - Superintendent Goals: Justin Shivone, Bridget Bernauer, Kelly Boyle
 - Audit Committee: Jack Evans, Justin Shivone, Kelly Boyle

The Finance/GBO Meetings will be held on the first Monday of each month at 7:00 P.M., in the Board Room at the Administration Building as follows:

January 8, 2018*

February 5, 2018

March 5, 2018

April 9, 2018**

May 7, 2018

June 4, 2018

No Finance/GBO Meetings July and August

September 10, 2018***

October 1, 2018

November 5, 2018

* Second Monday in January due to New Year's Day holiday.

** Second Monday in April due to Spring Recess

*** Second Monday in September due to Labor Day holiday.

Mr. Mc Garvey commented on Mr. Evans being Chair of the GBO Committee and that Mr. McGarvey had also nominated himself but had not heard a response. Felt that the communication and process were unclear. He also congratulated Mr. Evans.

MOTION
Personnel

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School approve the following personnel actions:*

Appointments

Name: William Friel
Position: Middle School Special Education Teacher
Location: Tinicum
Rate of pay: \$51,227.00 (Step 1, Class III, Master's)
Effective: January 2, 2018
Replacing: Kimberly Barnhart

Name: Lisa Marie Czaplicki
Position: LTS Sixth Grade Teacher
Location: Prospect Park
Rate of pay: \$200.00 daily
Effective: December 1, 2017
Replacing: Tracy Costa (transfer)

Name: Helen Dalessio
Position: LTS Special Education Teacher
Location: Norwood
Rate of pay: \$200.00 daily
Effective: December 11, 2017
Replacing: Kathryn Garvin (maternity)

Name: Robin Rhoades
Position: Personal Care Assistant
Rate of pay: \$10.89 hourly
Effective: December 6, 2017
Replacing: New

Name: Paige Myers
Position: Bus Monitor
Location: Transportation
Rate of pay: \$13.80 hourly
Effective: November 27, 2017
Replacing: New

Name: Raymond Gionta
Position: Extra-Curricular Worker
Location: Districtwide
Rate of pay: \$35.00 one game/\$45.00 for two back to back
Effective: December 21, 2017
Replacing: As Needed

Name: Alexandra Demopoulos
Position: Classified Substitute
Location: Districtwide
Rate of pay: \$9.00 per hour
Effective: December 21, 2017
Replacing: As needed

Please approve the following Supplementals:

Nullify:

Name: Kimberly Barnhart
Position: Reading Olympics Advisor
Location: Tinicum
Effective: September 2017/June 2018

Appointments:

Name: Katherine Curry
Position: Assistant Coach 8th Grade Basketball
Location: Districtwide
Rate of Pay: \$2,160.00 (Level 1, 6 points, 1 year of service)
Replacing: William Eschenbach

Name: Natalie Tozer
Position: Spelling Bee Advisor
Location: Tinicum
Rate of Pay: \$360.00 (Level 1, 1 points, 1 year of service)
Replacing: Cacciutti/Holdeman

Name: Michelle McEvoy
Position: Mini Thon Advisor
Location: High School
Rate of Pay: \$1,080.00 (Level 1, 3 points, 1 year of service)
Replacing: New

Name: Gary Mayer
Position: New Teacher Induction mentor
Location: Tinicum
Rate of Pay: \$540.00 (1 year of service)
Replacing: New

Reclassify the following person:

Laura Antes
From: Temp Secretary, Administration Bldg.
Rate of Pay: \$13.75 per hour
To: Secretary, Administration Bldg
Rate of Pay: \$27,500 annually
Effective Date: December 21, 2017
Replacing: Tracey Currie

Please approve the following people for a Leave of Absence:

Kaitlyn Bringham, Bus Driver for the District, be approved for a Medical Leave of Absence from November 21, 2017 through January 2, 2018.

Rosemary Haley, Teacher at Norwood School, be approved for an Intermittent FMLA beginning December 1, 2017 through June 18, 2018. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Jaclyn Norbeck, Instructional Assistant, Special Education at Glenolden School, be approved for Unpaid Leave of Absence beginning December 5, 2017 through January 15, 2018.

Tracey Currie, Accounts Payable Specialist at the Administration Bldg., be approved for a Medical Leave of Absence beginning December 6, 2017 through January 10, 2018. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Patricia Reeps, Custodian at Norwood School, be approved for a Medical Leave of Absence beginning December 11, 2017 through March 11, 2018. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Nicole Cronin, Guidance Counselor at Glenolden School, be approved for a Childbearing/Rearing Leave of Absence beginning April 10, 2018 through January 2, 2019. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Rachel Petkevis, Teacher at Prospect Park School, be approved for a Childbearing/Rearing Leave of Absence beginning April 27, 2018 through June 15, 2018. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Lisa Boon, Instructional Assistant at Prospect Park School, be approved to extend her Unpaid Medical Leave of Absence through January 2, 2018.

Peggy McDonough, Custodian at the Prospect Park School, be approved to extend her Medical Leave of Absence through January 8, 2018. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Tracey Ticknor, Teacher at Norwood School, be approved to extend her Unpaid Medical Leave of Absence through February 1, 2018.

Heidi Lerro, Teacher at the Prospect Park School, be approved to extend her Childbearing/Rearing Leave of Absence through February 23, 2018. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

**Please remove the following person from the 2017-2018
Classified/Clerical Substitute List:**

Erica Scott

**Please add the following person to the 2017-2018 Homebound
Instructional List:**

Name: Elizabeth Becker
Rate of Pay: \$40.00 per hour

VOTE

*All members present voted 'aye' – motion carried 8-0.
(Agenda Item #10 – 12/20/2017)*

Mr. Burns arrived after Motion # 10 had been read, 7:12pm

MOTION

Retirement

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following retirement:

Deborah Rhodes, Elementary Teacher with Twenty-eight (28) years of service to the District, be approved for Retirement effective December 15, 2017 under the terms and conditions set forth in the current agreement with the Interboro Education Association.

Mr. Shivone wished Mrs. Rhodes a happy retirement and thank you for your years of service the Interboro School District.

VOTE

*All members present voted 'aye' – motion carried 9-0.
(Agenda Item #11 – 12/20/2017)*

MOTION

Office of Curriculum & Instruction

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve Meghan Magee and Crystal Wilchensky to receive a stipend of \$150 each according to the terms and conditions of the MOU with Today's Child Learning Center and the Interboro School District, approved on October 18, 2017.

That the Board of School Directors approve the Independent Contractors Agreement between Interboro School District and J. Richard Gentry, for providing professional development in Kid Writing in the 21st Century, to be paid from Title II and Keystone to Opportunities Incentive Award grant funds, at a cost not to exceed \$6,918.00, pending solicitor review.

That the Board of School Directors approve the three year license for Career Key for Naviance at an amount not to exceed \$2,325. The annual cost of \$775 for the 2017-18 school year will be paid from Ready to Learn funds.

That the Board of School Directors approve the proposed project consulting hours with Naviance to support the District's preparation for the Career Readiness Indicator of the Future Ready PA at a cost not to exceed \$3,375 paid from Ready to Learn funds.

VOTE

*All members present voted 'aye' – motion carried 9-0.
(Agenda Item #12 – 12/20/2017)*

MOTION

*Office of Special Education/
Pupil Services*

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the agreement for student L to attend the DCIU for the 2017-2018 school year at the rate of \$156.12 per day, to be paid from District Funds.

That the Board of School Directors approve the agreement for student M to attend the DCIU for the 2017-2018 school year at a rate of \$137.75 per day, to be paid from District Funds.

That the Board of School Directors approve the agreement for student N to receive educational services at a rate of \$40.00 an hour from Alfred I. DuPont, to be paid from District Funds.

That the Board of School Directors approve the Agreement for Student O to attend the Pilot School for the 2017-2018 School Year in the amount of \$20,580.00, to be paid from District funds.

That the Board of School Directors approve Kim Marcone to be paid for 8 hours at her contractual extra rate of pay, for supporting Pupil Service with Progress Monitoring Revisions, to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #13 – 12/20/2017)*

MOTION
PA REAP

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the PA REAP Technology Services Agreement with NSAN, Inc. for the term of January 1, 2018 through December 31, 2018 in the amount of \$999.00, paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #14 – 12/20/2017)*

MOTION
PSBA Director Training

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve Kelly Joseph and Justin Shivone to attend the PSBA New School Director Training on January 6, 2018 at the Haverford Middle School, at a cost not to exceed \$170.00 each, paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #15 – 12/20/2017)*

MOTION

Motion by Mr. Evans, seconded by Mr. Shivone, that the Board of School Directors approve the purchase of the following textbooks for Family and Consumer Science Department from Goodheart-Willcox Publisher in the amount, not to exceed \$5,948, to be paid from District funds:

- *Child Development (2016)*
- *Culinary Professional (2017)*
- *Guide to Good Food (2018)*

Roll Call

VOTE

*All members present voted 'aye' - motion carried 9-0.
(Agenda Item #16 – 12/20/2017)*

OLD BUSINESS –

None

NEW BUSINESS –

Mr. Michael Burns tendered his resignation as School Board member effective December 21, 2017 due to his recent election for District Judge. Thanked everyone for their support and hoped he served his constituents well. Wished the new Board Members a lot of luck.

Mr. Harris thanked Mr. Burns for his service. You will be truly missed.

Mr. Phelps congratulated Mr. Burns on his election. Thanked him for his service to the Board.

Superintendent - Mrs. Bernadette C. Reiley

- On behalf of the Administration, thanked Mr. Burns, in light of his resignation on the Board of Directors, for his time, and was wished well on his new endeavors. As he moves into his new role, the Superintendent hopes that they can meet to form a partnership for the continued success of the Interboro students.
- Wishes Debbie Rhodes well on her retirement. She is a dedicated, enthusiastic individual who has given Twenty-eight years of service to the students of Interboro. Debbie has a lot of energy and gave 120% to her students. She is well loved by the staff and by the students that have had the privilege of being in her class. She will be truly missed.
- On January 9, 2018, we will continue our Girls Empowerment Series entitled "A New Year – A New You" at Interboro High School from 5:45pm-8:30pm for female students in grades 8-12. Topics will include self-care, resilience, positive body image, healthy eating, online personal safety, self-esteem, stress reduction, and much more. Participating female students and their guests will attend keynote presentations and chose two additional breakout sessions. We hope to see a lot of our girls attend this year, as it was very successful last year and is in high demand from parents. More information will be available on the website shortly or contact the Guidance Department at the High School.
- On behalf of the Administrative Team, I would like to wish everyone in the School District and Community a restful Winter Break, a Happy Healthy New Year and we will see you in January 2018.

Mr. William Phelps

- Wished Everyone a Happy Holiday.

On Monday, January 8, 2018, a Finance Committee Meeting with the GBO Meeting immediately following will be held at 7:00 P.M. in the Board Room of the Administration Building.

The next Work Session of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Monday, January 15, 2018 at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be convened in the Kindergarten Multi-Purpose Room on Wednesday, January 17, 2018 at 7:00 P.M.

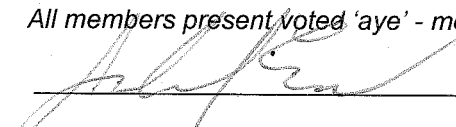
MOTION

Adjournment

Mr. Phelps called for the meeting to adjourn at 7:27P.M.

VOTE

All members present voted 'aye' - motion carried 9-0.



Mr. Jack Evans, Board Secretary