INTERBORO SCHOOL DISTRICT BOARD OF SCHOOL DIRECTORS MINUTES OF PUBLIC MEETING – FEBRUARY 20, 2019

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, February 20, 2019, in the Administration Building Board Room, 900 Washington Avenue, Prospect Park, Pennsylvania.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Danielle Fagan
Ms. Christine Alonso
Mr. Glenn Goldsborough
Ms. Jennifer Varricchio
Ms. Kelly Joseph
Mr. Edward Harris
Mr. Jack Evans
Mr. Justin Shivone
Mr. William Phelps

Also present were Mrs. Bernadette C. Reiley, Superintendent; Mr. Martin Heiskell, Director of Finance; Mr. William Galloway, Director of Operations; Approximately 2 staff members.

STUDENT REPORTS - NONE - Snow Day

RECOGNITION - NONE

COMMENTS FROM PERSONS IN ATTENDANCE - NONE

MOTION
Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, that the Minutes of the Interboro Board of School Directors' regular public meeting held on January 16, 2019, be approved.

VOTE

All members present voted 'aye' - motion carried 9-0 (Agenda Item 5.1 – 2/20/2019)

SOLICITOR'S REPORT

NONE

MOTION

Treasurer's Report

Motion by Mr. Evans, seconded by Mr. Shivone, that the Treasurer's Report for the month ending January 31, 2019, be approved.

VOTE

All members present voted 'aye' – motion carried 9-0.

(Agenda Item 7.1 - 2/20/2019)

MOTION

Funds Disbursement

Motion by Mr. Evans, seconded by Mr. Shivone, to ratify and approve

All Fund Disbursements in the amount of \$4,212,055.58.

VOTEAll members present voted 'aye' - motion carried 9-0.

(Agenda Item 7.2 - 2/20/2019)

MOTION

Budget Transfers

Motion by Mr. Evans, seconded by Mr. Shivone, to approve

the 2018-2019 budget transfers.

VOTEAll members present voted 'aye' - motions carried 9-0.

(Agenda Item 7.3 - 2/20/2019)

CORRESPONDENCE -

NONE

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COMMITTEE UPDATE

Finance Committee - Mr. Justin Shivone - Monday, February 4, 2019

- The first item discussed was the 2019-2020 Preliminary Budget
 - Mr. Heiskell reviewed the preliminary budget and highlighted the differences compared to the preliminary budget from the January meeting.
 - o Overall our budget saw in an increase it its revenue by \$390,816.
 - This increase is mainly from local tax assessment changers per the county, adjustments in the transfer tax, and additional Title 4 funding from the federal government.
 - We worked this month to reduce our expenditures by \$420,895
 - Some of the changes in expenditures included
 - a. Reducing the DCIU line item by \$95,392 because of reductions in special education services and the Fair Share costs.
 - b. Reducing the Curriculum and Instruction line item by 47,364 because of a reduction in various textbooks and certain professional development not needed for next year. There was also a decrease in Dual Enrollment tuition.
 - c. The Pupil Services line item decreased by \$77,233 because of a Reduction in substitute staffing services and a Decrease in charter school regular education tuition.
 - d. The Special Ed line item decreased by \$49,722 because of a Net decrease in special education tuition due to increase in "4010" students.
 - e. The Technology line item decreased by \$77,409 because there was a decrease in the leasing of staff and student devices.
 - Although our overall expenditures did decrease we did seem some increases to various departments.
 - The transportation line item saw in increase of 63,469 because of Additional special education transportation and an increase in DCIU transportation costs.
 - b. The Board of School Directors line item saw an increase of 28,000 because of Potential increases in legal fees for special education. And Potential increase in legal fees due to several contracts expiring 2020.
 - o Overall, we were able to cut the deficit by 811,711.
 - Mr. Heiskell, Mrs. Reiley, and the board will continue to work to this month to reduce the deficit as much as possible while maintaining the necessary supports for our students and staff.
 - At our next finance meeting we will be hearing from the different directors on their proposed department budgets.
- The <u>Preliminary Financial statements</u> were also on the agenda. All board directors had the opportunity to read the Monthly department spending, Year to date revenues, and year to date expenditures and ask questions.
- The committee adjourned. And our next Finance meeting will be held on March 4th at 7pm in the Board Room of the admin building.

GBO Committee - Mr. Glenn Goldsborough - February 4, 2019

- Building Level Future Ready Index was discussed for all buildings
- Transfinder Software discussed for the 2019-2020 budget
- Mrs. Varricchio presented the Delaware County Unites for Education Resolution
- Next meeting March 4, 2019

Legislative Update - Ms. Jennifer Varricchio - Wednesday, February 13, 2019

- Delaware County United for Education Event February 2, 2019 hosted by PA Schools Work at the DCIU
 - Attended with Mr. Harris and Ms. Alonso along with over 100 board members, superintendent, administrators, parents and students

- o Focus was to become more engaged and advocate for public education funding
- Senate Bill 34 Cyber Charter School Tuition
 - This bill seeks to alleviate the financial burden school districts face wgen they are required to pay tuition for residents who enroll in cyber charter schools, when the school district provides their own cyber education programs. Currently, school districts are responsible for the tuition of resident students attending cyber charter schools. This is set at the amount of the district's net per-student share of state basic education funding.
 - Under this legislation, if a public school district offers a cyber-based program equal in scope and content to an existing publicly chartered cyber charter school and a student in that district attends a cyber charter school instead of the district's cyber-based program, the school district shall not be required to provide funding to pay for the student's attendance at a cyber charter school.

Delaware County Community College - Mr. Glenn Goldsborough - January 16, 2019

- DCCC is looking to possibly purchase the Prendergast building from the Archdiocese. They are submitting a FRP.
- Enrollment Update:
 - Vast majority of students enrolled are from the Upper Darby, Darby, Yeadon, Lansdowne and Chester areas.
 - Enrollment is down across the board
 - Percentage wise, enrollment is up for part-time and down for full-time. One of the reasons for this is debt adverseness with the current generation.
- Transfer & Articulation
 - o 68.5% of students are enrolled in a Transfer Program
 - Students have opportunities to transfer, or articulate with guaranteed admissions into some programs, dual admissions in associate and bachelor programs and Program to program agreements with other institutions
- High-Tech manufacturing Programs
 - Some Interboro students are involved in the high school program in conjunction with DCCC
 - 196,000 High tech manufacturing jobs created in 2018 and DCCC has numerous programs and facilities to train for these jobs.
 - Next meeting will be on April 3, 2019 Hopefully touring the High Tech Manufacturing Building

Delaware County Intermediate Unit - Mr. Edward Harris - Wednesday, February 6, 2019

- Approval to accept and apply for grants to expand services to DCIU.
- Approval for professional development opportunities for DCIU and districts.
- Approval for opportunities to keep students and staff healthy and safe.
- Approval for opportunities to enhance student learning experiences.
- Permission for 32 students and three adults to attend the Family, Career and Community Leaders
 of America state conference.
- Approval for opportunities to enhance fiscal responsibility.
- Authorized the Board Secretary to seek nominations for Intermediate Unit Board membership for the term of July 1, 2019 to June 30, 2022 from the following districts: Chester Upland, Interboro, Radnor, Ridley and Southeast Delco.
- For more information please visit: <u>www.dciu.org</u>.

Community Outreach- Ms. Christine Alonso

- January 21st 3rd Annual March for Hunger A portion of the food collected at the March for Hunger affected by the Government shutdown is still being held by the VFW of Norwood.
 - o On January 26th, Senior Project students helped five families to collect food items.
 - Remaining food will be delivered to Loaves and Fishes by the students.

Audit Committee - Mr. Justin Shivone - Monday, February 4, 2019

- Some of the highlights from the 2017/2018 audit include:
 - o This audit was a clean audit with no findings.

- o There no significant deficiencies or material weaknesses relating to the financial statements.
- o There were no instances of noncompliance material to the financial statements.
- o And there were no significant deficiencies in internal control over major federal award programs.
- The auditors commended the district for following through with their recommendation from the previous audit dealing with the monitoring of the Federal Programs. No similar findings were noted in this audit.
- Other highlights of the audit dealing with the financial aspects of the budget include:
 - A fund balance of \$3,916,696 which is about 4% of total budget. The recommended amount of the unassigned fund balance is between 5%-8%. This board has developed a 5-year plan to increase that fund balance by reallocated committed project into our operating budget.
 - o Our districts has a total bonded debt of \$55,100,000
 - o Interboro School District maintains an A+ credit rating from Standard and Poor's
 - PSERs is projected to increase from 36.32% over the next few years. These increases will add hundreds of thousands of dollars to the budget each year.
 - o Net pension liability \$116,359,000. What this number represents is that if the PA pension system collapsed our district would be responsible for this money. I asked the auditors if our board has any control over this number consistently increasing, the answer was no. We can just advocate for reforms that put our district in a better position, but all PA school districts have large pension liabilities.
- Finally, the 2017/2018 final budget had expenditures at \$65,767,821 but the actual expenditures came in at \$65,247,275. Below are a few highlights of where specific departments came in under budget.
- Special Education transportation is an area we need to fine tune.
 - a. There was an increase in salaries and benefits for bus/van monitors and personal care assistants due to an increase in the need for these individuals because of IEP's for the respective students being transported. These costs were approximately \$162,314 over budget.

MOTION Personnel Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School approve the following personnel actions:

Appointments

Name:

Tara Taylor

Position:

Bookkeeper Coordinator

Location:

Administration

Rate of pay:

\$40,000.00 annually

Effective:

March 4, 2019

Replacing:

Gabrielle Sciarrino (Resigned)

Name:

Catherine Gerakaris

Position:

Professional/Homebound Substitute

Location:

Districtwide

Rate of pay:

\$100.00 daily/\$37.00 per hour

Rate of pay.

February 1, 2019

Effective:

A

Replacing:

As needed

Name:

Catherine Gerakaris

Position:

LTS Special Education Teacher
High School

Location: Rate of pay:

\$200.00 daily February 1, 2019

Effective: Replacing:

Barnett/Danz (Leave of Absence)

Name: Tina Butakis

Position: Instructional Assistant Special Education

Location: Norwood
Rate of pay: \$10.75 per hour
Effective: January 22, 2019

Replacing: Nancy Smith (Position Transfer)

Name: Denise Murphy

Position: Bus Monitor/Van Driver Location: Transportation

Rate of pay: \$14.11/\$18.06 per hour Effective: February 21, 2019

Replacing: As needed

Name: Dyana Cannon
Position: Substitute RN/LPN

Location: Districtwide
Rate of pay: \$17.30 per hour
Effective: February 21, 2019

Replacing: As needed

Please approve the following Supplementals:

Nullify:

Natalie Fury – Assistant Coach Girls Lacrosse – High School Effective Date – Spring 2019

Appointments

Name: Natalie Fury

Position: Head Coach Girls Lacrosse

Location: High School

Rate of pay: \$4,320.00 (Level 1, 1 years of service, 12 pts)

Effective: Spring 2019
Replacing: Stephanie D'Alonzo

Name: Samantha Amicone

Position: Assistant Coach Girls Lacrosse

Location: High School

Rate of pay: \$3,060.00 (Level 1, 1 years of service, 8.5 pts)

Effective: Spring 2019
Replacing: Natalie Fury

Name: Clarence Miller

Position: Assistant Coach Boys Lacrosse

Location: High School

Rate of pay: \$3,060.00 (Level 1, 1 years of service, 8.5 pts)

Effective: Spring 2019

Replacing: David Belson

Name: Katherine Malenich

Position: Head Coach Girls Field Hockey

Location: High School

Rate of pay: \$2,520.00 (Level 1, 2 years of service, 7 pts)

Effective: Fall 2019

Replacing: Gabrielle Capuano

Please reclassify the following people:

Sharon Longale
From – Instructional Assistant - Norwood
Rate of Pay - \$11.97 per hour
To – Title I Instructional Assistant - Norwood
Rate of Pay - \$11.97 per hour
Effective Date – January 28, 2019
Replacing: Mary Ann Bailey (Position Transfer)

Erin Smith
From – Personal Care Assistant - Norwood
Rate of Pay - \$11.42 per hour
To – Instructional Assistant Special Education – High School
Rate of Pay - \$11.16 per hour
Effective Date – February 6, 2019
Replacing: Kristy Kern (resigned)

Please approve the salary schedule per the Interboro Education Association (IEA) contract July 1, 2017 to June 30, 2020.

Please approve the Interboro Education Associatio Reclassification Requests of the following people effective March 1, 2019:

Sheila Frank, Tiffany Holdeman, Elizabeth McGehrin, Kirk McGrotty, Brett Rambo, Colleen Crothers

Please approve the following people as ACT Tutors at their contractual extra rate of pay for the 2018-2019 school year:

Name:

Daniel Meli

Rate of pay:

\$40.00 per hour

Name: Rate of pay: Anthony Meccariello

\$40.00 per hour

Please approve the following people for a Leave of Absence:

Donna Senkow, High School Secretary, be approved for a Medical leave of Absence effective February 18, 2019 through March 25, 2019. The first twelve (12) weeks of this leave are granted under the guidelines and regulations of FMLA.

Patricia Hamel, Bus Monitor/IEP Driver, be approved for an Unpaid Leave of Absence effective January 30, 2019 through June 14, 2019.

Amy Little, Instructional Assistant, Special Education at Glenolden School, be approved for an Unpaid Medical Leave of Absence effective February 12, 2019 through June 14, 2019.

Jeanette Endebrock, Bus Monitor/Van Driver with Transportation, be approved to extend her Unpaid Medical Leave of Absence though February 4, 2019.

Nancy Caulfield, Bus Monitor/Van Driver, be approved to extend her Unpaid Leave of Absence through February 4, 2019.

Cynthia Fuller, Bus Monitor with Transportation, be approved to extend her Unpaid Medical Leave of Absence through June 14, 2019.

Angela Parker, Bus Driver with Transportation, be approved to extend her Unpaid Medical Leave of Absence through September 1, 2019.

Please remove the following people from the 2018-2019 Professional/Homebound Substitute List:

Marcia Reilly, Ashley Bruno, Tracy Somani, Erica Guidetti

Please remove the following people from the 2018-2019 Classified Substitute List:

Mandy Petrellis, Jacqueline Redding

Please remove the following person from the 2018-2019 Substitute Bus Driver/Monitor List:

John Kauffman

Please add the following people to the 2018-2019 Homebound Instructional List:

Name:

Michael Lafferty

Rate of pay:

\$38.00 per hour

Name:

Tina Moore

Rate of pay:

\$40.00 per hour

Please accept the following Resignations:

Kristy Kern – Instructional Assistant, Special Ed. – High School Effective Date – January 7, 2019

Marisa Giannini – Behavior Specialist – High School Effective Date – January 23, 2019

Gabriella Sciarrino – Bookkeeper Coordinator – Administration Effective Date – February 1, 2019

Donna LaJudice – Personal Care Assistant – Glenolden Effective Date – February 15, 2019

Please approve the termination of the following employee effective February 8, 2019 while on probationary employee status:

Employee D

All members present voted 'aye' - motion carried 9-0. (Agenda Item #10 – 2/20/19)

VOTE

MOTION

Retirements

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

With regret, that the following Retirement be accepted:

Dennis Bakey, Sixth Grade Teacher with Twenty-six (26) years of service to the District, be approved for Retirement effective June 14, 2019 under the terms and conditions set forth in the current agreement with the Interboro Education Association.

Board Comment

VOTE

MOTION
Office of Curriculum & Instruction

All members present voted 'aye' – motion carried 9-0 (Agenda Item #11 – 2/20/2019)

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve Lauren Harrell and Robert Kelly to attend the DCIU "Big Picture Shifts in Mathematics Content" Conference on January 18, 2019 at a cost not to exceed \$370, to be paid from District Funds.

That the Board of School Directors approve Stephanie D'Alonzo, Kelly Spiotta, and Jamie Kovatch to attend the "Guided Math Differentiate Your Math Instruction" Conference on February 28, 2019 to be held in Cherry Hill, NJ at a cost not to exceed \$750 to be paid from Ready to Learn funds.

That the Board of School Directors approve Mark Avitabile and Valerie Eckman to attend the DCIU Curriculum Directors' Retreat on February 28, 2019 to March 1, 2019 to be held in Lancaster, PA at a cost not to exceed \$650 to be paid from District funds.

That the Board of School Directors approve Lauren Harrell and Miesja Cubito to attend the DCIU "MTSS/RTI at Work" Conference on September 19- 20, 2019 at a cost not to exceed \$370 to be paid from District Funds.

That the Board of School Directors approved the revision to the MOU between Smile Pennsylvania and Interboro School District from February-June 30, 2019 school year to provide dental services as listed in the agreement.

That the Board of School Directors approve Thomas Speer and H. Joseph Fisher to complete design and layout of the High School Aquaponics classroom. Amount not to exceed twenty (20) hours each at their contractual extra rate of pay to be paid from State Farm grant funding.

That the Board of School Directors approve the Independent Contractor's Agreement for Christopher Seifert who will provide training for High School student mentors. Contract not to exceed \$500 to be paid from District Funds. That the Board of School Directors approve the Independent Contractor's Agreement for Francyne Wharton who will provide independent evaluations of PreK classrooms using the Early Childhood Environment Scale, 3rd edition (ECERS-3) and related professional coaching. Contract not to exceed \$ 2,000 to be paid from PreK Counts Grant Funding.

That the Board of School Directors approve the Memorandum of Understanding between the Interboro School District and Discovery Tree's Prek Counts program to establish a partnership. Discovery Tree's newly hired PreK Counts teachers will participate in the District's New Teacher Induction and Mentoring Program.

That the Board of School Directors approve Tracy Costa and Shelley Campbell as New Teacher Induction Mentors under the MOU between the Discovery Tree and Interboro School District.

That Board of School Directors approve Meghan Magee and Crystal Wilchensky to receive a stipend of \$150 each according to the terms and conditions of the MOU with Discovery Tree and Interboro School District.

That the Board of School Directors approve an Overnight Field Trip request for the HS Marching Band to travel to Orlando & Titusville, FL, to perform in the "Main Street Parade", from February 17 – 22, 2019, to be funded by the students and the Interboro Music Boosters.

That the Board of School Directors approve the purchase of fifteen Janome MyStyle 100 Sewing Machines for the High School Family and Consumer Science Program from Eagle/Enersave,Inc. Machines will be purchased from 18-19 Title IV funds at a cost not to exceed \$3,435.

All members present voted 'aye' – motion carried 9-0 (Agenda Item #12 – 2/20/2019)

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the placement for student W to receive Special Education services from Buxmont Academy at a rate of \$151.52 per day during the 2018-2019 to be paid from District funds.

That the Board of School Directors approve the three (3) year renewal of the Services Agreement between Austill's Rehabilitation Services, Inc. and Interboro School District for the timeframes of July 1st – June 30th of 2019-2020, 2020-2021 and 2021-2022.

That the Board of School Directors approve the updated agreement with Elwyn for One Bachelor's level ABA (applied behavior analysis) therapist services and invoicing for Interboro Students, beginning January 7, through June 13, 2019. Total cost not to exceed \$22,150 to be paid from District Funds.

That the Board of School Directors approve the membership renewal invoice for the Pennsylvania Principals Association for Rachel Lambert at a total cost of \$595 to be paid from District funds.

VOTE

MOTION

Office of Special Education/ Pupil Services That the Board of School Directors approve Kimberly Marcone to attend "Big Picture Shifts in Mathematics Content and Instruction and MTSS/RTI at Work" on January 18, 2019 and September 19 -20, 2019 at a cost of \$320 to be paid from District funds.

That the Board of School Directors approve the cost of the stipend for Christina Till, Duquesne University student, to complete her internship course work with the Interboro School District during the 2019-2020 School Year. Total cost not to exceed \$5,000 to be paid from District Funds.

VOTE

All members present voted 'aye' – motion carried 9-0 (Agenda Item #13 – 2/20/2019)

MOTION

Office of Technology

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Smore For Schools Terms and Conditions. Cost not to exceed \$999 to be paid from District Funds.

VOTE

All members present voted 'aye' – motion carried 9-0 (Agenda Item #14 – 2/20/2019)

MOTION
Office of Finance

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve that the following tax collectors be exonerated from collecting 2018 School Real Estate taxes in the amounts as indicated:

Donna RuggieroGlenolden\$377,936.64Joshua CaulderNorwood\$266,932.26Jeffrey ParkProspect Park\$342,461.28James FennTinicum Twp.\$370,626.29

That the Board of School Director's approves the Audited Financial Statements prepared by Majors and Mastro, LLC for the School Year Ending June 30, 2018.

VOTE

All members present voted 'aye' – motion carried 9-0 (Agenda Item #15 – 2/20/2019)

MOTION

2019-2020 Prelim Calendar

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the Preliminary Interboro School District calendar for the 2019-2020 school year.

Board Comment

Roll Call

VOTE

Ms. Fagan, Ms. Alonso, Mr. Goldsborough, Ms. Varricchio, Ms. Joseph, Mr. Harris, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 9-0. (Agenda Item #16 – 2/20/2019)

MOTION

2019-2020 Program of Studies

Preliminary

Motion by Mr. Evans, seconded by Mr. Shivone to approve the Preliminary Interboro High School Program of Studies Book for the 2019-2020 school year.

Roll Call

VOTE

Ms. Fagan, Ms. Alonso, Mr. Goldsborough, Ms. Varricchio, Ms. Joseph, Mr. Harris, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' - motion

carried 9-0. (Agenda Item #17 - 2/20/2019)

MOTION

HR Conference

Motion by Mr. Evans, seconded by Mr. Shivone to approve David Criscuolo to attend "District HR Exchange Conference" in Macungie, PA from April 24-26, 2019 in the amount of \$450 to be paid from District funds.

VOTE

All members present voted 'ave' - motion carried 9-0

(Agenda Item #18 - 2/20/2019)

MOTION

PASBO Conference

Motion by Mr. Evans, seconded by Mr. Shivone to approve Bernadette Reiley, William Galloway, and Laura Antes, to attend the Annual PASBO Conference and Seminar in Hershey, Pennsylvania from March 5th to March 8th 2019 at a cost not to exceed \$1,300 paid from District funds.

VOTE

All members present voted 'aye' - motion carried 9-0

(Agenda Item #19 - 2/20/2019)

MOTION

DCIU Board of Directors

Appointment

Motion by Mr. Evans, seconded by Mr. Shivone to approve Edward Harris to serve as member of the Delaware County Intermediate Unit Board of Directors for the term July 1, 2019 to June 30, 2022.

Board Comment

VOTE

All members present voted 'aye' - motion carried 9-0 (Agenda Item #20 - 2/20/2019)

MOTION

Basic Education Funding Resolution

Motion by Mr. Evans, seconded by Mr. Shivone to approve the resolution urging the General Assembly to take legislative action for public education by increasing basic education funding through the state's fair funding formula; ensuring sufficient resources for special education and career and technical education; and generating the necessary revenues though sustainable, recurring funding services.

Board Comment

VOTE

All members present voted 'ave' - motion carried 9-0

(Agenda Item #21 - 2/20/2019)

MOTION

Second Reading

Motion by Mr. Evans, seconded by Mr. Shivone to approve the Second Reading of the following policy in the category of Operations:

Operations

815.1 Social Media

VOTE

All members present voted 'aye' - motion carried 9-0

(Agenda Item #22 - 2/20/2019)

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OLD BUSINESS -

None

NEW BUSINESS -

None

On Monday, March 4, 2019, a Finance Committee Meeting with the GBO Meeting immediately following will be held at 7:00 P.M. in the Board Room of the Administration Building.

The next Work Session of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Monday, March 18, 2019 at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Wednesday, March 20, 2019 at 7:00 P.M.

MOTION

Mr. Phelps called for the meeting to adjourn at 7:37 P.M.

Adjournment

VOTE

All members present voted aye - motion carried 9-0.

Mr. Jack Evans, Board Secretary