

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – MARCH 20, 2019**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, March 20, 2019, in the Administration Building Board Room, 900 Washington Avenue, Prospect Park, Pennsylvania.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Danielle Fagan
Ms. Christine Alonso
Mr. Glenn Goldsborough
Ms. Jennifer Varricchio
Ms. Kelly Joseph
Mr. Edward Harris
Mr. Jack Evans
Mr. Justin Shivone
Mr. William Phelps

Also present were Mrs. Bernadette C. Reiley, Superintendent; Mrs. Gabrielle Goham, Solicitor; Mr. Martin Heiskell, Director of Finance; Mr. David Criscuolo, Director of Human Resources; Ms. Rachel Lambert, Special Education Supervisor; Mr. Ryan Snyder, Principal. Approximately 5 Community members and 6 staff members.

STUDENT REPORTS – Zachary Keeney (Samantha Shemeluk was not present)

RECOGNITION - District Spelling Bee Winners - Presented by Jennifer Olivieri

1st Place – *Laci Cheatham* – Norwood School
2nd Place – *Isabella Shippey* – Prospect Park School
3rd Place – *Michael Southern* – Prospect Park School

COMMENTS FROM PERSONS IN ATTENDANCE –

Mr. Zurdi Dobi, Tinicum resident

- Questioned the negotiation status of the Secretaries contract and who was on the negotiations team from the board.
- Questioned the status of the Superintendent's contract and gave input into salary increases for both contracts. .
 - **Board Comments**

MOTION
Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on February 20, 2019, be approved.*

VOTE

*All members present voted 'aye' - motion carried 9-0
(Agenda Item 5.1 – 3/20/2019)*

SOLICITOR'S REPORT

1) Consulting on Special Education matters, 2) Contract review

MOTION
Treasurer's Report

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Treasurer's Report for the month ending February 28, 2019, be approved.*

VOTE

*All members present voted 'aye' – motion carried 9-0.
(Agenda Item 7.1 – 3/20/2019)*

MOTION
Funds Disbursement

Motion by Mr. Evans, seconded by Mr. Shivone, *to ratify and approve All Fund Disbursements in the amount of \$5,100,299.63.*

VOTE

*All members present voted 'aye' - motion carried 9-0.
(Agenda Item 7.2 – 3/20/2019)*

MOTION
Budget Transfers

Motion by Mr. Evans, seconded by Mr. Shivone, *to approve the 2018-2019 budget transfers.*

VOTE

*All members present voted 'aye' - motions carried 9-0.
(Agenda Item 7.3 – 3/20/2019)*

CORRESPONDENCE –

NONE

COMMITTEE UPDATE

Finance Committee – Mr. Justin Shivone – Monday, March 4, 2019

- The first item on the agenda was the **2019-2020 Preliminary Budget**
 - Overall our budget saw in an increase in its **revenue** by \$936,974.
 - This increase is mainly from state revenue through increases in Basic Education and Special Education funding per the proposed state budget
 - In terms of our **expenditures** we actually saw an increase of \$264,900
 - Most of the increase in expenditures were due to adjustments to health plans. This increase added \$249,064 to expenditures.
 - We also saw some increases to the pupil service department for charter school tuitions and special education line item for tuition for life skills and emotional support services totaling \$97,0124
 - The Transportation department saw an increase of \$54,220 for special education transportation, GPS software and increase to repair and maintenance line items.
 - Finally, there was an increase to the technology line item for various technology support services as well software for transportation totaling \$44,088
 - Some of the reductions in expenditures included:
 - Reducing the DCIU line item by \$141,358 because of decreases in special education services, fair share costs, and various other IU services.
 - And reducing \$56,998 from resignations and reclassifications in salary and benefits.
 - Overall, we were able to decrease the deficit by \$649,226. The current budget deficit sits at \$672,074 at a 3% tax increase. As the tax increase goes down the deficit increases. A 0% tax increase would have us sitting at a \$1.9 million dollar deficit
 - Mr. Heiskell, Mrs. Reiley, and the board will continue to work to this month to reduce the deficit. We are waiting for our second look for health care and prescription to adjust that line item. We are also keeping an eye on the state budget. If cyber charter reform is passed we could see some potential savings as well.
- We had budget presentation from the Technology department and the Facilities department
 - Some highlights of the proposed Technology Budget include
 - New leases for 350 laptops, 1000 Chromebook and desktops totaling \$172,107. This would be an annual savings of \$34,160 compared to the previous lease
 - We also discussed a few different plans for classroom interactive displays. Mrs. Haggerty discussed three options. The committee asked for more information and will discuss at the next finance meeting.
 - Some of the highlights of the proposed Facilities Budget include

- Overall reduction of \$60,000 due to reduced utility cost and doing many projects in-house
- Some increases include to building improvement line item due to in-house projects rather than sub-contracting and increases to rate increases of 18% for aqua water
- Some proposed projects include
 - Replacing French door style classroom doors.
 - Upgrades to the fire system modem to cellular or IP phone.
 - Tincum gym roof repair that could cost approximately \$30,000

We will have more departments present next month as well.

- The **Preliminary Financial statements** were discussed. All board directors had the opportunity to read the Monthly department spending, Year to date revenues, and year to date expenditures and ask questions.
- The committee adjourned. And our next Finance meeting will be held on April
- 1st at 7pm in the Board Room of the admin building.

GBO Committee – Mr. Glenn Goldsborough

- No meeting in February
- Next meeting April 1, 2019

Legislative Update – Ms. Jennifer Varricchio – Wednesday, March 13, 2019

- Senate Bill 34 – Cyber Charter School Tuition - SB 34 would relieve school districts from paying cyber charter schools if they offer a similar program in house. It is requested that you contact your legislators to support this bill.
 - Thanks Senator Kearney from attending this meeting and being a cosponsor of this bill.
 - Under the bill, if a District offers a cyber based program equal in scope and content to an existing publicly chartered cyber charter school and a student in that district attends a cyber charter school instead of the district's cyber-based program, the district shall not be required to provide funding to pay for the student's attendance at the cyber charter school.
- House Bill 97 – Sale of vaping Products to Minors. This bill is aimed at controlling the sale of "vaping" products to minors and their use on school property. The bill amends the Criminal Code to make it an offense to purchase nicotine products or electronic nicotine delivery systems to minors and for minors to purchase or attempt to purchase nicotine products to electronic delivery systems.
- Next meeting is April 10, 2019

Delaware County Community College – Mr. Glenn Goldsborough

- No meeting this month
- Next meeting will be on April 3, 2019

Delaware County Intermediate Unit – Mr. Edward Harris – Wednesday, March 6, 2019

- Applied for DCIU early Head Stater/Head Start continuation funding for fiscal year 2019/2020
- Contracted with Vision Academy Charter School for DCIU to provide special education and administrative support.
- Approved the Memorandum of Understanding with Widener University for Internship Field Placement.
- Approved the attendance of 36 students and three adults to attend the Health Occupation Students of America State Leadership Conference.
- Approved the 2019-2020 Intermediate Unit General Operating Budget.
- Approved the 2019-2020 Delaware County technical Schools Budget.
- Accepted the resignation of Mr. Charles Warren, Board Representative for the Chester Upland School District and approved the appointment of Mr. Anthony Johnson to fulfil the term.
- The next DCIU Board of Directors Meeting will be on April 3, 2019.
- For more information please visit: www.dciu.org.

Community Outreach- Ms. Christine Alonso

- Flag In for Memorial Day. Meeting to be hold on March 29th to discuss details. Students will be able to assist the placing of flags at the cemetery.
 - Norwood VFW dates are May 15th with a rain date of May 22nd.

MOTION
Personnel

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School approve the following personnel actions:*

Appointments

Name: Helen Dalessio
Position: LTS Special Education Teacher
Location: High School
Rate of pay: \$200.00 daily
Effective: February 25, 2019
Replacing: Megan Lesky (Leave of Absence)

Name: Alicyn Huddell
Position: LTS Third Grade Teacher
Location: Glenolden
Rate of pay: \$200.00 daily
Effective: April 13, 2019
Replacing: Kaitlyn Godfrey (Leave of Absence)

Name: Jennifer Venditti
Position: Personal Care Assistant
Location: Glenolden
Rate of pay: \$11.42 per hour
Effective: February 19, 2019
Replacing: Donna LaJudice (resigned)

Name: Theresa Johnson
Position: Instructional Assistant Special Education
Location: Kindergarten
Rate of pay: \$10.75 per hour
Effective: March 18, 2019
Replacing: Becky Kohlbrenner (resigned)

Name: Nicole Matthews
Position: School Assistant
Location: Norwood
Rate of pay: \$9.68 per hour
Effective: March 25 2019
Replacing: Justin O'Connor (resigned)

Name: Lekeshia Dawkins
Position: Substitute RN/LPN
Location: Districtwide
Rate of pay: \$17.30 per hour
Effective: March 21, 2019
Replacing: As needed

Name: Kristin Sharkey
Position: Classified Substitute
Location: Districtwide
Rate of pay: \$9.00 per hour
Effective: March 21, 2019
Replacing: As needed

Name: Cynthia Lefkof
Position: Classified Substitute
Location: Districtwide
Rate of pay: \$9.00 per hour
Effective: March 21, 2019
Replacing: As needed

Name: Jeannie Nolan
Position: Classified Substitute
Location: Districtwide
Rate of pay: \$9.00 per hour
Effective: March 21, 2019
Replacing: As needed

Please approve the following Supplementals:

Nullify:

Jessica Wilson – Head Coach Middle School Softball – Districtwide
Effective Date – Spring 2019

Meghan Magee – Summer School Director – High School
Effective – June-August 2019

Jonathan Vail – Summer School Director – High School
Effective – June-August 2019

Megan Pascal - .5 Crazy 8's Sponsor – Glenolden
Effective – September 2018/June 2019

Supplemental Adjustment:

Marisa Giannini
From: Full Year Mentor
Rate of Pay: \$1,080.00
To: 2/3 Year Mentor
Rate of Pay: \$720.00
Effective: January 2019

Supplemental Appointments

Name: Deanna Wilson
Position: Head Coach Middle School Softball
Location: Districtwide
Rate of pay: \$2,700.00 (Level 1, 1 years of service, 7.5 pts)
Effective: March 1 2019
Replacing: Jessica Wilson

Name: Ian Donoghue-Neider
Position: Assistant Coach Middle School Boys Lacrosse
Location: Districtwide
Rate of pay: \$2,160.00 (Level 1, 1 years of service, 6 pts)
Effective: Spring 2019
Replacing: New

Name: Kyleigh D'Agostino
Position: Assistant Coach Girls Lacrosse
Location: High School
Rate of pay: \$3,060.00 (Level 1, 1 years of service, 8.5 pts)
Effective: Spring 2019
Replacing: Janet Palermo

Name: Frances McNally
Position: Head Coach Winter Track
Location: High School
Rate of pay: \$4,620.00 (Level 2, 4 years of service, 12 pts)
Effective: Winter 2019/2020
Replacing: Nicole Werner

Name: Jennifer Rowe
Position: .5 Crazy 8's Sponsor
Location: Glenolden
Rate of pay: \$360.00 (Level 1, 1 year of service, 1 pt)
Effective: September 2018/June 2019
Replacing: Megan Pascal

Name: Lauren Harrell
Position: New Teacher Induction Mentor
Location: Administration
Rate of pay: \$360.00 (Length of Induction: 1/3 year)
Effective: February 2019

Please reclassify the following people:

Sean Gane
From – Bus Monitor/Van Driver - Transportation
Rate of Pay - \$14.11/\$18.06 per hour
To – Bus Driver - Transportation
Rate of Pay - \$11.97 per hour
Effective Date – February 14, 2019
Replacing: N/A

Kelly Hoopes
From – Personal Care Assistant - Districtwide
Rate of Pay - \$11.42 per hour
To – Instructional Assistant Special Education – Norwood
Rate of Pay - \$11.16 per hour
Effective Date – February 21, 2019
Replacing: Sharon Longale (Position transfer)

Victoria Giordano
From – School Assistant – Prospect Park
Rate of Pay - \$9.68 per hour
To – Personal Care Assistant – Prospect Park
Rate of Pay - \$11.42 per hour
Effective Date – March 11, 2019
Replacing: Employee D (terminated)

Carmella McLaughlin
From – Instructional Assistant Special Education - Tinicum
Rate of Pay - \$10.75 per hour
To – Library Assistant - Tinicum
Rate of Pay - \$20,000.00 annually
Effective Date – March 18, 2019
Replacing: Linda Neiss (Retirement)

**Please approve the Interboro Education Association
Reclassification Requests of the following person effective March 1,
2019:**

Jessica Lennox

**Please approve the following Recommendations for Professional
Employee Status:**

Laura Blocksom, Lauren Gigliotti, Kerri Urzillo

Please approve the following people for a Leave of Absence:

*Cheryl Boyd, Bus Driver for Transportation, be approved for an Unpaid
Medical Leave of Absence effective February 27, 2019 through March
20, 2019.*

*Anne Dampf, Social Studies Teacher at the High School, be approved
for a Medical leave of Absence effective March 8, 2019 through April 3,
2019. The first twelve (12) weeks of this leave are granted under the
guidelines and regulations of FMLA.*

*Margaret Evans, Bus Driver for Transportation, be approved for an
Unpaid Medical Leave of Absence effective April 2, 2019 through April
24, 2019.*

*Gina Santini, Teacher at Norwood School, be approved for a
Childbearing/Rearing Leave of Absence effective August 26, 2019
through November 20, 2019. The first twelve (12) weeks of this leave are
granted under the guidelines and regulations of FMLA.*

*Margaret McGroarty, School Assistant, be approved to extend her
Unpaid Medical Leave of Absence through April 29, 2019.*

**Please remove the following person from the 2018-2019 Classified
and Bus Monitor/Driver Substitute Lists:**

Marie Morgan Moshovis

**Please remove the following person from the 2018-2019 Classified
Substitute List:**

Jessica Kephart

**Please remove the following person from the 2018-2019 Custodian
Substitute List:**

Justin O'Connor

Please add the following person to the 2018-2019 Homebound Instructional List:

Name: Tracy Costa
Rate of pay: \$40.00 per hour

Please accept the following Resignations:

Justin O'Connor – School Assistant – Norwood
Effective Date – March 4, 2019

Becky Kohlbrenner – Instructional Assistant, Special Ed – Kindergarten
Effective Date – March 8, 2019

Beth Huggins – Instructional Assistant, Special Education – Glenolden
Effective Date – March 15, 2019

Sarah Mills – Ten Month Secretary – Tinicum
Effective Date – March 25, 2019

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #10 – 3/20/2019)*

MOTION

Retirements

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

With regret, that the following Retirement be accepted:

Suzanne Earnest, Kindergarten Teacher with Thirty-four (34) years of service to the District, be approved for Retirement effective June 13, 2019 under the terms and conditions set forth in the current agreement with the Interboro Education Association.

Linda Neiss, Library Assistant at Tinicum School with Twenty-two (22) years of service to the District, be approved for Retirement effective December 15, 2018.

Gladys Buoncristiano, Math Para Professional at Glenolden School with Eleven (11) years of service to the District, be approved for Retirement effective October 31, 2019.

Board Comment

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #11 – 3/20/2019)*

MOTION

Office of Curriculum & Instruction

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve Hannah Knauss to attend the PMEA All State Conference from April 4 – April 6, 2019 at a cost not to exceed \$510.00 to be paid from District Funds.

That the Board of School Directors approve an Overnight Field Trip request for 32 students, along with 12 Chaperones from the Choral/Theater Department to travel to New York City from Friday April 12 to April 13, 2019 to be paid for by the students/chaperones.

That the Board of School Directors approve the Overnight Field Trip request for 60 students and 8 adults of Norwood School to travel to Paradise Farms Camp in Downingtown PA, from May 8 – May 10, 2019 paid for by Norwood Outdoor Education.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #12 – 3/20/2019)*

MOTION

*Office of Special Education/
Pupil Services*

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the agreement for student X to receive special education services from Devereux at a rate of \$229 per day for tuition and \$34 per hour for 1 on 1 services during the 2018-2019 at a cost not to exceed \$40,500, to be paid from District funds.

That the Board of School Directors approve the Child Guidance Resource Center agreement for the 2018-2019 school year and for Student Y to attend CGRC at a cost not to exceed \$56,500.00 per year to be paid from District Funds.

That the Board of School Directors approve the agreement for Student Z to receive Occupational Therapy/Physical Therapy services at the Pennsylvania School for the Deaf at a rate of \$107.50 per hour during the 2018-19 school year at a cost not to exceed \$19,000, to be paid from District funds.

That the Board of School Directors approve the updated agreement with Elwyn for One Bachelor's level ABA (applied behavior analysis) therapist services and invoicing for Interboro Students, beginning on or after January 7, 2019 and ending June 13, 2019. Total cost not to exceed \$25,725.00 to be paid from District Funds.

That the Board of School Directors approve the invoice for a Comprehensive Neuropsychological Evaluation for the 2018/2019 school year at a cost of \$4,300.00 to be paid from District funds.

That the Board of School Directors approve Rebecca Mues to attend the PDE Data Summit on March 25, 2019 in Hershey, PA at a cost not to exceed \$210.00 to be paid from District funds.

That the Board of School Directors approve the Independent Contractor's Agreement with Jean Rothstein, Speech Therapist, for services for our Special Education Students at a cost of \$80.00 per hour effective March 11, 2019 for the 2018/2019 school year at a cost not to exceed \$4,800.00 to be paid from District funds.

That the Board of School Directors approve the reimbursement to Paul Korinth for hotel fees from the PACTA Pathways to Career Readiness: 29th Annual Education and Workforce Development Symposium on February 14-15, 2019 reimbursement cost of \$164.28 to be paid from District funds.

Board Comment

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #13 – 3/20/2019)*

MOTION

2019-2020 DCIU GOB

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approve the General Operating Budget of the Delaware County Intermediate Unit for the fiscal year July 1, 2019 through June 30, 2020 in the amount of \$9,343,629.00. Interboro School District's share is \$37,679.88.*

Roll Call**VOTE**

Ms. Fagan, Ms. Alonso, Mr. Goldsborough, Ms. Varricchio, Ms. Joseph, Mr. Harris, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 9-0. (Agenda Item #14 – 3/20/2019)

MOTION

2019-2020 Vo Tech Budget

Motion by Mr. Evans, seconded by Mr. Shivone *to approve the General Operating Budget of the Delaware County Area Vocational Technical School for the fiscal year July 1, 2019 through June 30, 2020 in the amount of \$14,002,025.00. Interboro School District's share is \$991,424.00.*

Roll Call**VOTE**

Ms. Fagan, Ms. Alonso, Mr. Goldsborough, Ms. Varricchio, Ms. Joseph, Mr. Harris, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 9-0. (Agenda Item #15 – 3/20/2019)

MOTION

2019-2020 Special Education Funding

Motion by Mr. Evans, seconded by Mr. Shivone *to approve the Delaware County Intermediate Unit Special Education Funding and Service Agreement for 2019-2020 Interboro School District's share is \$363,449.05.*

Roll Call**VOTE**

Ms. Fagan, Ms. Alonso, Mr. Goldsborough, Ms. Varricchio, Ms. Joseph, Mr. Harris, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 9-0. (Agenda Item #16 – 3/20/2019)

MOTION

Title III MOU

Motion by Mr. Evans, seconded by Mr. Shivone *to approve the Memorandum of Understanding with the DCIU for supplemental services and resources utilized by the Title III Consortium during the 2018-2019 fiscal year.*

VOTE

All members present voted 'aye' – motion carried 9-0 (Agenda Item #17 – 3/20/2019)

MOTION

Athletic Trainer Agreement 2019-2022

Motion by Mr. Evans, seconded by Mr. Shivone *to approve the Athletic Trainer Agreement between Interboro School District and the Prospect Health Access Network for a term of three (3) years July 1, 2019 to June 30, 2022 at a cost of \$32,000.00 per year to be paid from District funds.*

VOTE

All members present voted 'aye' – motion carried 9-0 (Agenda Item #18 – 3/20/2019)

MOTION

Sports Medicine Agreement 2019-2022

Motion by Mr. Evans, seconded by Mr. Shivone *to approve the Sports Medicine Agreement between Interboro School District and the Prospect Health Access Network for a term of three (3) years July 1, 2019 to June 30, 2022 at a cost of \$21,289.60 per year to be paid from District funds.*

VOTE

All members present voted 'aye' – motion carried 9-0 (Agenda Item #19 – 3/20/2019)

MOTION

PASBO reimbursement (BCR)

Motion by Mr. Evans, seconded by Mr. Shivone *to approve the reimbursement to Bernadette Reiley for her attendance at the Annual PASBO Conference and Seminar in Hershey, Pennsylvania on March 5th to March 8th 2019 at a cost of \$131.12 to be paid from District funds.*

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #20 – 3/20/2019)*

MOTION

NSBA Conference

Motion by Mr. Evans, seconded by Mr. Shivone *to Edward Harris, Jennifer Varricchio, Justin Shivone, and Bernadette Reiley, to attend the Annual NSBA Conference in Philadelphia, PA from March 30 - March 31, 2019 at a cost not to exceed 2,200.00 to paid from District funds.*

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #21 – 3/20/2019)*

OLD BUSINESS –

None

NEW BUSINESS –

None

On Monday, April 1, 2019, a Finance Committee Meeting with the GBO Meeting immediately following will be held at 7:00 P.M. in the Board Room of the Administration Building.

The next Work Session of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Monday, April 8, 2019 at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Wednesday, April 10, 2019 at 7:00 P.M.

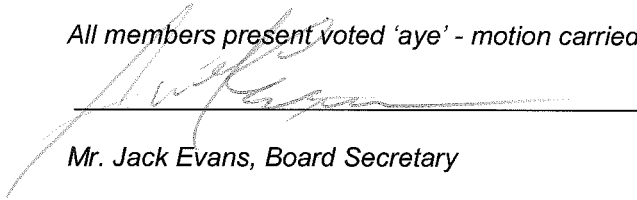
MOTION

Adjournment

Mr. Phelps *called for the meeting to adjourn at 7:50 P.M.*

VOTE

All members present voted 'aye' - motion carried 9-0.



Mr. Jack Evans, Board Secretary