

**INTERBORO SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
MINUTES OF PUBLIC MEETING – JULY 17, 2019**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, July 17, 2019 at 7:00P.M. at the Administration Building, 900 Washington Avenue, Prospect Park, Pennsylvania.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Danielle Fagan  
Ms. Christine Alonso  
Mr. Glenn Goldsborough  
Ms. Jennifer Varricchio  
Ms. Kelly Joseph  
Mr. Edward Harris  
Mr. Jack Evans  
Mr. William Phelps

Mr. Justin Shivone was absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Mr. Ernie Angelos, Solicitor; Mr. David Criscuolo, Director of Human Resources; Mr. William Galloway, Director of Operations; Dr. Barbara Hagerty, Director of Technology; Approximately 2 community members.

**COMMENTS FROM PERSONS IN ATTENDANCE –**

**Zurdi Dobi**

- District intent to adopt an Airport Parking Lot Tax – commented that we should not be raising taxes.
- Requested information on the Interboro Education Association CBA and percentage of increases.
- Discussed properties being purchased in Tinicum by the Airport.
- Questioned Wisler Pearlstine Solicitor appointment.
- Questioned Superintendent salary.

**MOTION**

*Public Minutes*

Motion by Mr. Evans, seconded by Ms. Varricchio, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on June 19, 2019 be approved.*

**VOTE**

*All members present voted 'aye' - motion carried 8-0  
(Agenda Item 3.1 – 7/17/2019)*

**SOLICITOR'S REPORT**

1) Tax Appeals, 2) Policy review, 3) Reviewing Contracts

**MOTION**

*Treasurer's Report*

Motion by Mr. Evans, seconded by Ms. Varricchio, *that the Treasurer's Report for the month ending June 30, 2019, be approved.*

**VOTE**

*All members present voted 'aye' – motion carried 8-0.  
(Agenda Item 5.1 – 7/17/2019)*

**MOTION**

*Funds Disbursement*

Motion by Mr. Evans, seconded by Ms. Varricchio, *to ratify and approve All Fund Disbursements in the amount of \$7,511,708.99.*

**VOTE**

*All members present voted 'aye' - motion carried 8-0.  
(Agenda Item 5.2 – 7/17/2019)*

**MOTION**

*Budget Transfers*

Motion by Mr. Evans, seconded by Ms. Varricchio, *to approve the 2018-2019 budget transfers.*

**VOTE**

*All members present voted 'aye' - motions carried 8-0.  
(Agenda Item 5.3 – 7/17/2019)*

**CORRESPONDENCE –****NONE****MOTION**

*Confidential Secretaries' 2019-2023*

*Motion by Mr. Evans, seconded by Ms. Varricchio, that the Board of School Directors approve the Confidential Secretaries' Compensation Plan effective July 1, 2019 through June 30, 2023.*

**Roll Call****VOTE**

*Ms. Fagan, Ms. Alonso, Mr. Goldsborough, Ms. Varricchio, Ms. Joseph, Mr. Harris, Mr. Evans, Mr. Phelps voted 'aye' – motion carried 8-0.  
(Agenda Item #7 – 7/17/2019)*

**MOTION**

*Personnel*

*Motion by Mr. Evans, seconded by Ms. Varricchio that the Board of School approve the following personnel actions:*

*Name: Brittany Cunningham  
Position: First Grade Teacher  
Location: Glenolden  
Rate of pay: \$46,742.00 (Step 1, Class I, Bachelor's)  
Effective: August 26, 2019  
Replacing: Megan Pascal*

*Name: Danielle Berardi  
Position: First Grade Teacher  
Location: Tinicum  
Rate of pay: \$51,227.00 (Step 1, Class III, Master's)  
Effective: August 26, 2019  
Replacing: Sheila Kennedy*

*Name: Hannah Dependahl  
Position: Second Grade Teacher  
Location: Norwood  
Rate of pay: \$48,054.00 (Step 2, Class I, Bachelor's)  
Effective: August 26, 2019  
Replacing: Jaclyn McDonald*

*Name: Catherine Gerakaris  
Position: Special Education Teacher  
Location: High School  
Rate of pay: \$51,227.00 (Step 1, Class III, Master's)  
Effective: August 26, 2019  
Replacing: New*

*Name: Victoria Domingo  
Position: Special Education Teacher  
Location: Kindergarten  
Rate of pay: \$46,742.00 (Step 1, Class I, Bachelor's)  
Effective: August 26, 2019  
Replacing: Gretchen Hazard*

*Name: Mary Ellen Kane  
Position: Social Worker  
Location: Tinicum/Kindergarten  
Rate of pay: \$51,227.00 (Step 1, Class III, Master's)  
Effective: August 26, 2019  
Replacing: New*

Name: Louis Kugelman  
Position: Music Teacher  
Location: Prospect Park  
Rate of pay: \$59,569.00 (Step 2, Class VI, Master's +45)  
Effective: August 26, 2019  
Replacing: Christine Allen

Name: Alexandra Demopoulos  
Position: LTS Special Education Teacher  
Location: Norwood  
Rate of pay: \$200.00 daily  
Effective: August 26, 2019  
Replacing: Nancy Dodge

Name: Deanna Wilson  
Position: LTS Second Grade Teacher  
Location: Glenolden  
Rate of pay: \$200.00 daily  
Effective: August 26, 2019  
Replacing: Elizabeth McGehrin

Name: Kathleen Keenan  
Position: LTS Second Grade Teacher  
Location: Glenolden  
Rate of pay: \$200.00 daily  
Effective: August 26, 2019  
Replacing: Stephanie D'Alonzo

Name: Taylor Berkheimer  
Position: Classified/Clerical Substitute  
Location: Districtwide  
Rate of pay: \$9.00/\$11.00  
Effective: July 18, 2019  
Replacing: As needed

#### **Supplemental Appointments**

Name: William Magee  
Position: Assistant Coach Football  
Location: High School  
Rate of pay: \$3,960.00 (Level 1, 1 year of service, 11 points)  
Preseason: \$720.00 (2 points)  
Effective: August 1, 2019  
Replacing: George Zagame

Name: Matt Lowrey  
Position: Assistant Coach Football  
Location: Districtwide  
Rate of pay: \$3,960.00 (Level 1, 1 year of service, 11 points)  
Preseason: \$720.00 (2 points)  
Effective: August 1, 2019  
Replacing: Gary Meyer

#### **Please approve the following New Teacher Induction Mentors:**

Name: Kathleen McCullen  
Location: Tinicum  
Rate of pay: \$1,080.00 (length 1 year, 2 years of service)

Name: Emily Grabias  
Location: Tinicum  
Rate of pay: \$1,080.00 (length 1 year, 1 year of service)

Name: Kaitlin Kalman  
Location: Glenolden  
Rate of pay: \$1,080.00 (length 1 year, 1 year of service)

Name: Lisa Emery  
Location: High School  
Rate of pay: \$1,080.00 (length 1 year, 1 year of service)

Name: Kim Marcone  
Location: .5 Glenolden  
Rate of pay: \$578.00 (length 1 year, 4 year of service)

Name: Christine Regino  
Location: Kindergarten .5  
Rate of pay: \$540.00 (length 1 year, 3 year of service)

Name: Jennifer Govannicci  
Location: Norwood  
Rate of pay: \$1,080.00 (length 1 year, 1 year of service)

Name: Jennifer Rowe  
Location: Glenolden  
Rate of pay: \$1,080.00 (length 1 year, 1 year of service)

Name: Jessica Poulsen  
Location: Prospect Park  
Rate of pay: \$1,080.00 (length 1 year, 1 year of service)

**Please reclassify the following people:**

Carole Pollock  
From .3 Occupational Therapist - Tinicum  
Rate of Pay - \$18,766.00 annually  
To – .5 Occupational Therapist - Tinicum  
Rate of Pay - \$31,276.00 annually  
Effective Date – August 26, 2019

Eric Paterson  
From –Assistant Principal - Glenolden  
Rate of Pay - \$82,754.00 annually  
To – Supervisor of Pre K to 12 Literacy – Administration  
Rate of Pay - \$84,000.00 annually  
Effective Date – To Be Determined

**Please adjust the following salaries effective July 1, 2019:**

Martin Heiskell  
Position – Director of Finance - Administration  
From - \$117,760.00 annually  
To – \$121,193.00 annually

William Galloway  
Position – Director of Facilities - Administration  
From - \$92,520.00 annually  
To – \$94,370.00 annually

*Margaret Caldwell*  
*Position - Confidential Administrative Assistant Superintendent/Director of Finance/School Board – Administration*  
*From- \$45,500 annually*  
*To - \$55,500 annually*

*Kristin Harris*  
*Position - Confidential Administrative Assistant Human Resources – Administration*  
*From - \$28,072 annually*  
*To - \$32,000 annually*

*Carolynn Brown*  
*Position – Personal care Assistant In-District – ESY 2018-2019*  
*From - \$11.95 per hour*  
*To - \$13.62 per hour*

**Please approve the following people as Elementary/Middle School Lead Teachers for the 2018-2019 Extended School Year:**

*Name: Lorraine Lonergan*  
*Rate of pay: \$40.00 per hour*

*Name: Amanda Hoffman*  
*Rate of pay: \$38.00 per hour*

**Please approve the following people for Personal Care Assistants – In District for the 2018-2019 Extended School Year:**

*Name: Tina Michel*  
*Rate of pay: \$16.30 per hour*

**Please approve the following person for the 2018-2019 Summer School Program at the High School:**

*Name: Susan Price*  
*Rate of pay: \$40.00 per hour*

**Please approve the following person for a Leave of Absence:**

*William Pullin, Technology Technician at the Administration Building, be approved for an Intermittent FMLA Leave of Absence effective July 1, 2019 through June 30, 2020.*

**Please remove the following people from the Substitute Bus Monitor List for 2019-2020:**

*Carol Booth, Mary Lee Clark, Vera Sharkey, Dolores Vickers, Nancy Sullivan*

**Please accept the following Resignations:**

*Michelle Hammonds – Reading Specialist – High School*  
*Effective – July 1, 2019*

*Lauren Gigliotti – Speech Therapist – Norwood*  
*Effective Date – July 16, 2019*

**Please approve the Release and Mutual Severance Agreement between Employee A and the Interboro School District, effective July 3, 2019.**

**VOTE**

*All members present voted 'aye' – motion carried 8-0  
(Agenda Item #8 – 7/17/2019)*

**MOTION**

*Retirements*

*Motion by Mr. Evans, seconded by Ms. Varricchio that the Board of School Directors approve the following:*

***With regret, that the following Retirement be accepted:***

*Joanne Sweeney, Bus Monitor for the District with Twenty (20) years of service to the District, be approved for Retirement effective June 14, 2019.*

**Board Comments**

**VOTE**

*All members present voted 'aye' – motion carried 8-0  
(Agenda Item #9 – 7/17/2019)*

**MOTION**

*Office of Curriculum & Instruction*

*Motion by Mr. Evans, seconded by Ms. Varricchio that the Board of School Directors approve the following:*

*That the Board of School Directors approve the Independent Contractor Agreement between the Interboro School District and Francyne Wharton to provide PreK Classroom environmental assessments and related professional development for the 2019-2020 school year not to exceed \$4,000 to be paid from PreK Counts grant funding.*

*That the Board of School Directors approve the contract between the Institute for Multi-Sensory Education and the Interboro School District to provide Introductory Orton-Gillingham Training (18 hours) and on-site consultation and coaching (12 hours) at an amount not to exceed \$25,000 to be paid from Title I funding.*

*That the Board of School Directors approve the renewal agreement from NWEA for MAP Growth K-2 and MAP Growth Math, Reading, and Language at a cost not to exceed \$27,255 to be paid from District funds.*

*That the Board of School Directors authorize the Superintendent to apply for Title I funds in the preliminary allocation amount of \$536,067 for the 2019-2020 school year.*

*That the Board of School Directors authorize the Superintendent to apply for Title II funds in the preliminary allocation amount of \$98,071 for the 2019-2020 school year.*

*That the Board of School Directors authorize the Superintendent to apply for Title IV funds in the preliminary allocation amount of \$40,959 for the 2019-2020 school year.*

*That the Board of School Directors approve the following professional staff for summer curriculum writing to be paid at their contractual rate of pay from District funds:*

- ***Bridge to Algebra*** (not to exceed 6 hours each): Jeffrey Webb and Patricia Pullin

**VOTE**

*All members present voted 'aye' – motion carried 8-0  
(Agenda Item #10 – 7/17/2019)*

**MOTION**

Office of Special Education/  
Pupil Services

Motion by Mr. Evans, seconded by Ms. Varricchio that the Board of School Directors approve the following:

*That the Board of School Directors approve the costs and corresponding supporting documents for the 2018-2019 Out of District Extended School Year Programs. Total cost not to exceed \$233,738.80 to be paid from District Funds (B.A. 6/19/19).*

*That the Board of School Directors approve the Settlement Agreement and Release for Student A in the amount of \$27,000.00, to be paid from District Funds.*

*That the Board of School Directors approve the Settlement Agreement and Release for Student B in the amount not to exceed \$50,000.00 per year for three (3) years, and lawyer fees in the amount not to exceed \$20,000.00 to be paid from District Funds.*

*That the Board of School Directors approve the placement for Student C and Student D to receive Special Education services from Child Guidance Resource Centers at a rate of \$58,195.00 per student, total not to exceed \$116,390.00 for the 2019-2020 school year to be paid from District funds.*

*That the Board of School Directors approve the agreement with Abbie Dilks, BCBA for services for our Special Education Students at a cost of \$60.00 per hour for the 2019-2020 school year at a cost not to exceed \$25,000 annually to be paid from District funds.*

*That the Board of School Directors approve the agreement for the 2019-2020 school year with Janet & Zach Hamm, to provide a total of fifty (50) hours of CPR instruction and recertification at a cost not to exceed \$3,500.00 to be paid from District funds.*

*That the Board of School Directors approve the agreement for the 2019-2020 school year with Michael Menseck for the provision of group and individual independent travel training services for our Special Education students at a cost of \$45.00 per hour. Not to exceed \$15,000.00 to be paid from District funds.*

*That the Board of School Directors approve the agreement for the 2019-2020 school year for Bethany Lengel CRNP to provide medical review of students IEP's that are eligible for the ACCESS program. At a rate of \$8.50 per IEP to be paid from District Funds.*

*That the Board of School Directors approve the agreement for the 2019-2020 school year for Dr. John Fanning to provide medical review of students IEP's that are eligible for the ACCESS program. At a rate of \$18.75 per IEP to be paid from District Funds.*

*That the Board of School Directors approve Sharon Matthews to perform Speech Testing during the 2018-2019 Extended School Year at her contractual extra rate of pay not to exceed four (4) hours.*

*That the Board of School Directors approve Robyn Steinmetz to be paid her contractual extra rate of pay not to exceed seven (7) hours for attending Safety Care Training on June 25, 2019.*

*That the Board of School Directors approve the following staff members to attend the Special Education Overview Creation meeting(s) at the contractual extra rate of pay not to exceed seven (7) hours to be paid from district funds:*

*Shannon Tangradi, Susan Leopold, Samantha Skulski, Kathryn Garvin, Shannon Oden, Lorraine Lonergan*

*That the Board of School Directors approve the extra hours worked by the following counselors on June 20, 2019 at their contractual extra rate of pay not to exceed two (2) hours:*

*Kerri Barrar, Margaret Madorna, Christine Bryan, Nicole Cronin*

*That the Board of School Directors approve Edgenuity for credit recovery, including Licenses and Professional Development for the 2019-2020 school year at a rate not to exceed \$7,000.00, of which \$2,500.00 will be used for Professional Development to be paid from District funds.*

**VOTE**

*All members present voted 'aye' – motion carried 8-0  
(Agenda Item #11 – 7/17/2019)*

**MOTION**

*Office of Technology*

*Motion by Mr. Evans, seconded by Ms. Varricchio that the Board of School Directors approve the following:*

*That the Board of School Directors approve the Candoris Dell EMC Avamar renewal at a cost of \$31,200 to be paid from District funds.*

*That the Board of School Directors approve the Candoris Dell EMC VNX renewal at a cost of \$54,973.93 to be paid from District funds.*

*That the Board of School Directors approve the Edgenuity quote for services for the 2019-2020 school year. Initial training cost of \$500.00 and \$300.00/student per semester, costs to be paid from District funds.*

*That the Board of School Directors approve the Frontline/My Learning Plan renewal for the 2019-2020 school year at a cost of \$10,705.35 to be paid from District funds.*

**VOTE**

*All members present voted 'aye' – motion carried 8-0  
(Agenda Item #12 – 7/17/2019)*

**MOTION**

*Conference*

*Motion by Mr. Evans, seconded by Ms. Varricchio that the Board of School Directors approve Bernadette Reiley, Valerie Eckman, Mark Avitabile and Paul Korinth to attend the 2019 NCES STATS-DC Data Conference in Washington, DC from July 24-26, 2019 at a cost not to exceed \$1,750.00 paid from District funds.*

**Board Comments**

**VOTE**

*All members present voted 'aye' – motion carried 8-0  
(Agenda Item #13 – 7/17/2019)*



**MOTION**

2019-2020 Residency Officer

Motion by Mr. Evans, seconded by Ms. Varricchio that the Board of School Directors approve the Independent Contractor's Agreement between Interboro School District and Residency Officer, Scott Dickson effective July 1, 2019 to June 30, 2020 not to exceed \$25,000.00 to be paid from District funds.

**VOTE**

All members present voted 'aye' – motion carried 8-0  
(Agenda Item #14 – 7/17/2019)

**MOTION**

2019-2020 Kid Stop

Motion by Mr. Evans, seconded by Ms. Varricchio that the Board of School Directors approve the contract with Kid Stop Before and After School Program for the 2019-2020 school year.

**Roll Call****VOTE**

Ms. Fagan, Ms. Alonso, Mr. Goldsborough, Ms. Varricchio, Ms. Joseph, Mr. Harris, Mr. Evans, Mr. Phelps voted 'aye' – motion carried 8-0.  
(Agenda Item #15 – 7/17/2019)

**MOTION**

Special Education Solicitor

Motion by Mr. Evans, seconded by Ms. Varricchio that the Board of School Directors appoint the Law Firm of Wisler Pearlstine, LLP as Solicitor for Interboro School District Special Education matters at an hourly rate of \$185.00 This appointment will be in effect from July 1, 2019 until the organization meeting to be held during the first week of December 2019.

**Roll Call****VOTE**

Ms. Fagan, Ms. Alonso, Mr. Goldsborough, Ms. Varricchio, Ms. Joseph, Mr. Harris, Mr. Evans, Mr. Phelps voted 'aye' – motion carried 8-0.  
(Agenda Item #16 – 7/17/2019)

**OLD BUSINESS –**

None

**NEW BUSINESS –**

None

**Superintendent Comments  
Board Comments**

The next Work Session of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Monday, August 19, 2019 at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be convened in the Board Room of the Administration Building on Wednesday, August 21, 2019 at 7:00 P.M.

**MOTION**

Adjournment

Mr. Phelps called for the meeting to adjourn at 7:22 P.M.

**VOTE**

All members present voted 'aye' - motion carried 8-0.

  
Mr. Jack Evans, Board Secretary