

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – JULY 15, 2020**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, July 15, 2020 at 7:00 P.M. held remotely via a Zoom meeting platform.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Danielle Fagan
Mr. Edward Harris
Mr. Glenn Goldsborough
Ms. Jennifer Varricchio
Ms. Kelly Joseph
Ms. Christine Alonso
Mr. Jack Evans
Mr. Justin Shivone
Mr. William Phelps

Also present were Mrs. Bernadette C. Reiley, Superintendent; Mr. Michael Puppio, Solicitor; Mr. Martin Heiskell, Director of Finance; Mr. David Criscuolo, Director of Human Resources; Mr. William Galloway, Director of Facilities; Ms. Rachel Lambert, Supervisor of Special Education; Dr. Valerie Eckman; Director of Curriculum & Instruction; Mr. Mark Avitabile, Director of STEM and Professional Learning; Mr. Robert Sonet, Director of Technology; Mr. Eric Paterson, Supervisor of Literacy Principals, Mr. Robert Kelly, Assistant Principals, Ms. Miesja Cubito and Mr. Reed Stubbe. Approximately 35 attendees.

COMMENTS FROM PERSONS IN ATTENDANCE – None

MOTION

Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on June 17, 2020 be approved.*

VOTE

*All members present voted 'aye' - motion carried 9-0
(Agenda Item 3.1 – 7/15/2020)*

SOLICITOR'S REPORT

1) Safe Reopening of Schools, 2) Tax Assessments and Reassessment process

MOTION

Treasurer's Report

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Treasurer's Report for the month ending June 30, 2020, be approved.*

VOTE

*All members present voted 'aye' – motion carried 9-0.
(Agenda Item 5.1 – 7/15/2020)*

MOTION

Funds Disbursement

Motion by Mr. Evans, seconded by Mr. Shivone, *to ratify and approve All Fund Disbursements in the amount of \$7,379,361.49.*

VOTE

*All members present voted 'aye' - motion carried 9-0
(Agenda Item 5.2 – 7/15/2020)*

CORRESPONDENCE –

NONE

MOTION
Personnel

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School approve the following personnel actions:*

Appointments

*Name: Erin Nillson
Position: .6 Occupational Therapist - Administration Bldg.
Rate of pay: \$30,736.00 annually
Effective: July 16, 2020
Replacing: Carole Pollack (retired)*

*Name: Kimberly Boswell
Position: Assistant Principal – Prospect Park
Rate of pay: \$82,000.00 annually
Effective: To Be Determined
Replacing: Nicholas Wood (transfer)*

VOTE

*All members present voted 'aye' - motion carried 9-0
(Agenda Item 7.1 – 7/15/2020)*

MOTION
Personnel

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School approve the following personnel actions:*

Please Reclassify the following person:

*Miesja Cubito
From: Assistant Principal – Norwood
Rate of Pay: \$87,707.00 annually
To: Acting Principal – Glenolden
Rate of Pay: \$95,000.00 annually
Effective Date: August 1, 2020
Replacing: Ryan Snyder (Transfer)*

VOTE

Ms. Fagan, Mr. Harris, Mr. Goldsborough, Ms. Varricchio, Ms. Joseph, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – Ms. Alonso abstained from the vote - motion carried 8-0 (Agenda Item 7.2 – 7/15/2020)

MOTION
Personnel

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School approve the following personnel actions:*

Please reclassify the following people:

*Nicholas Wood
From: Assistant Principal – Prospect Park
Rate of Pay: \$84,706.00 annually
To: Physical Education Teacher – Tinicum
Rate of Pay: 92,703.00 annually
Effective Date: August 24, 2020
Replacing: Murray Schiff (retired)*

*Edward Kloss
From: Assistant Principal/Athletic Director – High School
Rate of Pay: \$89,950.00 annually
To: Social Studies Teacher - Glenolden
Rate of Pay: \$91,482.00 annually
Effective Date: August 24, 2020
Replacing: Kate Clair (retired)*

Lynsi Martin
From: Personal Care Assistant - Tinicum
Rate of Pay: \$12.68 per hour
To: Instructional Assistant, Special Education - Tinicum
Rate of Pay: \$12.25 per hour
Effective Date: August 31, 2020

Please approve the following Supplementals:

Appointments

Name: Kylie Bedwell
Position: Head Coach Cheerleading - High School
Rate of pay: Preseason \$555.00/ Season \$4,070.00
Effective: July 1, 2020

Name: Stephanie D'Alonzo
Position: PBIS Kids Coordinator - Glenolden
Rate of pay: \$925.00 annually
Effective: July 1, 2020

Name: William Margetich
Position: Assistant Coach Varsity Football - High School
Rate of pay: Preseason \$740.00/ Season \$4,070.00
Effective: July 1, 2020

Name: Zachary McMenamin
Position: Assistant Coach Varsity Football - High School
Rate of pay: Preseason \$740.00/ Season \$4,070.00
Effective: July 1, 2020

Name: Brian Margetich
Position: Assistant Coach Varsity Football - High School
Rate of pay: Preseason \$740.00/ Season \$4,070.00
Effective: July 1, 2020

Name: Sean Wasson
Position: Assistant Coach Varsity Football - High School
Rate of pay: Preseason \$740.00/ Season \$4,070.00
Effective: July 1, 2020

Name: Shawn Krautzel
Position: Assistant Coach Varsity Football - High School
Rate of pay: Preseason \$740.00/ Season \$4,070.00
Effective: July 1, 2020

Name: Christopher Long
Position: Head Coach 9th Grade Football - High School
Rate of pay: Season \$3,330.00
Effective: July 1, 2020

Name: Daniel Myers
Position: Athletic Coordinators – Prospect Park
Rate of pay: \$1,560.00 annually
Effective: July 1, 2020

Name: Nicholas Wood
Position: Athletic Coordinators – Tinicum
Rate of pay: \$1,560.00 annually
Effective: July 1, 2020

Name: Michael Van Wyk
Position: Athletic Coordinators – Glenolden
Rate of pay: \$1,560.00 annually
Effective: July 1, 2020

Name: Joseph Barrett
Position: Athletic Coordinators – High School
Rate of pay: \$1,560.00 annually
Effective: July 1, 2020

Please approve the following person for a Leave of Absence:

Kerri Urzillo, Second Grade Teacher at Norwood School, be approved for a Childbearing/Rearing Leave of Absence effective August 26, 2020 through September 25, 2020. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Robyn Redfern, Pre K Teacher at the Kindergarten, be approved for a Childbearing/Rearing Leave of Absence effective September 21, 2020 through January 2, 2020. This leave is to be granted under the guidelines and regulations of FMLA for a maximum period of twelve (12) weeks per year.

Please add the following person to the 2020-2021 Custodial Substitute List:

Patrick Day

Please accept the following Resignation:

*Sally Gnoza – Instructional Assistant, Special Education – Glenolden
Effective Date – May 1, 2020*

*Karen Koski – Bus Monitor – Transportation
Effective Date – June 17, 2020*

*Judith Brown – Health Office Assistant – Glenolden
Effective Date – June 19, 2020*

*Tiffany Florio – 1st Grade Teacher – Glenolden
Effective Date – June 30, 2020*

Please accept the following Separations from Service per the procedures outline in the Collective Bargaining Agreement with the Interboro Transportation Association:

Employee A, Employee B

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #7.3 to 7.8 – 7/15/2020)*

MOTION

Retirements

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

With regret, that the following Retirements be accepted:

Tracey Currie, Payroll Specialist at Administration with Fourteen (14) years of service to the District, be approved for Retirement effective July 3, 2020.

Carole Pollack, .6 Occupational Therapist with Six (6) years of service to the District be approved for Retirement effective June 22, 2020.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #8 – 7/15/2020)*

MOTION

Office of Curriculum & Instruction

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Independent Contractor Agreement between the Interboro School District and Francyne Wharton to provide PreK Classroom environmental assessments and related professional development for the 2020-2021 school year not to exceed \$4,000 to be paid from PreK Counts grant funding.

That the Board of School Directors approve the 1-year renewal of Naviance by Hobsons at a cost of \$10,030.55 to be paid from District funds.

That the Board of School Directors approve the 1-year renewal of Reading Eggs by Edmentum at a cost not to exceed \$4,760 to be paid from District funds.

That the Board of School Directors approve the 1-year renewal agreement from NWEA for MAP Growth K-2 and MAP Growth Math, Reading, and Language at a cost not to exceed \$28,968.50 to be paid from District funds.

That the Board of School Directors approve the cost proposal for a 3-year site license in the amount of \$5,731.35 for Music First by Music Sales Digital Services, LLC to be paid from Elementary and Secondary School Emergency Relief Funds (ESSERF).

That the Board of School Directors approve payment of the District Membership fee to join the 2020-2021 Delaware Valley Consortium for Excellence & Equity not to exceed \$11,000.00 to be paid from 2020-2021 Title II funds.

That the Board of School Directors approve the cost proposal and sales contract from IXL Learning for a 3-year site license in the amount of \$72,066 to be paid from Elementary and Secondary School Emergency Relief Funds (ESSERF).

That the Board of School Directors approve the 3-year renewal of Lexia Core5 Reading/Power Up Literacy from Lexia Learning Systems, LLC in the amount of \$28,560 to be paid from Elementary and Secondary School Emergency Relief Funds (ESSERF).

That the Board of School Directors approve the cost proposal from Mystery Science for a 3-year District Membership in the amount of \$12,985 to be paid from Elementary and Secondary School Emergency Relief Funds (ESSERF).

That the Board of School Directors approve the 3-year renewal of Mathseeds by 3P Learning in the amount of \$13,833.75 and related professional development in the amount of \$500 to be paid from Elementary and Secondary School Emergency Relief Funds (ESSERF).

That the Board of School Directors approve the cost proposal for the 3-year District platinum package for Pebble Go and Pebble Go Next by Capstone in the amount of \$25,981.17 to be paid from Elementary and Secondary School Emergency Relief Funds (ESSERF).

That the Board of School Directors approve the cost proposal from Vocabulary.Com for a 3-year District Site License in the amount of \$8,670 to be paid from Elementary and Secondary School Emergency Relief Funds (ESSERF).

That the Board of School Directors approve the cost proposal from Nearpod for a 3-year District license for Nearpod and College and Career, English Learners, and Historical Perspectives and Literacy programs at a cost not to exceed \$100,883.12 to be paid from PCCD grant funds.

That the Board of School Directors approve the purchase of Big Ideas Math: A Common Core Curriculum Algebra 1 Teacher and Student Resource 6-Year Package for a total not to exceed \$21,402.84 to be paid from District funds.

That the Board of School Directors approve the pilot agreement with Big Ideas Learning for grades 6-8 for a total amount not to exceed \$7,029 year to paid from District Funds.

That the Board of School Directors year 2 of a 3-year agreement with Keyboarding Without Tears to be used with grades K-5 for a total amount of \$6,885, to be paid from Ready to Learn 2020-2021 funds.

That the Board of School Directors authorize the Superintendent to apply for Title I, Part A funds in the preliminary allocation amount of \$533,334 for the 2020-2021 school year.

That the Board of School Directors authorize the Superintendent to apply for Title II, Part A funds in the preliminary allocation amount of \$98,204 for the 2020-2021 school year.

That the Board of School Directors authorize the Superintendent to apply for Title IV, Part A funds in the preliminary allocation amount of \$40,796 for the 2020-2021 school year.

That the Board of School Directors approve the contract with Edvative to provide consulting and professional development for creation of synchronous/asynchronous virtual learning academy at a cost not to exceed \$19,600 to be paid from Elementary and Secondary School Emergency Relief Funds (ESSERF), pending solicitor review.

That the Board of School Directors approve Crystal Wilchensky to attend the virtual conference entitled "Distance Learning in Kindergarten: Successful, Practical Strategies" through the Bureau of Education & Research on August 11, 2020 at a cost not to exceed \$279 to be paid from District funds.

That the Board of School Directors approve an additional 10 hours for following teachers to participate in the "Master Instructor" Schoology professional development and provide turn around training and support to be paid at their extra contractual rate of pay through Ready to Learn grant funds:

Noelle Ackland, Ralph Andrews, Cheri Cook, Jamie Criscuolo, Rebecca Eichinger, Daniel Friel, Chris Goldberg, Andrew Herrmann, Noelle Hokanson, Jamie Kovatch, Thomas Lucas, Daniel McGrath, Jennifer Olivieri, Susan Price and Amy Tricome

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #9 – 7/15/2020)*

MOTION

Office of Special Education

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the costs and corresponding supporting documents for the 2019-2020 Out of District Extended School Year Programs. Total cost not to exceed \$118,070.79, to be paid from District Funds.

That the Board of School Directors approve the placement for Student B to receive Special Education services from Y.A.L.E. School, Inc., at a rate of \$72,059.40, for the 2020-2021 School year to be paid from District funds.

That the Board of School Directors approve the invoice for Student D to attend St. Katherine's Day School for the 2020-2021 school year in the amount of \$23,250.00 to be paid from District Funds.

That the Board of School Directors approve Student E to receive speech therapy services from Advantage Therapy Services, Inc. during the 2020-2021 school year, at a cost not to exceed \$11,280.00, to be paid from District funds.

That the Board of School Directors approve Edgenuity Digital libraries for the 2020-2021 school year, at a rate not to exceed \$2,700.00, to be paid from District funds.

That the Board of School Directors approve the agreement with eSpark Learning for Option B at a cost not to exceed \$10,100.00, to be paid from District funds.

That the Board of School Directors approve the agreement for the 2020-2021 School year for Bethany Lengel CRNP to provide medical review of students IEP's that are eligible for the ACCESS program. At a rate of \$8.50 per IEP, to be paid from District Funds.

That the Board of School Directors approve the invoice for Rachel Lambert to attend QBS, Inc. for Safety-Care Trainer Re-Certification Training on 8/10/2020 at a cost of \$475.00, to be paid from District funds.

That the Board of School Directors approve Rachel Lambert to be reimbursed for participating in the "Leading with Social Emotional Learning in Mind" course, in the amount not to exceed \$349.00, to be paid from District Funds.

That the Board of School Directors approve Lori Lonergan, Megan Richardson, Amanda Hoffman and Caitlyn Pitone to attend the IMSE Comprehensive Orton-Gillingham Training during the 2020-2021 school year, at a cost not to exceed \$4,825 to be paid from District funds.

That the Board of School Directors approve the following School Psychologists, Speech Therapists, Physical Therapists, and Occupational Therapists to complete evaluations over the summer that were extended due to the COVID-19 school closure, at their extra rate of pay, not to exceed forty (40) hours per person, to be paid from district funds:

Amanda Amidon, Joan Urban, Margaret Madorna, Alexander Harne, Jennifer Stout, Kerri Barrar, Sharon Matthews, Kaitlin Kealey, Marguerite MacManus, Elise Sutton, Janice Thompson

That the Board of School Directors approve Sharon Matthews to attend the Lindamood-Bell web training "Seeing Stars Program Symbol Imagery for Phonological and Orthographic Processing in Reading and Spelling" on August 4-6, 2020. Amount not to exceed \$1,150.00 for training and materials to be paid from ACCESS Funds and to be paid at her extra contractual rate of pay for 6.5 hours to be paid from District Funds.

That the Board of School Directors approve Lauren Stewart to attend the Lindamood-Bell web training "Seeing Stars Program Symbol Imagery for Phonological and Orthographic Processing in Reading and Spelling" on August 18-20, 2020. Amount not to exceed \$1,150.00 for training and materials to be paid from ACCESS Funds and to be paid at her extra contractual rate of pay for 6.5 hours to be paid from District Funds.

That the Board of School Directors approve the 2020-2021 Special Education IDEA –Section 611 Pass through Funds Agreement in the amount of \$807,085.37.

That the Board of School Directors approve the 2020-2021 Special Education IDEA –Section 619 Pass through Funds Agreement in the amount of \$3,094.00.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #10 – 7/15/2020)*

MOTION

Office of Technology

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the agreement with the Chester County Intermediate Unit for on-line courses through Brandywine Virtual Academy for the 2020-2021 school year with total costs to be determined based on Student Enrollment and the Marketplace Programs Pricing Schedule.

That the Board of School Directors approve the renewal of Cisco Smartnet support services. Total cost of \$27,761.05 to be paid from District funds.

That the Board of School Directors approve the purchase of FamilyID Registration software. Total cost of \$1,745.00 for 1 year to be paid from District funds.

That the Board of School Directors approve the DocuSign Business Pro Edition software. Total cost of \$4,800.00 to be paid from Elementary and Secondary School Emergency Relief Fund (ESSER Fund) Grant.

That the Board of School Directors approve the Kami Cloud Based Document Viewer – 3-year license. Total cost of \$28,000.00 to be paid from Elementary and Secondary School Emergency Relief Fund (ESSER Fund) Grant.

That the Board of School Directors approve the ClassLink Rosters Hosting Renewal License. Total cost of \$14,562.50 for 1 year to be paid from District funds.

That the Board of School Directors approve the Singlewire Software Maintenance renewal. Total cost of \$5,680.00 for 1 year to be paid from District funds.

That the Board of School Directors approve the SolarWinds Dameware Remote Everywhere remote assistance software. Total cost of \$1,728.00 to be paid from Elementary and Secondary School Emergency Relief Fund (ESSER Fund) Grant.

That the Board of School Directors approve the FreshService Help Desk and Asset Management software – 3-year license. Total cost of \$20,476.80 to be paid from Elementary and Secondary School Emergency Relief Fund (ESSER Fund) Grant.

That the Board of School Directors approve the ManagedMethods Cloud Security software – 3-year license. Total cost of \$34,140.00 to be paid from Elementary and Secondary School Emergency Relief Fund (ESSER Fund) Grant.

That the Board of School Directors approve the ScreenCastify Unlimited recording and editing software – 3-year license. Total cost of \$12,150.00 to be paid from Elementary and Secondary School Emergency Relief Fund (ESSER Fund) Grant.

That the Board of School Directors approve the renewal of the CBT Nuggets training. Total cost of \$4,792.00 for 1 year to be paid from District funds.

That the Board of School Directors approve the Candoris Dell EMC VNX and Avamar support renewals. Total cost of \$93,484.78 to be paid from District funds.

That the Board of School Directors approve the support renewal of the Candoris VM Ware. Total cost of \$15,928.00 for 1 year to be paid from District funds.

That the Board of School Directors approve the Candoris VMware Carbon Black, Endpoint Protection. Total cost of \$14,640.00 to be paid from District funds.

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #11 – 7/15/2020)*

MOTION

Office of Facilities

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the contract with Communication Systems Integrators to provide Genetec Security Center Unified Security migration for Interboro School District for 5 years, at a cost of \$99,640.00 to be paid from PCCD - Safety and Security ACT 44 Part B Grant funds.

Board Comments

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #12 – 7/15/2020)*

MOTION
Office of Finance

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approve the following:*

That the Board of School Directors approve the Municipal Lease-Purchase Agreement with Santander Bank for buses to be supplied by Wolfington Body Company and delivered July 1, 2020. The initial payment of \$92,500.00 is due 8/15/2020, the second payment of \$92,500.00 is due 8/15/2021, and the third payment of \$92,500.00 is due on 8/15/2022 with the fourth payment of \$276,273.00 due on 8/15/2023 to be made by Wolfington Body Company. The Interboro School District reserves the right to make the fourth and final payment only if the district opts to keep the buses included in the above agreement.

Board Comment

VOTE

*All members present voted 'aye' – motion carried 9-0
(Agenda Item #13 – 7/15/2020)*

OLD BUSINESS –

None

NEW BUSINESS –

None

Superintendent Comments
Board Comments

WHEREAS, on March 30, 2020, Governor Wolf issued an order closing schools indefinitely. The Interboro School District will attempt to hold all future meetings remotely until further notice. Please visit the Interboro School District website at www.interborosd.org for further information.

There will be a Special Meeting of the School Board to review the 2020-2021 Reopening Plan and District Health and Safety Plan on Wednesday, July 29, 2020 at 7:00 P.M.

The next Work Session of the Interboro Board of School Directors will be held on Monday, August 17, 2020 at 7:00 P.M.

The next regular monthly public meeting of the Interboro Board of School Directors will be held on Wednesday, August 19, 2020 at 7:00 P.M.

MOTION
Adjournment

Mr. Phelps *called for the meeting to adjourn at 7:21 P.M.*

VOTE

All members present voted 'aye' - motion carried 9-0.

DocuSigned by:

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Mr. Jack Evans, Board Secretary