

**INTERBORO SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MINUTES OF PUBLIC MEETING – APRIL 21, 2021**

There was a regular public meeting of the Board of School Directors of the Interboro School District on Wednesday, April 21, 2021 at 7:00 P.M. held remotely via a Zoom meeting platform.

The meeting was called to order by Mr. William Phelps, President and roll call was taken. The following members were present:

Ms. Anne Krajewski (arrived 7:02pm)
Mr. Edward Harris
Mr. Glenn Goldsborough
Ms. Kelly Joseph (arrived 7:09pm)
Ms. Danielle Fagan
Mr. Jack Evans
Mr. Justin Shivone
Mr. William Phelps

Mr. John Fralinger was absent.

Also present were Mrs. Bernadette C. Reiley, Superintendent; Mr. Michael Puppio, Solicitor; Mr. Martin Heiskell, Director of Finance; Dr. David Criscuolo, Director of Human Resources; Ms. Rachel Lambert, Supervisor of Special Education/Pupil Services; Dr. Valerie Eckman, Director of Curriculum & Instruction; Mr. Robert Sonet, Director of Technology; Mr. Eric Paterson, Supervisor of Literacy; Mr. Ryan Snyder, Acting Special Education Supervisor; Principals, Mr. Timothy Fanning, Mr. Robert Kelly and Ms. Miesja Cubito. Approximately 18 attendees (staff and community).

STUDENT REPORTS –

Francesca Parker and Grace Hughes

RECOGNITION –

None

COMMENTS FROM PERSONS IN ATTENDANCE – None

MOTION

Public Minutes

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Minutes of the Interboro Board of School Directors' regular public meeting held on March 17, 2021 be approved.*

VOTE

*All members present voted 'aye' - motion carried 8-0
(Agenda Item 5.1 – 4/21/2021)*

SOLICITOR'S REPORT

1) Pandemic Issues and Vaccine Assistance

MOTION

Treasurer's Report

Motion by Mr. Evans, seconded by Mr. Shivone, *that the Treasurer's Report for the month ending March 31, 2021, be approved.*

VOTE

*All members present voted 'aye' – motion carried 8-0.
(Agenda Item 7.1 –4/21/2021)*

MOTION

Funds Disbursement

Motion by Mr. Evans, seconded by Mr. Shivone, *to ratify and approve All Fund Disbursements in the amount of \$7,251,189.62.*

VOTE

*All members present voted 'aye' - motion carried 8-0
(Agenda Item 7.2 – 4/21/2021)*

MOTION

Budget Transfers

Motion by Mr. Evans, seconded by Mr. Shivone, *to approve the budget transfers for 2020-2021.*

VOTE

*All members present voted 'aye' - motion carried 8-0
(Agenda Item 7.3 – 4/21/2021)*

COMMITTEE UPDATES**Finance Committee – Mr. Justin Shivone - Monday, April 12, 2021**

We had our monthly budget update, 2 department budget presentations and reviewed preliminary financial statements.

In terms of the general budget

- Revenues increased 14,701 due to assessment changes from the county. In terms of state revenue, it stayed status quo. We are still waiting on the governor and legislature to come to an agree on a state budget that will impact our district budget.
- On the expenditure side - overall we reduced expenditures by 464K
 - Major drivers for the reduction include utilizing the federal money known as the Elementary and Secondary School Emergency Relief Fund or as you will see on the agenda ESSER
 - We reduced the technology budget as well as the curriculum and instruction budget by about 760K with these funds
 - Our final look for prescription came in lower than anticipated so we were able to reduce the benefit line item by 100K
 - We did see some increases to the special ed and pupil services line item for additional charter school and private school enrollments that equaled approximately 350K
- As of April 12th - at 0% tax increase we have a deficit of 1.3 million and at 3.5% we have a 201K surplus
- The impact of a 3.5% tax increase on an average assessed household of 156K is about **\$14 a month**

In terms of the specific department budgets

- Dr. Eckman and Dr. Avitabile shared a presentation on how they would use the ESSER money for curriculum materials and instructional software over the next 4 years. We are grateful for the ESSER money as well as their forethought in planning the money to match the curriculum cycle. We will have to have deep look in a couple of years to assess which instructional software we will continue because the ESSER money will eventually run out. But for now, this money will help decrease their budget tremendously, improve resources for our students and help us balance a budget.
- Mr. Sonnet presented for the Technology Department. He also shared a presentation on how he would like to utilize the ESSER money to offset his line item budget. There are agenda items that the board will be voting on tonight
 - Some of the items include
 - purchasing of Promethean Panels for most of the district → which is 490K
 - These will be installed over the summer and be ready for next school year.
 - Purchasing new Chromebooks and part replacements → 260K
 - Upgrading our Data Center to improve our servers and storage environment → 415K
 - Other items that Mr. Sonnet like to offset his budget with ESSER money include
 - Upgrading and improving our district website, PowerSchool online enrollment, Schoology, DocuSign, zoom, managed methods and Dameware remote everywhere.
- Overall, with the with the ESSER money as well as great planning by the central administration we are able to decrease those two budgets by 760K while also purchasing upgrades that will benefit our students.
- Finally, we had time to discuss any questions or concerns with the preliminary financial statements. Our meeting ended at 8pm and our next meeting will be at 7pm on May 3rd via zoom.
- At the Work Session we had an update from our bond counsel. If we move forward with a refinance of our bonds, we will save more money than presented last month. At today's rates we will save approximately 800k over the life of the bond or about 50K annually for the next 16 years. The board asked for a resolution to be place on tonight's agenda for approval.

Legislative Committee – Mr. Justin Shivone – Wednesday, April 14, 2021

- There was a conversation amongst some of the board from Delco schools that have received Valley Forge Military Academy charter school application. We have not yet received a letter, but I wanted to make everyone aware of the issue.
- There was no update on the State budget yet from this meeting.
- There are two bills that PSBA is pushing for to reform Right to Know Laws.
 - SB 312 would require fees for commercial requests
 - SB 552 would allow districts to petition the Office of Open Records for relief from “vexatious” or malicious requesters.
- House Bill 602 – would create a Career and Technical Education Investment Incentive Program that would provide tax credits to business that contribute to career and technical partnership organizations.
- We discussed ESSER Funding and some of the rules and regulations and best methods of spending the money. As I mentioned in finance our central administration is following the guidance.
- We also discussed compiling a list of local assessments that each district utilized and sharing them with legislatures to pressure them to fight for a waiver from state standardized tests.
- Finally, the Virtual Legislative breakfast is on May 21st at 8:00. You all are invited to attend. If you can make it please do, you will get great insight into the challenges we face at the state level. You need to RSVP by May 17th.

Delaware County Community College – Mr. Glenn Goldsborough

- The scheduled liaison meeting for Thursday, April 1, 2021 was cancelled.
- The 2021-2022 College Budget Information was provided at a subsequent meeting. On the agenda for approval tonight.

Delaware County Intermediate Unit – Mr. Edward Harris - Wednesday, April 7, 2021

- Approved and implemented the Pennsylvania Department of Education Competitive Equipment Grant for DCTS.
- Approved a contract with Labor and Industry/Office of Vocational Rehabilitation Bureau of Vocational Rehabilitation Services, Norristown, to provide tuition assistance to practical nursing students.
- Acceptance of the Delaware County Education Foundation grants for 2021-2022 totaling \$14,603.84.
- Approved the Negotiations Agreement with The Delaware County Intermediate Unit Education Support Professionals, PSEA/NEA and Delaware County Intermediate Unit, for the three-year term of July 1, 2021 to June 30, 2024.
- Approved an Emergency Facilities Agreement with the Pennsylvania Emergency Management Agency
- Approval to amend the 2021-2022 Early Intervention calendar.
- For more information please visit: www.dciu.org.
- The next meeting will be held in person on May 5, 2021 at 6:45PM, Morton, PA

MOTION *Personnel*

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School approve the following personnel actions:*

Appointments

Name: Maria Steele
Position: LTS Reading Specialist – Tinicum
Rate of pay: \$200.00 daily
Effective: April 6, 2021
Replacing: Christina King (Leave of Absence)

Name: Lisa Hedtke
Position: LTS Elementary Teacher - Norwood
Rate of pay: \$200.00 daily
Effective: April 19, 2021
Replacing: Hannah Dependahl (Leave of Absence)

Please approve the following Supplementals:

Approve the following individuals to be paid their contracted rate of pay to provide supplemental services actually rendered as directed by administration.

Appointment

Name: Russell Phillips
Position: Assistant Coach Boys/Girls Outdoor Track- High School (.73)
Rate of pay: \$3,552.00
Effective: April 22, 2021

Name: Thomas Torrence
Position: Assistant Coach Varsity Baseball – High School (.73)
Rate of pay: \$2,442.00
Effective: April 22, 2021

Please approve the following individuals for a Leave of Absence:

Nia Davis, Personal Care Assistant at Norwood School, be approved for an Unpaid Leave of Absence effective March 15, 2021 through April 9, 2021.

Dennis O'Dell, Bus Driver with Transportation, be approved for an Unpaid Leave of Absence effective March 15, 2021 through June 11, 2021.

Ashley Wood-Major, Personal Care Assistant at Tinicum School, be approved for an Unpaid Leave of Absence effective April 12, 2021 through May 4, 2021.

Monica Parker, Personal Care Assistant at the High School, be approved for an Unpaid Leave of Absence effective April 14, 2021 through September 7, 2021.

Laura Weiss, Bus Monitor with Transportation, be approved for an Unpaid Leave of Absence effective April 19, 2021 through September 1, 2021.

Alejandro Jarquin-Monge, Bus Monitor with Transportation, be approved for an Unpaid Leave of Absence effective April 21, 2021 through May 7, 2021.

James McCaughan, Bus Driver with Transportation, be approved for an Unpaid Leave of Absence effective May 5, 2021 through May 26, 2021.

Bernadette Roman, Personal Care Assistant at the High School, be approved for an Unpaid Leave of Absence effective June 14, 2021 through September 14, 2021.

Gina Santini, STEM Teacher at Glenolden School be approved for a Childbearing/Rearing Leave of Absence effective for the 2021-2022 school year.

Amber Hudson, Instructional Assistant at the High School, be approved to extend her Unpaid Leave of Absence through April 5, 2021.

MOTION

Office of Curriculum & Instruction

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Independent Contract between the Interboro School District and Marcie Banze to plan and deliver a virtual parent workshop entitled "Good Night, Sleep Tight: Helping Your Preschooler to Sleep" on April 15, 2021 at a cost not to exceed \$175 to be paid from PreK Counts Grant funds.

That the Board of School Directors nullify the Independent Contractor Agreement with Kathy Specht, Professional Development Provider board approved on March 17, 2021.

That the Board of School Directors approve the Independent Contract between the Interboro School District and Christina Herman to deliver services and professional development in connection with the High School Counseling Program at a rate not to exceed \$5,000 to be paid from PCCD School Safety and Security funds (ESSER Fund).

That the Board of School Directors approve Crystal Wilchensky to attend the Institute for Multi-Sensory Education's virtual Phonological Awareness Training for \$550 on May 6-7, 2021 to be paid from District funds.

That the Board of School Directors approve the amendment to the Independent Contractor Agreement with Francyne Wharton (Board Approved on 7/15/2020). Amendment to increase the agreement to \$7,000.00 to be paid from PreK Counts grant funding.

That the Board of School Directors nullify the Supplemental Agreement with Today's Child for Christine Regino, PreK Counts Mentor board approved on December 16, 2020.

VOTE

*All members present voted 'aye' – motion carried 8-0.
(Agenda Item #12 – 4/21/2021)*

MOTION

Office of Special Education

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the quote from Manage Mindfully for Move This World student access and virtual teacher enrichment workshops, total amount not to exceed \$1,790.00 to be paid from Title IV funds.

That the Board of School Directors approve the agreement with Eastern University for completion of the School Nurse Practicum.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #13 – 4/21/2021)*

MOTION

Office of Technology

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the following:

That the Board of School Directors approve the Candoris Data Center purchase. Total cost for the 2020-2021 school year is \$415,046.22 to be paid from ESSER II Funds, pending solicitor review:

- Data Center (PEPPM) - \$397,726.22*
- Amazon Web Services (AWS) Cloud Storage - \$5,000.00*
- Installation Services – Scope of Work (SOW) - \$12,320.00*

**Please remove the following person from the 2020-2021
Clerical/Classified Substitute List:**

Kathleen Dean

**Please add the following person to the 2020-2021 Classified
Substitute List:**

Diane White

Please accept the following Resignations:

*Nancy Dodge – Special Education Teacher – Norwood
Effective Date – March 22, 2021*

*Jill McHale - Instructional Assistant, Special Education – Glenolden
Effective Date – February 22, 2021*

*Diane White – School Assistant - Norwood
Effective Date – April 9, 2021*

Motion to suspend without pay, Employee D on April 27, 2021.

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #10 – 4/21/2021)*

MOTION
Retirements

*Motion by Mr. Evans, seconded by Mr. Shivone that the Board of
School Directors approve the following:*

With regret, that the following Retirements be accepted:

*Kathleen D. Bakey, Reading Specialist at Norwood School with Thirty-
three (33) years of service to the District, be approved for Retirement
effective June 14, 2021.*

*Stephanie Martin, Special Education Teacher at Prospect Park School
with Thirty-three (33) years of service to the District, be approved for
Retirement effective June 14, 2021.*

*Andrea Donahue, Instructional Assistant, Special Education at Norwood
School with Thirty-two (32) years of service to the District, be approved
for Retirement effective June 14, 2021.*

*Judith Rex, Special Education Teacher at Glenolden School with
Twenty-one (21) years of service to the District, be approved for
Retirement effective June 14, 2021.*

*Christine Martin, Instructional Assistant, Special Education at Norwood
School with Eighteen (18) years of service to the District, be approved for
Retirement effective June 14, 2021.*

Board Comments

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #11 – 4/21/2021)*

That the Board of School Directors approve the Candoris ActivPanel (Qty: 170) purchase. Total cost for the 2020-2021 school year is \$487,022.80 to be paid from ESSER II Funds.

That the Board of School Directors approve the Candoris HP Chromebook 11 G8 (Qty: 400) purchase. Total cost for the 2020-2021 school year is \$141,376.00 to be paid from ESSER II Funds.

- Dell 3100 2-in-1 (PEPPM) - \$129,976.00
- Google Chrome Management - \$11,400.00

That the Board of School Directors approve the HP Chromebook 11 G8 (Qty: 400) purchase. Total cost for the 2020-2021 school year is \$111,752.00 to be paid from ESSER II Funds.

- HP Chromebook 11 G8 (PEPPM) - \$98,752.00
- Google Chrome Management (PEPPM) - \$13,000.00

That the Board of School Directors approve the Schoology Rollover Tech Services purchase. Total cost for the 2020-2021 school year is \$500.00 to be paid from District funds.

That the Board of School Directors approve the agreement for PowerSchool Performance Matters. PowerSchool Performance Matters will be replacing PowerSchool Performance Tracker as the District's data warehousing program. No cost to the District for the 2020-2021 school year.

Board Comment

VOTE

All members present voted 'aye' – motion carried 8-0 (Agenda Item #14 – 4/21/2021)

MOTION

DCIU Board Election

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the election of the following individuals to serve as members of the Delaware County Intermediate Unit Board of Directors for the term of July 1, 2021 to June 30, 2024.

*Chichester
Penn-Delco
Rose Tree Media
Upper Darby
Wallingford-Swarthmore*

*Edward Cardow
M. Colleen Powell
Hillary Fletcher
Rachel Mitchell
Lawrence Kutys*

VOTE

All members present voted 'aye' – motion carried 8-0 (Agenda Item #15 – 4/21/2021)

MOTION

DCCC GOB 2021-2022

Motion by Mr. Evans, seconded by Mr. Shivone that the Board of School Directors approve the General Operating Budget of the Delaware County Community College for the fiscal year July 1, 2021 through June 30, 2022 in the amount of \$90,378,107.00. Interboro School District's share is \$464,260.00.

Board Comment

Roll Call

VOTE

Ms. Krajewski, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Ms. Fagan, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 8-0 (Agenda Item #16 – 4/21/2021)

MOTION
FID Application

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors authorize the Superintendent, Bernadette Reiley to apply for the Flexible Instruction Day Program (FID) through PDE.*

VOTE

*All members present voted 'aye' – motion carried 8-0
(Agenda Item #17 – 4/21/2021)*

MOTION
2020-2021 Revised Calendars

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approved the revised 2020-2021 school year calendar.*

Roll Call

VOTE

Ms. Krajewski, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 7-0
Ms. Fagan had technical difficulty and was unable to vote.
(Agenda Item #18 – 4/21/2021)

MOTION
Bond Refinancing

Motion by Mr. Evans, seconded by Mr. Shivone *that the Board of School Directors approve the Resolution authorizing the incurrence of non-electoral debt through the issuance of tax-exempt bonds, which bonds shall (i) reduce the School District's outstanding debt service by refunding its Series 2016 Bonds, (ii) pay costs of issuing and insuring (if applicable) the bonds; accept a proposal for the purchase of the Bonds; appoint bond counsel, and; approve all actions necessary to accomplish the foregoing.*

VOTE

Ms. Krajewski, Mr. Harris, Mr. Goldsborough, Ms. Joseph, Mr. Evans, Mr. Shivone, Mr. Phelps voted 'aye' – motion carried 7-0
Ms. Fagan had technical difficulty and was unable to vote.
(Agenda Item #19 – 4/21/2021)

OLD BUSINESS –

None

NEW BUSINESS –

None

Superintendent Comments
Board Comments

On Tuesday, April 27, 2021 an Ad-Hoc Capital Improvement Committee Meeting will be held at 6:30 P.M.

On Monday, May 3, 2021 the Finance/GBO Committee meeting will be held at 7:00 P.M.

The next Work Session of the Interboro Board of School Directors will be held on Monday, May 17, 2021 at 7:00 P.M.


The next regular monthly public meeting of the Interboro Board of School Directors will be held on Wednesday, May 19, 2021 at 7:00 P.M.

MOTION
Adjournment

Mr. Phelps called for the meeting to adjourn at 7:38 P.M.

VOTE

All members present voted 'aye' - motion carried 7-0.


Mr. Jack Evans, Board Secretary.