

<p style="text-align: center;"><b>MOUNTAINSIDE SCHOOL DISTRICT</b> BEECHWOOD SCHOOL - 1497 WOODACRES DRIVE, MOUNTAINSIDE, NJ 07092 DEERFIELD SCHOOL - 302 CENTRAL AVENUE, MOUNTAINSIDE, NJ 07092</p>
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For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting.  
Also, Mountainside Board of Education policies may be accessed via the district website.

**I. Call to Order**

**II. Roll Call**

Mr. Bill Dillon	_____
Mr. Michael Goodwin	_____
Dr. Dana Guidicipietro	_____
Mr. Jordan Hyman	_____
Mrs. Vivian Pupo	_____
Mrs. Candice Schiano	_____
Mr. Carmine Venes	_____

**III. Executive Session - Resolution (Attachment #1)**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidicipietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

❖ Student/Legal/Personnel Matters

**IV. Close Executive Session and Reconvene Public Session**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidicipietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

**V. Flag Salute**

**VI. Approval of Minutes**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidicipietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

- ❖ Minutes of the Regular Meeting of February 18, 2025
- ❖ Minutes of the Executive Session of February 18, 2025
- ❖ Minutes of the Special Meeting of February 26, 2025

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- ❖ Minutes of the Executive Session of the Special Meeting of February 26, 2025
- ❖ Minutes of the Special Meeting of March 4, 2025
- ❖ Minutes of the Executive Session of the Special Meeting of March 4, 2025

**VII. Correspondence**

**VIII. Public Participation - Agenda Items Only**

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

**IX. President's Report**

**X. Superintendent's Report**

- ❖ Special Education Department presentation by Mrs. Rouleau
- ❖ District Updates

**XI. Business Administrator's Report**

- ❖ Preliminary Budget Presentation

**XII. Berkeley Heights Liaison Report**

**XIII. Administration**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
 RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
 Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. **WHEREAS**, on February 18, 2025 the Board of Education received a report from the superintendent containing the results of investigations conducted by each school regarding alleged incidents of Harassment, Intimidation, and Bullying (HIB); and

**WHEREAS**, N.J.S.A. 18A:37-15(b)(6)(c) states, the report also includes information on services provided, training established, discipline imposed, or other action taken or recommended by the superintendent; and

**WHEREAS**, the Board has considered the report presented by the superintendent.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education affirms that the findings of the investigation and the report comply with the district's HIB policies and procedures for the following HIB incidents:

Case # 242513

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2. Move to approve upon the recommendation of the Superintendent, the Beechwood and Deerfield Schools February 2025 safety and security drill reports.

**XIV. Budget and Finance**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
 RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidicipietro \_\_\_\_\_  
       Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of February 2025. (Attachment #1A)
2. **RESOLVED THAT**, the Board approve the payment of the bill list dated February 20, 2025, through March 12, 2025. (Attachment #2)
3. **WHEREAS**, the Board has received the Financial Reports of the Treasurer of School Monies for the month of February 2025 and the Financial Reports of the Board Secretary for the month of February 2025; and

**WHEREAS**, the Interim Board Secretary, Dana Sullivan, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for February 2025:

**RESOLVED THAT**, the Board accepts the Treasurer Report for the month of February 2025 and the Financial Reports of the Board Secretary for February 2025 as submitted and certified. (Attachment #2A)

4. **BE IT RESOLVED**, that the tentative budget be approved for the 2025-2026 school year using the 2025-2026 state aid figures and the School Business Administrator/ Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICE</b>	<b>TOTAL</b>
<b>2025-26 Total Expenditures</b>	\$22,101,465	\$185,256	\$1,284,547	\$23,571,268
<b>Less: Anticipated Revenues</b>	\$2,814,098	\$185,256	\$437,018	\$3,436,372
<b>Taxes to Be Raised</b>	\$19,287,367	\$0	\$847,529	\$20,134,896

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And to advertise said tentative budget in the Westfield Leader in accordance with the form required by the State Department of Education and according to law; and

**BE IT RESOLVED** that a public hearing be held at the Mountainside Board of Education located at Deerfield School media center, 302 Central Ave. Mountainside, NJ, on Tuesday, April 29, 2025 at 6:30 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

**BE IT RESOLVED** that the Mountainside Board of Education includes in the tentative budget the adjustment for increased costs of health benefits in the amount of \$193,794. The additional funds will be used to pay for the additional increases in health benefit premiums.

**BE IT RESOLVED** that the Board of Education includes in the tentative budget an appropriation of surplus in the amount of \$459,645 in the General Fund and \$273 in the Debt Service Fund.

**BE IT RESOLVED** that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$201,267 to be used to replace the sanitary sewer line at Deerfield School. The total cost of this project is \$201,267 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commission as necessary to achieve the New Jersey Student Learning Standards.

**Travel and Related Expenses Reimbursement:**

**WHEREAS**, The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

**AND**, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

**WHEREAS**, the Board of Education established \$26,000 as the maximum travel expenditure for the 2024-2025 school year and has expended \$8,649 as of this date.

**NOW THEREFORE, BE IT RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3 to a maximum expenditure of \$26,000 for the 2025-2026 school year.

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5. **RESOLVED THAT**, the Mountainside Board of Education set the annual fee for Subscription Busing for SY 2025-2026 at \$750.
6. Move to approve upon the recommendation of the Superintendent, the addendum to the cooperative agreement between the Mountainside Board of Education and Berkeley Heights for a middle school wrestling program, *previously approved on October 15, 2024*. (Attachment #3)
7. Move to approve upon the recommendation of the Superintendent, an agreement with G2 Athletics, LLC for two Sports Camps for Beechwood students, as detailed below, at a total cost of \$1,925, per Tier 6 usage fees in district Policy 7510. (Attachment #4)

Camp Dates:	Tier 6 usage fees:
June 24-26, 2025	\$825 fee (15 hrs)
August 25-28, 2025	\$1,100 (20 hrs)

8. Move to approve upon the recommendation of the Superintendent, the building use request with Children's Specialized Hospital for building use at Deerfield School from 8/4/25 and 8/15/25 based on Policy 7510, priority 4, with a payment schedule totaling \$2,250, excluding additional overtime costs that may be incurred. This agreement is pending insurance and nonprofit documentation.
9. Move to approve upon the recommendation of the Superintendent, special education placements and services as per (Attachment #5).
10. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Superintendent, the travel and related expenses itemized in (Attachment #6). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

**XV. Personnel**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
 RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
 Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. **Post Severance Contributions of Sick Day and Vacation Day Pay for the Superintendent:**

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**WHEREAS**, the Mountainside Board of Education (the “Board”) intends to make non-salary reduction contributions on behalf of the Superintendent who retires,

**WHEREAS**, the Board will not permit any individual employee to have an option of receiving the equivalent amount as compensation,

**WHEREAS**, the Board wishes to make such contributions as Employer Contributions as permitted under Sections 403(b) or 403(b)(7) and Section 415(c)(1) of the Internal Revenue Code ("Code") for eligible Employees;

**BE IT RESOLVED**, that the Board hereby authorizes and directs that the Mountainside Board of Education make post-retirement contributions of all accumulated Sick Day Pay and all accumulated Vacation Day Pay to the 403(b) or 403(b)(7) plan of the Superintendent. Such contributions shall commence immediately in the year of the Superintendent’s retirement and shall not continue beyond five years of the Superintendent’s retirement date. These Employer Contributions shall not exceed the limits of Section 415(c)(1) of the Section 403(b) Code.

2. Move to approve upon the recommendation of the Superintendent, the retirement of **Teri Schrul**, Paraprofessional, effective July 1, 2025, and thank her for her 26 years of service to the Mountainside School District. (Attachment #7)
3. Move to approve upon the recommendation of the Superintendent, the retirement of **Janine Cardone**, 3rd Grade Teacher, effective July 1, 2025, and thank her for her 19 years of service to the Mountainside School District. (Attachment #7A)
4. Move to approve upon the recommendation of the Superintendent, the following leave of absence (Attachment #8):

Name	Position	LOA w/ pay & benefits	LOA unpaid with benefits (if applicable)	Extended LOA w/o pay or benefits	Return Date
C. Yasinski	Kindergarten Teacher	5/5/25-6/20/25	9/2/25-11/24/25 (NJFLA)	11/25/25-6/30/26	Start of 26/27SY

5. Move to approve upon the recommendation of the Superintendent, to appoint **Irene Rigos**, as a paraprofessional, at a rate of \$27.34/hr., Step 1, during the 24/25 school year.
6. Move to approve upon the recommendation of the Superintendent, **Madison Duca**, for observation hours with Sonia Branco, as part of a community agency report required coursework for NURM-102 Fundamentals of Prof. Nursing Concepts at JFK Muhlenberg Nursing School.

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7. Move to approve upon the recommendation of the Superintendent, the following staff to provide supervision for the school musical. These stipends will be paid through the School Musical Student Activities Account.

Staff Names	Date/Time	Rate
<b>Vinny Stasio, Jessica Milstrey, Crissy Zagami, Kirsten Post</b>	March 5, 2025 3pm-9pm	\$36/hr
<b>Jenn Rasp, Jessica Milstrey, Crissy Zagami, Monica Salamanca</b>	March 6, 2025 3pm-9pm	\$36/hr

8. Move to approve upon the recommendation of the Superintendent, the following staff for 2024-2025 School Year Stipend Positions, contingent upon student enrollment for those student activities subsidized in accordance with Board Policy 2436, Activity Participation Fee Program.

Staff Member	Position	Rate
<b>Tori Tiscia Jenna Rasp</b>	TEP Enrichment	\$36/session <i>NTE 30 sessions each</i>

9. Move to approve upon the recommendation of the Superintendent, the Child Study Team Staffing for meetings, evaluations, and case management, effective June 21, 2025 through August 31, 2025.

*\*All appropriate changes will be made upon ratification of the agreement between the MEA and the Board of Education.*

Name	Assignment	Rate	Not to Exceed
<b>Leila Morrelli</b>	Speech & Language Specialist	*\$44.00/hour	NTE 50 hours
<b>Janelle Lauterbach</b>	Gen. Ed. Teachers (for meetings)	*\$44.00/hour	Per meeting

10. Move to approve upon the recommendation of the Superintendent, the following staffing of the 2025-2026 ESY Program from June 30, 2025 through July 31, 2025, from 9:00-12:30, Mon-Thurs (no school Fridays), as detailed below:

**Salary based on MEA Contract**

*\*All appropriate changes will be made upon ratification of the agreement between the MEA and the Board of Education.*

Name	Position	Salary/Hour
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<b>Lisa Bruno</b>	School Nurse	*\$44.00/hour
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<b>Dayna Carroll</b>	Special Education Teacher	*\$44.00/hour
<b>Julia Chirls</b>	Special Education Teacher	*\$44.00/hour
<b>Jessica Milstrey</b>	Special Education Teacher	*\$44.00/hour
<b>Molly Phillips</b>	Special Education Teacher	*\$44.00/hour
<b>Jenna Rasp</b>	Special Education Teacher	*\$44.00/hour
<b>Jennifer Smith</b>	Special Education Teacher	*\$44.00/hour

<b>Carmine Ann Casolaro</b>	Paraprofessional	*\$29.23/hour
<b>Nicole Ellis</b>	Paraprofessional	*\$29.23/hour
<b>Suzanne Tighe</b>	Paraprofessional	*\$28.15/hour
<b>Sandra Vendas</b>	Paraprofessional	*\$29.23/hour
<b>Maria DeAnna</b>	Substitute Paraprofessional	*\$29.23/hour

**XVI. Curriculum**

1. Move to approve upon the recommendation of the Superintendent, field trip(s) as detailed to the Board of Education.

**XVII. Policy**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
 RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidiciopietro \_\_\_\_\_  
 Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

1. Move to approve upon the recommendation of the Superintendent, the following policies/regulations for the first reading:

P 5111	Eligibility of Resident/Non-Resident Students	Revised/Mandated
P 8500	Food Services	Revised/Mandated

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2. Move to approve upon the recommendation of the Superintendent, the following policies/regulations for the second reading and adoption:

P 5512	Harassment, Intimidation, or Bullying	Revised/Mandated
P 9163	Spectator Code of Conduct for Interscholastic Events	New/Mandated

**XVIII. Old Business**

**XIX. New Business**

**XX. Committee Reports**

**XXI. Public Participation**

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

**XXII. Executive Session - Resolution (Attachment #1)**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_

❖ Legal/Personnel

**XXIII. Adjournment**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
RC: Dillon \_\_\_\_\_ Goodwin \_\_\_\_\_ Guidici Pietro \_\_\_\_\_  
Hyman \_\_\_\_\_ Pupo \_\_\_\_\_ Schiano \_\_\_\_\_ Venes \_\_\_\_\_