Agenda September 25, 2018

Mountainside School District

Beechwood School, 1497 Woodacres Drive, Mountainside, NJ 07092
Deerfield School, 302 Central Avenue, Mountainside, NJ 07092

For agenda attachments available to the public, please contact the Mountainside Board of Education Office at (908) 232-3232 or peruse same at the respective meeting. Also, Mountainside Board of Education policies may be accessed via the district website.

I. Call to Order

II. Roll Call

Mr. Dante Gioia _____
Dr. Dana Guidicipietro _____
Mr. Christopher Minks _____
Mrs. Kate Motz _____
Mrs. Jeane Parker _____
Mr. James Ruban, Jr. _____
Mr. Carmine Venes _____

III. Executive Session – Resolution (Attachment #1)

Moved: _____ Seconded: _____
RC) Gioia ____ Guidicipietro ____ Minks ____ Motz ____
Parker ____ Ruban ____ Venes ____

- Legal/Personnel

IV. Close Executive Session and Reconvene Public Session

Moved: _____ Seconded: _____
RC) Gioia ____ Guidicipietro ____ Minks ____ Motz ____
Parker ____ Ruban ____ Venes ____

V. Flag Salute

VI. Approval of Minutes

Moved: _____ Seconded: _____
RC) Gioia ____ Guidicipietro ____ Minks ____ Motz ____
Parker ____ Ruban ____ Venes ____

- Minutes of the Regular Meeting of August 28, 2018
- Minutes of the 1st Executive Session of August 28, 2018
- Minutes of the 2nd Executive Session of August 28, 2018

VII. Correspondence

VIII. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

IX. President's Report

X. Chief School Administrator's Report

- Opening of School

XI. Berkeley Heights Liaison Report

XII. Administration

Moved: _____ Seconded: _____
RC) Gioia ____ Guidicipietro ____ Minks ____ Motz ____
Parker ____ Ruban ____ Venes ____

1. Move to approve upon the recommendation of the Chief School Administrator, the Statement of Assurance Regarding the Use of Paraprofessional Staff – 2018-2019 School Year (Attachment #2).

2. Move to approve upon the recommendation of the Chief School Administrator, the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act Statement of Assurances for Beechwood and Deerfield schools, July 1, 2017 to June 30, 2018 (Attachment #3).

XIII. Budget and Finance

Moved: _____ Seconded: _____
RC) Gioia ____ Guidicipietro ____ Minks ____ Motz ____
Parker ____ Ruban ____ Venes ____

1. **RESOLVED THAT**, the Board approve the list of budget transfers for the month of August 2018 (Attachment #4).

2. **RESOLVED THAT**, the Board approve the payment of the bill list dated September 1, 2018, through September 30, 2018 (Attachment #5).

3. **WHEREAS**, the Board Secretary, Donna Alonso, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item.

WHEREAS, the Board Secretary, Donna Alonso, certifies that subject to the approval of budget transfers appended to these minutes, payment of the claims set forth in the accompanying bill list will not result in the over expenditure of any budget line item appropriation, as modified to date set forth in the level of detail contained in the Reports of the Board Secretary for August 2018:

RESOLVED THAT, the Board accepts the Financial Reports of the Board Secretary for August 2018 as submitted and certified (Attachment #6).

4. Move to approve upon the recommendation of the Chief School Administrator, special education placements and services as per (Attachment #7).

5. Move to approve in accordance with MBOE policy 6471, School District Travel, and upon the recommendation of the Chief School Administrator, the travel and related expenses itemized in (Attachment #8). This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan.

XIV. <u>Personnel</u>

Moved: _____ Seconded: _____

RC) Gioia ____ Guidicipietro ____ Minks ____ Motz ____

Parker ____ Ruban ____ Venes ____

1. Move to approve the amended employment contract for Dr. Nancy Lubarsky, Chief School Administrator, for the period July 1, 2017 through June 30, 2020, as approved by the Executive County Superintendent (Attachment #9).

2. Move to approve upon the recommendation of the Chief School Administrator, Maternity Disability Leave for Brittney Steitz, part-time Paraprofessional at Deerfield, effective October 18, 2018, until November 23, 2018. She will be permitted to utilize any accumulated sick days. It is also recommended that Mrs. Steitz be granted an unpaid Family Leave from November 29, 2018 until January 4, 2019 in accordance with FMLA and NJFLA. Mrs. Steitz anticipates returning to work on January 10, 2019 (Attachment #10).

3. Move to approve upon the recommendation of the Chief School Administrator, the appointment of the following staff members to teach the FM Morning Math Club, which will be funded by the ESSA Title I grant:

April Starling	$32.19 per session, not to exceed 60 sessions
Rachel Halek	$32.19 per session, not to exceed 60 sessions
Axl Hirsch	$32.19 per session, not to exceed 60 sessions

4. Move to approve upon the recommendation of the Chief School Administrator, the following staff members for homebound instruction: Rachel Halek, Sharon Scanlan, and Maria DeAnna, not to exceed 5 hours (in total) per week, at a rate of $39.71/hour, from September 17, 2018 to June 19, 2018

5. Move to approve upon the recommendation of the Chief School Administrator, Susan Meagher, Paraprofessional, to work an additional 4 hours per week for the 2018-2019 school year.

6. Move to approve upon the recommendation of the Chief School Administrator, Marilyn Nacci, Paraprofessional, to work an additional 6 hours per week for the 2018-2019 school year.

7. Move to approve upon the recommendation of the Chief School Administrator, the appointment of the following part time Lunch Aides for the 2018-2019 school year: (Attachment #11-13)

Michele Saltalamacchia	$13.00/hr.
Claudia Shehady	$13.00/hr.
Patricia Sharkey	$13.00/hr.

8. Move to approve upon the recommendation of the Chief School Administrator, the following staff members to serve as a mentors for the 2018-2019 school year:

Staff Member	Assignment	Amount
Nancy Kinney	Ramona Dunning 9/1/18 – 3/29/19	$516.60
Nina Woo	Adriana Contreras 9/1/18 – 6/30/19	$738.00

9. Move to approve upon the recommendation of the Chief School Administrator, the appointment of the following Stipend Positions for the 2018-2019 school year, contingent upon student enrollment for those student activities subsidized in accordance with Board Policy 2436, Activity Participation Fee Program:

Barbi Higinbotham	Recreation Club Assistant	$32.19 per session (not to exceed 10 sessions)
Courtney Hunter	Recreation Club Assistant	$32.19 per session (not to exceed 10 sessions)

Note: Originally approved Kristin Trentham and Paige Primmer for these positions, who have since declined.

10. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Sarah Onore, Language Arts Teacher, to the revised stipend position of Literary Magazine Advisor, for the 2018-2019 school year, at a rate of $1,502.

11. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Adrienne Ridley, 6th Grade Language Arts Teacher, for class taken at Liberty University for the 2018 Summer Session for three (3) graduate credits in the amount of $1,845.00 (Attachment #14).

12. Move to approve upon the recommendation of the Chief School Administrator, the request for tuition reimbursement from Suzanne Jenks, Grade 3-8 Coordinator, for classes taken at the College of Saint Elizabeth for the 2018 Summer II and III sessions for six (6) graduate credits in the amount of $3,900.00 (Attachment #15).

13. Move to approve upon the recommendation of the Chief School Administrator, the notification to take classes from Suzanne Jenks, Grade 3-8 Coordinator, at the College of Saint Elizabeth for the Fall 2018 session for nine (9) graduate credits in the amount of $5,850.00 (Attachment #16).

XV. Curriculum

Moved: _____ Seconded: _____
RC) Gioia ____ Guidicipietro ____ Minks ____ Motz ____
Parker ____ Ruban ____ Venes ____

1. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2018-2019 school year:

Date	Destination	Grade	Teacher in Charge	Estimated Cost
10/16/18 *10/18/18* *(rain date)*	The Hetfield House	5	Nancy Kinney	$0
5/2/19	Trailside Nature & Science Center	5	Nancy Kinney	$1250 paid for by the PTO

XVI. Policy

Moved: _____ Seconded: _____
RC) Gioia ____ Guidicipietro ____ Minks ____ Motz ____
Parker ____ Ruban ____ Venes ____

1. Move to approve upon the recommendation of the Chief School Administrator, the following policies for second reading and adoption:

1550	Equal Employment/Anti-Discrimination Practices	Revised Mandated
8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods	Revised Mandated

2. Move to approve upon the recommendation of the Chief School Administrator, the following policies for first reading:

5350	Student Suicide Prevention	Revised Mandated
5533	Student Smoking	Revised Mandated
8561	Procurement Procedures for School Nutrition Programs	New

XVII. Old Business

XVIII. New Business

XIX. Committee Reports

XX. Public Participation

In accordance with Board Policy 0167, Public Participation in Board Meetings, in the event it appears the public comment portion of the meeting may exceed 30 minutes, the presiding officer may limit each statement made by a participant to three (3) minutes' duration.

XXI. Executive Session – Resolution (Attachment #17)

Moved: _____ Seconded: _____

RC) Gioia ____ Guidicipietro ____ Minks ____ Motz ____

Parker ____ Ruban ____ Venes ____

- Legal/Personnel

XXII. Adjournment

Addendum to Agenda September 25, 2018

XIII. Budget and Finance

6. Move to approve upon the recommendation of the Chief School Administrator, the Morris-Union Jointure Commission Joint Transportation Agreement for the 2018 extended school year in the amount of $11,134.33 (Attachment #8a).

7. Move to approve upon the recommendation of the Chief School Administrator, the Morris-Union Jointure Commission Joint Transportation Agreement for the 2018-2019 school year in the amount of $73,521.27 (Attachment #8b).

XIV. Personnel

14. Move to approve upon the recommendation of the Chief School Administrator, the appointment of Colleen Kelly, to the position of 2nd Grade Teacher (Leave Replacement), at the per diem rate of $150 for the first 20 days of the assignment, and $185 per diem for the balance of the assignment, effective October 1, 2018, until March 22, 2019 (Attachment #16a)