MEASURE O CITIZENS' OVERSIGHT COMMITTEE
2019-2020
ANNUAL REPORT PRESENTATION

Board of Education Meeting

November 18, 2021

MEASURE O CITIZENS' OVERSIGHT COMMITTEE

JULY 1, 2019 – JUNE 30, 2020

***19-20 Committee Members**

Bob Garcia: 3/20/17 - 12/17/21
Dale Kinnear: 7/9/19 - 11/19/20
David Bristow: 1/21/20 - 1/21/22
Diane Kwasman: 1/21/20 - 1/21/22
George Frahm: 10/2/18 - 10/2/20
Janice Bielman: 8/21/18 - 8/21/20
Jason Hunter: 8/21/18 - 8/21/20
Jose Alcala: 8/21/18 - 8/21/20
Keith Nelson: 3/20/17 - 12/17/21
Sarah Simpson: 1/21/20 - 1/21/22
Terry Walling: 3/20/17 - 12/17/21
Tina Grande-Field: 3/20/17 - 12/17/21
Tom Evans: 3/20/17 - 12/17/21

Support Staff

Renee Hill, District Superintendent
Sergio San Martin, Assistant Superintendent Operations
Ana Gonzalez, Director, Planning and Development
Samir Arreola, Administrative Assistant

***New Members Appointed During Preparation of Report**

Amanda DeLao: 1/21/21 - 1/21/23
Art Alcaraz: 1/21/21 - 1/21/23
Lara E. Martin: 1/21/21 - 1/21/23
Marilyn Robinson: 1/21/21 - 1/21/23
Martin de Campo: 1/21/21 - 1/21/23

**Appointed by the Board of Education Pursuant to Proposition 39 Regulations*

COMMITTEE ACTIVITIES

The committee conducted quarterly business meetings, which included review of facilities projects and project expenditures.

- Met 12 times since 2017 through 2020.
- At every meeting, staff reported the status of projects and project financials.
- At every meeting, the committee has encouraged and has received community input related to concerns with Measure O funding allocation. These concerns have and will continue to be discussed by the committee as brought forth in public comment.
- Independent performance and financial audits were reviewed by the committee.
- Some committee members requested a committee budget to obtain their own legal counsel to advise the committee. The committee was not provided a budget; however, the Board of Education offered a second legal opinion and district legal bond counsel to advise them.
- The committee was added to the District's liability insurance policy as an additional insured body.
- The committee has been invited to some Town Hall meetings, Board Study Session meetings, and regular Board meetings when Measure O Bond projects have been discussed.

FUND SUMMARY

	2019/2020 Measure O Fund Summary
Measure O Beginning Balance	$76,104,004.10
Measure O Second Series Issuance	$171,007,200.00
2019/2020 Cumulative Interest & Transfers	$1,561,629.68
Total Measure O Funds	$248,672,833.78

	Expenditures	Remaining Balance
Measure O Commitments & Expenditures:	$63,068,340.84	$185,604,492.94

COMMITTEE FINDINGS

- Projects in Groups B were in construction and Group C projects will be ready to bid next year. Our review of published data continues to provide a comprehensive description of project scopes and expenditures.
- As required by Prop. 39, the committee also received and reviewed copies of the District's Annual Independent Performance Audit and Annual Independent Financial Audit prior to March 31 as indicated in the CBOC bylaws.
- The committee found that on a 4-3 vote, the expenditures or monies on the expanded projects list were appropriate based upon all the information presented in its review of Measure O expenditures, that such funds were committed to eligible Measure O projects and were not allocated or expended for any teacher or administrative salaries or other school operating expenses.
- The committee on a 4-3 vote, decided not to adopt the changes to the bylaws as recommended by the Ad Hoc bylaws committee.
- One committee member was an employee of RUSD and voluntarily resigned from the committee.
- The committee raised concern regarding using Measure O dollars for consultants versus construction. Although an allowable expenditure, the district and committee agreed to use another funding source for these types of services.
- The committee also received correspondence and public comments related to concerns with Measure O funding allocation. Additionally, committee and community members have raised concerns regarding possible discrepancies in the scope of responsibilities of the committee. These concerns will continue to be discussed by the committee as brought forth in public comment.
- A motion was made by Jason Hunter to appoint Leticia Pepper as the CBOC independent legal counsel. A substitute motion by Tom Evans was made to reaffirm George Frahm's determination that Jason Hunter's motion was inappropriate and outside the committee's jurisdiction.
- The committee has determined that these funds are being judiciously used and recommends that RUSD continue with funding accountability procedures.

POLYTECHNIC HIGH SCHOOL VISIT

Observations:

- Inclusion
- Integration
- School Flow
- School Spirit

Update:

At the last committee meeting, it was decided and voted to add a standing agenda item to instruct the Chair to update the Board of Education in person or in writing, of any significant items that are discussed in the committee meetings.

PUBLIC COMMENTS

CITIZENS BOND OVERSIGHT COMMITTEE

Measure O
Annual Report

Covering Fiscal Year Reporting
July 1, 2019 - June 30, 2020

CBOC Members

Current Members

Keith Nelson, Chair

David Bristow, Vice Chair

Amanda DeLao, Member

Art Alcaraz, Member

Bob Garcia, Member

Diane Kwasman, Member

Lara E. Martin, Member

Marilyn Robinson, Member

Martin De Campo, Member

Sarah Simpson, Member

Terry Walling, Member

Tina Grande-Field, Member

Tom Evans, Member

19/20 Past Members

Dale Kinnear, Member

George Frahm, Member

Janice Bielman, Member

Jason Hunter, Member

Jose Alcala, Member

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Executive Summary

The Riverside Unified School District (RUSD) was successful passing Measure O General Obligation Bond on November 8, 2016. With a 70% approval rate, the voters approved to issue up to $392,000,000 as the principal amount for the District's school facilities bond (Measure O). Measure O will generate the dollars over the next 10 to 15 years to improve existing school facilities and build new capital facilities in Riverside Unified School District.

The Long Range Facility Master Plan completed in 2016 serves as the guide to plan projects based on condition, educational program, capacity needs, and available state funding. The Board of Education held three workshops to discuss the needs of district facilities and identify priorities. The workshops primarily focused on educating the Board and public on the prioritization process, providing data on the facilities, determining focus goals, and identifying priority projects.

2016 Ballot Measure O

The following is the ballot measure summary presented to the voters by the Riverside Unified School District.

"To repair and upgrade Riverside schools, including deteriorating roofs, plumbing and electrical systems, improve student safety, security, and seismic safety, upgrade classrooms, science labs, career-training facilities, computer systems and instructional technology to support student achievement in math, science, engineering and skilled trades, and construct, acquire, repair classrooms, sites, facilities and equipment, shall Riverside Unified School District issue $392 million in bonds at legal rates, with citizen oversight, no money for administrator salaries, all money staying local?"

To view the full ballot proposition:

http://riversideunified.org/common/pages/DisplayFile.aspx?itemId=14033820

Purpose of the Committee

Pursuant to Section 15278 of the Education Code, the District is obligated to establish an independent Citizens' Bond Oversight Committee (CBOC) in order to satisfy the accountability requirement of Prop. 39. The Board of Education approved the appointment of the CBOC at its March 20, 2017 Board meeting.

The purpose of the Citizens' Bond Oversight Committee (CBOC) shall be to inform the public concerning the expenditure of the bond proceeds. The CBOC will review bond program expenditures and outside audits to make sure the will of the voters is strictly followed in accordance with the wording of the original ballot measure.

To carry out its stated purpose, the Committee shall perform the duties set forth in the CBOC bylaws as listed below:

3.1 Inform the Public. The Committee shall inform the public concerning the District's expenditure of bond proceeds. In fulfilling this duty, all official communications to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only release information that reflects the majority view of the Committee.

3.2 Review Expenditures. The Committee shall review expenditure reports produced by the District to ensure that (a) bond proceeds were expended only for the purposes set forth in Measure O; and (b) no bond proceeds were used for teacher or administrative salaries or other operating expenses in compliance with Attorney General Opinion 04-110, issued on November 9, 2004.

3.3 Annual Report. The Committee shall present to the Board, in public session, an annual written report for Measure O, which shall include the following:

(a) A statement indicating whether the District is in compliance with the requirements of Article XIIIA, Section 1(b)(3) of the California Constitution; and

(b) A summary of the Committee's proceedings and activities for the preceding year.

Committee Membership

The Committee is composed entirely of District residents, including those with experience in business, government, finance and education, as well as parents of Riverside Unified School District children, a member of a taxpayer association, and member of senior citizens' community, and parent-teacher organizations.

One committee member was an employee of RUSD and voluntarily resigned from the committee.

Committee Activities

In accordance with the provisions of the Ralph M. Brown Public Act, the committee conducts meetings for the public's attendance and participation. Meeting agendas and notices are sent to committee members and posted 72 hours in advance of the meeting. Notices are posted at the Riverside Unified School District office, Business office, Facilities Planning and Development office and on the district website. Meeting notices, agenda, minutes and all other documents received by the committee are a matter of public record and are available on the Riverside Unified School District website:

http://riversideunified.org/cms/One.aspx?portalId=580805&pageId=2305262

The Committee conducts quarterly business meetings, which included review of facilities projects and project expenditures. The Citizens' Bond Oversight Committee held meetings on the following dates:

- June 7, 2017 at 4:30pm at the District Office
- October 4, 2017 at 4:30pm at the District Office
- February 7, 2018 at 4:30pm at the District Office
- April 10, 2018 at 4:30pm at the District Office
- July 31, 2018 at 4:30pm at the District Office
- October 9, 2018 at 4:30pm at the District Office
- February 12, 2019 at 4:30pm at the District Office
- May 29, 2019 at 4:30pm at the District Office

School Year 19/20

- August 21, 2019 at 4:30pm at the District Office
- October 30, 2019 at 4:30pm at Nutrition Services Training Room

- January 29, 2020 at 4:30pm at Highgrove Elementary School
- May 27, 2020 at 4:30pm through Zoom as a Virtual Meeting

Name	Group Representation	Term
Bob Garcia	Senior Citizen Organization	2-year term
Dale Kinnear	Community Member	2-year term
David Bristow	Parent Active in PTA	2-year term
Diane Kwasman	Parent Active in PTA	2-year term
George Frahm	Community Member	2-year term
Janice Bielman	Business Representative	2-year term
Jason Hunter	Taxpayer Organization	2-year term
Jose Alcala	Community Member	2-year term
Keith Nelson	Community Member	2-year term
Sarah Simpson	Community Member/Parent	2-year term
Terry Walling	Community Member	2-year term
Tina Grande-Field	Community Member	2-year term
Tom Evans	Community Member	2-year term

At every meeting staff reports the status of projects and project financials.

At every meeting, the committee has encouraged and has received community input related to concerns with Measure O funding allocation. These concerns have and will continue to be discussed by the committee as brought forth in public comment.

Independent performance and financial audits were reviewed by the committee.

Some committee members requested a committee budget to obtain own legal counsel to advise the committee. The committee was not provided a budget, however, Board of Education offered second legal opinion and district legal bond counsel to advise them.

Committee was added to the district's liability insurance policy as an additional insured body.

The Committee has also been invited to some Town Hall meetings, Board Study Session meetings and regular Board meetings when Measure O Bond projects have been discussed.

Committee Findings

Projects in Group B were in construction and Group C projects will be ready to bid next year. Our review of published data continued to provide a comprehensive description of project scopes and expenditures.

As required by Prop. 39, the Committee also received and reviewed copies of the District's annual independent performance audit and annual independent financial audit prior to March 31 as indicated in the CBOC bylaws.

The Committee found that, on a 4-3 vote that the expenditures or monies on the expanded projects list were appropriate based upon all the information presented in its review of Measure O expenditures, that such funds

were committed to eligible Measure O projects and were not allocated or expended for any teacher or administrative salaries or other school operating expenses.

The committee on a 4-3 vote decided not to adopt the changes to the bylaws as recommended by the Ad Hoc bylaws committee.

One committee member was an employee of RUSD and voluntarily resigned from the committee.

The committee raised concern regarding using Measure O dollars for consultants versus construction. Although an allowable expenditure, the district and committee agreed to use another funding source for these types of services.

The committee also received correspondence and public comments related to concerns with Measure O funding allocation. Additionally, committee and community members have raised concerns regarding possible discrepancies in the scope of responsibilities of the committee. These concerns will continue to be discussed by the committee as brought forth in public comment.

A motion was made by Jason Hunter to appoint Letitia Pepper as the CBOC independent legal counsel. A substitute motion by Tom Evans was made to reaffirm George Frahm's determination that Jason Hunter's motion was inappropriate and outside the committee's jurisdiction.

The Committee has determined that these funds are being judiciously used and recommends that RUSD continue with funding accountability procedures.

Citizens' Bond Oversight Committee Statement

The Riverside Unified School District Citizens' Bond Oversight Committee submits this Annual Report to the Board of Education in conformance with the standards of the Strict Accountability in Local School Construction Bond Act also known as Proposition 39.

Respectfully Submitted,

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Keith Nelson, Chairperson
Citizens' Bond Oversight Committee
Riverside Unified School District

MEASURE O 2019/2020 FISCAL YEAR PROJECT EXPENDITURES

No.	District Project Name	Measure O CUMULATIVE Project Expenditures	Current Project Phase
GROUP A PROJECTS			
1	Harrison Elementary School	($6,287,936.84)	Completed
2	Highgrove Elementary School	(13,621,534.85)	Completed
3	Jefferson Elementary School	(11,812,295.88)	Completed
4	Madison Elementary School	(8,633,479.05)	Completed
5	Sierra Middle School	(4,671,565.73)	Completed
	GROUP A PROJECT TOTALS:	($45,026,812.35)	
GROUP B PROJECTS			
6	Alcott Elementary School	($355,190.17)	Construction
7	Jackson Elementary School	(1,765,486.22)	Construction
8	Monroe Elementary School	(89,347.01)	Construction
9	Sunshine Early Childhood Center	(1,662,001.97)	Construction
10	Poly High School	(2,818,838.86)	Construction
	GROUP B PROJECT TOTALS:	($6,690,864.23)	
GROUP C PROJECTS			
11	Adams Elementary School	($1,403,397.70)	Construction
12	Fremont Elementary School	(189,198.10)	Construction
13	Longfellow Elementary School	(475,806.96)	Planning
14	Magnolia Elementary School	(1,505,103.05)	Construction
15	University Middle School	(15,576.91)	Planning
16	Arlington High School	(1,258,737.74)	Construction
	GROUP C PROJECT TOTALS:	($4,847,820.46)	
Groups D, E, F, & H and Expanded Projects			
17	Elem. #35 (Spring Mtn Ranch)	($3,876,609.60)	Planning
18	King High School Parking Lot	(222,177.72)	Deferred
19	New STEM High School @ UCR	(222,576.15)	Deferred
20	Casa Blanca Neighborhood School	(69,006.06)	Planning
21	Eastside Neighborhood School	(1,143,638.13)	Site Acquisition
21	Facilities Projects	(968,836.14)	Ongoing
	GROUPS D, E, F, & H AND EXPANDED PROJECT TOTALS:	($6,502,843.80)	
	MEASURE O CUMULATIVE PROJECT EXPENDITURES:	($63,068,340.84)	

KeyAnalytics - *California Financial Services*

District Financials as of 6/30/2020

PERFORMANCE & FINANCIAL AUDIT REPORTS

Financial and Performance Audit Report:

https://riversideunified.org/common/pages/DisplayFile.aspx?itemId=15819381