

Transition Portfolio Checklist:

A copy of my latest report card

My high school transcripts

Recent standardized test scores

Copy of my most recent I.E.P.

Copy of my most recent Special Education Evaluation

Copies of any awards/prizes, school-and community-related

Up-to-date assessments

Assignments and test results I am proud of

My resume

My cover letter

References list

Letters of recommendation from teachers, coaches, counselors, service providers, and others in the community

Information about my volunteer activities

Information about my work experience activities (school- and community-based)

Information about my goals, learning, and career plans

NOTE: Ensure all information is maintained in a binder/folder or other well organized manner for easy access and shared. It is recommended that all relevant documents be scanned and uploaded electronically for easy email access and sharing.