

Saucon Valley School District

Regular Meeting of the Board of Education

June 10, 2025

High School Audion



Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting, and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio-taping the meeting, and the meeting will be posted for public viewing according to district policy.

Agenda

6:00 pm – Executive Session for the purpose of discussing Personnel

- I. **Call to the Order** – *Cedric Dettmar, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
- IV. **Motion to Approve Agenda**
- V. **Announcement of Executive Session** – May 27, 2025 – after meeting – Personnel
June 4, 2025 – Personnel
June 10, 2025 - Personnel
- VI. **Approval of Minutes** – May 27, 2025
- VII. **Recognition** – None
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$621,527.62
 - B. Cafeteria Expenditures – \$9,079.13
 - C. Health Benefits – None
 - D. Capital Projects – None

Recommendations for Approval

Presentation of Bills

1. Approve the above Presentation of Bills.

Recommendation: To approve all motions and recommendations listed above in the Presentation of Bills.

XII. Treasurer’s Report – Donald Carpenter/David Bonenberger

No Agenda Items for Approval

Recommendation: No Treasurer’s Report.

XIII. AGENDA ITEMS

A. Education

Items/Projects for Discussion

A. None

Policies Second and Final Reading

- 1. Approve the second and final reading of the following policies:
246 – School Wellness
254 – Educational Opportunity for Military Children

SVFEI 21st Century Grants

- 2. Approve the following 2024-25 21st Century grants sponsored by the Saucon Valley Foundation for Educational Innovation:
 High School Makerspace - \$3,000.00
 High School & Middle School Robotics Program - \$10,000.00

Recommendation: To approve all motions and recommendations as listed above in Education

B. Personnel

Items/Projects for Discussion

A. None

Recommendations for Approval

Assistant Superintendent

- 1. Consistent with the Public-School Code of 1949 and upon nomination of the Superintendent of Schools, the Board of School Directors hereby appoints Dr. Bruce Tinor as Assistant Superintendent for a time period July 1, 2025, through June 30, 2029. In approving this appointment, the Board of School Directors approves an employment contract for Dr. Tinor with a starting salary of \$165,000.00.

Retirement

- 2. Approve the retirement of Richard Kuhns, bus driver, effective June 6, 2025.

Resignation

- 3. Approve the resignation of Pamela Dobson, Instructional Technology Teacher, effective June 30, 2025.

Home/School Visitor

- 4. Approve Glenn Brown as the Home/School Visitor for the 2025-2026 school year at an hourly wage of \$25.00, with no benefits.

2025-2026 Athletic Coaches

- 5. Approve Elizabeth Kerosetz as an Assistant Fall Sideline Cheer Coach for \$1,500.00.

Summer Technology Assistants

- 6. Approve Kristen Schlotter and Meredith Lesney as Summer Technology Assistants. Their schedule will be on an as-needed basis, but not to exceed a total of 100 hours during the summer. Salary is \$23/hour.

Registered Behavior Technician

- 7. Approve Mason Stewart as a Full-Time RBT Paraprofessional at \$25.00 per hour with benefits per the current Educational Support Staff Agreement, effective for the 2025-2026 school year.

Summer IEP Writer

- 8. Approve David Michaylira as a Summer IEP Writer at \$45.00/hour.

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities

Items/Projects for Discussion

- A. None

Surplus/Obsolete

- 1. Approve the attached list of surplus/obsolete items.

Recommendation: To approve all motions and recommendations as listed above in Facilities.

D. Finance

Items/Projects for Discussion

- A. None

2024-2025 Budget Timeline for the 2025-2026 School Year

June 10, 2025 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2025-2026 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2025 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2025-2026 final budget.

Cardinal Point

1. Approve the service agreement with Cardinal Point Homeland Security Group for providing protective service personnel for the 2025-2026 school year.

Senior Citizen Property Tax Rebate

2. Approve the attached Senior Citizens Property Tax Rebate Resolution of 2025.

EverDriven Technology Pricing Amendment

3. Approve the attached Pricing Amendment with EverDriven Technology for the 2025-2026 school year.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*
(Meetings are on the first Thursday of every month)**G. Bethlehem Area Vo-Tech School** – *Vivian Demko & Cedric Dettmar*
(Meetings are on the first Tuesday of every month)**H. Colonial Intermediate Unit** – *Dr. Shamim Pakzad*
(Meetings are on the fourth Wednesday of every month)**I. PSBA Representative** – *Donald Carpenter & Jay Santos***J. New Business****K. Old Business****XIV. Citizens' Inquiries and Comments** – *Visitors should state their name and address.***XV. Announcements****Future Meetings ~**

June 24, 2025– 7 pm – Business Meeting – High School Audion

July 8, 2025– 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, May 27, 2025, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Laurel Erickson-Parson, Tracy Magnotta - online, Shamim Pakzad, and Jay Santos - online. Also present were Jaime Vlasaty, Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:09 pm - *Cedric Dettmar, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – Personnel
- VI. **Approval of Minutes** – Director Conte, seconded by Director Carpenter, moved to approve the minutes of May 13, 2025. Vote: 9-yes, 0-no
- VII. **Recognition** – iTeam
- VIII. **Presentation** – None
- IX. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent* – Report will be at the end of the meeting.
- X. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XI. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$686,651.05
 - B. Cafeteria Expenditures – \$19,884.07
 - C. Health Benefits – \$511,018.73
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of the Bills. Vote: 9-yes, 0-no

- XII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
 - A. Cash Investment and Bond Activity
 - B. Condensed Board Summary Report
 - C. Budget Transfers – None
 - D. Middle School Activity Report – April 2025
 - E. High School Activity Report – April 2025
 1. Approve the above Treasurer’s Report.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

XIII. AGENDA ITEMS

A. Education

1. Approve Nakeshia Downer, Food Service Director, and Helen Ziegler, Cafeteria Crew Chief, to attend the PA SNAP Conference in Altoona, PA, from July 28 to July 31, 2025.
Cost: Lodging - \$599/person for 3 nights
Registration - \$299 total
Mileage - \$308
2. Approve the extension of the agreement for student # 9513956563.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Education Items 1 & 2. Vote: 9-yes, 0-no

B. Personnel

1. Approve Matthew Dezzi as a School Counselor at Masters, Step 1, \$65,960.00, effective July 1, 2025.
2. Approve Carla Davidson as an Elementary Spanish Immersion teacher at Bachelors +15, Step 1, \$63,510.00, effective for the 2025-2026 school year.
3. Approve the resignation of Wendy Paz Andrade as an ESY Paraprofessional.
4. Approve Catherine Krencs as an ESY Paraprofessional - 8:15-11:45, at a rate of \$20.98/hour, 4 days/week, July 7-31, 2024, Monday-Thursday, with a set-up day on July 3, 2025.
5. Approve Calista Unger as a Sound & Lighting Technician at \$35.00/hour.
6. Approve an educational sabbatical for Amanda Holveck for the 2025-2026 Fall Semester, August 19, 2025, to January 16, 2026

Director Erickson-Parsons, seconded by Director Conte, moved to approve the Personnel Items #1 – 6. Vote: 9-yes, 0-no

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Erickson-Parsons, seconded by Director Conte, moved to approve the Facilities Item #1. Vote: 9-yes, 0-no

D. Finance

A. Finance Committee Meeting Summary – May 14, 2025

2024-2025 Budget Timeline for the 2025-2026 School Year

May 31, 2025 - *District Deadline* to adopt the 2025-2026 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2025 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2025-2026 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2025 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2025-2026 final budget.

1. Approve the contract with Behavioral Health Associates for the 2025-2026 school year.
2. Approve the attached placement agreement with Melmark, Inc. for student # 6986867298 for the 2025 Extended School Year and the 2025-2026 school year.
3. Approve an agreement with Capstone Academy for the 2025-2026 school year for student # 6601856266.
4. Approve the agreement with School Food Service Solutions for providing “ServSafe” Training and Exams.
5. Approve an increase in the Summer Technology Assistants from \$15.00/hr. to \$23.00/hr.
6. Approve an increase of 2% per hour for all athletic workers.

	Current Rate	2025-2026 Rate
Ticket Taker, Polk Valley Gate, Handicap Parking, Parking Attendants, Chain Crew, Game Security Assistance	\$10.25	\$10.46
Announcers, XC Scorers, Swimming Timers	\$11.25	\$11.48
Ticket Seller	\$12.25	\$12.50
Statisticians, Penalty Clocks	\$12.50	\$12.75
Clock	\$14.00	\$14.28
Football Clock	\$14.50	\$14.79
Hy-Tek Management/Scoring	\$15.00	\$15.30
Game Manager	\$16.25	\$16.58
Announcer/Hy-Tek Combination (if only 1 person available)	\$18.00	\$18.36

7. Motion to approve four contracts with Lobar Associates, Inc., through KPN Contracts Nos. 2021JOCC-41, 2021JOCC-44, 2021JOCC-43, and 2021JOCC-32, for the conversion of an art Classroom at the High School to an athletic training room, for a total cost of \$126,082.53, subject to final solicitor review and approval.
8. Approve the quote from Advantage Sport & Fitness, Inc. for the equipment for the Stadium Weight Room at a total cost of \$105,938.40, pending review and approval of the district solicitor.

Director Conte, seconded by Director Campbell, moved to approve the Finance Items #1 – 8.
Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* - None
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta* - None

F. Northampton Community College – *Susan Baxter* - None

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar*

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* - None

1. Approve the candidates for the Colonial Intermediate Unit 20 Board of School Directors, with a term of July 1, 2025 - June 30, 2028, per board ballots.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Colonial IU ballots. Vote: 9-yes, 0-no

I. PSBA Representative – *Donald Carpenter & Jay Santos* – Director Carpenter commented on upcoming webinars being offered by PSBA

J. New Business – Director Broun read a statement regarding the proposed changes in teaching assignments.

K. Old Business - None

XIV. Citizens' Inquiries and Comments –

L. McCarthy – Made a statement as the President of the SVEA regarding the changes in teacher assignments.

A. Lookenbill – Commented on the lack of strategic district leadership.

J. Munson-McCarthy – Commented that her daughter has been experiencing racial bullying and that we need strategic leadership and transparency.

K. Wood - Commented that we need strategic leadership.

- J. King – Spoke on changes in teacher assignments and whether data supports this.
- M. Detwiler – Commented on the change in teacher assignments and asked if the teachers had input.
- A. Kichline – Commented that parent involvement in the schools is not encouraged, and there is a lack of opportunities.
- K. Faden - Commented on the change in teacher assignments.
- K. Wechtler – Commented on the change in teacher assignments.
- P. Silverthorn – Congratulated the District on being recognized as one of the 935 school districts for Outstanding Support of Music Education and mentioned that we need another general music teacher.
- M. Lanning – Commented on the change in teacher assignments and the extracurricular activities that are no longer happening.

Superintendent’s Report – The superintendent reported on the changes in teachers' assignments and said that the administration is willing to go back and review the changes.

XV. Announcements

Future Meetings ~

- June 10, 2025– 7 pm – Business Meeting – High School Audion
- June 24, 2025– 7 pm – Business Meeting – High School Audion

XVI. Motion to Adjourn Meeting – Board President Dettmar adjourned the meeting to go into an Executive Session at 8:36

ATTEST _____
Secretary

President

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 06/11/2025 - 06/11/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		AHOLD FINANCIAL SERVICES	SUPPLIES - CONSUMER ED 5-8		691.60
		BERKS COUNTY INTERMEDIATE UNIT	PROFESSIONAL EDU SVC IU 5-12		246.50
		BOYKO PETROLEUM SERVICE INC.	REPAIRS & MAINT EQUIP		627.50
		C.J. WAGNER BOWLING SUPPLIES	SUPPLIES - PRINCIPAL 9-12	SUPPLIES - ACTIVITIES 9-12	916.60
		CCIU- CHESTER COUNTY IU	PROFESSIONAL EDU SVC IU 5-12		604.42
		CINDY GEHO	Accompanist for Choir		350.00
		EQUIPMENT TRADE SERVICE CO. INC	Graffiti Remover		123.11
		H.A.R.I.E	WORKERS COMPENSATION		178,899.00
		HAB-DLT (ER)	DED: GARN - Full Payroll Pay Date: 5/29/2025		269.03
		LOWE AND MOYER GARAGE INC.	Supplies		2,753.95
		NAZARETH MUSIC CENTER	Instrument Repairs		2,598.00
		NJ E-ZPASS	TRAVEL - TRANSPORTATION		193.00
		SAFETY-KLEEN SYSTEMS INC.	Supplies/Repair of Equipment		235.99
		SAUCON VALLEY CAFETERIA	PRINC OFC MEALS / REF 5-8		17.50
		ST. LUKE'S HOSPITAL	DRIVER PHYSICALS	D&A SCREENING	163.00
		TENNANT SALES AND SERVICE CO.	SUPPLIES - PLANT OPERATIONS		647.20
		VERIZON WIRELESS	TELEPHONE	COMMUNICATION - ATHLETICS	1,411.78

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 06/11/2025 - 06/11/2025

Payment Categories: Regular Checks
Sort: Payment Number

10 - GENERAL FUND	190,748.18
Grand Total All Funds	190,748.18
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	190,748.18
Grand Total Virtual Payments	0.00
Grand Total All Payments	190,748.18

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 06/11/2025 - 06/11/2025

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		95 PERCENT GROUP LLC	CONF EMPL TRAINING K-4		6,980.00 <i>D</i>
		ABA SUPPORT SERVICES LLC	PROF SERVICES - MS L SUPPORT		4,907.52 <i>D</i>
		AMANDA BETZ	Attached you will find my course receipt.		1,677.00 <i>D</i>
		AMAZON CAPITAL SERVICES INC	ES Field Day	ES supplies	3,352.09 <i>D</i>
		AMERICHEM	SUPPLIES - TRANSPORTATION		3,333.74 <i>D</i>
		APPLE INC.	Macbook Air Repair		467.95 <i>D</i>
		ASCENDANCE TRUCKS PENNSYLVANIA LLC	SUPPLIES - TRANSPORTATION		4,630.51 <i>D</i>
		ASHLEY YESTRUMSKAS	Attached are the grade and receipt for course.		1,267.71 <i>D</i>
		BAYADA HOME HEALTH CARE	PURCH PROF & TECH SVCS		1,706.25 <i>D</i>
		Bonenberger David J.	SUPPLIES - PRINCIPAL 9-12		36.00 <i>D</i>
		CARDINAL POINT SECURITY GROUP	SECURITY SERVICES - DISTRICT		14,186.00 <i>D</i>
		COLONIAL INTERMEDIATE UNIT #20	SPECIAL ED IU CONTRACTED SVCS		286.39 <i>D</i>
		Complete Document Solutions, PA, LLC	PRINTING & BINDING 9-12	PRINTING & BINDING 5-8	1,737.62 <i>D</i>
		DEBORAH KIMBALL	Reimbursement for Giant/BJ's/Costco for cooking		13.98 <i>D</i>
		DONOVAN GROUP II	OTHER PROF SERV - SUP OFC		3,925.00 <i>D</i>
		EAS WATER COFFEE PAPER	MAINT SUPPLIES - ELEM	MAINT SUPPLIES - MS	143.58 <i>D</i>
		EVERDRIVEN TECHNOLOGIES LLC	Transportation Cont Carriers		17,979.53 <i>D</i>
		EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		11,765.80 <i>D</i>
		FASTSIGNS	OTHER LIABILITIES		91,035.00 <i>D</i>
		FOX ROTHSCHILD LLP	SOLICITOR RETAINER		10,183.92 <i>D</i>

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 06/11/2025 - 06/11/2025

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		GENERAL HEALTHCARE RESOURCES, LLC	SPEC ED - OTHER PROF SERVICE		2,923.61 <i>D</i>
		GLENN R. BROWN	ATTEND-OTHER PROF SERV		59.80 <i>D</i>
		HILLENDALE ASSOCIATES, INC.	HEALTH INSURANCE EXPENSE PAYAB		1,260.00 <i>D</i>
		INTEGRITEC INC.	Maintenance		479.17 <i>D</i>
		Jacquelyn Stotz	Reimbursement for Spring 2025 Course		1,677.00 <i>D</i>
		KAELA BITTING	TRAVEL		49.00 <i>D</i>
		KASEYA US LLC	TECHNOLOGY ADMIN LIC & FEES		461.91 <i>D</i>
		KATIE ROBERTS	Reimbursement for grade class. Katie Roberts		1,548.00 <i>D</i>
		KEITHS LOCK & DOOR SERVICE	REPAIRS & MAINTENANCE		401.00 <i>D</i>
		LARA McCARTHY	INSTR PRG OUTSIDE - OTR PROF SVC - MS - COMP		210.00 <i>D</i>
		LARRY & ANTHONY FERRARO	PRINTING & BINDING PRINC 9-12	SUPPLIES - PRINCIPAL 9-12	696.78 <i>D</i>
		LAURA HOCH	NO MILEAGE		1,677.00 <i>D</i>
		LEHIGH VALLEY ACADEMY REGIONAL CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	61,637.23 <i>D</i>
		LINDE GAS & EQUIPMENT INC.	Supplies		124.87 <i>D</i>
		LISA MICHELLE BASARA	TRANSP - CONTRACT CARRIERS - COMP ED		3,600.00 <i>D</i>
		LOGAN KIRIPOSKI INC.	LEASE COPY MACHINE TRANSP	RENTAL OF EQUIPMENT	1,000.00 <i>D</i>
		MELMARK	SPEC ED NON-PUBLIC TUITION		46,990.00 <i>D</i>
		MICROBAC LABORATORIES INC.	Pool Testing		261.78 <i>D</i>
		MOTIVATE ME APPAREL & CUSTOM PRINTING	SUPPLIES - PRINCIPAL 5-8		1,040.25 <i>D</i>
		MOYER THAD	SUPPLIES - PRINCIPAL K-4		78.68 <i>D</i>

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL **Payment Dates:** 06/11/2025 - 06/11/2025

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		MUSIC & ARTS	Repairs for Ms. Sakasitz/ Ms.	Blanket PO for Supplies Band Class	743.27 <i>D</i>
		NORTHAMPTON COUNTY AREA COMMUNITY COLLEGE	NCC COMTY COLLEGE PAYMENT		23,043.75 <i>D</i>
		NORTHEAST JANITORIAL SUPPLY	SUPPLIES - TRANSPORTATION		385.92 <i>D</i>
		OTIS ELEVATOR CO.	REPAIRS & MAINTENANCE		375.00 <i>D</i>
		PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	SPEC ED TUITION CHARTER SCHOOL	17,694.30 <i>D</i>
		PENNSYLVANIA VIRTUAL CHARTER	SPEC ED TUITION CHARTER SCHOOL	TUITION - CHARTER SCHOOLS	4,457.77 <i>D</i>
		PENNWOOD CYBER CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		7,353.65 <i>D</i>
		PP & L ELECTRIC UTILITIES	ELECTRIC - PLANT OPERATIONS		39,975.60 <i>D</i>
		PRINTFORCE LLC.	PRINTING & BINDING PRINC 9-12		400.00 <i>D</i>
		RAYMOND BARATTA	I%20am%20owed%20%241677%20for %20this%20course.%20		1,677.00 <i>D</i>
		REVIVE HEALTH INC	HEALTH INSURANCE EXPENSE PAYAB		3,087.00 <i>D</i>
		ROBERT FREY	TRAVEL ATHLETICS POD		1,496.80 <i>D</i>
		ROBERTO CLEMENTE CHARTER SCHOOL	TUITION - CHARTER SCHOOLS		1,470.73 <i>D</i>
		Rosemary Butterly	0		1,131.00 <i>D</i>
		SV EDUCATIONAL SUPPORT PROFESSIONALS	SUPPORT STAFF DUES W/H PAYABLE		1,178.32 <i>D</i>
		SWEETWATER SOUND INC.	REPAIRS/MAINT ACTIVITIES 9-12		659.20 <i>D</i>
		SYSCO OF CENTRAL PA	SUPPLIES - CONSUMER ED 5-8		228.77 <i>D</i>
		THE SHERWIN WILLIAMS CO.	SUPPLIES - ATHLETICS		77.25 <i>D</i>
		TOMLINSON BOMBERGER	LAWN CARE SVCS		19,471.00 <i>D</i>
		UGI UTILITIES INC	NATURAL GAS - PLANT OPERATIONS		81.44 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 06/11/2025 - 06/11/2025

Payment Categories: Direct Deposits
Sort: Payment Number

10 - GENERAL FUND	430,779.44
Grand Total All Funds	430,779.44
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	430,779.44
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	0.00
Grand Total Virtual Payments	0.00
Grand Total All Payments	430,779.44

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CL - CAFE - FULTON(LAFAYETTE) Payment Dates: 06/11/2025 - 06/11/2025

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		AMAZON CAPITAL SERVICES INC	SUPPLIES		27.02
		MARNIE HENNINGER	PREPAID LUNCHES		25.90
		POCONO MOUNTAIN DAIRIES	MILK	FOOD	2,619.28
		ROCKLAND BAKERY INC.	FOOD		230.00
		SYSCO OF CENTRAL PA	FOOD	NON-REIMB FOOD COSTS	5,809.93
		VALLEY GREEN FOODS	FOOD		367.00
50 - CAFETERIA					9,079.13
Grand Total All Funds					9,079.13
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					0.00
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					9,079.13
Grand Total Virtual Payments					0.00
Grand Total All Payments					9,079.13

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

Book	Policy Manual
Section	200 Pupils
Title	School Wellness
Code	246
Status	Review
Adopted	July 11, 2006
Last Revised	September 9, 2008

Purpose

Saucon Valley School District recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development and readiness to learn. The Board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement.

Authority

The Board adopts this policy based on the recommendations of the Wellness Committee and in accordance with federal and state laws and regulations. [42 U.S.C. 1758b][7 CFR 210.31]

To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:

1. A comprehensive nutrition program consistent with federal and state requirements.
2. Access at reasonable cost to foods and beverages that meet established nutrition guidelines.
3. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.
4. Curriculum and programs for grades K-12 that are designed to educate students about proper nutrition and lifelong physical activity, in accordance with State Board of Education curriculum regulations and academic standards.

Delegation of Responsibility

The Superintendent or designee shall be responsible ~~to monitor~~ **for the implementation and oversight of this policy to ensure each of the** district's schools, programs and curriculum ~~to ensure compliance~~ **is compliant** with this policy, related policies and established guidelines or administrative regulations. [42 U.S.C. 1758b][7 CFR 210.31]

Each building principal or designee shall **annually** report to the Superintendent or designee regarding compliance in his/her school.[7 CFR 210.31]

Staff members responsible for programs related to school wellness shall report to the Superintendent or designee regarding the status of such programs.

The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to school wellness. The report may include:

1. Assessment of school environment regarding school wellness issues.
2. Evaluation of food services program.
3. Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.
4. Listing of activities and programs conducted to promote nutrition and physical activity.
5. Recommendations for policy and/or program revisions.
6. Suggestions for improvement in specific areas.
7. Feedback received from district staff, students, parents/guardians, community members and the Wellness Committee. This feedback may include randomized surveys.

An assurance that district guidelines for reimbursable meals are not less restrictive than regulations and guidelines issued for schools in accordance with federal law shall be provided annually by the Business Manager.

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:[42 U.S.C. 1758b][7CFR 210.31]

- 1. The extent to which each district school is in compliance with law and policies related to school wellness.**
- 2. The extent to which this policy compares to model wellness policies.**
- 3. A description of the progress made by the district in attaining the goals of this policy.**

At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.[7 CFR 210.31]

The district shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents, updates and implementation of this policy via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.[42 U.S.C. 1758b][7 CFR 210.31]

Guidelines

Recordkeeping

The district shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include:[7 CFR 210.31][7 CFR 210.15]

1. **The written School Wellness policy.**
2. **Documentation demonstrating that the district has informed the public, on an annual basis, about the contents of the School Wellness policy and any updates to the policy.**
3. **Documentation of efforts to review and update the School Wellness policy, including who is involved in the review and methods used by the district to inform the public of their ability to participate in the review.**
4. **Documentation demonstrating the most recent assessment on the implementation of the School Wellness policy and notification of the assessment results to the public.**

Wellness Committee ~~Structure and Guidelines~~

The ~~Board~~ **district** shall ~~appoint~~ **establish** a Wellness Committee comprised of, **but not necessarily limited to**, at least one (1) of each of the following: School Board member, district administrator, district food service representative, student, parent/guardian, **school health professional, physical education teacher and** member of the public. ~~and, as appropriate, school nurse, coach, dietician, health professional, representative of school/parent or community organization, and other individuals chosen by the committee.~~ It shall be the goal that committee membership will include representatives from each school building and reflect the diversity of the community.[42 U.S.C 1758b]

The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, **implementing and periodically reviewing and updating** a ~~Student~~ **School** Wellness policy that complies with law to recommend to the Board for adoption.

The Wellness Committee shall review and consider evidence-based strategies and techniques in establishing goals for nutrition education and promotion, physical activity and other school based activities that promote student wellness as part of the policy development and revision process.[7 CFR 210.31]

~~The Wellness Committee may examine related research and laws, assess student needs and the current school environment, review existing Board policies and administrative regulations, and raise awareness about student health issues. The Wellness Committee may make policy~~

~~recommendations to the Board related to other health issues necessary to promote student wellness.~~

~~The Wellness Committee may survey parents/guardians and/or students; conduct community forums or focus groups; collaborate with appropriate community agencies and organizations; and engage in similar activities, within the budget established for these purposes.~~

~~The Wellness Committee may provide periodic reports no less than annually to the Superintendent or designee regarding the status of its work.~~

~~The Wellness Committee will consider the following district framework when reviewing, updating, or addressing the area of wellness within the school district or in curriculum: nutrition, physical activity, physical education, school based activities, and nutritional guidelines.~~

Advisory Health Council

An Advisory Health Council may be established by the Superintendent to study student health issues and to assist in organizing follow-up programs.[24 P.S. 1422]

The Advisory Health Council may examine related research, assess student needs and the current school environment, review existing Board policies and administrative regulations, and raise awareness about student health issues.

The Advisory Health Council may make policy recommendations to the Board related to other health issues necessary to promote student wellness.

The Advisory Health Council may survey parents/guardians and/or students; conduct community forums or focus groups; collaborate with appropriate community agencies and organizations; and engage in similar activities, within the budget established for these purposes.

The Advisory Health Council shall provide periodic reports to the Superintendent or designee regarding the status of its work, as required.

Individuals who conduct student medical and dental examinations shall submit to the Advisory Health Council annual reports and later reports on the remedial work accomplished during the year, as required by law.[24 P.S. 1422]

Nutrition Education

~~The goal of Nutrition education in the district shall is to teach, model, encourage and support healthy eating by students. Promoting student health and nutrition enhances readiness for learning and increases student achievement.~~

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with ~~State Board of Education~~ curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.[24 P.S. 1513]Pol. 102][Pol. 105]

Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives.

{ } Nutrition education lessons and activities shall be age-appropriate.

{ } Nutrition curriculum shall teach behavior-focused skills, which may include menu planning, reading nutrition labels and media awareness.

{ } School food service and nutrition education classes shall cooperate to create a learning laboratory.

Nutrition education ~~may~~ **shall** be integrated into other subjects **such as math, science, language arts and social sciences** ~~if and when appropriate~~ to complement but not replace academic standards based on nutrition education.

Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.

The staff responsible for providing ~~in-class~~ nutrition education shall be properly trained and prepared and shall ~~have the opportunity to~~ participate in appropriate professional development. The district ~~Criteria shall be developed to measure "properly" and "appropriate."~~ **standards for such training and professional development.**[Pol 808]

Nutrition education ~~may~~ **shall** extend beyond the school environment by engaging and involving families and the communities.

District staff may cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

{ } District schools shall promote nutrition through the implementation of Farm to School activities, where possible. Activities may include, but not be limited to, the initiation/maintenance of school gardens, taste-testing of local products in the cafeteria and classroom, classroom education about local agriculture and nutrition, field trips to local farms and incorporation of local foods into school meal programs.

{ } District staff shall cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.

{ } District food service personnel shall review and implement research-based, behavioral economics techniques in the cafeteria to encourage consumption of more whole grains, fruits, vegetables and legumes, and to decrease plate waste.

{ } Consistent nutrition messages shall be disseminated and displayed throughout the district, schools, classrooms, cafeterias, homes, community and media.

{ } Consistent nutrition messages shall be demonstrated by avoiding use of unhealthy food items in classroom lesson plans and school staff avoiding eating less healthy food items in front of students.

{ } District schools shall offer resources about health and nutrition to encourage parents/guardians to provide healthy meals for their children.

{ } _____ other.

Physical Activity

District schools shall strive to provide opportunities for developmentally appropriate physical activity during and after the school day for all students through curricular, extracurricular and intramural activities.

~~{ }~~ District schools shall contribute to the effort to provide students opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity daily, as recommended by the Centers for Disease Control and Prevention. Opportunities offered at school will augment physical activity outside the school environment, such as outdoor play at home, sports, etc.

Students shall ~~be encouraged to~~ participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness and performance benefits.

Age ~~and developmentally~~-appropriate physical activity opportunities, such as **outdoor and indoor** recess ~~at the elementary level~~, **before and after school programs, during lunch**, clubs, intramurals and interscholastic athletics, shall be provided to meet the needs and interests of all students, in addition to planned physical education.

A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

Extended periods of student inactivity, two (2) hours or more, shall be discouraged.

Physical activity breaks shall be provided for students during classroom hours.

~~{ }~~ Before and/or after-school programs shall provide developmentally appropriate physical activity for participating children.

District schools shall ~~be encouraged~~ partner with parents/guardians and community members **and organizations, such as YMCAs, Boys & Girls Clubs, local and state parks, hospitals, etc.,** to institute programs that support **lifelong** physical activity.

Physical activity shall not be used or withheld as a form of punishment.

~~{ }~~ District schools shall promote physical activity through encouragement of walking and biking as a means of transportation to and from school.

Students **and their families** ~~staff and community~~ shall ~~have access to physical activity facilities outside school hours, when available~~ be encouraged to utilize district-owned physical activity facilities, such as playgrounds and fields, outside school hours in accordance with established district rules.

~~{ }~~ _____ other.

Physical Education

A sequential physical education program consistent with curriculum regulations and Health, Safety and Physical Education academic standards shall be developed and implemented. All district students must participate in physical education.[Pol. 102][Pol. 105][24 P.S. 1512.1]

Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided.

~~A varied comprehensive physical education curriculum, consistent with the State Board of Education regulations and academic standards, with adequate amounts of planned instruction, shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health enhanced physical activity.~~

{ } Physical education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity.

{ } A comprehensive physical education course of study that focuses on providing students the skills, knowledge and confidence to participate in lifelong, health-enhancing physical activity shall be implemented.

{ } A varied and comprehensive curriculum that promotes both team and individual activities and leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program.

{ } Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for the Health, Safety and Physical Education academic standards.

A local assessment system shall be implemented to track student progress on the Health, Safety and Physical Education academic standards.

Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class.

Safe and adequate equipment, facilities and resources shall be provided for physical education courses.

Physical education shall be taught by certified health and physical education teachers.

Appropriate professional development shall be provided for physical education staff.

Physical education classes shall have a teacher-student ratio comparable to those of other courses **for safe and effective instruction.**

Physical activity shall not be used or withheld solely as a form of punishment.

{ } _____ other.

Other School Based Activities

Safe drinking water ~~at water fountains~~ shall be available **and accessible to students, without restriction and at no cost to the student**, at all meal periods and throughout the school day. [\[7 CFR 210.10\]](#)[\[7 CFR 220.8\]](#)[\[24 P.S. 701\]](#)[\[24 P.S. 742\]](#)

Nutrition professionals who meet hiring criteria established by the district and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations. [\[\[Pol. 808\]](#)[\[42 U.S.C. 1751 et seq\]](#)[\[42 U.S.C. 1773\]](#)[\[7 CFR 210.11\]](#)

District schools shall provide adequate space, as defined by the district, for eating and serving school meals.

Students shall be provided a clean and safe meal environment.

Students shall be provided adequate time to eat: ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.

{ } District schools shall implement alternative service models to increase school breakfast participation where possible, such as breakfast served in the classroom, “grab & go breakfast” and breakfast after first period to reinforce the positive educational, behavioral and health impacts of a healthy breakfast.

Meal periods shall be scheduled at appropriate hours, **as required by federal regulations and as defined by the district.** 7 CFR 210.10]

Students shall have access to hand washing or sanitizing before meals and snacks.

Access to the food service operation shall be limited to authorized staff.

Nutrition content of school meals shall be available to students and parents/guardians, **upon request.**

Students and parents/guardians may **offer input** **be involved** in menu selections through various means, **such as taste testing and surveys.**

To the extent possible, the district shall utilize available funding and outside programs to enhance student wellness.

The district shall provide appropriate training to all staff on the components of the School Wellness policy.

Goals of the School Wellness policy shall be considered in planning all school based activities.

{ } Fundraising projects submitted for approval shall be supportive of healthy eating and student wellness.

{ } Administrators, teachers, food service personnel, students, parents/guardians and community members shall be encouraged to serve as positive role models through district programs, communications and outreach efforts.

The district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods.

{ } The district shall maintain a healthy school environment to optimize conditions for learning and minimize potential health risks to students, in accordance with the district’s school environmental health program and applicable laws and regulations.

The district shall provide a list of CPR certified and AED certified **sd** individuals within each school. [Pol. 822]

{ } _____ other.

Nutrition Guidelines for All Foods/Beverages at School

All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing obesity.

Foods **and beverages** provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards **under the School Meals Initiative.** [7 CFR 210.10][7 CFR 220.8][42 U.S.C. 1751 et seq][42 U.S.C. 1773]

Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in addition to more traditional fare.

Competitive Foods -

All foods available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing childhood obesity.

Foods provided through the National School Lunch or School Breakfast Programs shall comply with federal nutrition standards under the School Meals Initiative.

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers. [7 CFR 210.31][7 CFR 210.11][7 CFR 210.11]

Competitive foods are defined as foods **and beverages** offered **or sold to students on school campus during the school day**, ~~other than through the National School Lunch or Breakfast programs~~ **which that are not part of the reimbursable school breakfast or lunch** and include a la carte foods, snacks and beverages; vending food, snacks and beverages; school store food, snacks and beverages; fundraisers; classroom parties; **and** holiday celebrations. ~~and food from home.~~ [7 CFR 210.31][7 CFR 210.11] [7 CFR 210.12]

For purposes of this policy, school campus means any area of property under the jurisdiction of the school that students may access during the school day. [7 CFR 210.31][7 CFR 210.11]

For purposes of this policy, school day means the period from midnight before school begins until thirty (30) minutes after the end of the official school day. [7 CFR 210.31] [7 CFR 210.11]

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements. 7 CFR 210.11]

All competitive foods **sold** to students in district schools shall comply with the Nutritional Standards of Competitive Foods in Pennsylvania schools **and established federal nutrition standards (USDA Smart Snacks in School)**. The nutritional standards shall be implemented as a three (3) year plan. ~~[24 P.S. 13371.1]~~ [7 CFR 210.31] [7 CFR 210.11] [7 CFR 210.12]

Fundraiser Exemptions -

Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations. [Pol. 229]

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. Exempt fundraisers are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards. [7 CFR 210.11]

The district shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.

Non-Sold Competitive Foods -

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives: ~~(CHOOSE ONE OF THE OPTIONS BELOW)~~

- a. Foods and beverages shall not be used as a reward or incentive in district schools.
- b. Foods and beverages shall not be used as a reward for classroom or school activities unless the reward is an activity that promotes a positive nutrition message (e.g., guest chef, field trip to a farm or farmers market, etc.).
- c. _____ other.

Classroom Parties and Celebrations: ~~(CHOOSE ONE OR MORE OF THE OPTIONS BELOW)~~

- a. Only non-food based parties and celebrations shall occur on the school campus during the school day in district schools.
- b. Classroom parties/celebrations with food/beverages shall be limited to no more than one (1) per month in each classroom.
- c. Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled parties.
- d. Classroom parties shall offer a minimal amount of foods (maximum 2-3 items) containing added sugar as the primary ingredient (e.g., cupcakes, cookies) and will provide the following:
 - i. Fresh fruits/vegetables; and
 - ii. Water, 100 percent juice, 100 percent juice diluted with water, low-fat milk or nonfat milk.
- e. When possible, foods/beverages for parties and celebrations shall be provided by the food service department to help prevent food safety and allergy concerns.

- f. **Food celebrations shall not occur until thirty (30) minutes after the end of the last lunch period.**
- g. _____ other.

2. Shared Classroom Snacks: (CHOOSE ONE OF THE OPTIONS BELOW)

- a. Shared classroom snacks are not permitted in district schools.
- b. _____ other.

The district shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbooks, newsletters, posted notices and/or other efficient communication methods.

Marketing/Contracting -

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations. [7 CFR 210.31][7 CFR 210.11]

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions. [24 P.S. 504.1]

Management of Food Allergies in District Schools

The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to: [Pol. 209.1]

- 1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.**
- 2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.**
- 3. Protect the rights of students by providing them, through necessary accommodations when required, the opportunity to participate fully in all school programs and activities.**

Safe Routes to School

The district shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.

The district shall cooperate with local municipalities, public safety agency, police departments and community organizations to develop and maintain safe routes to school.

District administrators shall seek and utilize available federal and state funding for safe routes to school, when appropriate.

Rewards, Punishments

~~District schools will discourage the use of food or beverages, especially those that do not meet established nutrition standards, as rewards for academic performance or good behavior, and will not withhold food or beverages, including food served through school meals, as punishment.~~

[24 P.S. 1337.1](#)

[24 P.S. 1422.3](#)

[P.L. 111-296](#)

[7 CFR Part 210](#)

[7 CFR Part 220](#)

Pol. 103

Pol. 103.1

Book	Policy Manual
Section	200 Pupils
Title	Educational Opportunity for Military Children
Code	254 Vol V 2024
Status	Review
Last Reviewed	February 25, 2025

Purpose

The Board recognizes the challenges encountered by children of military families due to the frequent moves and deployment of their parents/guardians. The Board is committed to eliminating barriers to student attendance, education and graduation; and to providing additional supports to children of military families in compliance with federal and state laws, regulations and Board policy.

Definitions

Active duty – means full-time duty status in the active uniformed services of the United States, including members of the National Guard and reserve on active duty orders.[\[1\]](#)[\[2\]](#)

Children of military families - means a school-aged child, enrolled in kindergarten through twelfth grade, normally residing in the household of an active duty member or in accordance with applicable law. Specifically, this includes children of:[\[3\]](#)[\[4\]](#)

1. Active duty members of the uniformed services.
2. Members or veterans of the uniformed services who are severely injured and medically discharged or retired for a period of one (1) year after medical discharge or retirement.
3. Members of the uniformed services who die on active duty or as a result of injuries sustained on active duty for a period of one (1) year after death.
4. Members of the National Guard or reserve who are required to move to perform responsibilities in their service, which results in the child having to transfer from a public school in another state to a public school in this state.[\[4\]](#)

This does not include the children of:[\[3\]](#)

1. Inactive members of the National Guard and military reserves.
2. Members of the uniformed services now retired, except as otherwise stated in this policy.
3. Veterans of the uniformed services, except as otherwise stated in this policy.
4. Other United States Department of Defense personnel and other federal agency civilian and contract employees not defined as active duty members of the uniformed services.

State Council – an entity to coordinate the state’s participation and compliance among its government agencies, school entities and military installations.

Uniformed services – means the U.S. armed forces, Commissioned Corps of the National Oceanic and Atmospheric Administration, and the Commissioned Corps of the Public Health Service.[5]

U.S. armed forces – means the Army, Navy, Air Force, Marine Corps, Coast Guard and Space Force.[5]

Authority

The Board directs the district to comply with the provisions of the Interstate Compact on Educational Opportunity for Military Children (Compact) and this Board policy by:[3][6]

1. Facilitating the timely enrollment of children of military families and ensuring that they are not placed at a disadvantage due to difficulty in the transfer of education records from previous school districts or variations in entrance/age requirements.[7][8][9][10]
2. Facilitating the student placement process through which children of military families are disadvantaged by variations in attendance requirements, scheduling, sequencing, grading, course content or assessment.[11][12][13][14][15]
3. Facilitating the qualification and eligibility for enrollment, educational programs and participation in extracurricular, academic, athletic and social activities.[16][17][18]
4. Facilitating the on-time graduation of children of military families.[19]
5. Providing for the promulgation and enforcement of administrative rules implementing the provisions of the Compact.
6. Providing for the uniform collection and sharing of information between and among states, schools and military families under the Compact.
7. Promoting coordination between the Compact and other compacts affecting military children.
8. Promoting flexibility and cooperation between the educational system, parents/guardians and the student in order to achieve educational success for the student.

Advance Enrollment

In addition to the provisions of the Compact, the district shall enroll children of a parent/guardian who is an active duty member of the U.S. armed forces, including a reserve component, that has received official military orders to transfer into or within Pennsylvania, prior to establishing residency in this district.[7][9][20]

The parent/guardian shall provide the following:[7][20][21]

1. A copy of the official military order.
2. Proof of intent to move into this district, which may include:[20]
 - a. A signed contract to buy a home.
 - b. A signed lease agreement.
 - c. A statement from the parent/guardian stating their intent to move into the district.

Within forty-five (45) days after the arrival date specified in the military orders, the parent/guardian shall provide the district with proof of residence in this district.[20]

The Board shall ensure that children of military families have equal access to the same educational programs, activities and services provided to other district students.

Delegation of Responsibility

The Superintendent shall be authorized to waive specific requirements in Board policies, procedures and administrative regulations to the extent that they create barriers for the enrollment, placement and attendance of children of military families.[7][8][9][12][16][17][19][22]

The Superintendent or designee shall collaborate with the military family education liaison designated by the State Council, school staff, sending schools, local agencies and other entities in supporting the needs of children of military families.

Guidelines

Children of military families enrolled in this district shall be provided support and services, as appropriate to each individual student's needs, in accordance with the Compact and Board policy. [23][24][25][26][27]

PSBA Revision 9/24 © 2024 PSBA

Legal

[1. 10 U.S.C. 12301 et seq](#)

[2. 10 U.S.C. 12401 et seq](#)

[3. 24 P.S. 7302](#)

[4. 24 P.S. 1184](#)

[5. 10 U.S.C. 101](#)

[6. 24 P.S. 7301](#)

7. Pol. 200

8. Pol. 201

9. Pol. 202

10. Pol. 216

11. Pol. 127

12. Pol. 204

13. Pol. 206

14. Pol. 212

15. Pol. 215

16. Pol. 122

17. Pol. 123

18. Pol. 231

19. Pol. 217

[20. 24 P.S. 1302.1](#)

[21. 24 P.S. 1302](#)

22. Pol. 203

23. Pol. 103.1

24. Pol. 113

25. Pol. 114

26. Pol. 138

27. Pol. 918

Pol. 113.4

Pol. 115

Pol. 146

Pol. 209

Interstate Compact on Educational Opportunity for Military Children (MIC3)



[254-Attach Educational Opportunity for Military Children Compact Rules.docx \(14 KB\)](#)



June 4, 2025

To: Saucon Valley Board of Education

From: Saucon Valley Foundation for Educational Innovation

Re: HS Makerspace & HS/MS Robotics Funding

The Saucon Valley Foundation for Educational Innovation is pleased to provide funding for the High School Makerspace and the High School & Middle School Robotics programs for your approval.

High School Makerspace (\$3,000.00)

Funding for the Makerspace program at the High School, provided to Amber Sams, is for the purchase of a Sphero Bolt & Robot, a Hummingbird Robotics Kit and 4 CoDrone EDUs. All students in the High School have access to the Makerspace area, with students of the Entrepreneurship and Robotics classes using the supplies most frequently. The Entrepreneurship students create prototypes of their products, while the Robotics students create additional components for their robots.

High School & Middle School Robotics Club (\$10,000.00)

Funding, provided to Robert Svitilla, will support the High School & Middle School Robotics Teams participating in FIRST Robotics competitions. Students design and construct a robot building leadership, engineering, research and analytical problem-solving skills.

Respectfully,

Kathleen Dettmar

Kathleen Dettmar, Treasurer
SVFEI

Cc: David Bonenberger, Business Office

EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT made this _____ day of _____, 2025
by and between **BOARD OF SCHOOL DIRECTORS OF THE SAUCON VALLEY
SCHOOL DISTRICT**, a Pennsylvania school district, with its principal offices located at 2097
Polk Valley Road, Hellertown, PA 18055 (hereinafter referred to as “District” or “Board”) and
Dr. Bruce Tinor, 2805 English Lane, Whitehall, PA 18052 (hereinafter referred to as “Dr. Tinor”
or “Assistant Superintendent”).

WITNESSETH:

WHEREAS, the Board by action dated June 10, 2025 has voted to elect Dr. Tinor as
Assistant Superintendent for the time period of on or about July 1, 2025 until June 30, 2029.

WHEREAS, the Board desires to provide Dr. Tinor with a written Employment
Agreement in order to: (1) enhance administrative stability and continuity within the District,
which the Board believes generally improves the quality of its overall educational program; and
(2) to comply with the employment agreement provisions of Act 141 of 2012; and

WHEREAS, the purpose of this Employment Agreement is for the parties to set forth the
understandings governing Dr. Tinor’s employment, compensation and fringe benefits reached
between District and Dr. Tinor.

NOW, THEREFORE, the parties intending to be legally bound, based upon the mutual
considerations and covenants herein, agree as follows:

1. **Term of Assistant Superintendent.** In consideration of the promises herein
contained, the Board has employed Dr. Tinor and Dr. Tinor hereby accepts said employment as
Assistant Superintendent of the District for a term commencing on or before July 1, 2025, and
ending on June 30, 2029 (“Term”). This Employment Agreement shall terminate immediately

upon the expiration of the aforesaid Term unless the Employment Agreement is modified, extended or terminated in accordance with this Employment Agreement or allowed to renew automatically in accordance with the Pennsylvania Public School Code. By execution of this Employment Agreement, Dr. Tinor hereby accepts employment by the District as Assistant Superintendent for the Term under the terms and conditions set forth in this Employment Agreement.

2. **Initial Annual Base Compensation.** For the 2025-2026 school year, Dr. Tinor's Initial Annual Base Salary as Assistant Superintendent shall be One Hundred and Sixty Five Thousand Dollars (\$165,000.00) ("Initial Annual Base Salary"), prorated, less legally required withholdings, based on Dr. Tinor's employment start date with the District. Such Initial Annual Base Salary shall be payable monthly or semi-monthly, in accordance with the policies and procedures of the District's Business Department, less the contributions required by law to be paid to the Pennsylvania Public School Employees' Retirement Fund and less necessary withholdings and deductions required by law. Dr. Tinor's Initial Annual Base Salary shall be prorated during his first year of employment with the District, based on the date Dr. Tinor's employment commences with the District.

3. **Salary Adjustments.** The District shall pay Dr. Tinor an annual salary paid on a bi-weekly basis. The Assistant Superintendent Dr. Tinor shall receive a salary increase consistent with the base Act 1 Index, not to exceed 4%, effective July 1 of each year of this Employment Agreement. Notwithstanding the adjustments noted herein, the District and Dr. Tinor hereby acknowledge the Board reserves the right to modify the salary adjustments through separate board action based on the performance of the Assistant Superintendent. The Assistant

Superintendent shall not receive the salary adjustments herein in the event of unsatisfactory performance on his evaluation.

4. **Merit Based Bonus.** An additional merit-based bonus of up to 5% of Dr. Tinor's yearly Annual Base Salary may be awarded annually based on the successful completion of performance benchmarks aligned with strategic district priorities which may be revised from time to time based on need and direction of the Superintendent of Schools and Board of Directors. Guidance on merit based increases shall be based on the Assessment of Performance section of this Employment Agreement below. Any merit bonuses herein shall not be part of the Assistant Superintendent's base salary.

(a) **Employer Non-elective Contribution to a Tax Sheltered Annuity Plan.**

Beginning in the 2025-2026 school year, and each successive year under this Employment Agreement, the District agrees to contribute as an employer non-elective contribution to a Section 403(b) plan (a tax-sheltered annuity plan) established for the benefit of Dr. Tinor equivalent to 2% of his Annual Base Salary. The District's agreement to make a District contribution to the tax-sheltered annuity plan shall be terminated upon the earlier of: (1) the date that Dr. Tinor ceases to be an employee of the District; or (2) the date that the District no longer has authority under Pennsylvania or Federal Law to make contributions to a Section 403(b) plan solely for the benefit of Dr. Tinor; or (3) Dr. Tinor's employment with the District is terminated as a result of a final and unappealable decision of the Board or any appellate body having jurisdiction over the same or by reason of dismissal for cause pursuant to the Pennsylvania Public School Code of 1949, as amended.

5. **Assessment of Performance.**

(a) Consistent with the provisions of the Pennsylvania Public School Code, the Board shall post mutually agreed objective performance standards contained in this Employment Agreement on the District's publicly accessible internet website. Upon completion of the annual performance assessment, the Board shall post the date of the assessment and whether or not the Assistant Superintendent has met the agreed to objective standards on the District's publicly accessible internet website.

(b) The Assistant Superintendent shall be evaluated on a distinguished, proficient, needs improvement, or failing methodology as follows:

(i) **Distinguished.** Distinguished means that the performance is clearly outstanding; the performance is superior, far exceeding expectations; or that performance is exceptional on a regular or continuity basis – the Assistant Superintendent shall far outperform relative to minimum expectations.

(ii) **Proficient.** Proficient means that the Assistant Superintendent is adequately performing all functions within the role, meeting or occasionally exceeding expectations; performance is adequate, meeting or occasionally exceeding standards or expectations generally associated with performance.

(iii) **Needs Improvement.** Needs improvement means that the Assistant Superintendent periodically fails to meet expectations associated with assigned tasks, targeted goals, or professional competencies; performance is less than adequate on a periodic basis or frequent basis – the Assistant Superintendent may be developing within the position, but needs to improve to be considered proficient.

(iv) Failing. Failing means the performance is below acceptable levels; that it fails to meet most expectations associated with the role of the Assistant Superintendent – substantial professional improvement is needed before the Assistant Superintendent can be considered proficient in the role.

(c) In the event the Assistant Superintendent is evaluated as “Needs Improvement” or “Failing” in any area of consideration set forth below, the Board shall describe in writing, in reasonable detail, the specific instances of performance that needs improvement or is failing.

(d) The performance evaluation form shall be in accordance with the format that will be mutually developed between Dr. Tinor and the Board and will be considered to be incorporated into this Employment Agreement.

(e) The Board herein along with the Superintendent of Schools agree objective performance standards shall be based on the following areas of consideration which upon mutual agreement of the parties may be changed over the course of the Agreement based on the need of the District and the performance of the Assistant Superintendent:

- (i) Student Growth and Achievement.
- (ii) Organizational Leadership.
- (iii) District Operations and Financial Management.
- (iv) Communication and Community Relations.
- (v) Human Resource Management.
- (vi) Professionalism.

(f) The Board herein exercises maximum flexibility in evaluating the Assistant Superintendent based on the areas noted above as well as other areas the Board desires

to evaluate in order to ensure the professional growth of the Assistant Superintendent during his tenure. The Assistant Superintendent's performance shall be deemed proficient and the Assistant Superintendent shall not be subject to discipline, discharge or termination on the basis of incompetency in any year when a formal performance evaluation is not completed.

(g) The Board shall evaluate the Assistant Superintendent annually in accordance with Pennsylvania Public School Code, Pennsylvania statutes, regulations, and Board policy relating to the Assistant Superintendent evaluation. Each annual evaluation shall be in writing using the performance evaluation form developed in accordance with Section 4(d) above. The written performance assessment will be conducted no later than June 30 of each school year or at another date agreed upon by the parties. A copy of the written evaluation shall be delivered to the Assistant Superintendent. The Assistant Superintendent shall have the right to make a written response to the evaluation.

(h) To the extent required by law, the Board shall post the mutually agreed upon objective performance standards on the District website and shall also annually post the date of the Assistant Superintendent's annual performance assessment and whether or not the Assistant Superintendent met the agreed upon objective performance standards. No other information regarding the Assistant Superintendent's performance assessment shall be posted on the District website or in another other manner disclosed by the District unless the District is expressly required to do so by federal or state law.

6. **Benefits Package.**

(a) Unless otherwise specified in this Agreement, Dr. Tinor shall be entitled to the fringe benefit program as is applicable and made available to the District's Principals, Assistant Principals, Directors, and/or Supervisors set forth in the District's Act 93

Compensation Plan pursuant to Section 11-1164 of the Public School Code, as amended (“Act 93 Group”), a true and correct copy of which is attached hereto, made a part hereof, and marked Exhibit “A”. Dr. Tiner’s eligibility for benefits under the District’s Act 93 Compensation Plan shall be consistent with the terms of the Act 93 Compensation Plan. Should the Act 93 Compensation Plan be amended, the fringe benefits contained in the amended Act 93 Compensation Plan shall be applicable to Dr. Tinor as of the effective date of the amendment, unless otherwise stated in this Employment Agreement. Dr. Tinor would not be entitled to the same or similar Act 93 benefits that are listed specifically in his agreement.

7. Vacation and Personal Days

The Assistant Superintendent shall be awarded twenty-five (25) vacation/personal days annually. During the 2025-2026 school year, such days shall be prorated based on Dr. Tinor’s start date with the District. The Assistant Superintendent may carry over not more than twenty (20) unused days to a subsequent school year. On a yearly basis, the Assistant Superintendent may cash out up to fifteen (15) unused but accrued personal/vacation days based on 75% of the then current per diem for the Assistant Superintendent. Such payments shall be made into the 403(b) account of the Assistant Superintendent

8. Sick Days rollover from the Chester County Intermediate Unit and Sick Leave

Consistent with 24 P.S. 10-1073 of the Public School Code, the Assistant Superintendent may transfer not more than thirty (30) sick days from his previous employer to be utilized in the District. The Assistant Superintendent shall be eligible for any and all sick leave benefits as outlined in the Act 93 Compensation Plan.

9. **Duties of the Assistant Superintendent.**

(a) During the term of this Employment Agreement the Assistant Superintendent agrees to perform the duties of the Assistant Superintendent in a competent and professional manner in accordance with the laws of the Commonwealth of Pennsylvania, the Pennsylvania Public School Code, District job description for the position of Assistant Superintendent (attached and incorporated into this Agreement as Appendix A), the policies of the District and the provisions of this Agreement. The parties agree these responsibilities may change during the term of this Employment Agreement over time based on the need of the position.

(b) The Assistant Superintendent shall be charged with the administration of the schools under the direction of the Superintendent of School and Board of School Directors.

The Assistant Superintendent shall be responsible for or assist the Superintendent with:

- Planning and initiating programs and policies concerning the organizational, operational and educational function of the District as directed by the Board of School Directors with ultimate responsibility for the execution of these programs and policies.
- Assisting the Board of School Directors in developing short-range and long-range goals and methods for the Board to evaluate the operational effectiveness of the District.
- Keeping the Board of School Directors informed by written and oral reports as to the operation and needs of the District.
- Taking discretionary action in any matters not covered by Board policy and reporting such actions to the Board of School Directors with recommendations for policy as necessary in order to provide guidance in the future.
- Directing the daily operation of the District schools by organizing, supervising and coordinating the District staff.
- Arranging for the systematic evaluation of District staff by responsible administrators.

- Recommending the employment of, assigning, and supervising the work of all District employees. Recommending promotion, salary changes, demotion or discharge of any District employee rendering unsatisfactory service.
- Establishing internal administrative operational procedures, rules and regulations relating to personnel, financial disbursements and accounting requirements, equipment/facilities operation and use, food service and staffing requirements.
- Developing effective staff development programs that are linked to the District's comprehensive plan and the Board of School Directors' goals for the District.
- Communicating directly, or through delegation, all personnel actions by the Board of School Directors to all employees as appropriate and receiving from employees communication to be made to the Board of School Directors.
- Ensuring that District students have equal access to appropriate educational programs, including pupil personnel, extracurricular activities and other supplemental programs deemed necessary.
- Overseeing a timely review of all curricular areas required by law as well as other subjects the Board may require and making recommendations to the Board of School Directors for the improvement of curriculum.
- Recommending to the Board of School Directors any major changes in texts and time schedules to be used in District schools.
- Providing for appropriate methods of teaching, supervision and administration in the schools, as he deems necessary and reporting to the Board any insufficiencies that are found.
- Directing the development of and making recommendations for the yearly operating budget on a timely basis that reflects the needs of the District and the use of District assets and resources.
- Establishing and maintaining efficient procedures and effective controls for all expenditures of District funds in accordance with the adopted budget.
- Making recommendations regarding the needs for instructional and non-instructional materials and equipment and recommending plans for improvements, alterations or other changes in the buildings or surrounding grounds.
- Maintaining, directly or through delegation, adequate records for the schools, including a system of financial accounts, business and property records, personnel, school population and scholastic records which are required by law and Board policy.

- Interpreting and/or supervising the implementation of all federal and state laws relevant to education.
- Other professional duties assigned by the Superintendent of School and/or Board of School Directors.

10. **Family Medical Leave.** The Board of School Directors adheres to the regulations and requirements of the Family Medical Leave Act (FMLA). In the event Dr. Tinor qualifies for such leave under FMLA, such leave shall be taken concurrently with available paid sick leave consistent with School Board Policy. At Dr. Tinor's discretion, he may opt to use ten (10) sick days prior to the commencement of FMLA time.

11. **Technology.** Dr. Tinor shall be entitled to receive a Smartphone mobile phone device and a laptop computer with wireless capabilities to be used for official business purposes in accordance with District policy.

12. **Expense and Mileage Reimbursement.** The District shall fully reimburse the Assistant Superintendent for all reasonable expenses incurred by the Assistant Superintendent in the discharge of his duties, upon proper documentation submitted to the Business Manager of the District and approved by the Board President. This shall include reimbursement for mileage associated with the use of the Assistant Superintendent's private vehicle in the performance of the Assistant Superintendent's duties, which said reimbursement shall be based on the current mileage allowance as established by the Internal Revenue Service ("IRS"), as the same may be changed or modified from time to time by the IRS. Such expense reimbursement costs shall be estimated for budget purposes and approved by the Board in accordance with Board policy and procedures.

13. **Membership Dues, Fees, and Continuing Professional Development.** The District agrees to pay for membership dues, fees, and continuing professional development to

permit Dr. Tinor to have relevant and significant opportunities for professional development with organizations or entities that could provide Dr. Tinor with information and methodologies that will improve the quality of education in the District. These membership dues, fees, and continuing professional development opportunities shall include American Association of School Administrators, Pennsylvania Association of School Administrators, Association for Supervision and Curriculum Development, participation in community organizations, such as Rotary, Kiwanis, and such other organizations that the Board may preapprove. Notwithstanding the importance the District attaches to Dr. Tinor's participation in such professional development opportunities and involvement with professional organizations and study councils, it is understood that Dr. Tinor's engagement in these activities will not interfere with Dr. Tinor's ability to act as Assistant Superintendent of the District and the duties of the Assistant Superintendent of the District.

14. **Tuition Reimbursement** The District shall reimburse the Assistant Superintendent One Hundred (100%) Percent of the cost of tuition for all courses taken at an institute of Dr. Tinor's choosing, provided that (1) the Assistant Superintendent earns an eighty percent (80%) or better in the course for which he seeks reimbursement; and (2) the course for which he seeks reimbursement was approved in advance by the Board. The Assistant Superintendent must, within 60 days after successful completion of the course, submit to the Board receipts, bills or a cancelled check showing payment and a grade report showing successful completion of the course.

15. **Conferences / Speaking Engagements.** The District shall reimburse Dr. Tinor for two conferences / speaking engagements per year with all expenses paid pending Board approval.

16. **Waiver of Right of Sabbatical Leave.** The Assistant Superintendent waives any rights that he may have to a sabbatical leave pursuant to the Public School Code of 1949, as amended.

17. **Loyalty and Outside Work or Opportunities.** Dr. Tinor shall devote all of Assistant Superintendent's time, attention, knowledge, and skills solely and exclusively to the business and interests of the District. Assistant Superintendent may, however, undertake compensated or uncompensated consulting work, speaking engagements, teaching, and other professional services as set forth herein so long as such work does not materially interfere with the discharge of Assistant Superintendent's duties and responsibilities hereunder.; and (2) Assistant Superintendent receives preapproval from the Board through the Board President to engage in such activities.

18. **Election as Assistant Superintendent.** Dr. Tinor's election as Assistant Superintendent is subject to the provisions of the Public School Code of 1949 and its amendments thereto.

19. **Compensation Obligations.** The obligation of the District to compensate Dr. Tinor during the term of this Agreement, shall be subject to the relevant provisions of law, unless terminated by Dr. Tinor by way of written resignation or by way of removal of the Assistant Superintendent in accordance with the terms of this Agreement and/or applicable law.

20. **Representation of the Assistant Superintendent.** Dr. Tinor represents that, at all times during the term of employment with the District, he will have a duly issued and validated certificate to act as Assistant Superintendent in the Commonwealth of Pennsylvania and agrees to provide a copy thereof to the District, upon request. Dr. Tinor agrees to promptly notify District if the foregoing representation is no longer true and correct during any period

during the term of employment. Further, Dr. Tinor shall provide any and all necessary state or federal background checks upon hire, including but not limited to Act 34, 151, and 114 clearances. Should clearances not be current and consistent with state regulation, Dr. Tinor shall submit to such clearances.

21. **Separation from Employment.** In the event that Dr. Tinor seeks to resign or separate his employment with District for any reason other than death, illness, disability, or retirement permanently from public education in the Commonwealth of Pennsylvania, Dr. Tinor shall give the Board of the District at least one hundred twenty (120) days' written notice in advance of the employment severance date. The failure of Dr. Tinor to give such required written notice shall cause Dr. Tinor to lose any entitlement to any unused vacation days, other payments, benefits, or any other entitlement to be paid upon employment separation whether it be through Board policy or pursuant to the Act 93 Agreement.

22. **Discharge and Termination.** Dr. Tinor may be discharged, and this Employment Agreement terminated, even during the term of this Employment Agreement, under the provisions of the Pennsylvania Public School Code of 1949, as amended, and pursuant to the provisions of the Constitution of the Commonwealth of Pennsylvania. The Board shall not arbitrarily or capriciously call for his dismissal and the Assistant Superintendent shall, in any event, have the right to written charges, notice of hearing, all elements of due process, and the right to appeal to a court of competent jurisdiction. The Assistant Superintendent shall have the right to be represented by counsel at his sole cost and expense. In the event that the Assistant Superintendent were to be discharged from employment for just cause, the Employment Agreement shall be terminated with no additional compensation or benefits provided and no

entitlement to payment for any accrued payments or accrued benefits, unless otherwise negotiated by the District and Dr. Tinor.

23. **Successful Completion of Contract**

In the event Dr. Tinor completes the full term of this Employment Agreement with Satisfactory performance in each year of this Employment Agreement, the District shall make a one-time contribution of Twenty-five Thousand (\$25,000.00) to the Assistant Superintendent's 403(b) plan.

24. **Death During Employment.** If Assistant Superintendent shall die during the term of this Employment Agreement, the Board shall pay to the estate of Assistant Superintendent all compensation, including salary and benefits of the Assistant Superintendent, that the Assistant Superintendent earned, accrued and/or is entitled to under this Employment Agreement, which otherwise would be payable to Assistant Superintendent, up to the end of the month in which Assistant Superintendent's death occurs and for one month thereafter.

Thereafter, the Board shall have no further responsibilities hereunder, and this Agreement shall terminate automatically. Again, the provisions hereof shall not be deemed to affect any other benefits which may be available to Assistant Superintendent, including, but not limited to, those available under applicable retirement programs, health insurance, worker's compensation, or otherwise.

25. **Early Separation Options.** Upon a mutual agreement of the parties, prior to the expiration of the term of this Employment Agreement, the District and Dr. Tinor agree Dr. Tinor shall be paid as follows:

(a) If there is more than two (2) year that remain in this Employment Agreement, the severance package will not exceed twelve (12) months' salary.

(b) If less than two (2) years remain in this Employment Agreement at the time of separation, the Assistant Superintendent will be entitled to ½ of his remaining salary under the term of this Agreement at the time of separation

Under no circumstances will the Board pay-out to the Assistant Superintendent exceed the sums set forth in Paragraph 25 (a) and (b) herein. Further, under no circumstances shall the Board pay out to the Assistant Superintendent under this section should his employment be terminated for just cause.

26. **Referrals to Assistant Superintendent.** The Board, collectively or individually, shall immediately refer to Assistant Superintendent all criticisms, complaints, and suggestions called to their attention relative to Assistant Superintendent or the District for Assistant Superintendent's study and recommendation. The Superintendent of Schools should be so notified of this information as well. This provision shall not be deemed to provide for the referral of matters to the Assistant Superintendent where the Board reasonably deems it inappropriate to do so.

27. **Provisions in Accordance with School Code.** This Employment Agreement shall not be in violation of any provisions of the Pennsylvania Public School Code and shall be construed as containing and be read in conformity with all provisions of the Pennsylvania Public School Code as it relates to the relationship between a "District" and its "Assistant Superintendent."

28. **Compliance with Agreement.** Dr. Tinor shall be required to comply with all aspects of this Employment Agreement, any exception thereto being agreed to only by mutual written consent of the District and Dr. Tinor.

29. **Entire Agreement.** This Employment Agreement contains the entire agreement between the parties and may not be changed, amended, modified or superseded, except by written instrument executed by the parties hereto. This Employment Agreement supersedes any and all other agreements between the parties hereto with respect to the subject matter hereof.

30. **Execution and Counterparts.** This Employment Agreement may be executed in two or more counterparts, each of which, when executed by the parties, shall be considered to constitute one instrument.

31. **Possible Illegalities.** If any one provision of this Employment Agreement shall be declared void or invalid by a court of competent jurisdiction, such void or invalid provisions shall not in any way impair the whole Employment Agreement and, the remaining provisions shall be construed as if not containing the provisions or provision held to be void or invalid, and the rights and/or obligations of the parties shall be construed and enforced accordingly.

32. **Enforcement of Agreement.** This Employment Agreement shall be construed and interpreted in accordance with the laws of the Commonwealth of Pennsylvania and any headings contained in this Employment Agreement are for reference only and shall not in any way affect the meaning or interpretation of this Employment Agreement. Each and every provision of this Employment Agreement has been mutually negotiated, prepared and drafted and in connection with the construction of any provision hereof, no consideration shall be given to the issue of which party actually prepared, drafted or negotiated any provision of this Agreement or its deletion.

33. **Duty to Defend.** The District shall defend Dr. Tinor and his heirs against any civil actions, claims, suits, and/or other legal proceedings brought against Dr. Tinor, in his official agent and employee capacity of the District, specifically as the result of Dr. Tinor's

actions within the scope of his duties as Assistant Superintendent of the District, as well as the result of any directive issued by the Board of the District. The District agrees to indemnify and hold harmless Dr. Tinor or his heirs and to pay any civil judgments or awards entered against Dr. Tinor or his heirs as the result of Dr. Tinor's actions within the scope of his duties as Assistant Superintendent of the District, as well as the result of any directive issued by the Board of the District. The District will not be obligated to defend Dr. Tinor in any discharge, removal proceedings, or other proceedings in which the District is an adverse party. This section shall survive the term of this Employment Agreement.

34. **Reappointment.** The District shall notify the Assistant Superintendent in writing no later than one hundred eighty (180) days prior to the expiration of this Employment Agreement of the Board's intent not to reappoint him. Should the Assistant Superintendent not be so notified, the Assistant Superintendent's Agreement herein shall be extended for one additional year consistent with the Pennsylvania Public School Code.

IN WITNESS WHEREOF, intending to be legally bound, the parties have hereunto set their hands and seals the day and year first above written.

BOARD OF SCHOOL DIRECTORS OF THE
SAUCON VALLEY SCHOOL DISTRICT

Attest: _____
Judith Riegel
Board Secretary

By: _____
Cedric Dettmar
Board President

Witness: _____

Dr. Bruce Tinor

EXHIBIT “A”

APPENDIX “A”

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
1	The Language of Literature McDougal Littell Inc. 2001 Integrated Assessment 0-618-02508-1	New Curriculum	
1	The Language of Literature McDougal Littell Inc. 2001 Literary Analysis Transparencies 0-618-02513-	New Curriculum	
1	The Language of Literature McDougal Littell Inc. 2001 Vocabulary Trans/Copymasters 0-618-02524-3	New Curriculum	
1	The Language of Literature McDougal Littell Inc. 2001 Communications Transp/Copymasters 0-618-0252	New Curriculum	
1	Language Network McDougal Littell Inc. 2001 0-395-96743-0 TE	New Curriculum	
1	Reading Street Pearson Education, Inc 2007 0-328-10839-1 SE	New Curriculum	
3	Springboard Gr. 6 The College Board 2021 978-1-4573-1285-4 TE	New Curriculum	
12	Springboard Gr. 6 The College Board 2021 978-1-4573-1285-4 SE	New Curriculum	

Additional Comments:

Date: 05/22/2025

Employee Name: Lynn Cheddar

Employee Email: lynn.cheddar@svpanthers.org

School: Middle School

Pickup Location/Room #: SVMS C132

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
41	The Language of Literature McDougal Littell Inc. Student Editions 2001 0-395-93169-X	New Curriculum	
3	The Language of Literature The Interactive Reader McDougal Littell Inc. 2001 0-618-00770-9 TE	New Curriculum	
1	The Language of Literature McDougal Littell Inc. 2001 Formal Assessment 0-618-02506-5	New Curriculum	
1	The Language of Literature McDougal Littell Inc. 2001 Lesson Planning Guides 0-618-03180-4	New Curriculum	
2	The Language of Literature McDougal Littell Inc. 2001 Unit 1 Resource Book 0-618-02497-2	New Curriculum	
2	The Language of Literature McDougal Littell Inc. 2001 Unit 2 Resource Book 0-618-02498-0	New Curriculum	
2	The Language of Literature McDougal Littell Inc. 2001 Unit 3 Resource Book 0-618-02499-9	New Curriculum	
2	The Language of Literature McDougal Littell Inc. 2001 Unit 4 Resource Book 0-618-02500-	New Curriculum	
2	The Language of Literature McDougal Littell Inc. 2001 Unit 5 Resource Book 0-618-02501-4	New Curriculum	
2	he Language of Literature McDougal Littell Inc. 2001 Unit 6 Resource Book 0-618-02503-0	New Curriculum	
Additional Comments:			

Date: 05/22/2025

Employee Name: Lynn Cheddar

Employee Email: lynn.cheddar@svpanthers.org

School: Middle School

Pickup Location/Room #: SVMS C132

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
1	Reality works computerized baby	no longer functions	Disposed
1	Reality works baby bottle	broken	Disposed
2	Reality works student id's	broken	Disposed

Additional Comments:

Date: 06/03/2025

Employee Name: Deborah Kimball

Employee Email: deborah.kimball@svpanthers.org

School: High School

Pickup Location/Room #: no pick up will trade in

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
6	Math in Focus Singapore Math Grade KA Enrichment Book (ISBN: 978-1-328-88063-5)	Outdated Version of Math Curriculum	
7	Math in Focus Singapore Math Grade KB Enrichment Book (ISBN: 978-1-328-88064-2)	Outdated Version of Math Curriculum	
6	Math in Focus Singapore Math Grade KA Extra Practice Book (ISBN: 978-1-328-88065-9)	Outdated Version of Math Curriculum	
5	Math in Focus Singapore Math Grade KB Extra Practice Book (ISBN: 978-1-328-88066-6)	Outdated Version of Math Curriculum	
6	Math in Focus Singapore Math Grade K Assessment Book (ISBN:978-1-328-88061-1)	Outdated Version of Math Curriculum	
7	Math in Focus Singapore Math Grade K School-to-Home Connections Book (ISBN: 978-1-328-88062-8)	Outdated Version of Math Curriculum	
3	Math in Focus Singapore Math CC Grade K School-to-Home Connections Book (ISBN: 978-0-547-64700-5)	Outdated Version of Math Curriculum	
3	Math in Focus Singapore Math CC Grade KA Enrichment Book (ISBN: 978-0-547-66670-9)	Outdated Version of Math Curriculum	
1	Math in Focus Singapore Math CC Grade KB Enrichment Book (ISBN: 978-0-547-66671-6)	Outdated Version of Math Curriculum	
1	Math in Focus Singapore Math CC Grade K Assessments Book (ISBN: 978-0-547-62545-4)	Outdated Version of Math Curriculum	
Additional Comments:			

Date: 06/03/2025

Employee Name: Rebecca Harvey

Employee Email: rebecca.harvey@svpanthers.org

School: Elementary School

Pickup Location/Room #: Stairwell by door 5

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
3	Superkids Skill-Building Book (ISBN: 978-1-61436-846-5)	Getting New ELA Curriculum	
3	Superkids Bendable Figures (ISBN: 978-1-59833-947-5)	Getting New ELA Curriculum	
3	Math in Focus Common Core Big Book A (ISBN: 978-0-547-68458-1)	Outdated Version of Math Curriculum	
3	Math in Focus Common Core Big Book B (ISBN: 978-0-547-68451-2)	Outdated Version of Math Curriculum	
7	Math in Focus Grade KA Big Book (ISBN: 978-1-328-88067-3)	Outdated Version of Math Curriculum	
6	Math in Focus Grade KB Big Book (ISBN: 978-1-328-88068-0)	Outdated Version of Math Curriculum	
3	Math in Focus Singapore Math Kindergarten A Common Core Teacher's Edition (ISBN: 978-0-547-62527-0)	Outdated Version of Math Curriculum	
3	Math in Focus Singapore Math Kindergarten B Common Core Teacher's Edition (ISBN: 978-0-547-62520-1)	Outdated Version of Math Curriculum	
6	Math in Focus Singapore Math Kindergarten A Teacher's Edition (ISBN: 978-1-328-88039-0)	Outdated Version of Math Curriculum	
6	Math in Focus Singapore Math Kindergarten B Teacher's Edition (ISBN: 978-1-328-88040-6)	Outdated Version of Math Curriculum	
Additional Comments:			

Date: 06/03/2025

Employee Name: Rebecca Harvey

Employee Email: rebecca.harvey@svpanthers.org

School: Elementary School

Pickup Location/Room #: Stairwell by door 5

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
4	Ice Cream Chart Paper (Superkids, 978-59833-278-0)	Getting New ELA Curriculum	
7	Meet The Superkids First Semester Teacher Materials (ISBN: 978-1-61436-859-5)	Getting New ELA Curriculum	
5	Superkids' Club Second Semester Teacher Materials (ISBN: 978-1-61436-860-1)	Getting New ELA Curriculum	
4	Big Book of Blending for Kindergarten (ISBN: 978-1-59833-351-0)	Getting New ELA Curriculum	
1	Big Book of Blending for Kindergaten (ISBN: 978-1-61436-501-3)	Getting New ELA Curriculum	
5	Superkids' Club Grade K Library Easy (ISBN: 978-1-61436-872-4)	Getting New ELA Curriculum	
5	Superkids' Club Grade K Library On-Level (ISBN: 978-1-61436-873-1)	Getting New ELA Curriculum	
5	Superkids' Club Grade K Library Challenging (ISBN: 978-1-61436-874-8)	Getting New ELA Curriculum	
1	Superkids' Club Grade K Library Easy (ISBN:978-1-59833-283-4)	Getting New ELA Curriculum	
1	Superkids' Club Grade K Library On-level (ISBN:978-1-59833-637-5)	Getting New ELA Curriculum	

Additional Comments:

Date: 06/03/2025

Employee Name: Rebecca Harvey

Employee Email: rebecca.harvey@svpanthers.org

School: Elementary School

Pickup Location/Room #: Stairwell by door 5

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
7	Superkids' Club Informational Text Library (ISBN:978-1-61436-948-6)	Getting New ELA Curriculum	
2	Superkids' Club Grade K Library Challenging (ISBN: 978-1-61436-078-0)	Getting New ELA Curriculum	
1	Meet the Superkids First Semester Library (ISBN: 978-1-61436-871-7)	Getting New ELA Curriculum	
2	Meet the Superkids Library (ISBN:978-1-59833-207-0)	Getting New ELA Curriculum	
2	Superkids' Club Second Semester Library On-Level (ISBN: 978-1-61436-873-1)	Getting New ELA Curriculum	
1	Superkids' Club Grade K Library Challenging Easy (ISBN: 978-1-59833-283-4)	Getting New ELA Curriculum	
1	Superkids' Club Grade K Library On-Level (ISBN: 978-1-59833-637-5)	Getting New ELA Curriculum	
5	Meet the Superkids First Semester Lessons 1-85 Teacher Manuals (ISBN:978-1-61436-240-1)	Getting New ELA Curriculum	
4	Superkids' Club Second Semester Lessons 86-145 Teacher Manuals (ISBN: 978-1-61436-241-8)	Getting New ELA Curriculum	
7	Superkids Skill-Building Book (ISBN: 978-1-59833-892-8)	Getting New ELA Curriculum	

Additional Comments:

Date: 06/03/2025

Employee Name: Rebecca Harvey

Employee Email: rebecca.harvey@svpanthers.org

School: Elementary School

Pickup Location/Room #: Stairwell by Door 5

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
1	Case of below level readers- Pearson Scott Foresman ISBN: 0-328-18440-3	Getting new ELA program	
2	Case of above level readers- Pearson Scott Foresman ISBN; 0328-18442-X	Getting new ELA program	
		Getting new ELA program	

Additional Comments:

Date: 06/03/2025

Employee Name: Tami Coughlan

Employee Email: tami.coughlan@svpanthers.org

School: Elementary School

Pickup Location/Room #: End of the 3rd grade hallway, near

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
22	Superkids Reader #1 (First Grade) - 978-1-61436-232-6	Updated curriculum	
19	Superkids Reader #2 (First Grade)- 978-1-61436-233-3	Updated curriculum	
2	Superkids Skill-Building Instruction Book- 978-1-61436-846-5	Updated curriculum	
4	A Super Kid's Journal- 978-1-59833-876-8	Updated curriculum	
1	The Superkids Reading Program © 2017 Grade 1, 1st Semester Teacher Materials -- JUST Teacher Guides-	Updated curriculum 978-1-61436-861-8	
3	The Superkids Reading Program © 2017 Grade 1, 2nd Semester Teacher Materials -Just Teacher Guides -	978-1-61436-862-5 Updated curriculum	
3	Math in Focus Teacher's Edition Book/Grade 1B- 978-1-328-88091-8	Updated curriculum	
2	Math in Focus Teacher's Edition Book/Grade 1A- 978-1-328-88090-1	Updated curriculum	
1	Everyday Mathematics: Teacher's Guide to Games Pre-k to 6 978007622014-4	Updated curriculum	
2	Math in Focus Student Book 1A- 978-1-328-88069-7	Updated curriculum	
Additional Comments:			

Date: 06/03/2025

Employee Name: Kristen McNeal

Employee Email: kristen.mcneal@svpanthers.org

School: Elementary School

Pickup Location/Room #: Hallway (first grade)

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
3	Math in Focus Student Workbook 1B- 978-1-328-88106-9	Updated curriculum	
3	Math in Focus Student Workbook 1A- 978-1-328-88105-2	Updated curriculum	
1	Math in Focus Student Book 1B- 978-1-328-88070-3	Updated curriculum	

Additional Comments:

Date: 06/03/2025

Employee Name: Kristen McNeal

Employee Email: kristen.mcneal@svpanthers.org

School: Elementary School

Pickup Location/Room #: first grade hallway

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
1	Superkids Big Book of Decoding 978-1-59833-415-9	updated curriculum	
1	The Superkids Reading Program Grade 1 1st Semester Teacher Manuals 9781614368618	updated curriculum	
1	The Superkids Reading Program Grade 1 2nd Semester Teacher Manuals 9781614368625	updated curriculum	
32	Superkids 2017 Grade 1, Semester 1, Adventures of the Superkids, Practice Pages 9781614365136	updated curriculum	
8	Superkids 2017 Grade 1, Semester 2, More Adventures of the Superkids, Practice Pages 9781614365174	updated curriculum	
22	Adventures of the SK Reader (1st Grade) 978-1-61436-232-6	updated curriculum	
28	More Adventures of the SK 978-1-61436-233-3	updated curriculum	
1	SuperKids Sound Cards Pack (1 set)	updated curriculum	
1	The Superkids Skill-Building Book Differentiating Instruction 9781614368465	updated curriculum	
6	FOSS science Stories Solids and Liquids (Delta Education 9781583568347	updated curriculum	
Additional Comments:			

Date: 06/03/2025

Employee Name: Lisa Benza

Employee Email: lisa.benza@svpanthers.org

School: Elementary School

Pickup Location/Room #: First Grade Hallway

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
11	Math in Focus Student Book 1A (2018 Edition) - 978-1-328-88069-7	Updated Curriculum	
20	Write ONE Student Handbook - 0-669-49011-3	Outdated Curriculum	
32	Superkids Reader #2 First Grade - 978-1-61436-578-5	Updated Curriculum	
3	American Heritage First Dictionary - 0-395-67289-9	Old Materials	
2	Scholastic First Dictionary 0-590-96786-X	Old Materials	
3	Scholastic Children's Thesaurus - 0-439-79831-0 and 0-590-96785-1	Old Materials	
1	American Heritage Children's Dictionary - 978-0-547-65958-9	Old Materials	
1	Scholastic Children's Dictionary - 978-0-439-70258-4	Old Materials	
2	Superkids Skill-Building Book - 978-1-61436-846-5	Updated Curriculum	
4	Math in Focus Teacher's Edition 1A and 1B - 978-0-544-19365-9 and 978-1-328-88091-8	Updated Curriculum	
Additional Comments:			

Date: 06/03/2025

Employee Name: Jennifer Davison

Employee Email: Jennifer.Davison@svpanthers.org

School: Elementary School

Pickup Location/Room #: First Grade Hallway - Outside of

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
1	Math in Focus Extra Practice Teacher Book 1B: 978-1-328-88126-7	Updated Curriculum	
1	Math in Focus Assessments Teacher Book Grade 1: 978-1-328-88100-7	Updated Curriculum	
1	Math in Focus Enrichment Teacher Book 1B: 978-1-328-88116-8	Updated Curriculum	
1	Math in Focus Reteach Teacher Book 1B: 978-1-328-88136-6		

Additional Comments:

Date: 06/03/2025

Employee Name: Julie Bechtold

Employee Email: julie.bechtold@svpanthers.org

School: Elementary School

Pickup Location/Room #: K/1 Hallway

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
1	Math in Focus Teacher's Edition 1B: 978-1-328-88091-8	Updated Curriculum	
27	Math in Focus Student Book 1A: 978-1-328-88069-7	Updated Curriculum	
5	Math in Focus Student Workbook 1A: 978-1-328-88105-2	Updated Curriculum	
1	Math in Focus Extra Practice Teacher Book 1A: 978-1-328-88125-0	Updated Curriculum	
1	Math in Focus Reteach Teacher Book 1A: 978-1-328-88135-9	Updated Curriculum	
1	Math in Focus Enrichment Teacher Book 1A 978-1-328-88115-1	Updated Curriculum	
2	Math in Focus Teacher's Edition 1A: 978-1-328-88090-1	Updated Curriculum	
27	Math in Focus Student Book 1B: 978-1-328-88070-3	Updated Curriculum	
5	Math in Focus Student Book 1B: 978-1-328-88106-9	Updated Curriculum	
2	Math in Focus School to Home Connections: 978-1-328-88145-8	Updated Curriculum	

Additional Comments:

Date: 06/03/2025

Employee Name: Julie Bechtold

Employee Email: julie.bechtold@svpanthers.org

School: Elementary School

Pickup Location/Room #: K/1 Hallway

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
3	A Guide to Reading Instruction Intermediate Grades ISBN: 978-0-325-07741-3	Getting ELA new program	
3	Building a Reading Life ISBN: 978-0-325-07711-6	Getting ELA new program	
3	Character Studies ISBN: 978-0-07713-0	Getting ELA new program	
3	Reading The Weather, Reading the World ISBN:978-0-325-077-16-1	Getting ELA new program	
3	Mystery: Foundational Skills in Disguise ISBN:978-0-325-08889-1	Getting ELA new program	
3	Reading to Learn: Grasping Main Ideas and Text Structures ISBN: 978-0-325-07712-3	Getting ELA new program	
3	Reading Pathways Grades 3-5 Performance Assessments ISBN: 978-0-325-07742-0	Getting ELA new program	
3	Research Clubs ISBN: 978-0-325-07714-7	Getting ELA new program	
3	A Guide to the Teachers College Reading and Writing Project ISBN: 978-0-325-08975	Getting ELA new program	

Additional Comments:

Date: 06/02/2025

Employee Name: Tami Coughlan

Employee Email: tami.coughlan@svpanthers.org

School: Elementary School

Pickup Location/Room #: End of the third grade hallway near

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
3	Units of Study Narrative, Opinion and Informative writing manuals ISBN: 13:978-0-325-04711-9	Getting ELA new program	
3	Unit 1 - Crafting True Stories manuel ISBN: 13-978-0-04735-3	Getting ELA new program	
3	Research Clubs ISBN: 978-0-325-07714-7	Getting ELA new program	
3	Changing the World- Persuasive Speeches ISBN:13: 978-0-325-04734-8	Getting ELA new program	
3	The Art of Information Writing ISBN: 13:978:0-325-04732-4	Getting ELA new program	
3	Up the Ladder Assessing Narrative Writing ISBN:978-0-325-09654-4	Getting ELA new program	
3	If.. Then.. Assessment based Instruction ISBN:13- 978-0-325-04722-1	Getting ELA new program	
3	A Guide to Common Core Writing Workshop ISBN:13: 978-0-325-04799-7	Getting ELA new program	
3	Up the Ladder: Assessing Informational Writing ISBN: 978- - 325-09656-8	Getting ELA new program	
3	Up the Ladder :Assessing Opinion Writing ISBN: 978-0-325-09656-8	Getting ELA new program	
Additional Comments:			

Date: 06/22/2025

Employee Name: Tami Coughlan

Employee Email: tami.coughlan@svpanthers.org

School: Elementary School

Pickup Location/Room #: End of the third grade hallway by

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
34	Superkids Reader #2 (First Grade - Old Edition) - 978-1-61436-233-3	Updated Curriculum	
1	Superkids Library Set Easy (First Grade - Old Edition) - 978-1-59833-336-7 and 978-1-59833-335-0	Updated Curriculum	
1	Superkids Library Set On-Level (First Grade - Old Edition) - 978-1-59833-354-1	Updated Curriculum	
1	Superkid Library Set Challenge (First Grade - Old Edition) - 978-1-59833-470-8 and 978-1-59833-410-0	Updated Curriculum	
12	Math in Focus Student Book 1B (2018 Edition) - 978-1-328-88070-3	Updated Curriculum	
49	Superkids Workbook Second Semester First Grade - 978-1-61436-533-4	Updated Curriculum	
24	Superkids Reader #1 (First Grade) - 978-1-61436-577-8	Updated Curriculum	
1	Superkids Library Set On-Level - 978-1-61436-893-9	Updated Curriculum	
1	Superkids Library Set Challenging - 978-1-61436-894-6	Updated Curriculum	
18	Math in Focus Workbook 1B (2018 Edition) - 978-1-328-88106-9	Updated Curriculum	
Additional Comments:			

Date: 06/03/2025

Employee Name: Jennifer Davison

Employee Email: Jennifer.Davison@svpanthers.org

School: Elementary School

Pickup Location/Room #: First Grade Hallway - outside A101

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
26	Superkids Reader #1 978-1-61436-232-6	Updated Curriculum	
1	Second Step 1st Grade Kit	Updated curriculum	
1	The Superkids Reading Program © 2017 Grade 1, 1st Semester Teacher Materials -- 9781614368618	Updated Curriculum	
1	The Superkids Reading Program © 2017 Grade 1, 2nd Semester Teacher Materials -- 9781614368625	Updated Curriculum	
21	Superkids Reader #2 978-1-61436-233-3	Updated Curriculum	
1	Superkids Big Book of Decoding 978-1-59833-415-9	Updated Curriculum	
6	"Superkids 2017 Grade 1, Semester 1, Adventures of the Superkids, Practice Pages" 9781614365136	Updated Curriculum	
8	"Superkids 2017 Grade 1, Semester 2, More Adventures of the Superkids, Practice Pages" 9781614365174	Updated Curriculum	
1	Superkids Training Manual MA13004.0413	Updated Curriculum	
3	Superkids Skill Building Book 978-1-61436-846-5	Updated Curriculum	

Additional Comments:

Date: 06/03/2025

Employee Name: Julie Bechtold

Employee Email: julie.bechtold@svpanthers.org

School: Elementary School

Pickup Location/Room #: _____

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
22	Superkids Reader #1 (First Grade) - 978-1-61436-232-6	Updated Curriculum	
30	Superkids Workbook 1st Semester (First Grade) - 978-1-61436-898-4	Updated Curriculum	
1	Second Step Grade 1 Kit (3rd Edition)	Switched to PATHS Curriculum	
7	Superkids Teacher Manual Sets (OLD Edition) - 978-1-61436-236-4 AND 978-1-61436-237-1	Updated Curriculum	
2	Superkids Big Book of Decoding 978-1-61436-502-0	Updated Curriculum	
5	Superkids Big Book of Decoding 978-1-59833-413-9	Updated Curriculum	
1	Superkids Library Set BOY Review (OLD Edition) - 978-1-59833-685-6	Updated Curriculum	
1	Superkids Library Set On-Level (OLD Edition) - 978-1-59833-353-4	Updated Curriculum	
37	Superkids Reader #1 (First Grade) OLD Edition - 978-1-61436-232-6	Updated Curriculum	
50	Superkids Student Book (Units 1-2 First Grade) - OLD Edition - 978-1-61436-218-0	Updated Curriculum	
Additional Comments:			

Date: 06/03/2025

Employee Name: Jennifer Davison

Employee Email: Jennifer.Davison@svpanthers.org

School: Elementary School

Pickup Location/Room #: First Grade Hallway - Outside A101

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
41	FOSS Science Stories Air and Weather Delta Education 1-58356-833-6	Updated curriculum	
1	Math in Focus Teacher's Edition Manual Grade 1A 978-1-328-88090-1	updated curriculum	
1	Math in Focus Teacher's Edition Manual Grade 1B 978-328-88091-8	updated curriculum	
2	Math in Focus Student Book Grade 1A 978-1-328-88069-7	updated curriculum	
23	Math in Focus Student Book Grade 1B 978-1-328-88070-3	updated curriculum	
1	Adventures of the SK Library Welcome Back, Superkids Rowland Reading Foundation 978-1-59833-685-6	updated curriculum	
3	Houghton Mifflin Dictionary Primary- An American Heritage Dictionary 0-395-38393-5	updated curriculum	

Additional Comments:

Date: 06/04/2025

Employee Name: Lisa Benza

Employee Email: lisa.benza@svpanthers.org

School: Elementary School

Pickup Location/Room #: Outside the 1st Grade Hallway

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
291	Grade 2 SUPER Magazine- What's New 978-1-61-6786-9	Outdated Program Material	
302	Grade 2 SUPER Magazine- Lights Out 978-1-6143-6788-8	Outdated Program Material	
283	Grade 2 SUPER Magazine- Go Go Go! 978-1-6143-6789-5	Outdated Program Material	
264	Grade 2 SUPER Magazine- It's Wild 978-1-59833-492-0	Outdated Program Material	
309	Grade 2 SUPER Magazine- It's Tricky 978-1-6143-6787-1	Outdated Program Material	
282	Grade 2 SUPER Magazine- Color Crazy 978-1-6143-6790-1	Outdated Program Material	
286	Grade 2 SUPER Magazine- Splish Splash 978-1-6143-6792-5	Outdated Program Material	
258	Grade 2 SUPER Magazine- Inside Story 978-1-6143-6791-8	Outdated Program Material	

Additional Comments:

Date: 06/04/2025

Employee Name: Holli Conrad

Employee Email: holli.conrad@svpanthers.org

School: Elementary School

Pickup Location/Room #: End of Second Grade

Optional Upload photos here:

**Saucon Valley School District
Declaration of Surplus/Obsolete**

Quantity	Description of Item(s) (Include any Serial/ISBN #, Manufacturer/Publisher)	Reason for Disposal	Method of Disposal *Office Use Only*
9	Superkids Skill Builder Big Book 978-1-61436-846-5	Outdated Program Material	
39	Superkids Grade 2 Workbook Set (Sem. 1-2) 978-1-61436-899-1	Outdated Program Material	
24	Superkids Hit Second Grade Workbook 978-1-61436-535-8	Outdated Program Material	
87	Superkids Take Off Workbook 978-1-61436-536-5	Outdated Program Material	
308	Superkids Hit Second Grade Reader 978-1-61436-579-2	Outdated Program Material	
195	Superkids Take Off Reader 978-1-61436-235-7	Outdated Program Material	
7	Superkids Hit Second Grade Teacher Guide Set (Sem. 1) 9781614368632	Outdated Program Material	
7	Superkids Take Off Teacher Guide Set (Sem. 2) 9781614368649	Outdated Program Material	

Additional Comments:

Date: 06/04/2025

Employee Name: Holli Conrad

Employee Email: holli.conrad@svpanthers.org

School: Elementary School

Pickup Location/Room #: End of Second Grade

Optional Upload photos here:



SERVICE AGREEMENT

This PROTECTION SERVICE AGREEMENT (the “Agreement”) is entered into this ____ day of _____ 2025, by and between the Saucon Valley School District (“Client”) and Cardinal Point Homeland Security Group (“CPSG”).

BACKGROUND

CPSG is engaged in the business of providing protective services (the “Services”). The client desires to retain CPSG to provide Services to Client.

NOW, THEREFORE, in consideration of the mutual promises and conditions set forth herein, for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound hereby, Client and CPSG hereby agree as follows:

1. **SERVICES:** CPSG shall provide Services to Client as set forth in Exhibit “A” attached hereto. Client shall pay for such Services in accordance with the terms and conditions as set forth in Exhibit “A” attached hereto. CPSG’s candidate possesses any and all necessary certifications and clearances to act as a school police officer for Client and will cooperate as may be necessary with any and all applications and approvals the Client may be required to obtain to allow CPSG’s candidate to act as a School Police Officer.

A. **CLIENT** will not solicit directly or indirectly any CPSG employee for employment, contractor, partner, or officer while this contract is in effect or for a period of two years after its termination. A CPSG employee or contractor may not be hired in any capacity unless this section is waived by the Chief Executive Officer of CPSG. The client will pay a fee of \$15,000 dollars per employee they wish to hire directly with CPSG permission. The **CLIENT** agrees that and acknowledges that its non-solicitation obligations hereunder are essential to the protection of CPSG’S business.

B. CPSG makes no representation, warranty, or guarantee that services to be furnished at a location constitute complete security at a location. CPSG agrees to provide the specific services as described in Addendum “A”, in a professional manner in accordance with established KPIs.

C. CPSG shall supply appropriate, agreed-upon company attire/uniforms for all security personnel. Any change or modification to the uniform specs after the contract execution may result in a price increase that the **CLIENT** will be responsible for.

2. **TERM:** The term of this Agreement shall begin on July 1, 2025 and shall terminate upon the completion of the Services (See Exhibit “A”). The contract is valid until June 30, 2028. This agreement may be terminated early by either party with 60 days written notice to cancel services. CPSG will provide the Client with 60 written notice to terminate except in the instance the CLIENT is over 45 days late with a payment to CPSG. In that instance, CPSG can cancel the contract immediately upon written notice to the CLIENT.

3. **DISCLAIMER OF WARRANTY:** CPSG provides security service and personnel according to specifications determined by the Client. Accordingly, CPSG does not make and hereby does disclaim all warranties, express and implied, including, without limitation, the merchantability or fitness for a particular purpose of any work performed hereunder.

A. It is further understood that CPSG is being engaged to use professional and trained efforts in providing security services as outlined in Exhibit “A”. CPSG is not an insurer and the rates being paid are for security services only and not designed to diminish certain risks of loss that are not related in any way to the value of the personnel or real property being protected. amounts billed by CPSG, are insufficient to guarantee, implied or otherwise, that no loss or damage will occur due to criminal acts, including theft, sabotage, vandalism, workplace violence, or fire.

B. CPSG will not be responsible for or pay for losses, damage to, or theft of CLIENT property unless the damage or loss is due to negligence or misconduct of CPSG employees. CPSG total liability under this agreement will be limited to amounts of insurance coverage as set forth in the Certificate of Liability Insurance. CPSG shall not be held liable for any third-party acts.

4. **INDEMNIFICATION:** Each party shall be responsible for any and all liabilities attributable to its own negligent acts, failures to act or breaches of this Agreement to the extent of its proportionate share of any liabilities resulting therefrom. Each party (an “Indemnifying Party”) shall protect, indemnify, defend, and hold the other party and the other party’s principals, officers, members, shareholders, employees, agents, successors and assigns (“Indemnified Parties”) harmless from and against any and all suits, demands, costs, claims, damages, losses, and liabilities, including the Indemnified Party’s reasonable attorneys’ fees and costs of litigation, arising from or in any way related to the Indemnifying Party’s negligent acts, failures to act or contractual breaches in the performance of this Service Agreement. Client shall indemnify and hold CPHSG harmless from any claims arising from Client’s use, occupation or maintenance of Client’s Property unless due solely to CPHSG’s negligence or willful misconduct. Nothing about the indemnification provisions herein shall limit the Clients rights and defenses under the Political Subdivision Tort Claims Act.

5. **SURVIVAL OF TERMINATION:** All provisions of this Agreement regarding disclaimer of liability and warranty, indemnification, or payment for Services shall survive any termination of this Agreement.

6. **CONFIDENTIALITY:** At all times after the date hereof, neither party shall, except with the express prior written consent of the other party, directly or indirectly, communicate,

disclose, divulge or use for its own benefit or the benefit of any other person or entity, any confidential or proprietary knowledge or information of or about this Agreement or of or about the other party acquired prior to or during the term of this Agreement. For this purpose, confidential and/or proprietary information refers to any information that is not readily available to the public.

7. **ASSIGNMENT:** Neither party may assign its rights or obligations under this Agreement without the prior written consent of the other party, which shall not be unreasonably withheld; except that CPHSG may assign this Agreement: (i) to any of its affiliates or subsidiaries (whether existing now or in the future), (ii) in connection with the transfer or sale of all or substantially all of its business to which this Agreement relates, or (iii) its merger or consolidation with another company. No assignment will discharge a party from the obligations or duties hereunder and this Agreement will remain binding upon the parties and their respective successors.

In the event of an assignment written notice thereof shall be given to the non-assigning party identifying the successor who shall provide Services for the remainder of the Term in accordance with the Addendum without material change.

8. **LAW GOVERNING AGREEMENT:** This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania, and all disputes requiring adjudication shall be adjudicated by the Northampton County Court of Common Pleas, located in Easton, Pennsylvania.

9. **NO THIRD-PARTY BENEFICIARIES:** This Agreement is entered into exclusively by and for the benefit of Client and CPSG, and does not create any rights for the benefit of third parties.

10. **ENTIRE AGREEMENT:** This Agreement constitutes the entire Agreement between Client and CPSG with respect to the subject matter hereof and shall not be amended or modified except in writing duly executed by both parties.

11. **SEVERABILITY:** If any provision of this Agreement is determined at law to be unenforceable for any reason, such provision shall be reformed only to the minimum extent required to allow it to be so enforceable, and such provision shall not affect the enforceability of the remaining provisions hereunder.

12. **CLIENT REPRESENTATION:** On behalf of Client, the undersigned represents and warrants that he or she is duly authorized to execute this Agreement, understands and acknowledges that the terms and conditions including the disclaimers of liability and warranty, indemnification, and limitations on use of information provided hereunder constitute a material part of this Agreement in consideration for which services hereunder are rendered by CPSG, and that CPSG may rely upon all of the terms and conditions in entering this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

CARDINAL POINT HOMELAND SECURITY GROUP:

By: _____

Date: _____

SAUCON VALLEY SCHOOL DISTRICT:

By: _____

Date: _____

“Exhibit A” Scope of Work



General Information

1. CONTACT:

David J Bonenberger, PCSBA
Director of Fiscal and Operations Management
Saucon Valley School District
2097 Polk Road
Hellertown, PA 18055
Office 610-838-7001
david.bonenberger@svpanthers.org

- 2. SERVICE** - CPSG will conduct the following school police and security operations at the Saucon Valley School District.

Armed School Security Officers shall be provided according to the below weekly schedule.

- 3. CONTRACT LENGTH** - The service shall take place beginning on July 1, 2025 and continue until June 30, 2028 according to the weekly billable schedule reflected below;

Days of Week	Times	Number of Officers	Type
Monday to Friday	7:00 AM to 3:00 PM	1	SPO
Monday to Friday	2:00 PM to 10:00 PM	1	Armed

4. GENERAL RESPONSIBILITIES

Post Orders: TBD in collaboration with client.

5. **ATTIRE** – Officer(s) will wear Cardinal Point polo shirt, khaki pants. Officers will be armed, and equipped with exterior body armor.

6. **REQUIRED CLEARANCES** – Prior to the officer's start date, CPSG will provide the district with proof of compliance for the following clearances:

- Pennsylvania Child Abuse History Certification.
- Pennsylvania Criminal History Background Check.
- Federal Bureau of Investigation (FBI) Criminal Background Check OR FBI Disclosure Statement/Affirmation.

Deliverable(s)

CPSG will provide the above security services. Client will be informed in writing in the event of an incident that involves the police, fire or EMS.

Performance Period

All work is to begin on the date specified by the Client. Security operations are to be performed within the abovementioned time period unless extended at the Client's request.

Billable Rates and Payment Terms

1. Bill Rates:

Year 1: 2025-2026

- a. **School Police Officer: \$51 per hour**
- b. **Armed School Security Officer: 44.50 per hour**

Year 2: 2026-2027

- a. **School Police Officer: \$52.50 per hour**
- b. **Armed School Security Officer: 46.00 per hour**

Year 3: 2027-2028

- a. **School Police Officer: \$54.34**
- b. **Armed School Security Officer: \$47.61**

2. **Short Notice Rate:** 30% add on to hourly rate (Requests for additional staff with less than 48 hours notice).

a. **Holiday Rate:** (7) nationally recognized holidays – Time and one half of the regular bill rate will be billed for any officer working on the following holidays:

New Year's Day, Memorial Day, Independence Day (4th of July),
Labor Day, Thanksgiving Day, The Day After Thanksgiving, and Christmas Day..

3. **Payments for service are due 30 days after invoicing.**
4. **4-hour minimum:** Client agrees that all shifts will be staffed for a minimum of four hours.
5. **Overtime:** When school officers work in excess of forty hours in a given week, client will be charged at a rate of time and one half of the regular bill rate.
6. **Inclement Weather /Emergency Closure Days:** In recognition of the challenges posed by inclement weather/school emergencies and the need for high-quality officers, CPSG Officers will receive up to five (5) paid snow/inclement weather days per school year. These days shall be used in cases of snow, severe weather conditions and emergency closures whereby a contracted school assignment or activity has been canceled by the school district. Unused inclement weather/emergency closure days in any given calendar year shall not be carried over to the next year nor shall they be subject to compensation for unused days.
7. **Officer Reporting System:** \$50 per month.

PRICING –

There will be a “pass-through” charge to the client for any change in federal, state, or local ordinance that effectively increases the hourly pay rate of an employee or mandates additional benefits to be given to employees working in that jurisdiction.

The above prices are valid for 15 days from the date of execution of this Statement of Work. CPSG reserves the right to negotiate additional fees for services rendered above and beyond those enumerated herein. All material utilized above during the performance of the services set forth herein and any travel, lodging and meals will be billed as pass through expenses.

SAUCON VALLEY SCHOOL DISTRICT
NORTHAMPTON COUNTY, PENNSYLVANIA

RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS

A RESOLUTION providing property tax rebates for each calendar year to certain senior citizens, widows, widowers, and disabled persons with fixed and limited incomes; establishing uniform standards and qualifications for eligibility to receive a rebate; and providing penalties for fraudulent claims.

WHEREAS, the Board of School Directors of the Saucon Valley School District recognizes the severe economic plight of certain senior citizens, widows, widowers, and disabled persons with fixed and limited incomes who are faced with rising living costs and constantly increasing tax and inflation cost burdens which threaten their homesteads and self-sufficiency; and

WHEREAS, the Board of Directors considers, and has considered, it to be a matter of sound public policy to make special provisions for property tax rebates during the 2025-2026 year for the school taxes paid for the 2024-2025 school tax year to that class of senior citizens, widows, widowers, and disabled persons who are real property taxpayers and who are without adequate means of support to enable them to remain in peaceable possession of their homes and relieving their economic burden.

NOW, THEREFORE, the Board of School Directors of the Saucon Valley School District of Northampton County, Pennsylvania, hereby adopts the following Resolution, to be known as the "Senior Citizens Property Tax Rebate Resolution of 2025" to incorporate herein all subsequent amendments, and to conform to current Commonwealth legislation.

Section 1
Definitions

The following words and phrases, when used in this Resolution shall have the meanings ascribed to them in this Section, except where the context clearly indicates or requires a different meaning.

1.1 "Income" means all income from whatever source derived, including but not limited to salaries, wages, bonuses, commissions, income from self-employment, alimony, support money, cash public assistance and relief, the gross amount of any pensions or annuities including fifty percent of Railroad Retirement benefits, fifty percent of all benefits received under the Federal Social Security Act (except Medicaid benefits), all benefits received under State Unemployment Insurance Laws and veterans' disability payments, all interest received from the Federal or any State government or any instrumentality or political subdivision thereof, realized capital gains, rentals, worker's compensation, and the gross amount of loss of time insurance benefits, life insurance benefits, and proceeds (except the first Five Thousand (\$5000.00) Dollars of the total of death benefit payments), and gifts of cash or property (other than transfers by gift

between members of a household) in excess of a total value of Three Hundred (\$300.00) Dollars, "Income" shall not include surplus food or other relief of any kind supplied by a governmental agency, any property tax or rent rebate, any inflation dividend, the value of property received by inheritance or the amount of any damages received, whether by civil suit or settlement agreement, on account of personal injuries or sickness.

1.2 "Household income" for the calendar year means all income received by the claimant and all household members while residing in the homestead during the calendar year during which real property taxes are levied or imposed by the Saucon Valley School District and for which calendar year a rebate is claimed.

1.3 "Homestead" means a dwelling and so much of the land surrounding it as is reasonably necessary for use of the dwelling as a home, owned and occupied by a claimant. A "homestead" shall also include premises occupied by reason or ownership in a cooperative housing corporation, mobile homes which are assessed as realty for local property tax purposes, and the land if owned by the claimant, upon which the mobile home is situated, and other similar living accommodations, as well as a part of a multi-dwelling or multi-purpose building and part of the land upon which it is built. It shall also include premises occupied by reason of the claimant's ownership of a dwelling located on land owned by a nonprofit incorporated association, of which the claimant is a member if the claimant is required to pay a pro-rata share of the property taxes levied against the association's land. It shall also include premises occupied by a claimant if he or she is required by law to pay a property tax by reason of his or her ownership in the dwelling, the land, or both. An owner includes a person in possession under a contract of sale, deed of trust, life estate, joint tenancy, or tenancy in common or by reason of descent and distribution.

1.4 "Real Property Taxes" means all taxes on a homestead (exclusive of municipal assessments, delinquent charges, and interest) levied or imposed by the Saucon Valley School District and due and payable during a calendar year.

1.5 "Claimant means a person who files a claim for a property tax rebate and (a) was sixty-five (65) years of age or over, or whose spouse (if a member of the household) was sixty-five (65) years of age or over, during a calendar year in which real property taxes were levied, due and payable: (b) was a widow or widower and was fifty (50) years of age or over during a calendar year or part thereof in which real property taxes were levied, due and payable, or (c) was a permanently disabled person eighteen (18) years of age or over during a calendar year or part thereof in which real property taxes were levied, due and payable. For the purposes of this Resolution, the term "widow" or "widower" shall mean the surviving wife or surviving husband, as the case may be, of a deceased individual who has not remarried, and the term "permanently disabled person" shall mean a person who is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment which can be expected to continue indefinitely.

Section 2
Property Tax Rebate

2.1 Any claim for a property tax rebate for real property taxes paid to the Saucon Valley School District shall for any calendar year be limited to the excess of real property taxes paid to the District over the real property tax rebate available by reason of the payment of such school taxes under the Senior Citizens Rebate and Assistance Act of the Commonwealth of Pennsylvania. Rent or inflation rebates shall not be considered by the District. The amount of such claim under this Resolution for the 2024 calendar year shall be determined in accordance with the following schedule unless otherwise adjusted by the Board of School Directors:

TOTAL INCOME From <u>Line 12</u> of your claim form			Your maximum rebate is
0	to	\$8,000	\$700
\$8,001	to	\$15,000	\$550
\$15,001	to	\$18,000	\$350
\$18,001	to	\$35,000	\$300

2.2 The maximum amount of rebate payable to any claimant under this Resolution shall not exceed Seven Hundred Fifty (\$700) Dollars per calendar year. The school district will not issue a rebate that, when added to the State Rebate, would exceed the total amount of the school district property tax paid.

2.3 Constant ownership must be for the full period of time covered by the tax for which the rebate is being sought.

Section 3
Filing of Claim

3.1 A claim for property tax rebate shall be filed with the Business Administrator of the Saucon Valley School District between July 7, 2025 and April 30, 2026 for the 2024-2025 school district property taxes levied. Only one (1) claimant from a homestead each year shall be entitled to a property tax rebate. If two (2) or more persons are able to meet the qualifications for a claimant, they may determine who the claimant shall be. If they are unable to agree, each claimant shall receive one-half (½) of the rebate.

Section 4
Proof of Claim

4.1 Each claim shall include the District's completed rebate Form TRCF-1000, a signed copy of the PA-1000 for 2024, a copy of the PA rebate check received, or a copy of the bank statement showing a direct deposit, and a copy of the receipted school tax bill for 2024-2025. It shall not be necessary that such taxes were paid by the claimant himself/herself; provided that the taxes must have been paid no later than the date of filing the claim for rebate.

Section 5
Incorrect Claim

5.1 Whenever the Business Administrator of the Saucon Valley School District finds the claim to have been incorrectly determined, he/she shall re-determine the correct amount of the claim and notify the claimant of the reason for the redetermination and the amount of the corrected claim.

Section 6
Claim Forms

6.1 Claims shall be filed only on forms prepared and provided by the Saucon Valley School District.

Section 7
Fraudulent Claim:
Conveyance to Obtain Benefits

7.1 In any case in which a claim is excessive and was filed with fraudulent intent, the claim shall be disallowed in full and a penalty of twenty-five (25%) percent of the amount claimed shall be imposed. The penalty and the amount of the disallowed claim, if the claim had been paid, shall bear interest at the rate of one-half (1/2) of one (1%) percent per month from the date of the claim until repaid. The claimant and any person who assisted in the preparation or filing of a fraudulent claim shall be guilty of a misdemeanor, and, upon conviction thereof, shall be sentenced to pay a fine not exceeding One Thousand (\$1,000.00) Dollars, or undergo imprisonment not exceeding one (1) year, or both.

7.2 A claim shall be disallowed if the claimant received title to the homestead primarily for the purpose of receiving a property tax rebate.

Section 8
Petition for Redetermination

8.1 Any claimant whose claim for a property tax rebate is denied, corrected, or otherwise adversely affected by the Business Administrator of the Saucon Valley School District may file with the Board of School Directors a petition for redetermination within ninety (90) days after the date of mailing of written notice by the Business Administrator of such action. Such petition shall set forth the grounds upon which the claimant alleges that such action of the Business Administrator is erroneous or unlawful, in whole or in part, and shall be accompanied by an affidavit or affirmation that the facts contained therein are true and correct. The Board of School Directors, by designated committee, shall hold such hearings as may be necessary for the purpose of redetermination, and each claimant who has duly filed such petition for redetermination shall be notified by the Board of School Directors of the time when, and the place where, such hearing in his or her case will be held.

Section 9
Severability

9.1 The provisions of this Resolution are severable; if any word, phrase, clause, sentence, section, or provision of this Resolution is for any reason held to be unconstitutional or illegal, or invalid, the decision of any Court shall not affect or impair any of the remaining provisions of this Resolution. It is hereby declared to be the intent of the Board of School Directors of the Saucon Valley School District that this Resolution would have been adopted had such unconstitutional or illegal or invalid word, phrase, clause, sentence, section, or provision thereof not been included herein.

PRICING AMENDMENT

THIS AMENDMENT TO THE TRANSPORTATION AGREEMENT ("AMENDMENT") is effective as of July 1, 2025, by and between EverDriven Technologies, LLC. formerly known as ALC Schools, LLC. ("Contractor"), and Saucon Valley School District (the "District"), with respect to the following facts:

RECITALS:

- A. The Contractor and the District entered into a Transportation Agreement ("the Agreement"). Words and phrases as used in this Amendment shall have the same meaning as set forth in the Agreement except as otherwise defined herein. While not attached hereto, the provisions of the Agreement are incorporated herein by this reference.
- B. The District and the Contractor now desire to amend the Agreement on the terms and conditions set forth below.

NOW, THEREFORE, the parties agree to the following amendment(s) to the Contract:

- 1. Revised fee schedule shall be incorporated per Attachment 1, Fees for Service.
- 2. Fees shall be automatically increased by three (3) percent once each year, at the sole discretion of the Contractor.

Except as set forth in this Amendment, the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment.

DISTRICT

Signed: _____

Date: _____

Name: _____

Title: _____

CONTRACTOR

Signed: _____

Date: _____

Name: Danielle Press

Title: Chief Growth Officer

Attachment 1
2025 – 2026 Fees for Service

Trip Items	Fees
Trip Fee (includes first 12 miles)	\$80.00
Per Mile Fee (after the first 12 miles)	\$2.75
Additional Fees (as needed/requested):	
Wheelchair Fee (per student)	\$35.00
Car Seat/Safety Vest Fee (per student)	\$5.15
Wait Time Fee (per hour, billed in 15 min. increments)	\$61.80
Monitor Fee (per hour, 2-hour minimum)	\$25.75
Ferry/Toll Fee	Market Fare
No Show or Late Cancel	Full Price of Trip