

**MARLBOROUGH BOARD OF EDUCATION
SPECIAL MEETING MINUTES
Elmer Thienes-Mary Hall Elementary School - Library
Thursday, June 5, 2025 @ 6:30 p.m.**

1. Call to Order and Roll Call by Chairperson

Kerri Barella, Chairperson, called the meeting to order at 6:31 pm

BOE Members Present: Kerri Barella, Angela Colantonio, Amy Kuhrt, Chip Morris, Linda Earley, Josh Bruhn, and Jean Willson

Administration Present: Dr. Holly Hageman, Superintendent

2. Pledge of Allegiance

3. Celebrations: None

4. Public Comments: None

5. Special Election of Board Officer:

Due to the resignation of the Board Chair, a Special Election was held to fill the vacancy for the remainder of the term, in accordance with Board policy.

Kerri Barilla nominated Raymond “Chip” Morris for the position of Board Chair. The nomination was seconded by Amy Kuhrt. Mr. Morris accepted the nomination.

A.Colantonio made a motion that the Board hold a Special Election to fill the vacancy of the Board Chair due to resignation, in accordance with Board policy, seconded by L. Earley. Unanimously approved by all present at the time the vote occurred. MOTION CARRIED.

There being no further nominations, a vote was taken. Raymond “Chip” Morris was unanimously elected as Board Chair by all members present at the time the vote occurred . MOTION CARRIED.

Following the election, Raymond “Chip” Morris assumed the role of Board Chair for the remainder of the meeting.

Dr. Holly Hageman presented a token of appreciation to outgoing Board Chair Kerri Barilla in recognition of her service.

6. Consent Agenda:

- 6.1 Minutes - None (*Minutes from 5/29/25 and 6/5/2025 Special Meetings will be included in the August BOE Meeting Consent Agenda*);
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following documents: June monthly enrollment report;

A.Colantonio made a motion that the Board approve the following Consent Agenda items 6.1-6.3, seconded by L. Earley. Unanimously approved by all present. MOTION CARRIED.

7. Oral Reports:

- 7.1 **Advisory Groups** - No reports since the reports provided at the last BOE meeting on 5.29.25
- 7.2 **Subcommittees** - No reports since the reports provided at the last BOE meeting on 5.29.25
- 7.3 **Chairperson** - None
- 7.4 **Superintendent and Administrative Team** - Dr. Holly Hageman expressed her gratitude towards all staff for a great year in serving students, especially as we close out the year with everyone going above and beyond.

8. Unfinished Business: None

9. New Business

- 9.1 **Review June Financial Report** - Submitted
- 9.2 **Transfer of FY23 Audited Fund Balance to Non-Lapsing Fund** -Dr. Holly Hageman reported that there is a surplus of \$44,757 for the BOE confirmed from the FY23 audit. Dr. Hageman requested that the Board approve the transfer of these surplus funds into the district's non-lapsing (2%) account.

L. Earley made a motion that the Board approve the FY23 Audit Fund Balance amount of \$44,757 into its Non-Lapsing Fund, seconded by A. Kuhrt. Unanimously approved by all present. MOTION CARRIED.

10. Communications

- 10.1 **Staff Vacancy Summary**- Submitted

11. Future Meetings & Topics

- Next BOE Business Meeting (*change of date, therefore a Special Meeting), Thursday, August 28, 2025, 6:30 p.m.

12. Public Comments:

Kerri Barella, 16 Hidden Woods - stated it was a pleasure to work with everyone on the Board.

Louise Concodello, 70 Millstone Dr. - Thanked Kerri Barella for her service.

13. Executive Session:

- Board Self-Evaluation: Board reviewed the self-reflection forms intended to enhance BOE functionality as well as inform and update Board Goals for the next school year.

A.Colantonio made a motion that the Board of Education enter into Executive Session to discuss the Board Self-Evaluation and update Board Goals for next school year, seconded by L. Earley. Unanimously approved by all present. MOTION CARRIED.

The Board entered Executive Session at 6:51 p.m.

A.Colantonio made a motion that the Board of Education adjourn this Executive Session, seconded by K. Barella. Unanimously approved by all present. MOTION CARRIED.

The Board exited this Executive Session at 7:48 p.m.

- Annual Evaluation of and Contract Negotiation with the Superintendent.

L. Earley made a motion that the Board of Education enter into Executive Session to discuss the Superintendent Evaluation, Goals and Contract Terms, seconded by J. Wilson. Unanimously approved by all present. MOTION CARRIED.

The Board entered Executive Session at 7:49 p.m.

A.Colantonio made a motion that the Board of Education adjourn this Executive Session, seconded by C. Morris. Unanimously approved by all present. MOTION CARRIED.

The Board exited this Executive Session at 8:55 p.m.

The Board reconvened to approve the contract terms for the Superintendent.

K. Barella made a motion that the Board of Education approve the Contract Terms for the Superintendent, seconded by C. Morris. Unanimously approved by all present. MOTION CARRIED.

14. Adjournment:

A.Colantonio made a motion to adjourn the meeting at 8:57 pm, seconded by K. Barella. Unanimously approved. MOTION CARRIED.

Respectfully Submitted,
Carmela Monte