

MEMORANDUM OF UNDERSTANDING
BETWEEN
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS
RIVERSIDE CHAPTER 506
AND THE
RIVERSIDE UNIFIED SCHOOL DISTRICT

July 11, 2019

This memorandum of Understanding (MOU) is entered by the California Employees Association and its Chapter 506 (CSEA) and the Riverside Unified School District (District).

As a result of negotiations, the District and CSEA met and agreed to the following:

1. In accordance with Article I- Recognition, of the collective bargaining agreement the attached revised job classification of Program Technician- Assistive/Augmentative Technology will be included in the classified bargaining unit.
2. The job classification of Program Technician- Assistive/Augmentative Technology will be modified to reflect a change in qualifications. Under the heading of Knowledge and Abilities, "**Chromebooks and tablets**" will be added. Under the heading of Licenses and Other Requirements the following will be added, "Assistive Technology Certificate/Credential from any of the following: Institute of Higher Education, The Rehabilitation Engineering and Assistive Technology Society of North America (RESNA), Research Institute of Assistive and Training Technologies (RIATT) **is desired.**"
3. The revised job classification of Program Technician- Assistive/Augmentative Technology (attached) will be a Range 23 on Appendix A of the collective bargaining agreement. The position will be eight (8) hours per day and eleven (11) months.

This MOU is a tentative agreement and shall not be finalized until the completion of CSEA's policy 610 review process.

For the District:

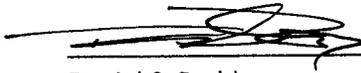
 7/11/19

Name Date
Kyley Ybarra
Assistant Superintendent, Personnel
And Leadership
Riverside Unified School District

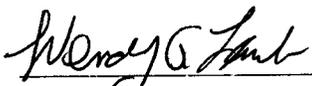
 7/12/19
 7/11/19

Name Date

For the CSEA:

 7/11/19

Name Date
Daniel S. Rudd
President, CSEA Chapter 506
Riverside Unified School District

 7-11-19

Name Date
Wendy Lamb
CSEA Labor Relations Representative

RIVERSIDE UNIFIED SCHOOL DISTRICT

CLASS TITLE: PROGRAM TECHNICIAN - ASSISTIVE/AUGMENTATIVE TECHNOLOGY (Range 23)

BASIC FUNCTION:

Under the direction of a Program Specialist, provide technical assistance for obtaining assistive and augmentative technology and adapted materials, equipment set-up, programming and repair, evaluation and training of students, training teachers and instructional assistants, implementing Individualized Education Program (IEP) goals and objectives for assigned students.

REPRESENTATIVE DUTIES:

Coordinate and maintain assistive and augmentative technology for Special Education students district-wide; scan classroom materials for students' reading program; consult with parents, teachers and administrators regarding individualized student needs. *E*

Initiate and maintain inventory of all assistive/augmentative equipment and materials; ensure that equipment at school sites is in proper working order and staff understand and follow maintenance requirements; maintain equipment supplies at school sites; troubleshoot problems with equipment; repair equipment and/or arrange for repairs. *E*

Maintain current information regarding equipment availability and cost. *E*

Receive referrals from Special Education services for students needing evaluation for assistive technology. *E*

Obtain information and materials through network with manufacturers, professional organizations and outside agencies. *E*

Deliver materials, services and equipment to school sites; set-up, take down and provide routine maintenance and technical support on augmentative devices, adapted and modified computers, assistive devices and software usage. *E*

Provide assistance in implementing IEP goals and objectives for assigned students; assist with incorporating a student's equipment into instruction; assist in scanning classroom materials for student use. *E*

Attend inservices and training regarding assistive technology and application to students with disabilities; knowledge of various disabilities which necessitates use of technology to benefit from education. *E*

Trains students, staff and parents on the use of Assistive/Augmentative equipment and software. *E*

Perform related duties as assigned by Special Education Services.

KNOWLEDGE AND ABILITIES:**KNOWLEDGE OF:**

State and Federal laws and District rules and regulations regarding students with disabilities.
Inventory methods and practices.
Operation of various assistive/augmentative technology and equipment.
Handicapping conditions.
Interpersonal skills using tact, patience and courtesy.
Terminology used in Special Education Programs.
Correct English usage, grammar, spelling, punctuation and vocabulary.
Working knowledge of PC and Macintosh computers-, **Chromebooks and tablets.**

ABILITY TO:

Provide technical assistance in obtaining and using equipment.
Set-up and program a variety of assistive and augmentative technology.
~~Learn IEP goals and objectives for assigned students.~~
Meet schedules and timelines.
Establish and maintain cooperative and effective working relationships with others.
Read, interpret, apply and explain rules, regulations, policies and procedures.
Ability to diagnose and differentiate between hardware and software problems.

EDUCATION AND EXPERIENCE:

Any combination equivalent to graduation from high school supplemented by knowledge of specific technology, programming and knowledge of various disabilities.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.
Assistive Technology Certificate/Credential from any of the following: Institute of Higher Education, The Rehabilitation Engineering and Assistive Technology Society of North America (RESNA), Research Institute of Assistive and Training Technologies (RIATT) **is desired.**

WORKING CONDITIONS:**ENVIRONMENT:**

Office environment.
Driving a vehicle from school site to school site to deliver materials and equipment.
Classroom environment.

PHYSICAL ABILITIES:

Seeing to set-up, program and maintain equipment.
Dexterity of hands and fingers to operate equipment.
Hearing and speaking to exchange information.
Sitting or standing for extended periods of time.
Lifting equipment, reaching overhead, above shoulders and horizontally to store and retrieve materials and equipment.