

# Tidehaven Independent School District Employment Application for Substitute Teacher

## An Equal Opportunity Employer

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital status, veteran or military status, the presence of any medical conditions, disability, or any other legally protected status.

	Date of application: _____	Date Available: _____																				
<b>Personal Data</b>	Name _____ <div style="display: flex; justify-content: space-between; font-size: small;"> <span><i>Last</i></span> <span><i>First</i></span> <span><i>Middle Initial</i></span> </div>																					
	Current Address _____ <div style="display: flex; justify-content: space-between; font-size: small;"> <span><i>Street/Box</i></span> <span><i>City</i></span> <span><i>State</i></span> <span><i>Zip Code</i></span> </div>																					
	Home phone _____ Cell phone _____																					
	Other name that may appear on records _____																					
	Social Security Number _____ <i>(Providing your Social Security Number allows the district to verify your certification. Disclosure is optional.)</i>																					
<b>Preparation</b>	<b>Check highest level attained:</b> _____ Not High School Graduate (Circle last grade completed) 1 2 3 4 5 6 7 8 9 10 11 12 _____ High School Graduate      _____ GED      _____ Less than 2 years college _____ 2 or more years college      _____ Bachelor's Degree      _____ Master's Degree																					
	Other training/Education _____																					
	<b>Schools attended: List all applicable</b>																					
	<table border="1" style="width: 100%; border-collapse: collapse; font-size: small;"> <thead> <tr> <th style="width: 25%;">Name and location</th> <th style="width: 25%;">Course of study</th> <th style="width: 25%;">Diploma, degree or certificate</th> <th style="width: 25%;">Year graduated</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>		Name and location	Course of study	Diploma, degree or certificate	Year graduated																
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<b>Assignment Preference</b>	<b>Please list days you are available to substitute and your assignment preferences.</b>  Day(s) of week _____ Every day _____ Monday _____ Tuesday    _____ Wednesday    _____ Thursday    _____ Friday Assignment      _____ Any campus _____ Blessing Elementary    _____ Markham Elementary    _____ Intermediate    _____ High School  Are you receiving Texas Teacher Retirement (TRS) benefits? _____ Yes    _____ No  <i>(The amount of time that an individual receiving TRS benefits may be employed without affecting benefits is governed by TRS rules and laws. It is the applicant's responsibility to understand these rules and laws.)</i>																					
<b>Position Data</b>	<b>Credentials included with application:</b> _____ Resume _____ All teaching and professional certificates or licenses _____ All transcripts showing degrees Have you been employed by Tidehaven ISD in the past?    _____ Yes    _____ No																					

Certification	<b>Certificates or Licenses Currently Held:</b> ____ None      ____ Valid Texas      ____ Valid Other State ____ ____ Texas One Year (out of state/country): Expiration Date:____ ____ Other: ____ Areas of Specialization/Supplemental Certificates/Endorsements (as listed on certification): ____ ____			
	<b>List teaching experience beginning with most recent years. Attach additional sheets if necessary. Attach resume if available.</b>			
	<b>Name and location of school</b>		<b>Name and location of school</b>	
	Type of assignment		Type of assignment	
Teaching Experience	Dates taught		Dates taught	
	Principal's name and phone number		Principal's name and phone number	
	Reason for leaving		Reason for leaving	
	<b>Please provide a list of all other jobs or administrative positions you have held in the past 10 years. Attach additional sheets if necessary. Attach resume if available.</b>			
	<b>Employer name and location</b>		<b>Employer name and location</b>	
Other Work Experience	Position/title held		Position/title held	
	Dates employed		Dates employed	
	Supervisor's name and phone number		Supervisor's name and phone number	
	Reason for leaving		Reason for leaving	

References	<b>Please list references the district can contact regarding your work history. List any personal reference the district may contact.</b>				
	Full name of reference	School district or name of firm	Mailing address	Position/title	Phone number including area code

General Information	<p>Do you have a relative who is a Tidehaven ISD Board Member? ____ Yes ____ No          If yes, give the name of the relative and relationship _____</p> <p>Have you ever been convicted of, pled guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for a felony or any offense involving moral turpitude (including, but not limited to theft, rape, murder, swindling, and indecency with a minor)? ____ Yes ____ No          If yes, please state where, when and the nature of the offense _____          _____          _____</p> <p>(Conviction of a felony is not an automatic bar to employment. The district will consider the nature, date and relationship between the offense and the position for which you are applying.)</p>
Verification	<p>I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.</p> <p>I authorize the references listed on the previous page to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.</p> <p>I understand the district is required by Texas Education Code 22.083 to review criminal history record information of substitute teachers.</p> <p>Please note that your application will be kept in an active file for one (1) year from the date on application. If you have not been hired to work in the Tidehaven Independent School District within a year and still desire to be considered for a position, renewal of the application must be made in writing.</p> <p>_____          Signature Date</p> <p>This application becomes the property of the district. The district reserves the right to accept or reject it.</p>
	<p><b>The district Title IX Coordinator is Debra Taska, P.O. Box 129, El Maton, TX 77440.</b></p>

**Return Application to:** Superintendent's Office  
 Tidehaven ISD  
 P.O. Box 129  
 El Maton, TX 77440  
 Phone: 979-843-4300  
 Fax: 979-843-4309

**For Office Use Only:**  
 Transcript TB I9  
 Drug Free Schools  
 Workers Comp. Rights  
 Social Security Card  
 Soc. Sec. Verification  
 Driver's License  
 Student Welfare/Child Abuse  
 Substitute Handbook  
 Hazardous Communications Act  
 Blood Born Pathogens Safety  
 Ahera for Short Term Workers  
 Criminal History Form/Check  
 Statement of Confidentiality  
 Internet Access Agreement  
 Fingerprinted  
 W4 and other payroll (4 signatures)

Email address: \_\_\_\_\_