

**Suffield Board of Education
Community Engagement & Public Relations Subcommittee
Central Office Conference Room
June 6, 2025
8:30 am**

Minutes

Present:

Debra Dudack, Brian Fry, Gianna Rossi, Maureen Sattan, Sam Toskin (via Zoom) and Superintendent Matthew Dunbar

Absent:

None

Subcommittee chair Debra Dudack called the meeting to order at 8:32 am. Subcommittee members discussed the following items:

- **Suffield Middle School Building Project:** The subcommittee discussed potential next steps for the middle school building project now that the Permanent Building Commission is hiring a consultant to update the project cost. Subcommittee members discussed potential approaches to raise awareness about the need for the project in the community. The subcommittee plans to meet again over the summer to continue discussing this topic.

Toskin left the meeting at 9:00 am.

- **Observer Communications:** The subcommittee discussed future articles and decided to pause drafting content over the summer. Publication will resume in the fall. The subcommittee discussed the potential use of a content calendar to manage district and Board article topics going forward.
- **Community Engagement - Suffield on the Green:** The subcommittee discussed potential Board or district participation in Suffield on the Green to promote the Middle School Building Project.

Adjournment: Subcommittee Chair Dudack adjourned the meeting at 9:27 am.